

Sample CIC Agendas and Minutes- Agenda 2-09-2024

Committee Name: Curriculum & Instruction Council

Date: February 9th, 2024

Time: 9:00 am – 12:00 pm

Location: LRC 631 and Zoom

1. 9:00 Minutes Davis
2. 9:10 CHDV C256 Revision 1st Read Fuller
2.1 – Strategies and Curriculum for Multilingual Learners in Early Childhood
3. 9:20 CHDV C281 Revision 1st Read Fuller
3.1 – Adult Supervision and Mentoring in Early Care and Education
4. 9:30 AERO C107X New Course 1st Read Bowen
4.1 – Aircraft Mechanic Technician Powerplant I
5. 9:40 AERO C108X New Course 1st Read Bowen
5.1 – Aircraft Mechanic Technician Powerplant II
6. 9:50 AERO C109X New Course 1st Read Bowen
6.1 – Aircraft Mechanic Technician Powerplant III
7. 10:00 AERO C110 New Course 1st Read Bowen
7.1 – Aircraft Maintenance Technician Powerplant IV
8. 10:10 ADMJ C801 Revision 1st Read Bowen
8.1 – Public Relations and Liability
9. 10:20 ADMJ C802 Revision 1st Read Bowen
9.1 – Communication, Observation, and Documentation
10. 10:30 ADMJ C804 Revision 1st Read Bowen
10.1 – Officer Safety and First Aid/CPR
11. 10:40 ADMJ C805 Revision 1st Read Bowen
11.1 – Conflict Management and Crowd Control

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| 12. | 10:50 | ADMJ C806 | Revision | 1st Read | Bowen |
| | | 12.1 – School Security Officer Training | | | |
| 13. | 11:00 | AERO C112X | New Course | 1st Read | Bowen |
| | | 13.1 – Introduction to Avionics | | | |
| 14. | 11:10 | AERO C113X | New Course | 1st Read | Bowen |
| | | 14.1 – Introduction to Aircraft Structures, Blueprints, and Manufacturing Documents | | | |
| 15. | 11:20 | HIST C142 | New Course | 1st Read | Beshwate |
| | | 15.1 – History of Rock and Roll | | | |
| 16. | 11:30 | PSYC C112 | Deletion | | M. Bowen |
| | | 16.1 – Psychology of Substance Abuse | | | |
| 17. | 11:30 | LIBR C100 | Revision | 1st Read | Cornett |
| | | 17.1 – Introduction to Library Research and Bibliography | | | |
| 18. | 11:40 | ANTH C121 | Revision | 1st Read | King |
| | | 18.1 – Biological Anthropology | | | |
| 19. | 11:50 | ANTH C121H | Revision | 1st Read | King |
| | | 19.1 – Biological Anthropology Honors | | | |
| 20. | 12:00 | ANTH C122 | Revision | 1st Read | King |
| | | 20.1 – Biological Anthropology Laboratory | | | |
| 21. | 12:10 | Criteria for Gen Ed. | Discussion | | Marvin |
| 22. | 12:20 | Adjourn – Next meeting: February 23rd, 2024 | | | |

Meeting Chair: Cliff Davis

Recorder: Jaime McClure

Minutes

Committee Name: Curriculum & Instruction Council

Date: February 9th, 2024

Time: 9:00 am – 12:00 pm

Location: LRC 631 and Zoom



Members: Cliff Davis, Debilyn Kinzler, Kim Kelly, Guck Ooi, Tanner McGuire, Melissa Bowen, Deanna Ing Campbell, Sharlene Paxton, Jarrod Bowen, Sarah King, Missy Gross, Corey Marvin, and Jaime McClure

Also in attendance: Lisa Fuller, Michael Chiang, Julie Cornett, Ben Beshwate, Nicole Griffin, and Elena Guzman

1. **Minutes** **Davis**
1.1 – Approved. 1st Debilyn Kinzler, 2nd Guck Ooi.

2. **CHDV C256** **Revision** **1st Read** **Fuller**
Strategies and Curriculum for Multilingual Learners in Early Childhood
2.1 – Course outline was outdated and brought through to increase alignment to the specialization, changing to dual language instructional course. **Action: Change effective term to Fall 2024, title and description changes will be captured in the addendum instead of the catalog. Remove from Method of Evaluation “The outcomes for this course, both traditional and distance education, will be evaluated and assessed using a project towards the end of the semester, scored with a rubric.”** It is already included within the rigor statement, follow suit with correcting the other courses. Approved. 1st Missy Gross, 2nd Guck Ooi.

3. **CHDV C281** **Revision** **1st Read** **Fuller**
Adult Supervision and Mentoring in Early Care and Education
3.1 – Part of the regular review process and includes the C-ID and CAP 2022 update and alignment. **Action: Change effective term to Fall 2024. Remove rigor related statement from Method of Evaluation.** Approved. 1st Debilyn Kinzler, 2nd Missy Gross.

4. **AERO C107X** **New Course** **1st Read** **Bowen**
Aircraft Mechanic Technician Powerplant I
4.1 – This course will prepare mechanics to take FAA examination and licensure. Changes made ahead of meeting. Approved. 1st Missy Gross, 2nd Tanner McGuire.

5. **AERO C108X** **New Course** **1st Read** **Bowen**
Aircraft Mechanic Technician Powerplant II
5.1 – Changes made ahead of meeting. Approved. 1st Missy Gross, 2nd Debilyn Kinzler.

Minutes

6. **AERO C109X** **New Course** **1st Read** **Bowen**
Aircraft Mechanic Technician Powerplant III

6.1 – Changes made ahead of meeting. Approved. 1st Guck Ooi, 2nd Missy Gross.

7. **AERO C110X** **New Course** **1st Read** **Bowen**
Aircraft Maintenance Technician Powerplant IV

7.1 – Changes made ahead of meeting. Approved. 1st Guck Ooi, 2nd Missy Gross.

8. **ADMJ C801** **Revision** **1st Read** **Bowen**
Public Relations and Liability

8.1 – Current BSIS training courses are being revised to non-credit offerings to encourage enrollment. Will no longer offer credit version of this course series. Changes made ahead of meeting. Approved. 1st Missy Gross, 2nd Debilyn Kinzler.

9. **ADMJ C802** **Revision** **1st Read** **Bowen**
Communication, Observation, and Documentation

9.1 – **Action: Add 'classic text' statement for the textbook.** Approved. 1st Guck Ooi, 2nd Debilyn Kinzler.

10. **ADMJ C804** **Revision** **1st Read** **Bowen**
Officer Safety and First Aid/CPR

10.1 – Changes made ahead of meeting. Approved. 1st Kim Kelly, 2nd Debilyn Kinzler.

