

Minutes

Committee Name: Curriculum & Instruction Council

Date: March 22nd, 2024

Time: 9:00 am – 12:00 pm

Location: LRC 631 and Zoom



Members: Debilyn Kinzler, Cliff Davis, Dawn Ward, Matthew Wanta, Guck Ooi, Jarrod Bowen, Kim Kelly, Missy Gross, Deanna Ing Campbell, Melanie Jeffrey, Sharlene Paxton, Corey Marvin, and Jaime McClure

Also in attendance: Peter Fulks, Alex Gilewski, Rene Mora, Michael Chiang, Nicole Griffin, Matt Jones, David Villicana, and Lisa Fuller

1. **Minutes: 3/8/24** **Davis**

2. **SORL Cert.** **New (P)** **1st Read** **Fulks**
 Sustainable Outdoor Recreation Leadership Certificate of Achievement

 2.1 – This program is part of a comprehensive submission with multiple courses, certificates, and degree pathways. The pathways have been through a rigorous multi-year partnership, development, and planning process with over 10 local agencies, 10 Community Based Organizations, the Public Services Advisory Committee, California Community Colleges Chancellor's Office Centers for Excellence, and partner organizations. Aligned course sequencing with the A.S. Approved. 1st Dawn Ward, 2nd Sarah King.

3. **SORL A.S.** **New (P)** **1st Read** **Fulks**
 Sustainable Outdoor Recreation Leadership Associate's Degree

 3.1 – Approved. 1st Kim Kelly, 2nd Matthew Wanta.

4. **SORL C101** **New (C)** **2nd Read** **Fulks**
 Introduction to Recreation and Leisure

 4.1 – Comments addressed ahead of the 2nd read. Approved. 1st Kim Kelly, 2nd Dawn Ward.

5. **CHEM C113** **Revision (C)** **2nd Read** **Gilewski**
 General Chemistry II

 5.1 – Comments addressed ahead of 2nd read. Approved. 1st Guck Ooi, 2nd Matthew Wanta.

6. **CHEM C113H** **Revision (C)** **2nd Read** **Gilewski**
 General Chemistry II: Honors

 6.1 – Comments addressed ahead of 2nd read. Approved. 1st Matthew Wanta, 2nd Guck Ooi.

7. **ASL C102** **Revision (C)** **2nd Read** **Jeffrey**

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American Sign Language II

7.1 – Action – Add P/NP, remove Methods of Evaluation without dropdown selection, and add oxford commas. Approved pending changes, Cliff will confirm. 1st Kim Kelly, 2nd Matthew Wanta.

8. ~~SORL KINS C151X~~ C154 New (C) 2nd Read Fulks
Introduction to Rock Climbing

8.1 – This field-based course is an introduction to the basic principles of top-rope rock climbing. This course familiarizes students with rock climbing equipment, knot tying, systems, anchors, movement, and safe practices. Students learn to apply their knowledge and skill to ascend steep rock in a safe and efficient manner and safely belay others. Sarah King it would be a disservice to not make this class transferable, and cross-listing should be considered. Missy Gross expressed research done at other colleges and comparable courses are transferable to both UC and Cal State, some being within PHED discipline. This will eventually be considered an introductory level course with a more advanced course to be built later. Certification for becoming an instructor. The committee is guiding the proposer to change discipline. The Kinesiology degree will also need to be brought through. **TABLED.**

9. **SORL C102** New (C) 2nd Read Fulks
Providing Access and Experiences in the Outdoor Recreation

9.1 – Comments addressed ahead of the 2nd read. Approved. 1st Missy Gross, 2nd Matthew Wanta.

10. **SORL C103** New (C) 2nd Read Fulks
Participation and Behaviors in Outdoor Recreation

10.1 – This course focuses on how populations engage in outdoor recreation. The course presents information on demographics and participation trends over time at the national and state level and among diverse populations. Opportunities and barriers to access and participation are discussed to prompt an examination of current participation trends. Students are introduced to the concepts and theories that help explain common participation patterns and behaviors when recreating in the outdoors. Students are taught how to exercise current principles and apply methods that promote safe and sustainable outdoor recreation. **Action - TOP code used is Forestry, should be changed, remove 'will' from advisory rationale.** Approved pending changes, Cliff will confirm. 1st Kim Kelly, 2nd Missy Gross.

