

Goal 1: Maximize Student Success, Goal 2: Advance Student Equity Measures, Goal 3: Ensure Student Access

Review all courses for accessibility and submit courses to OEI exchange

Is this part of a multiyear initiative?

Yes

Specific Action Steps to be Taken:

Steps will be taken to review all course as they are offered to ensure accessibility for students. Three courses have been submitted and approved by the exchange. It is the ultimate goal to have all courses assessed and approved for the exchange. At the minimum all required courses should be approved through the exchange. Electives will also be submitted as taught and updated. This will increase access for students and ensure accessibility.

Lead Measure of Success:

Are any of the lead measures identified above lacking assessment instruments?

No

Does the department request help to develop these instruments?

No

Lag Measure of Success:

Person Responsible:

It addresses a program review strategy

Five-Year - Review all courses for accessibility.

Which strategic goal does this initiative address?

Goal 1: Maximize Student Success, Goal 2: Advance Student Equity Measures, Goal 3: Ensure Student Access

Equity: African Americans

Is this part of a multiyear initiative?

Yes

Specific Action Steps to be Taken:

After review of our department data, African American students in four of the five programs are struggling with retention and/or success. These programs are Business, Business Office Technology, IT/Cyber Security and Web Professional.

The department will work on developing support and personal/academic coaching for African American students by engaging the Umoja club who offers support to this population. We will reach out to them and work with them to develop an assignment for our online classes where we will bring students to them and set personalized appointments to make the connections for support.

This coaching assignment will include not only African American students but all students and we will also engage the Spanish Club, CTEC and others once identified that may provide coaching and support.

This assignment may be piloted in a Spring 2021 class to further develop and implement across the department in Fall 2021. A

survey may be employed to receive feedback from students.

Lead Measure of Success:

Following the Fall 2021 term, we will assess the success/retention of all groups including African Americans to see if there is a measurable difference. Further revision of the assignment tool may be made for the Spring 2022 term based on feedback from students, club faculty and counselors/ed advisors.

Are any of the lead measures identified above lacking assessment instruments?

Yes

Does the department request help to develop these instruments?

Yes

Lag Measure of Success:

BIT will need the assistance of institutional research to provide reports immediately following the fall term on the success and retention of all ethnic groups and provide analysis where needed.

Person Responsible:

Valerie Karnes/Vonetta Mixson

It addresses a gap in student equity

This will target all groups but African Americans and Hispanic retention and success is the primary area.

Which strategic goal does this initiative address?

Goal 2: Advance Student Equity Measures

Evaluate Resource Needs

Facilities

IT/Cyber Security

Dedicated classroom request has been requested for the past four years. This is still a need and will increase as the program continues to grow. If the new hire is approved, we will need an additional faculty office.

Information Technology

IT/Cyber Security

If a new dedicated room is coming online, there will be needs for teaching station and equipment as well as student computers and lab computers.

Paralegal

Subscription to Lexis Nexis/Lexis Advanced for students. We have NexisUni, but it is not the same database. Also, in the legal research and writing courses (PARA C112 & PARA C122) the citation workbook the students currently purchase would be offered free through their Lexis Advanced account. The online workbook would also provide instant response and help with citation formatting and provides reports for instructors as to student progress and areas needing extra review. Also, the one computer in the