11. **ADMJ C805** **Revision** **1st Read** **Bowen**
Conflict Management and Crowd Control

11.1 – Changes made ahead of meeting. Approved. 1st Guck Ooi, 2nd Missy Gross.

12. **ADMJ C806** **Revision** **1st Read** **Bowen**
School Security Officer Training

12.1 – Changes made ahead of meeting. Approved. 1st Debilyn Kinzler, 2nd Missy Gross.

13. **AERO C112X** **New Course** **1st Read** **Bowen**
Introduction to Avionics

13.1 – Changes made ahead of meeting. Approved. 1st Missy Gross, 2nd Debilyn Kinzler.

14. **AERO C113X** **New Course** **1st Read** **Bowen**
Introduction to Aircraft Structures, Blueprints, and Manufacturing Documents

14.1 – Changes made ahead of meeting. Approved. 1st Guck Ooi, 2nd Missy Gross.

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- 15. HIST C142** **New Course** **1st Read** **Beshwate**
History of Rock and Roll
- 15.1 – Concerns were raised over the similarities this suggested course has with MUSC C118, competing enrollments (Gen Ed applicability might help with this), and the appropriateness of instituting a class like this in a different department. Ben Beshwate shared that the differences were specifically geared towards society and culture and was open to the committee’s suggestions to adjust minimum qualifications. Missy Gross shared that MUSC C118 consistently fills with a waiting list and was revised to change the title from “History of American Pop Music” to “History of American Popular Music” to cover a broad scope of genres throughout the decades, rock included. For GE applicability a history course would count for humanities and social science, where a music course would only fulfill humanities. Committee suggestions for consideration ahead of the next CIC meeting were to determine relevance of minimum qualifications, and re-writing SLOs to be more aligned with history. Sarah King warned that the SLOs will still need some humanities language to be approved for that area. The committee elected to table the 1st read to give Ben Beshwate and Tanner McGuire time to discuss offline and offer Ben time to amend the COR to differentiate well enough away from MUSC C118 content. Sarah King will assist by looking for COR examples from other schools. **TABLED.**
- 16. PSYC C112** **Deletion** **M. Bowen**
Psychology of Substance Abuse
- 16.1 – ADST C102 will take over the requirements of this course, it was requested that ADST C102 replace PSYC C112 within the general education pattern. This will be discussed ahead of Sarah King bringing the Liberal Arts degrees through at the end of the year. Approved. 1st Debilyn Kinzler, 2nd Kim Kelly.
- 17. LIBR C100** **Revision** **1st Read** **Cornett**
Introduction to Library Research and Bibliography
- 17.1 – Cyclical revision. Update to course description, DTO and SLO changes, updated textbook, updated ENGL C070 advisory to ENGL C101. Changes made ahead of the meeting. Approved. 1st Kim Kelly, 2nd Debilyn Kinzler.
- 18. ANTH C121** **Revision** **1st Read** **King**
Biological Anthropology
- 18.1 – Cyclical review. Updated textbooks and cleaned up errant coding from import/export issues. Changes made ahead of the meeting. Approved. 1st Debilyn Kinzler, 2nd Guck Ooi.
- 19. ANTH C121H** **Revision** **1st Read** **King**
Biological Anthropology Honors

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19.1 – Cyclical review. Updated textbooks and cleaned up errant coding from import/export issues. Action: Remove P/NP, not permitted for honors course. Approved. 1st Debilyn Kinzler, 2nd Kim Kelly.

20. ANTH C122 Revision 1st Read King
Biological Anthropology Laboratory

20.1 – Cyclical review. Updated textbooks and cleaned up errant coding from import/export issues. Changes made ahead of the meeting. Approved. 1st Guck Ooi, 2nd Debilyn Kinzler.

21. Criteria for Gen Education Discussion Marvin

20.1 – One of the accreditation standards is focused on general education and the review criteria is looking for rationale for inclusion of courses onto the gen ed pattern. We have gen ed philosophy, as far as we know we don't have a noted justification for why one course may be on the pattern versus another. Recommending brief statements within the CIC handbook to express some of the considerations for why we would elect for a class to / or not to be applied to the pattern. Sarah King will draft something for this.

22. Adjourn 10:25 am – Next meeting: February 23rd, 2024

Meeting Chair: Cliff Davis

Recorder: Jaime McClure

Committee Name: Curriculum & Instruction Council

Date: March 22nd, 2024

Time: 9:00 am – 12:00 pm

Location: LRC 631 and Zoom

1. 9:00 Minutes Davis
2. 9:10 SORL Cert. New Program 1st Read Fulks
2.1 – Sustainable Outdoor Recreation Leadership Certificate of Achievement
3. 9:20 SORL A.S. New Program 1st Read Fulks
3.1 – Sustainable Outdoor Recreation Leadership Associate’s Degree
4. 9:30 SORL C101 New Course 2nd Read Fulks
4.1 – Introduction to Recreation and Leisure
5. 9:33 CHEM C113 Revision 2nd Read Gilewski
5.1 – General Chemistry II
6. 9:35 CHEM C113H Revision 2nd Read Gilewski
6.1 – General Chemistry II: Honors
7. 9:37 ASL C102 Revision 2nd Read Jeffrey
7.1 – American Sign Language II
8. 9:40 SORL C151X New Course 2nd Read Fulks
8.1 – Introduction to Rock Climbing
9. 9:42 SORL C102 New Course 2nd Read Fulks
9.1 – Providing Access and Experiences in the Outdoor Recreation
10. 9:43 SORL C103 New Course 2nd Read Fulks
10.1 – Participation and Behaviors in Outdoor Recreation
11. 9:45 SORL C161X New Course 2nd Read Fulks
11.1 – Cross Country Skiing

12.	9:47	SORL C171	New Course	2nd Read	Fulks
					12.1 – Introduction to Wilderness Navigation and Orienteering
13.	9:50	FRCC C191	New Course	2nd Read	Fulks
					13.1 – Outdoor Recreation Leadership Work Experience
14.	9:52	SORL C251	New Course	1st Read	Fulks
					14.1 – Facilitation, Education, and Leadership in the Outdoors
15.	10:00	SORL C252	New Course	1st Read	Fulks
					15.1 – Facilitation, Education, and Leadership in the Outdoors Lab
16.	10:20	ASL C101	Revision	2nd Read	Jeffrey
					16.1 – American Sign Language II
17.	10:22	Family Childcare Cert.	New Program	1st Read	Fuller
					17.1 – Developing a Family Childcare Program Certificate of Competency
18.	10:27	CHDV C093	New Course	1st Read	Fuller
					18.1 – Opening a Family Childcare Program
19.	10:32	CHDV C094	New Course	1st Read	Fuller
					19.1 – Setting up the Family Childcare Environment
20.	10:37	CHDV C095	New Course	1st Read	Fuller
					20.1 – Setting up the Family Childcare Environment
21.	10:42	CHDV C096	New Course	1st Read	Fuller
					21.1 – Family Childcare Curriculum and Planning
22.	10:47	CHDV C097	New Course	1st Read	Fuller
					22.1 – Collaborating with Families as a Family Childcare Practitioner
23.	10:52	CHDV C098	New Course	1st Read	Fuller
					23.1 – Caring for Children in a Family Childcare Program

