



Faculty Flex Committee for Cerro Coso Community College

Meeting Agenda: 09.13.2023 1:00pm-2:00pm

Link to 09/13/23 virtual meeting place: <https://kccd-edu.zoom.us/j/82439018542>

- I. 1:00 – Call to order, approval of the agenda, review of minutes from 05/03/23 meeting
- II. 1:03 – Open Forum, remembering Lucila, introduction of Flex Committee member Lisa Balk
- III. 1:07 – Review of action items from last Flex meeting (05/03/23)
 1. All action items were related to Fall 2023 flex planning
- IV. 1:08 – Review of Fall 2023 Feedback and open discussion about the event
- V. 1:35 – Update from Professional Development Committee (meeting to be held 9/12)
 1. Update TBD, we will be discussing data from last year's PD survey at length during PDC
- VI. 1:45 – Spring 2023 Flex Planning
 1. Review of 2023-2024 Professional Development Threads
 2. Open Forum - Brainstorming ideas/themes/sessions for the 2024 Spring Flex Event
- VII. 2:00 – Adjournment

Next scheduled Flex meeting: 1:00pm – 2:00pm Wednesday October 4th (no longer TENTATIVE)

Dr. Sharla Berry - Building Community to Advance Equity: Using Technology to Create Change

The session met the stated objectives outlined in the session description.	Information shared was useful and practical.	This session was relevant to my professional development needs.	Please share any other feedback about this session.	Please share any other information you would like the Faculty Flex Committee to consider when planning future professional development events.
5	5	5		
5	5	5		
5	5	5		
5	5	5	This is so relevant to the Online community. She is right some students just don't want community, but the simple things, like food, pets, and hobbies are a step into building that community.	
5	5	5	5 She did an outstanding job with real examples. I would love to read her book.	Is the library going to get some copies of her book that we can check out to review?
5	5	5	5 Although a lot of what Dr. Berry shared I am already doing in my courses, I did find a few valuable takeaways that I'll be using--specifically online roles for students to promote more engagement.	
4	4	4	4 Great ideas	
5	5	5	5	
5	5	5	5 All the strategies Dr. Berry shared were simple yet thoughtful, easy to implement, and very humanizing. Building relationships is one of the biggest aspects of what we do and this workshop reminded me of that!	Please bring back Dr. Berry! It's important to have field wisdom in the areas of Diversity, Equity, and Inclusion. Thank you for your consideration.
5	5	5	5	
5	5	5	5 Dr. Sharla Berry presented the topic with clarity. I enjoyed the research that she shared and found the information applicable and helps me to me to find ways to make certain all of my students feel included and feel that I care about them and their education.	
4	3	3	4 So much of this presentation was based on synchronous online classes. Less relevant information and ideas about non-synchronous classes.	
4	4	4	4	
5	5	5	5 This was great. She provided practical ideals and factors to consider for both the online and on-ground environment.	NA
5	5	5	5	
5	4	4	4 Topical and relevant	
4	4	4	4	
3	3	2		This flex day was very online oriented. A mix would be better.
5	5	5		
5	5	5		

Average 4.684210526 4.578947368 4.578947368

Joel Ryan - Teaching Strategies for Hybrid Classrooms

The session met the stated objectives outlined in the session description.	Information shared was useful and practical.	This session was relevant to my professional development needs.	Please share any other feedback about this session.	Please share any other information you would like the Faculty Flex Committee to consider when planning future professional development events.
5	5	5		
5	5	5		
5	5	5		
4	4	4		
5	5	5	Excellent information	More sessions on hybrid course delivery
5	4	5	I'm grateful that Joel presented resources on enriching hybrid classes uses PPT. I feel like in a Google centered environment, PowerPoint is less targeted. So it was helpful especially to learn how to record my slideshow to create a duality of real time presentation and sharing for online access. Last year, I was approached by a student in Bakersfield who really wanted to take the class but couldn't find the means to commute from Bakersfield everyday. This is an option that might allow me to invite and welcome more distant learners.	

Average 4.833333333 4.666666667 4.833333333

Monique Smith - Workshop: Canvas Accessibility Tools

The session met the stated objectives outlined in the session description.	Information shared was useful and practical.	This session was relevant to my professional development needs.	Please share any other feedback about this session.	Please share any other information you would like the Faculty Flex Committee to consider when planning future professional development events.
5	5	5	5 This session was very helpful with accessibility issues	
5	5	5	5	
5	5	5	5	
5	5	5	5	
5	5	5	5 Needed more practice time with popetech; good, it was downloaded	
5	5	5	5	
4	4	4	4 Hands on lab working on a page was great, but I would have liked to see her guide us through it after we did tried.	
5	5	5	4 I am floored at how little I knew about accessibility prior to the two workshops today. I know now how to navigate at least one of them but will need more time and patience with myself. I'm grateful to Monique for her expertise with PopeTech and canvas user accessibility features.	
5	5	5	5	
5	5	5	5 Never even knew Pope existed. I did find it more difficult to use and not real intuitive. The accessibility checker, I have used and sometimes forget about using it on individual pages. A definite take away that I have made a note when setting up next semester course!	
5	5	5	5	
5	5	5	5	
5	5	5	4 Practice component of the talk is very useful	
5	5	5	5	
3	3	3	3	
3	3	3	3 This was hard to follow even with a basic understanding of the information. I think just focusing on one tool and showing a hand on demonstration would have been much more easier to follow.	
5	5	5	5	
5	5	5	5 Informative and immediately useable.	
5	4	4	4 I needed more time to assimilate the use of the tools, and am happy the content was available following the session	

