

Appendix E

Incarcerated Student Education Program Committee

Charge

To inform and guide the scaling out of a model incarcerated student education program. The committee will do this by overseeing applications of policy, procedures, practices, and processes for incarcerated students and prison education. It will develop best practices for integrated services and processes to ensure equitable delivery of services to this unique population. It will assist College Council to recommend new or modified policy and procedure for incarcerated student instruction, student services, and learning support services.

Composition

- Vice President, Instruction (administrator)
- Director of East Kern/Kern River Valley (administrator)
- Manager of Dual Enrollment and Prison Education (administrator)
- Administrator from Student Services (x1)
- Faculty (x4), at least three having experience teaching in the prison
- Faculty counselor
- Librarian
- Classified staff members, one representing admissions and records and one representing ACCESS
- Student (x2)

Evaluation and Assessment

Evaluation to be determined by the permanently constituted committee.