24.	10:57	WELD C102	Revision	1st Read	Villicana
					24.1 – Shielded Metal Arc Welding (SMAW)
25.	11:02	WELD C200	Revision	1st Read	Villicana
					25.1 – Gas Metal Arc Welding (GMAW)
26.	11:07	WELD C101	Revision	1st Read	Villicana
					26.1 – Oxyacetylene Welding
27.	11:12	WELD C203	Revision	1st Read	Villicana
					27.1 – Gas Tungsten Arc Welding (GTAW)
28.	11:17	ECON C101	Revision	1st Read	Jones
					28.1 – Introduction to Economics
29.	11:22	ECON C102	Revision	1st Read	Jones
					29.1 – Macroeconomics
30.	11:27	ECON C103	Revision	1st Read	Jones
					30.1 – Microeconomics
31.	11:32	PARA C190	Revision	1st Read	Ward
					31.1 – Legal Ethics
32.	11:37	PARA C101	Revision	1st Read	Ward
					32.1 – Introduction to Paralegal Studies
33.	11:42	PARA C112	Revision	1st Read	Ward
					33.1 – Legal Research & Writing I
34.	11:47	PARA C122	Revision	1st Read	Ward
					34.1 – Legal Research & Writing I!
35.	11:52	KINS C172	New Course	1st Read	Kelly
					35.1 – Intercollegiate Cross Country

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| 36. | 11:57 | KINS C161 | Revision | 1st Read | Kelly |
| | | 36.1 – Intercollegiate Men’s Basketball | | | |
| 37. | 12:03 | Local GE Changes & Guide | Discussion | | King |
| 38. | 12:08 | Adjourn – Next meeting: April 12th, 2024 | | | |

Meeting Chair: Cliff Davis

Recorder: Jaime McClure

Minutes

Committee Name: Curriculum & Instruction Council

Date: March 22nd, 2024

Time: 9:00 am – 12:00 pm

Location: LRC 631 and Zoom



Members: Debilyn Kinzler, Cliff Davis, Dawn Ward, Matthew Wanta, Guck Ooi, Jarrod Bowen, Kim Kelly, Missy Gross, Deanna Ing Campbell, Melanie Jeffrey, Sharlene Paxton, Corey Marvin, and Jaime McClure

Also in attendance: Peter Fulks, Alex Gilewski, Rene Mora, Michael Chiang, Nicole Griffin, Matt Jones, David Villicana, and Lisa Fuller

1. **Minutes: 3/8/24** **Davis**

2. **SORL Cert.** **New (P)** **1st Read** **Fulks**
 Sustainable Outdoor Recreation Leadership Certificate of Achievement

 2.1 – This program is part of a comprehensive submission with multiple courses, certificates, and degree pathways. The pathways have been through a rigorous multi-year partnership, development, and planning process with over 10 local agencies, 10 Community Based Organizations, the Public Services Advisory Committee, California Community Colleges Chancellor's Office Centers for Excellence, and partner organizations. Aligned course sequencing with the A.S. Approved. 1st Dawn Ward, 2nd Sarah King.

3. **SORL A.S.** **New (P)** **1st Read** **Fulks**
 Sustainable Outdoor Recreation Leadership Associate's Degree

 3.1 – Approved. 1st Kim Kelly, 2nd Matthew Wanta.

4. **SORL C101** **New (C)** **2nd Read** **Fulks**
 Introduction to Recreation and Leisure

 4.1 – Comments addressed ahead of the 2nd read. Approved. 1st Kim Kelly, 2nd Dawn Ward.

5. **CHEM C113** **Revision (C)** **2nd Read** **Gilewski**
 General Chemistry II

 5.1 – Comments addressed ahead of 2nd read. Approved. 1st Guck Ooi, 2nd Matthew Wanta.

6. **CHEM C113H** **Revision (C)** **2nd Read** **Gilewski**
 General Chemistry II: Honors

 6.1 – Comments addressed ahead of 2nd read. Approved. 1st Matthew Wanta, 2nd Guck Ooi.

7. **ASL C102** **Revision (C)** **2nd Read** **Jeffrey**

Minutes

skiing and use in the outdoor recreation industry. **TABLED.**

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| 12. | SORL C171 | New (C) | 2nd Read | Fulks |
| | Introduction to Wilderness Navigation and Orienteering | | | |

12.1 – **TABLED.**

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| 13. | FRCC C191X | New (C) | 2nd Read | Fulks |
| | Outdoor Recreation Leadership Work Experience | | | |

13.1 – This course can be built as one or five separate classes at variable units. Questions over repeatability were raised but 5 years have to have passed before you can petition for repeatability. This class has a requirement of at least 2 units. This program is expected to go forward for apprenticeship. If the student is going to take 9 hours, where during the sequence the. As work experience, we cannot pay or refund for work done. Apprenticeship allows for pay. Suggestion is to change this class to 2 units based on lab but designated as 'other' hours (108). Action – Add recreation management under minimum qualifications.

TABLED.

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| 14. | SORL C251 | New (C) | 1st Read | Fulks |
| | Facilitation, Education, and Leadership in the Outdoors | | | |

14.1 – This is the capstone sequence, ties together theories from the 100-level courses. Advances the knowledge into higher levels of understanding the role served. C252 will be an outdoor experience. C251 could be taken online. Approved. 1st Dawn Ward, 2nd Kim Kelly.

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| 15. | SORL C252 | New (C) | 1st Read | Fulks |
| | Facilitation, Education, and Leadership in the Outdoors Laboratory | | | |

15.1 – The number of units vs. the number of contact hours is more critical for the way that the associated program was developed. Recommending 135 lab hours to attain the 2.5 units for this course. **Action – pre/co-req course drop-down blank, proposer was asked to work with Sylvia Sotomayor to find a solution for this ahead of 2nd read.** Approved. 1st Matthew Wanta, 2nd Dawn Ward.

