



## Student Government E-Board Session Meeting Minutes

**Date / Time: Aug 31, 2012 at 8:30 am.**

**Location: Student Activities Office**

**NOTICE IS HEREBY GIVEN** that the Executive Board Meeting will be held in the Student Activities Office. The meeting times are noted above. If you have any questions please contact ASB Office at (760) 384-6353. \*Please refer to our notice re: Meetings for more info and disclaimers.

### 1. Call to Order

- a. Meeting called to order by Gianna James at 8:35 am. in the Student Activities Office.
- b. Adopt/correct any non-adopted/incorrect minutes: Minutes adopted August 24<sup>th</sup>, 2012.

### 2. Main Session (Agenda Items)

- a. Old business
  - i. **Constitution and By Laws-**
    - Finalization of Student Government Constitution and ByLaws.  
Angelo Sanchez will be ratifying the Constitution and ByLaws with the guidance of the E-board for final approval by the ASCC (Student Government).
- b. New Business
  - i. **Student Government Budget for the Fall semester-**
    - The E- board created a Fall semester budget. Finalization of this budget was completed and can be reviewed in the Student Activities office for all interested parties.  
Motion of purposed Budget: Angelo Sanchez 1<sup>st</sup>, Marissa James 2<sup>nd</sup>; Approved.  
Budget: stays, revisions and absorptions:  
Curt Sherwood Fund- Previous: \$150.00 Purposed: Absorption of Founds  
Operations Expenses- Previous: \$500.00 Purposed: \$500.00  
Food- Previous- \$2,000.00 Purposed: \$1,000.00  
KRV- Previous: \$2,000.00 Purposed: \$2,000.00  
General Activity Fund- Previous: \$1,000.00 Purposed: \$1,550.00  
Graduation- Previous: \$500.00 Purposed: \$500.00  
Plaques for Instructors (Spring Awards) - created: \$300.00  
Club Start Ups- Previous: \$100.00 Purposed: \$100.00  
Exec Board Shirts & Tags- Previous: \$100.00 Purposed: \$500.00  
ASCC (Student Government) Leadership Scholarships- Previous: \$700.00  
Purposed: \$900.00  
Outreach- Previous: \$1000.00 Purposed: \$1,250.00  
Previous total: \$8,050.00 Purposed total: \$8,600.00



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### **ii. Constitution Day-**

- Marissa James is finalizing the Constitution Day event. This event is to be advertised. American Legion was contacted for this event for a possible flag ceremony, but unfortunately they will be unavailable to participate this year. Boy Scouts of America is a purposed alternate for the American Legion. The purposed 911 movie is still being researched.

### **iii. T-Shirts-**

- Todd Middleton is still working on the T-Shirts for the executive board. Todd will try to have this done by the next E-board meeting if all possible. .

### **iv. Student Government Agenda-**

- The executive board created the agenda for the Student Government General Session Meeting scheduled for September 4<sup>th</sup>, 2012.

### **v. Leadership Event-**

- The Leadership Event that will be held this Fall was examined. A tentative date for this event is February 8<sup>th</sup>, 2012. Co-sponsoring this event was suggested. Kim Kelly will investigate groups and organizations that may be suitable co-shares for this event. Kim will inform the E-board when information becomes available.

### **vi. Student Senate of California Donation-**

- The Student Senate of California is requesting a donation from Cerro Coso's Student Government. The donation would go towards the cost of running the conference that is held every year for the Student Senate of California. The E-board will put this into consideration and bring the idea of a donation to the Student Government at the next General Session meeting.

### **vii. Curt Sherwood Fund Absorption-**

- The absorption of the Curt Sherwood fund from the Student Government budget was executed by the E-board. Anna Sue Eldridge will look into pass founding from the Student Government into this account. Consensus by the E-board is that the Student Government should continue its support for this account; avenues to continue support will be explored.

### **viii. Lunch for Student Government General Session Meeting.**

- The E-board has decided to provide snacks instead of a lunch at the Student Government General Session Meetings; this is in an effort to reduce expenses.



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### **ix. Candidate Forum October 18th, 2012 (Thursday)-**

- A “Candidate Forum” for local political offices is a suggested event for Cerro Coso. The E-board has decided to sponsor such an event. A question and answer forum will be conducted. Date for this event is October 18<sup>th</sup>, 2012. Gianna James has volunteered to lead this event.

Motion to sponsor event: Angelo Sanchez 1<sup>st</sup>, Jonathon Kutscher 2<sup>nd</sup>; approved.

### **x. Student Involvement and Advertisement for Student Government.**

- Heather Ostash will investigate ways to advertise the Student Government; research in using ‘Inside CC’ and Cerro Coso’s web banner for advertisement purposes will be investigated. Flyers promoting events then given to instructors has also been suggested. Senators can also help in promotion and advertising.

### **xi. The California State Student Association (CSSA)-**

- Anna Sue Eldridge has sent registration forms in for the CSSA. KRV is to be invited to attend this conference.

### **xii. Coyote Card-**

- A revised merchant letter in needed for businesses that will be participating in the Coyote Card. A new form of recognition for participating businesses has been suggested; stickers, plaques and counter signs are all suggestions.

## **3. Motions and Approvals**

I.Motion for Food allowance at Student General Sessions Meetings of \$100.00: 1<sup>st</sup> Angelo Sanchez, 2<sup>nd</sup> Todd Middleton; Approved.

### **c. Officer Reports**

- i. President
- ii. Vice President
- iii. Secretary
- iv. Finance Manager
- v. Region IX Rep
- vi. Communication Officer
- vii. Advisor
- viii. Senator Trustee



## **Student Government E-Board Session Meeting Minutes**

**Meeting Adjourned/Called by Gianna James at 9:32 am.**

### **Officers:**

( ) **President:** Gianna James

( ) **Vice President:** Marissa James

( ) **Secretary:** Michael A. Lelis

( ) **Finance Manager:** Open

( ) **Communication:** Jesse Lewis

( ) **Photographer:** Todd Middleton

( ) **Region IX Rep:** Krista Kenny

( ) **Advisor:** Heather Ostash

( ) **Position:** Jonathon Kutscher

( ) **Senator Trustee:** Angelo Sanchez

( ) **Assistant Advisor:** Kim Kelly

( ) **Student Activities Assistant:** Anna Sue Eldridge

### **Guests:**

( ) Joseph Mondragon