- Implementation of the improvements to the annual planning process gathered in the prior year, including turning many cumbersome drop-down fields into more flexible textboxes and providing for more actionable input in the outcomes assessment area for the purposes of auto-populating in subsequent years,
- In AY 23-24, after that first comprehensive revision of the planning process in 22-23, recategorization of several unit plans that rely on other unit plans into section plans and consequent revision of the annual planning app,
- Detransition from the budget software Axiom after its never-quite-happened soft-launch of the last two years and the consequent building out and elaboration of budget worksheets to better suit the college's needs.

Goal

- No goals planned for next year, taking a year off from tinkering.

Rubric Statement 4: The results of performance on institutional priorities are communicated broadly so that the college has a shared understanding of its strengths and weaknesses.

Continued Progress

In 14-15 the planning pages were restructured to be more useful for sorting and easy searching by year, type of plan, and planning unit. In 16-17, "The Progress Report" was created by the IEC as a periodic newsletter to report out matters of quality assurance regarding student learning and achievement to the internal college community; also in 16-17, PLO assessments were first published on the college website for instructional programs. In 17-18, the college's progress on institutional priorities (strategic goals) was the topic of a series of Progress Reports throughout the spring semester, and the SLO website was revamped for greater relevance and improved clarity, including a new page that shows all PLO assessment results in one location. In 18-19, a chart was created by IEC that shows which committees, constituencies, and operational groups should be reviewing which of the college's important data sources and reports. After the COVID shutdown in 19-20, progress was made in 20-21 implementing the report chart.

AY 21-22 was another hit and miss year in this area. While some reports were shared per the chart, others were not, either because it didn't happen or because the reports and/or data sets were delayed. Unit plans, division plans, and resource request analyses were presented to College Council as usual but somehow section plans were missed. The student experience survey was conducted in spring 2021, and while the outcomes were shared internally to the units and departments concerned, there was no college-wide presentation of the results. Progress Reports were restarted in fall semester but tailed off in the spring. On the plus side, the Guided Pathways Scale of Adoption was shared with academic senate and feedback solicited. Equitable placement results in English and math were shared with faculty. Because of a burgeoning college-wide conversation about what constitutes "consultation," the midterm report and the strategic plan were posted to the college website in draft form for review and feedback; this action was well received and encouraged to continue as a way to be more transparent.

Sample Budget Worksheet- Institutional Research

Fund	Org Code	Org Description	Account	Account Description	Program	Program Title	Activity	Location	2019 Adopted Budget	2019 Actual Expenses	2022 Adopted Budget	2022 Actual Expenses	2023 Adopted Budget	2023 Actual Expenses	2024 Adopted Budget	2025 Request	Notes	Increase?	In planning document	Data?	Relevance?	Operational Efficiency?
GU001	41JIR1	Institutional Research	4313	Non-Inst Supplies & Materials	601000	Instrnl Support/Academic Admin		CI			$ 3,000.00	$ -											
GU001	41JIR1	Institutional Research	4313	Non-Inst Supplies & Materials	679000	Other Gen Institutional Support Srv		CI			$ -	$ -	$ 2,000.00	$ 116.26	$ 1,000.00	$ 1,000.00						
GU001	41JIR1	Institutional Research	5220	Employee Travel	679000	Other Gen Institutional Support Srv		CI			$ -	$ 4,282.49	$ 10,000.00	$ 2,899.97	$ 10,000.00	$ 10,000.00						
GU001	41JIR1	Institutional Research	5220	Employee Travel	601000	Instrnl Support/Academic Admin		CI			$ 10,000.00	$ -	$ -	$ 228.80								
GU001	41JIR1	Institutional Research	5220DT	Employee Travel DO	601000	Instrnl Support/Academic Admin		CI			$ 2,000.00	$ -										
GU001	41JIR1	Institutional Research	5220DT	Employee Travel DO	679000	Other Gen Institutional Support Srv		CI			$ -	$ -	$ 500.00	$ 380.93	$ 2,000.00	$ 2,000.00						
GU001	41JIR1	Institutional Research	5230	Food/Meetings	601000	Instrnl Support/Academic Admin		CI			$ 1,000.00	$ -										
GU001	41JIR1	Institutional Research	5230	Food/Meetings	679000	Other Gen Institutional Support Srv		CI			$ -	$ -	$ 800.00	$ 200.83	$ 800.00	$ 800.00						
GU001	41JIR1	Institutional Research	5300	Institutional Dues/Memberships	679000	Other Gen Institutional Support Srv		CI							$ -							
GU001	41JIR1	Institutional Research	5650	Software Licensing/Maintenance S	679000	Other Gen Institutional Support Srv		CI			$ -	$ 513.00	$ 2,700.00	$ 1,511.00	$ 2,700.00	$ 3,300.00	To include RP Group Membership which has been covered by Student Services	yes	AUP			

Resource Requests

Type of request	1 time or ongoing?	Requested amount	description/explanation	In planning document	Data?	Relevance?	Operational Efficiency?
Other							

Sample Budget Worksheet- Science Department