Annual Planning

Initiatives for Next Academic Year

Please see instructions to the right for filling out this page.

Name of Initiative

Is this part of a multiyear initiative?

○ Yes
○ No

Specific Action Steps to be Taken

Early Observational Data, or "Lead" Measure(s)

Does the department request help developing these instruments?

○ Yes
○ No

Institutional Performance Data, or "Lag" Measure(s)

Person Responsible

What unit gap or institutional goal does this address? Reference the crosswalk chart linked in the instructions. Check all that apply

☐ It addresses a Strategic Plan goal or objective

☐ It addresses a gap in student equity

☐ It addresses a gap in outcomes assessment

☐ It addresses a 2- or 5- year program review strategy

☐ It addresses an Educational Master Plan direction

☐ It addresses an accreditation Quality Focus action item

☐ It addresses a Student Equity and Achievement Plan goal

☐ It addresses a Guided Pathways practice

☐ Other. Explain below

Explain if "Other"

Instructions

This page allows for multiple entries. On this page design your department's initiatives for NEXT academic year. The initiatives will very likely be based on the gap analysis completed in the prior sections. As a general rule, departments should try for 3-5 goals, though the expectation may be different in some divisions. Discuss with your administrator if you are not sure. Goals should be substantive and designed to move the department forward significantly in addressing gaps and improving student learning and achievement.

"Lead" measure(s) are early observational data that a department can track DURING the implementation of an initiative to ensure that it is on the right track for a successful outcome. For example, if a department has a goal to improve student performance on a state licensing exam taken after the semester is over, a good lead measure would be student performance on practice modules or exams during the class. Based on these midway measures, the department can make changes if needed to boost the chances of a successful outcome.

"Lag" measure(s) are data collected at the end whether the goal was successful or not. In general, these are the "needles" the outcome is designed to move, and very likely they will be institutional data that the college already tracks (success, retention, equity numbers, basic skills cohort rates, number of tutoring hours, average time to close a work order, etc.). In the example above, however, it would be student performance on the state licensing exam. If you are not sure of what would be a good lead or appropriate lag measure (whether currently tracked by the institution or not), consult with your administrator, consult with the institutional research office, or check the boxes to request help — or all three! Your administrator and the IR Office will all be reviewing your initiatives for ways they can provide support.

For your reference on the last item, Strategic Plan Goals are listed immediately below.

Strategic Plan Goals (2021-2024)

Strategic Goal 1: Maximize Student Success And Access

Objective 1: Improve Onboarding

Objective 2: Improve Momentum Points

Strategic Goal 2: Narrow Student Equity Gaps

Objective 1: Improve Onboarding

Objective 2: Improve Momentum Points

Strategic Goal 3: Strengthen Organizational Effectiveness

Objective 1: Strengthen Community Connections

Objective 2: Improve Professional Development

Objective 3: Improve Atmosphere

Objective 4: Improve Participatory Governance

Objective 5: Improve Facilities and Maintenance

Objective 6: Improve Safety and Emergency Preparedness

[Save Initiative]

Existing Initiatives

Nothing here yet.

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