

Public Service: Administration of Justice Department

AUP for Academic Year 2023-2024

October 2022

Describe Department/Unit

Connection to College Mission

The mission of the Public Services department aligns with Cerro Coso Community College's overall mission for student success, equity and workforce training in our rural service area. Public Services department contains the Administration of Justice Program. The ADMJ program serves as the core instructional requirements for an Associate's of Science for Transfer (AS-T) Degree. Whereas the second offers State of California Commission on Peace Officer Standards and Training (POST) Certified training for potential employment within the criminal justice field. The purpose of the Administration of Justice degree tract is to provide high quality courses required for completion of an AS-T degree, which will further a student's potential employment within the criminal justice system and transfer to 4 year universities. Contained within the Administration of Justice courses are also a series of private security certification courses that have direct employ-ability in our service area. The POST Certification portion of the program has the most direct link to the Career Technical Education mission as it provides direct-hire training. Through these programs students can gain the training to apply for employment as police officers, detention/correctional officers, and private security officers. This program additionally strives to continually meet the in-service training needs of current law enforcement officers. Since the last AUP, the Public Services department has bifurcated, through curriculum and program management, the ADMJ courses and the ACAD (Academy) courses to better reflect demands of students and fulfill Cerro Coso's mission. New this year is a development of a new program for Wildland Firefighter Training (FFT) and Forestry, Climate and Conservation.

Report on Improvements Made and Gaps Identified in the Prior Year

Student Equity

The largest equity gap that continues to exist within the Public Services department (both with ADMJ and ACAD) programs is participation from female students. As a movement toward closing this gap, instructional staff should be hired with this in mind, to be more representative of the field of criminal justice overall. Over the last year, the Public Services department has added two additional female adjuncts and approximately 10 female professional experts to the academy courses. With academic course representation at 4 of 9 instructors, we hope this will continue to be an inclusive space for females who want to enter the profession or academic arena.

This year, in keeping with a multi-year approach to addressing the female equity gap. Currently, in all enrollments in the Public Services department, females represent less than 15%. This not only misaligned with college data, but also within the field of criminal justice itself, where representation is similar in sworn personnel, but in non-sworn positions national data is closer to 60%. There is no other equity category that has such an extreme gap in the program compared to our college and/or service area population. The department will work with marketing to develop specific material and evaluate alternative programs that may increase enrollment (i.e. dispatcher training, crime analysis, etc).

Outcomes Assessment: Loop-Back Improvements Made

Actions taken in the prior academic year

The Public Services department has made large improvements due to assessment outcomes by re-writing and updating the entire department and bifurcating the two major overlapping areas (ADMJ and ACAD). In all, there was a reduction of SLOs per course to create more cogent responses to outcomes and an increase in total unit load for ACAD courses. However, this process was not smooth. The curriculum re-write and changing of college curriculum systems and changing outcomes tracking leaves room for the department to improve. SLOs were unable to be assessed effectively due to delays in the process, this is a

primary goal for the department during the 23-24 academic year since new programs will be in effect.

Outcomes Assessment: Results of Last Year's Assessments

Fall 2022

ADMJ 101

ADMJ 105

ADMJ 115

ADMJ 121

ADMJ 131

ADMJ 230

Target Met?

Did Not Assess

Fall 2022

ADMJ 101

ADMJ 105

ADMJ 115

ADMJ 121

ADMJ 131

ADMJ 230

Target Met?

Yes

Fall 2022

ADMJ 101

ADMJ 105

ADMJ 115

ADMJ 121