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| 16. | ASL C101 | Revision (C) | 2nd Read | Jeffrey |
| | American Sign Language II | | | |

16.1 – **Action – Add P/NP.** Approved with changes, Cliff will confirm. 1st Kim Kelly, 2nd Matthew Wanta.

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|------------|---|----------------|----------------------------|---------------|
| 17. | Family Childcare COC | New (P) | 1st Read | Fuller |
| | Developing a Family Childcare Program Certificate of Competency | | | |

17.1 – Since we're able to offer non-credit more easily these days, looking at family

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childcare providers who are intimidated by full program offerings. This will assist in-home businesses with topics like preparing the home, business plan development, etc. This is a good way to introduce them to the program, courses have been broken down with consideration was given to the time commitment that will be condensed into a 2-week commitment. **Action – CB22 should be J-Workforce Development, CB11 PLO4, work with Cliff on language.** Approved. 1st Kim Kelly, 2nd Missy Gross.

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| 18. | CHDV C093 C893
Opening a Family Childcare Program | New (C) | 1st Read | Fuller |
| | 18.1 – Action - CB22 should be J- Workforce Development. Approved. 1st Matthew Wanta, 2nd Dawn Ward. | | | |
| 19. | CHDV C094 C894
Setting up the Family Childcare Environment | New (C) | 1st Read | Fuller |
| | 19.1 – Approved. 1st Matthew Wanta, 2nd Dawn Ward. | | | |
| 20. | CHDV C095 C895
Understanding Children’s Development and Learning | New (C) | 1st Read | Fuller |
| | 20.1 – Approved. 1 st Kim Kelly, 2 nd Matthew Wanta. | | | |
| 21. | CHDV C096 C896
Family Childcare Curriculum and Planning | New (C) | 1st Read | Fuller |
| | 21.1 – Approved. 1 st Matthew Wanta, 2 nd Kim Kelly. | | | |
| 22. | CHDV C097 C897
Collaborating with Families as a Family Childcare Practitioner | New (C) | 1st Read | Fuller |
| | 22.1 – Approved. 1 st Kim Kelly, 2 nd Matthew Wanta. | | | |
| 23. | CHDV C098 C898
Caring for Children in a Family Childcare Program | New (C) | 1st Read | Fuller |
| | 23.1 – Approved. 1 st Kim Kelly, 2 nd Matthew Wanta. | | | |
| 24. | WELD C102
Shielded Metal Arc Welding (SMAW) | Revision (C) | 1st Read | Villicana |
| | 24.1 – Cyclical revision. Action - Change effective term to Fall 2024. Approved. 1 st Kim Kelly, 2 nd Guck Ooi. | | | |
| 25. | WELD C200
Gas Metal Arc Welding (GMAW) | Revision (C) | 1st Read | Villicana |

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25.1 – Cyclical revision. **Action - Change effective term to Fall 2024.** Approved. 1st Matthew Wanta, 2nd Kim Kelly.

26. WELD C101 Revision (C) 1st Read Villicana
Oxyacetylene Welding

26.1 – Cyclical revision. **Action - Change effective term to Fall 2024.** Removing materials fees for all welding classes. Not interested in aligning with C-ID for this course. Approved. 1st Kim Kelly, 2nd Matthew Wanta.

27. WELD C203 Revision (C) 1st Read Villicana
Gas Tungsten Arc Welding (GTAW)

27.1 – **Action - Change effective term to Fall 2024 and add CPL, C-ID details.** Approved. 1st Matthew Wanta, 2nd Guck Ooi.

28. ECON C101 Revision (C) 1st Read Jones
Introduction to Economics

28.1 – Mandatory cyclical review and revision. **Action – Add the CalGETC Area 4 – Social and Behavioral Sciences.** Approved. 1st Kim Kelly, 2nd Matthew Wanta.

29. ECON C102 Revision (C) 1st Read Jones
Macroeconomics

29.1 – Mandatory cyclical review and revision, removing prerequisites. **Action – Add Missy's recommended language into Limitations on Enrollment.** Approved. 1st Matthew Wanta, 2nd Kim Kelly.

30. ECON C103 Revision (C) 1st Read Jones
Microeconomics

30.1 – Mandatory cyclical review and revision, removing prerequisites. **Action – Add Missy's recommended language into Limitations on Enrollment, add oxford comma in outline item 9.B.** Approved. 1st Kim Kelly, 2nd Matthew Wanta.

31. PARA C190 Revision (C) 1st Read Ward
Legal Ethics

31.1 – Mandatory cyclical review and revision. **Action - Correct capitalization of DTO 1.c and 1.d.** Approved. 1st Kim Kelly, 2nd Guck Ooi.

32. PARA C101 Revision (C) 1st Read Ward
Introduction to Paralegal Studies

32.1 – Mandatory cyclical review and revision. All courses were updated to include P/NP.

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Action – Capitalize “Complaint to Judgment” Methods of Instruction – Discussion, put a period behind legal system and cut the rest. Approved. 1st Guck Ooi, 2nd Matthew Wanta.

33. **PARA C112** Revision (C) 1st Read Ward
Legal Research & Writing I

33.1 – Mandatory cyclical review and revision. Methods of Instruction – Discussion, put a period behind legal system and cut the rest. Approved. 1st Kim Kelly, 2nd Missy Gross.

34. **PARA C122** Revision (C) 1st Read Ward
Legal Research & Writing II

34.1 – Mandatory cyclical review and revision. Approved. 1st Kim Kelly, 2nd Guck Ooi.

35. **KINS C172** New (C) 1st Read Kelly
Intercollegiate Cross Country Running

35.1 – The department developed a cross country athletic program last summer, curriculum is being brought through to correlate. Action – Remove ‘student will’ in all Methods of Evaluation. Approved. 1st Dawn Ward, 2nd Guck Ooi.

36. **KINS C161** Revision (C) 1st Read Kelly
Intercollegiate Men’s Basketball

36.1 – Approved. 1st Matthew Wanta, 2nd Guck Ooi.

37. **Local GE Changes & Guide** Discussion King

36.1 – VPI requested notes to be developed to assist faculty in understanding existing standards and what may have changed. CalGETC is asking that we be more rigorous with our course offerings. This will be added to the CIC page and handbook. Approved. 1st Matthew Wanta, 2nd Dawn Ward

38. **Discussion – Removing Materials Fees from all courses**

36.1 – With welding courses coming through CIC to remove materials fees spurred subsequent conversation to consider removing materials fees en masse at the last CIC meeting of the semester. To be discussed with faculty in the interim. Will need to be included within the addendum.