11. ~~SORL KINS C161X~~ C155 New (C) 2nd Read Fulks
Cross Country Skiing

11.1 – This field-based course is an introduction to the basic principles of cross-country

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skiing and use in the outdoor recreation industry. **TABLED.**

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| 12. | SORL C171 | New (C) | 2nd Read | Fulks |
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- Introduction to Wilderness Navigation and Orienteering

12.1 – **TABLED.**

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| 13. | FRCC C191X | New (C) | 2nd Read | Fulks |
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- Outdoor Recreation Leadership Work Experience

13.1 – This course can be built as one or five separate classes at variable units. Questions over repeatability were raised but 5 years have to have passed before you can petition for repeatability. This class has a requirement of at least 2 units. This program is expected to go forward for apprenticeship. If the student is going to take 9 hours, where during the sequence the. As work experience, we cannot pay or refund for work done. Apprenticeship allows for pay. Suggestion is to change this class to 2 units based on lab but designated as 'other' hours (108). Action – Add recreation management under minimum qualifications.

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| 14. | SORL C251 | New (C) | 1st Read | Fulks |
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- Facilitation, Education, and Leadership in the Outdoors

14.1 – This is the capstone sequence, ties together theories from the 100-level courses. Advances the knowledge into higher levels of understanding the role served. C252 will be an outdoor experience. C251 could be taken online. Approved. 1st Dawn Ward, 2nd Kim Kelly.

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| 15. | SORL C252 | New (C) | 1st Read | Fulks |
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- Facilitation, Education, and Leadership in the Outdoors [Laboratory](#)

15.1 – The number of units vs. the number of contact hours is more critical for the way that the associated program was developed. Recommending 135 lab hours to attain the 2.5 units for this course. **Action – pre/co-req course drop-down blank, proposer was asked to work with Sylvia Sotomayor to find a solution for this ahead of 2nd read.** Approved. 1st Matthew Wanta, 2nd Dawn Ward.

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| 16. | ASL C101 | Revision (C) | 2nd Read | Jeffrey |
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- American Sign Language II

16.1 – **Action – Add P/NP.** Approved with changes, Cliff will confirm. 1st Kim Kelly, 2nd Matthew Wanta.

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| 17. | Family Childcare COC | New (P) | 1st Read | Fuller |
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- Developing a Family Childcare Program Certificate of Competency

17.1 – Since we're able to offer non-credit more easily these days, looking at family

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childcare providers who are intimidated by full program offerings. This will assist in-home businesses with topics like preparing the home, business plan development, etc. This is a good way to introduce them to the program, courses have been broken down with consideration was given to the time commitment that will be condensed into a 2-week commitment. **Action – CB22 should be J-Workforce Development, CB11 PLO4, work with Cliff on language.** Approved. 1st Kim Kelly, 2nd Missy Gross.

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| 18. | CHDV C093 C893
Opening a Family Childcare Program | New (C) | 1st Read | Fuller |
| | 18.1 – Action - CB22 should be J- Workforce Development. Approved. 1st Matthew Wanta, 2nd Dawn Ward. | | | |
| 19. | CHDV C094 C894
Setting up the Family Childcare Environment | New (C) | 1st Read | Fuller |
| | 19.1 – Approved. 1st Matthew Wanta, 2nd Dawn Ward. | | | |
| 20. | CHDV C095 C895
Understanding Children’s Development and Learning | New (C) | 1st Read | Fuller |
| | 20.1 – Approved. 1 st Kim Kelly, 2 nd Matthew Wanta. | | | |
| 21. | CHDV C096 C896
Family Childcare Curriculum and Planning | New (C) | 1st Read | Fuller |
| | 21.1 – Approved. 1 st Matthew Wanta, 2 nd Kim Kelly. | | | |
| 22. | CHDV C097 C897
Collaborating with Families as a Family Childcare Practitioner | New (C) | 1st Read | Fuller |
| | 22.1 – Approved. 1 st Kim Kelly, 2 nd Matthew Wanta. | | | |
| 23. | CHDV C098 C898
Caring for Children in a Family Childcare Program | New (C) | 1st Read | Fuller |
| | 23.1 – Approved. 1 st Kim Kelly, 2 nd Matthew Wanta. | | | |
| 24. | WELD C102
Shielded Metal Arc Welding (SMAW) | Revision (C) | 1st Read | Villicana |
| | 24.1 – Cyclical revision. Action - Change effective term to Fall 2024. Approved. 1 st Kim Kelly, 2 nd Guck Ooi. | | | |
| 25. | WELD C200
Gas Metal Arc Welding (GMAW) | Revision (C) | 1st Read | Villicana |

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25.1 – Cyclical revision. **Action - Change effective term to Fall 2024.** Approved. 1st Matthew Wanta, 2nd Kim Kelly.

