



Minutes Draft

Professional Development Committee

Date: Monday, February 26th, 2024

Time: 3:30- 5:00 PM

Location: Zoom

Attendance- Corey Marvin, Alec Griffin, Yvonne Pickerell, Rebecca Pang, Kelly Potten

1. **Call to Order- Meeting started at 3:15**
2. **Changes/Additions to the Agenda – no changes**
3. **Approval of Minutes and Action Items – minutes not reviewed**
4. **PDC Handbook-** *Corey would like the document to be completed by the end of this semester. The PDC will be able to work on the open document in the PD Teams folder.*
5. **Approach this year to RRA–** *Corey asked the committee how to proceed this year and if we would be pulling from last year's RRA. Corey reviewed the last years RRA, Alec mentioned a few revisions of the sections. Corey and Alec to work on the revisions.*
6. **Annual PD Survey –** *to be revised to be more sustainable and launched at a more appropriate timeline that will help us to develop the RRA. Rebecca added the sustainability and lack of change to the survey would improve our opportunity to pull data in the future.*
7. **Proposals for fall flex changes-** *Alec expressed that several faculty members would like to return to hybrid model of flex day to include in- person activities and culture and climate building. He has proposed a trial run for fall, with a backup plan of “watch parties” at various campuses so that there are options for in-person meetings at all locations. Alex would like to prioritize compensation for faculty before spending a large amount on a keynote speaker.*
8. **Review of Action Items –** *Kelly to reach out to Classified Senate and CSEA for a new classified representative. Corey and Alec to generate 2024-2025 Resource Request Analysis. Corey and Alec to discuss PD budget related to Faculty Flex.*
9. **Future Agenda Items - PD Handbook and RRA**
10. **Future Meeting Dates-**
 - March 11, 2024
 - April 15, 2024
 - May 6, 2024 - Tentative



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11. Adjournment: Meeting adjourned at 4:36 PM.

Meeting Co- Chairs: Corey Marvin & Alec Griffin

Recorder: Kelly Potten