39. **Adjourn 12:07 pm – Next meeting: April 12th, 2024**

Meeting Chair: Cliff Davis
Recorder: Jaime McClure

Board of Trustees Regular Meeting (Wednesday, May 1, 2024)

Members present

Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

1. Open Session

A. Call to Order

Board President, John Corkins, called the meeting to order at 11:02 a.m.

B. Adoption of Agenda

Motion by Nan Gomez-Heitzeberg, second by Kay S Meek.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek

C. Briefing to the Board on the Porterville College Bachelor's of Science in Modern Police Science degree proposal.

Vice President of Instruction, Thad Russell, Dean of Instruction, Osvaldo Del Valle, Professor of Administration of Justice, Jeff Jacobs provided a briefing to the Board on the Porterville College Bachelor's of Science in Modern Police Science degree proposal that included information on the program need, Peace Officer Education requirements, and employer demand as well as program details and budget summary.

2. Public Comments Regarding Closed Session Agenda Items Only: Members of the public shall have an opportunity to address the Board of Trustees on item(s) listed on the closed session agenda before the Board of Trustees adjourns to a closed session. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. The presiding officer must first recognize each person who addresses the Board. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public.

A. Public Comments

There were no requests for public comments.

3. Adjournment to Closed Session

A. Adjournment to Closed Session

Board President, John Corkins, adjourned the meeting to Closed Session at 11:30 a.m.

4. Return to Open Session

A. Call to Order-Open Session

Board President, John Corkins, called the meeting to order at 1:01 p.m.

B. Pledge of Allegiance

Student Trustee Guzman led the pledge.

C. Report of Actions Taken in Closed Session As Required

Board President, John Corkins, shared that there were no actions taken in Closed Session to report.

5. Public Comments --- Open Session [At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public. At the opening of this meeting, names and agenda items were taken for public comments.

A. Public Comments

There were no requests to make public comments.

6. Preliminary Items

A. Announcement of the Kern Community College District Dr. Jack Hernandez Phronesis Award

Director of the Bakersfield College Norman Levan Center, Dr. Reginald Williams, provided historical remarks introducing the Annual Jack Hernandez Phronesis Award. 2023 Phronesis recipient, Dr. Michael Carley, announced Porterville College Professor, Dr. Robert Simpkins, as the 2024 Jack Hernandez Phronesis Award recipient.

B. Approval of Consent Items: Business Services (Other than Construction) - Agenda Items: 8A- 8E; Business Services (Construction) - Agenda Items: 10A - 10V; Educational Services - Agenda Items: 12A - 12D; Human Resources - Agenda Items: 14A - 14B.

Motion by Kay S Meek, second by Romeo Agbalog.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

C. Approval of the Minutes, April 16, 2024

Motion by Nan Gomez-Heitzeberg, second by Romeo Agbalog.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

D. Correspondence to the Board of Trustees and/or communications.

Chancellor Bloomberg shared that there was no correspondence or communication to the Board.

E. First Reading: Porterville College Bachelor's of Science Proposal

F. First reading of the proposed revisions to the Kern Community College District Board Policy sections of Chapter 3, General Institution.

G. First Reading: A Resolution by the Kern Community College District Board of Trustees to approve a property easement to Southern California Edison Company for the Porterville College, College Ave Re-Alignment project.

property purchases for PC, anticipated college revenue realigned. due to need for power to athletics field having to SCR pull alignes into area and needing an easement to repair said lines.

H. Receive the Joint Interest-Based Bargaining Initial Proposal between the Kern Community College District and Kern Community College District California School Employees Association (CSEA)

7. Business Services --- Approval: (Other than Construction) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$200,000.00 or to procure goods and services other than construction services above \$114,500.00, in accordance with Board Policy 6340. All amounts designated are not to exceed the specified amount unless otherwise noted.

A. Authorization for the Chief Financial Officer to approve a software and support agreement between Kern Community College District and SHI International Corporation for Falcon CrowdStrike. The term is from July 1, 2024 through June 30, 2025. The cost to the District shall not exceed \$190,177.71, to be paid from GU001 Unrestricted fund.

Motion by Kay S Meek, second by Nan Gomez-Heitzeberg.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

B. Authorization for the Chief Financial Officer to enter into a grant agreement between the Kern Community College District, on behalf of Bakersfield College, and The Foundation for California Community Colleges for the 2024-2025 Finish Line Scholars Program for emergency financial aid grants to students. The term is July 1, 2024, through June 30, 2025. The amount payable to the District is not to exceed \$150,000.00, to be deposited into RP314 Restricted Program fund.

Motion by Nan Gomez-Heitzeberg, second by Yovani Jimenez.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

C. Approval of the resolution and authorization for the Chief Financial Officer to execute a contract between the Kern Community College District, on behalf of Bakersfield College, and the CA Department of Rehabilitation to provide funds to support job placement for individuals with disabilities. The term is from July 1, 2024, through June 30, 2027. The amount payable to the District is \$577,284.00, to be deposited into RP420 Restricted Program fund.

Motion by Nan Gomez-Heitzeberg, second by Yovani Jimenez.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

D. Authorization for the Chief Financial Officer to approve a software and support agreement between Kern Community College District and CDW Government for OKTA. The term is from July 1, 2024 through June 30, 2025. The cost to the District shall not exceed \$182,490.01, to be paid from GU001 Unrestricted fund.

Motion by Kay S Meek, second by Yovani Jimenez.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

E. Authorization for the Chief Financial Officer to enter in to a memorandum of understanding between the Kern Community College District, on behalf of Cerro Coso Community College, and the California Department of Corrections and Rehabilitation on behalf of the Tehachapi California Correctional Institution for college instructional space. The term of the agreement is May 1, 2024 to June 30, 2028. There is no cost to the District.

Motion by Christina Scrivner, second by Yovani Jimenez.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

8. Business Services---Consent: (Items Other than Construction) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services up to \$200,000.00 or to procure goods and services other than construction services up to \$114,500.00, in accordance with Board Policy 6340. All amounts designated are not to exceed the specified amount unless otherwise noted.

A. Ratification of a Revised Work Authorization between the Kern Community College District on behalf of Porterville College, and Teter Inc., for the Porterville College Multi-Cultural Center and Interactive Gardens. The term of the contract is per the master agreement. This revised work authorization is increased by \$25,920.00, from \$289,325.00 for a revised total cost to the District not to exceed \$315,695.00, to be paid from PC102 Unrestricted fund.