Average 4.736842105 4.684210526 4.578947368

Dr. Daminna Standfield - Designing Documents with Accessibility in Mind

The session met the stated objectives outlined in the session description.	Information shared was useful and practical.	This session was relevant to my professional development needs.	Please share any other feedback about this session.	Please share any other information you would like the Faculty Flex Committee to consider when planning future professional development events.
5	5	5		
4	4	4	Great discussion and ideas for online learning.	
5	5	5		
5	5	5	There are so many things that were shared in this presentation that NEVER dawned on me as an abled user of technology. Thank you so much for calling my attention to the needs of learners using assistive technology!	
5	5	5		
5	5	5	Creating documents that are accessible can always be a challenge. Although, I feel pretty confident doing this, Dr. Standfield helped me to better understand the importance and some easier ways of making assessable documents.	
5	5	5		
3	3	4	This session but the amount of slides was a bit overwhelming and unfortunately, in the zoom environment, it was hard to keep my attention.	
5	4	3	The glitch in sharing screens made the session less useful	
5	5	5		
5	4	4	Useful and effective	
5	5	5		
5	5	5	Very helpful!	Keep offering similar ones. :)
5	5	5		

Average

4.785714286

4.642857143

4.642857143

Dawn Ward - CAMS and CANVAS Assessment - Updates

The session met the stated objectives outlined in the session description.	Information shared was useful and practical.	This session was relevant to my professional development needs.	Please share any other feedback about this session.	Please share any other information you would like the Faculty Flex Committee to consider when planning future professional development events.
5	5	5		
5	5	5		
5	5	5		
5	5	5	This was welcomed, we should see it again each semester.	
5	5	5	Always look forward to hearing from Dawn. She is a wealth of information and always brings clearer understanding of Canvas and resources for me.	
5	5	5		
5	5	5	Very helpful!	

Average

5 5 5



Agenda

Professional Development Committee

Date: Tuesday, February 14th, 2023

Time: 3:00

Location: Zoom

Attendees: Andrew Burch, Kelly Potten, Rebecca Pang, Rene Mora, Debilyn Kinzler

1. Call to Order- Meeting called to order by Andrew Burch at 3:01
2. Changes/Additions to the Agenda- *no changes*
3. **Approval of Minutes and Action Items-** *minutes approved unanimously. Action items Andrew- reached out to Jessica Kawelmacher and has shared with Jaclyn for reporting. Rebecca-online training will go to faculty chairs, and we are reviewing the language because the change to title V should be reflected. @1 grant is ending June 2023 they were waiting to see if the chancellor's office would continue to support, it will not continue. Andrew put together a document with @1 training, uncertain of where they will end up.*
4. **2023 Spring Flex (update)-** *Flex was well attended upwards of 60-70 online users. On-ground attendance was not as well attended, 4 faculty in attendance. Feedback was collected and good, remains to be discussed. For Fall should we continue online format? Rene mentioned another survey for flex format preference should happen in the future. Zoom flex seems to be the preference. Debilyn believes that the Zoom option if given will always be chosen. Andrew, because flex is a voluntary event the online option is preferential especially for those out of town. Question posed, should we add a Navigate refresher course to flex?*



Agenda

5. **PD Needs Assessment Survey (update)-** *Andrew shared the PD survey results. The survey covers preference of delivery formats and dates and times for flex events. The survey is filter based on employee type faculty/admin. The survey asks what are some barriers to professional development? Input was given on various questions adding asynchronous course questions. Stratify and tease apart the different courses we offer, hybrid, zoom and on-ground. Rene recommended adding office hour management to the classroom management questions. Rebecca mentioned adding title V language “regular and substantive contact/interaction with students” into the faculty portion, potential flex topic. Student engagement is a good topic to add per Debilyn, how do we relearn how to capture students that are dropping off. This may be an idea for flex. How do we engage students in a post-Covid world? How to engage students on all formats. Debilyn asked what happens with early alerts/interventions in Navigate, she does not receive follow up or feedback. Feels like there is a disconnect, this topic should be added into the PD survey. How do we streamline coordination and communication using early alerts? Who will be analyzing/reviewing the survey results?*
6. **Review 2022 – 2023 Professional Development Resource Request Analysis-** *future discussion Corey takes the planning docs and scours what will use to develop the RRA that will be taking center stage in our next few meetings. We will be working on this and brainstorming and approving the RRA for the academic year.*
7. **Review of Action Items-** *Has Corey met with Abe Ali? Andrew providing feedback on survey to Jaclyn. Andrew to reach out to Sharla Barry about returning.*
8. **Future Agenda Items-** *Development of 2023-24 Resource Request Analysis*
9. **Future Meeting Dates**
 - 3:00pm – 4:30pm Tuesday, March 14th
 - 3:00pm – 4:30pm Tuesday, April 11th
 - 3:00pm – 4:30pm Tuesday, May 9th
10. **Adjournment meeting adjourned at 4:15 PM**

Meeting Co- Chairs: Corey Marvin & Andrew Burch

Recorder: Kelly Potten