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| 26. | WELD C101
Oxyacetylene Welding | Revision (C) | 1st Read | Villicana |
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26.1 – Cyclical revision. **Action - Change effective term to Fall 2024.** Removing materials fees for all welding classes. Not interested in aligning with C-ID for this course. Approved. 1st Kim Kelly, 2nd Matthew Wanta.

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| 27. | WELD C203
Gas Tungsten Arc Welding (GTAW) | Revision (C) | 1st Read | Villicana |
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27.1 – **Action - Change effective term to Fall 2024 and add CPL, C-ID details.** Approved. 1st Matthew Wanta, 2nd Guck Ooi.

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| 28. | ECON C101
Introduction to Economics | Revision (C) | 1st Read | Jones |
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28.1 – Mandatory cyclical review and revision. **Action – Add the CalGETC Area 4 – Social and Behavioral Sciences.** Approved. 1st Kim Kelly, 2nd Matthew Wanta.

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| 29. | ECON C102
Macroeconomics | Revision (C) | 1st Read | Jones |
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29.1 – Mandatory cyclical review and revision, removing prerequisites. **Action – Add Missy’s recommended language into Limitations on Enrollment.** Approved. 1st Matthew Wanta, 2nd Kim Kelly.

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| 30. | ECON C103
Microeconomics | Revision (C) | 1st Read | Jones |
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30.1 – Mandatory cyclical review and revision, removing prerequisites. **Action – Add Missy’s recommended language into Limitations on Enrollment, add oxford comma in outline item 9.B.** Approved. 1st Kim Kelly, 2nd Matthew Wanta.

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| 31. | PARA C190
Legal Ethics | Revision (C) | 1st Read | Ward |
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31.1 – Mandatory cyclical review and revision. **Action - Correct capitalization of DTO 1.c and 1.d.** Approved. 1st Kim Kelly, 2nd Guck Ooi.

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| 32. | PARA C101
Introduction to Paralegal Studies | Revision (C) | 1st Read | Ward |
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32.1 – Mandatory cyclical review and revision. All courses were updated to include P/NP.

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Action – Capitalize “Complaint to Judgment” Methods of Instruction – Discussion, put a period behind legal system and cut the rest. Approved. 1st Guck Ooi, 2nd Matthew Wanta.

33. **PARA C112** **Revision (C)** **1st Read** **Ward**
Legal Research & Writing I

33.1 – Mandatory cyclical review and revision. **Methods of Instruction – Discussion, put a period behind legal system and cut the rest.** Approved. 1st Kim Kelly, 2nd Missy Gross.

34. **PARA C122** **Revision (C)** **1st Read** **Ward**
Legal Research & Writing II

34.1 – Mandatory cyclical review and revision. Approved. 1st Kim Kelly, 2nd Guck Ooi.

35. **KINS C172** **New (C)** **1st Read** **Kelly**
Intercollegiate Cross Country **Running**

35.1 – The department developed a cross country athletic program last summer, curriculum is being brought through to correlate. Action – Remove ‘student will’ in all Methods of Evaluation. Approved. 1st Dawn Ward, 2nd Guck Ooi.

36. **KINS C161** **Revision (C)** **1st Read** **Kelly**
Intercollegiate ~~Men’s~~ Basketball

36.1 – Approved. 1st Matthew Wanta, 2nd Guck Ooi.

37. **Local GE Changes & Guide** **Discussion** **King**

36.1 – VPI requested notes to be developed to assist faculty in understanding existing standards and what may have changed. CalGETC is asking that we be more rigorous with our course offerings. This will be added to the CIC page and handbook. Approved. 1st Matthew Wanta, 2nd Dawn Ward

38. **Discussion – Removing Materials Fees from all courses**

36.1 – With welding courses coming through CIC to remove materials fees spurred subsequent conversation to consider removing materials fees en masse at the last CIC meeting of the semester. **To be discussed with faculty in the interim. Will need to be included within the addendum.**

39. **Adjourn 12:07 pm – Next meeting: April 12th, 2024**

Meeting Chair: Cliff Davis

Recorder: Jaime McClure