B. The Business Services items listed below for the Kern Community College District, on behalf of Bakersfield College are recommended for ratification in accordance with the Kern Community College District Board Policy 6340, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$200,000.00 for construction services, and for goods and services up to \$114,500.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

C. The Business Services items listed below for the Kern Community College District, on behalf of Cerro Coso College are recommended for ratification in accordance with the Kern Community College District Board Policy 6340, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$200,000.00 for construction services, and for goods and services up to \$114,500.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

D. The Business Services items listed below for the Kern Community College District, on behalf of Porterville College are recommended for ratification in accordance with the Kern Community College District Board Policy 6340, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$200,000.00 for construction services, and for goods and services up to \$114,500.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

E. The Business Services items listed below for the Kern Community College District, on behalf of The District Office are recommended for ratification in accordance with the Kern Community College District Board Policy 6340, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$200,000.00 for construction services, and for goods and services up to \$114,500.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Motion by Kay S Meek, second by Romeo Agbalog.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

9. Business Services--- Approval: (Construction Items) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$200,000.00 or to procure goods and services other than construction services above \$114,500.00, in accordance with Board Policy 6340. All amounts designated are not to exceed the specified amount unless otherwise noted.

A. Authorization for the Chief Financial Officer to enter into a Construction Agreement between the Kern Community College District, on behalf of Bakersfield College, and Bernards Bros. Inc., for the Bakersfield College Student Housing project. The term is from June 1, 2024, through April 1, 2026. The cost to the District is not to exceed \$50,895,000.00, to be paid from BC106 Student Housing Grant fund.

Motion by Nan Gomez-Heitzeberg, second by Yovani Jimenez.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

10. Business Services- Consent: (Construction Items) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute notices of completion and agreements to procure construction services up to \$200,000.00 or to procure goods and services other than construction services up to \$114,500.00, in accordance with Board Policy 6340. All amounts designated are not to exceed the specified amount unless otherwise noted.

A. Ratification of an Independent Consultant Agreement by the Kern Community College District on behalf of Cerro Coso Community College, and Quad Knopf Inc., for the Cerro Coso Community College Tehachapi Campus project. The term is from March 25, 2024, through April 29, 2024. The cost to the District is not to exceed \$13,600.00, to be paid from CC102 Local Capital Outlay fund.

B. Ratification of a Purchase Contract between the Kern Community College District on behalf of Cerro Coso Community College, and Howard Industries for the Cerro Coso Community College SMSR 2022-23 Signage Replacement Phase II project. The term is from March 20, 2024, through June 18, 2024. The cost to the District is not to exceed \$42,664.64, to be paid from CD100 State Scheduled Maintenance fund.

C. Ratification of a Revised Work Authorization between the Kern Community College District on behalf of Cerro Coso Community College, and Cornerstone Engineering, for the Cerro Coso Community College Lower College Heights Blvd Plans project. The term is per the Master Agreement. The revised amount will increase the original work authorization by \$51,700.00, from \$14,100.00 to a revised total cost to the District not to exceed \$65,800.00, to be paid from CC102 Local Capital Outlay fund.

D. Ratification of a Notice of Completion for Pro Fab Construction, for the Cerro Coso Community College Portable Classroom Relocation project.

E. Ratification of a Notice of Completion for Pro Fab Construction, for the Delano Center LRC Multi-Purpose Building Modular Removal project.

F. Ratification of Change Order number one by the Kern Community College District, on behalf of Bakersfield College and McGrath RentCorp dba: Mobile Modular Management Corporation, for the Bakersfield College Swing Space project. The term of the contract has increased by 365 working days. This change order will increase the original contract by \$32,000.00 from \$78,301.35 to \$110,301.35, to be paid from MJ100 Local Capital Outlay fund.

G. Ratification of an Independent Consultant Agreement between Kern Community College District, on behalf of Bakersfield College, and Am-Tech Inspection Services, for the Bakersfield College Combined Gym, and Fieldhouse Modular Swing Space project. The term is from April 22, 2024, through May 22, 2024. The cost to the District is not to exceed \$2,200.00, to be paid from MJ100 Local Capital Outlay fund.

H. Ratification of a Construction Agreement between the Kern Community College District, on behalf of Bakersfield College, and GONLED, for the Bakersfield College SMSR 2021-22 Interior Lighting Retrofit - Campuswide Welcome Center Courtyard Lighting project. The term is from March 21, 2024, through April 21, 2024. The cost to the District is not to exceed \$14,177.75, to be paid from CD100 State Scheduled Maintenance fund.

I. Ratification of a Notice of Completion for Mesa Energy Systems, Inc., dba EMCOR Services Mesa Energy, for the Cerro Coso Community College SMSR 2021-2022 Exterior Lighting Retrofit project.

J. Ratification of Change Order number three between Kern Community College District, on behalf of Cerro Coso Community College and S.C. Anderson, for the Cerro Coso Community College Physical Education Outdoor Sports Complex Renovation project. The term of the contract has been extended by 3 calendar days. This change order will not have any additional cost to the District.

K. Ratification of a Construction Agreement between the Kern Community College District, on behalf of Bakersfield College, and Vital Signs of Bakersfield, for the Bakersfield College Campuswide Interior, and Exterior Signage project. The term is from April 12, 2024, through May 12, 2024. The cost to the District is not to exceed \$7,888.58, to be paid from MJ100 Local Capital Outlay fund.

L. Ratification of a Construction Agreement between the Kern Community College District, on behalf of Bakersfield College, and SW Construction, Inc., for the Bakersfield College Welcome Center Interior, and Exterior Improvements project. The term is from April 10, 2024, through May 25, 2024. The cost to the District is not to exceed \$115,972.68, to be paid from MJ100 Local Capital Outlay fund.

M. Ratification of an Independent Consultant Agreement between Kern Community College District on behalf of Bakersfield College, and BSK Associates, for the Bakersfield College Infrastructure project. The term is from February 16, 2024, through March 15, 2024. The cost to the district is not to exceed \$2,363.32, to be paid from MJ100 Local Capital Outlay fund.

N. Ratification of an Amendment between the Kern Community College District on behalf of Bakersfield College, and ASSESS Project Services, LLC, for the Bakersfield College Student Housing project. The term of the contract has been extended by 30 calendar days. The revised amount will increase the original agreement by \$50,000.00, from \$108,500.00 to \$158,500.00, to be paid from GU001 Unrestricted fund.

O. Ratification of a Construction Agreement between the Kern Community College District on behalf of Porterville College, and Anderson Fence Co., for the Porterville College Coffee Kiosk Fencing project. The term is from April 1, 2024, through April 30, 2024. The cost to the District is not to exceed \$6,685.00, to be paid from PC102 Unrestricted fund.

P. Ratification of a Construction Agreement between the Kern Community College District, on behalf of Porterville College, and Wm. B. Saleh Co., for the Porterville College SMSR 2021-22 Greenhouse, and Ag Infrastructure Paint project. The term is from May 13, 2024, through July 14, 2024. The cost to the District is not to exceed \$11,840.00, to be paid from CD100 State Scheduled Maintenance fund.

Q. Ratification of a Construction Agreement between the Kern Community College District on behalf of Porterville College, and Modern Plumbing and Supply Co., for the Porterville College Drinking Fountain Water Filtration project. The term is from April 15, 2024, through May 14, 2024. The cost to

the District is not to exceed \$76,499.24, to be paid from PC102 Unrestricted fund.

R. Ratification of a Construction Agreement between the Kern Community College District, on behalf of Bakersfield College, and JE Electric & Construction Services Inc., for the Weill Institute Second Floor Upgrade, and Way-finding Signage TV Installation project. The term is from April 15, 2024, through May 14, 2024. The cost to the District is not to exceed \$1,680.00, to be paid from MG100 Local Capital Outlay fund.

S. Ratification of a Construction Agreement between the Kern Community College District, on behalf of Bakersfield College, and Gridiron Services, for the Bakersfield College Combined Gymnasium, and Fieldhouse project. The term is from April 15, 2024, through April 30, 2024. The cost to the District is not to exceed \$30,075.00, to be paid from MJ100 Local Capital Outlay fund.

T. Ratification of an Independent Consultant Agreement by the Kern Community College District, on behalf of Bakersfield College, and Krazan & Associates Inc., for the Bakersfield College Lab Tech Bachelors Program project. The term is from April 15, 2024, through August 2, 2024. The cost to the District is not to exceed \$6,250.00, to be paid from MJ100 Local Capital Outlay fund.

U. Ratification of an Independent Consultant Agreement by the Kern Community College District, on behalf of Bakersfield College, and Soils Engineering Inc., for the Bakersfield College Student Housing project. The term is from June 1, 2024, through February 1, 2026. The cost to the District is not to exceed \$169,570.00, to be paid from BC106 Affordable Student Housing Grant fund.

V. Ratification of a Construction Agreement between the Kern Community College District, on behalf of Porterville College, and Mesa Energy Systems, Inc., dba EMCOR Servies Mesa Energy, for the Porterville College Electric Vehicle Program HVAC project. The term is from May 1, 2024, through June 30, 2024. The cost to the District is not to exceed \$78,154.50, to be paid from PC102 Unrestricted fund.

Motion by Kay S Meek, second by Romeo Agbalog.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

11. Educational Services ---Approval: The Educational Services items listed below are recommended for approval in accordance with Board Policy 4020, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 6340.

A. Approval of the attached Curriculum Reports of courses, programs, certificates and new Community Service Education Course Offerings as part of the District's curriculum for Bakersfield College, Cerro Coso Community College, and Porterville College.

Motion by Nan Gomez-Heitzeberg, second by Christina Scrivner.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

B. Approval of the 2024-2025 Bakersfield College Catalog

Motion by Yovani Jimenez, second by Nan Gomez-Heitzeberg.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

C. Approval of out-of-state travel for Bakersfield College students to participate in the UNLV College Rodeo Competition. The Rodeo Club has qualified for the Spring College Rodeo Finals and will attend to compete on May 8, 2024, through May 11, 2024, in Las Vegas, NV. There is no cost to the district.

Motion by Nan Gomez-Heitzeberg, second by Yovani Jimenez.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

D. Authorization for the Chief Financial Officer to enter into a Memorandum of Understanding between the Kern Community College District, on behalf of the California Renewable Energy Laboratory, and the Foundation for California Community Colleges to provide consultative services for the development of energy education across the California Community College system. The term of the agreement is from May 1, 2024, through June 30, 2025. The cost to the district is not to exceed \$355,000.00, to be paid from RP040 Restricted Program fund.

Motion by Kay S Meek, second by Nan Gomez-Heitzeberg.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

E. Authorization for the Chief Financial Officer to enter into a Memorandum of Understanding between the Kern Community College District, on behalf of Bakersfield College, and the Bakersfield Police Department to offer law enforcement training. Terms of the agreement are from July 1, 2024 through June 30, 2027. The cost to the District Office is not to exceed \$2,000,000.00 for contract services and will be offset by earned apportionment, to be paid from GU001 Unrestricted fund.

Motion by Kyle W Carter, second by Christina Scrivner.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

12. Educational Services - Consent: The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.

A. The Educational Services items listed below for the Kern Community College District, on behalf of Bakersfield College, are recommended for ratification in accordance with the Kern Community College District Board Policy, BP 6340, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$200,000.00 for construction services, and for goods and services up to \$114,500.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

B. The Educational Services items listed below for the Kern Community College District, on behalf of Cerro Coso Community College, are recommended for ratification in accordance with the Kern Community College District Board Policy, BP 6340, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$200,000.00 for construction services, and for goods and services up to \$114,500.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

C. The Educational Services items listed below for the Kern Community College District, on behalf of Porterville College, are recommended for ratification in accordance with the Kern Community College District Board Policy, BP 6340, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$200,000.00 for construction services, and for goods and services up to \$114,500.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

D. The Educational Services items listed below for the Kern Community College District, on behalf of The District Office, are recommended for ratification in accordance with the Kern Community College District Board Policy, BP 6340, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$200,000.00 for construction services, and for goods and services up to \$114,500.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Motion by Kay S Meek, second by Romeo Agbalog.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

13. Workforce and Economic Development--- Approval: The Workforce and Economic Development items listed below are recommended for approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 6340.

A. Authorization for the Chief Financial Officer to execute amendment 1 to agreement #00008118 between the Kern Community College District and the Foundation for California Community Colleges for the Career Catalyst Program to provide funding for paid energy work experience for students. The term of the agreement remains September 13, 2023, to December 31, 2027. The cost to the District increases by \$250,000.00 from \$702,383.00 to \$952,383.00, to be paid from multiple restricted program funds.

Motion by Nan Gomez-Heitzeberg, second by Christina Scrivner.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

14. Human Resources--- Consent: The Human Resources items listed below require ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District which authorizes the Chief Financial Officer to execute agreements for goods and services. Only one motion is required to provide action on all.

A. Human Resources Special Compensation Report: Ratification of faculty special compensation, as recommended in the attached Human Resources Special Compensation Report.

Motion by Kay S Meek, second by Romeo Agbalog.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

B. Human Resources Report: Ratification of employee transactions for academic, classified, confidential and management staff, as recommended in the attached Human Resources Report.

Motion by Kay S Meek, second by Romeo Agbalog.

Final Resolution: Motion Carries

Ayes: Romeo Agbalog, Kyle W Carter, John S Corkins, Nan Gomez-Heitzeberg, Yovani Jimenez, Kay S Meek, Christina Scrivner

15. Committee / Ad-Hoc Committee Reports / Report of Foundation Activities by Trustee Liaisons

A. Board Student Success with Equity (DEIA) Committee Report to the Board
Trustee Carter reported that the committee met on April 22, 2024 to hear updates on districtwide enrollments, updates and future planning on the college's baccalaureate degree programs, and an update on Zero Textbook Costs and Online Educational Resources. The full written report is attached to the agenda.

B. Board Finance and Audit Committee Report to the Board
Trustee Meek reported that the committee met on April 25, 2024 to review the 2022-2023 Budget Carryover following the completed audit and R1 calculation. The Committee also received a review of the District Certificates of Participation (COPs). The full written report is attached to the agenda.

C. Board Legislative Committee Report to the Board
Trustee Jimenez reported that the committee met on April 25, 2024 where Mark MacDonald provided an update on California's annual budget and legislative process as well as bill of interest that could impact the Kern Community College District. The full written report is attached to the agenda.

16. Reports

A. Facilities Report Links

There were no questions or comments related to the Facilities Reports.

B. Faculty Reports

Porterville College Academic Senate President, Rebecca Baird, provided a written report and highlighted variety of faculty activities and presentations outlined in the written report. Baird also congratulated Simpkins as the 2024 Phronesis Award recipient and look forward

Bakersfield College Academic Senate President, Erica Menchaca, highlighted the various student and faculty award ceremonies taking place at Bakersfield College. Menchaca shared that she is looking forward to the search for and hiring of the Vice Chancellor of Educational Services, as well as collegial engagement in budget development and accreditation processes.

C. Classified Reports

There were no classified reports.

D. Management Association Reports

KCCD Management Association President, Bonita Steele, reminded the Board about the upcoming Management Symposium scheduled for May 30, 2024 and thanked Chancellor Bloomberg agreeing to provide the keynote for the event. Steele also recognized Caitlin Davidson, Program Manager of Student Life at Bakersfield College, as the May Manager of the Month for her dedication, and caring leadership of staff and students in service to the Bakersfield College students.

E. College Reports

Cerro Coso Community College President, Sean Hancock, provided a written report and highlighted the numerous student award ceremonies and celebrations taking place including the Eastern Sierra graduation on Friday, May 3, and the Indian Wells Valley graduation on Friday, June 10th. Hancock thanked Chancellor Bloomberg for taking April 17 and April 18 to tour four sites of Cerro Coso Community College, and noted how community members, employees and students appreciated hearing about the Chancellor's vision for the Kern Community College District and how Cerro Coso Community College fits into that vision.

Bakersfield College President, Jerry Fliger, provided a written report and highlighted various student activities happening at the college. Fliger thanked the Board for holding the April Board meeting at Bakersfield College, noting that it was an honor to for him and the entire Bakersfield College team to host the Board.

Porterville College President, Claudia Habib, provided a written report and thanked Chancellor Bloomberg, Trustee Corkins and Trustee Jimenez for attending the Porterville College Allied Health Building Ribbon Cutting. Habib also thanked Chancellor Bloomberg for the Open Forum that was held at Porterville College as it was well received by faculty and staff. Habib then introduced interim Vice President of Finance and Administrative Services, Cheryl Sullivan.

F. Chancellor's Report

Chancellor Bloomberg thanked the President Habib and Hancock for welcoming him to the campuses and shared how he is looking forward to visiting Bakersfield College soon. Bloomberg recognized Student Trustee Guzman for her engagement on the Board as an active voice and representative of the students throughout the Kern Community College District. Bloomberg provided both his monthly communication to employees and the monthly media reporting in writing which are attached.

G. Board of Trustees, Reports, and Inquiries

Student Trustee Guzman thanked the Board for their support throughout the year. Guzman also introduced the incoming Student Government Presidents from the three colleges: Cindy Ceja-Miranda, who is a Computer Science major at Bakersfield College; Isabel Perez, who is a Biology major at Porterville College; and Victor Zych, who is Medical Assistant major at Cerro Coso Community College. Ceja-Miranda will serve as the 2024-2025 Kern Community College District Student Trustee.

Trustee Scrivner thanked Student Trustee Guzman for her service to the Kern Community College District Board of Trustees, and to all the student expressed her pleasure to watch their development and the joy that is put into the work they do.

Trustee Carter thanked Student Trustee Guzman for her service and engagement to the Kern Community College District Board of Trustees.

Trustee Meek thanked Student Trustee Guzman for her service and engagement to the Kern Community College District Board of Trustees, and congratulated all the Bakersfield College, Cerro Coso Community College and Porterville College graduates.

Trustee Agbalog thanked Student Trustee Guzman for her service and engagement to the Kern Community College District Board of Trustees, and congratulated Professor Robert Simpkins as the Jack Hernandez Phronesis recipient. Agbalog congratulated all the students graduating and thanked the faculty and staff who helped support the students make this accomplishment.

Trustee Jimenez thanked Student Trustee Guzman for her service and engagement to the Kern Community College District Board of Trustees, and welcomed Ms. Ceja-Miranda to the Board. Jimenez thanked the college inviting him to attend the annual Equal Opportunity Program and Services (EOPS) recognition dinner and noted how much he enjoyed hearing the inspirational stories of the students. Jimenez also thanked Bakersfield College Student Life for organizing the soccer tournament at Bakersfield College. Jimenez thanked Chancellor Bloomberg for inviting the Trustees to join his inaugural districtwide webinar, and for taking all of the employee questions.

Trustee Gomez-Heitzeberg thanked Student Trustee Guzman for her service and engagement to the Kern Community College District Board of Trustees, noting how well Guzman has represented herself and the students of the Kern Community College District. Gomez-Heitzeberg congratulated Professor Robert Simpkins as Jack Hernandez Phronesis recipient. Gomez-Heitzeberg recognized the Bakersfield College Rodeo Team, noting their first competition at the Kern County Fairgrounds and their upcoming competition in the Spring College Rodeo Finals. Gomez-Heitzeberg also noted her most recent Board of Governors meeting where the Kern Community College District was recognized.

Trustee Corkins thanked Student Trustee Guzman for her service and engagement to the Kern Community College District Board of Trustees, and congratulated Professor Robert Simpkins as the Jack Hernandez Phronesis recipient. Corkins complimented President Habib and the team on the Allied Health Building Ribbon Cutting as it was well-attended and well done. Corkins also recognized the Bakersfield College Rodeo team and expressed his excitement and well wishes for their upcoming competitions.

17. Adjournment

A. Adjournment

Board President, John Corkins, adjourned the meeting at 1:58 p.m.