



TWO YEAR PROGRAM REVIEW FORM

PROGRAM INFORMATION

Chair Name	Michael Metcalf	Date	6/6/2016
Department	CTE – Medical Assisting	Discipline	OTHER
Most Recent Program Plan Completed On		Date	5/1/2014
Most Recent Program Review Completed On		Date	6/6/2016
Faculty Name	Michael Metcalf		
Email	mmetcalf@cerrocoso.edu	Telephone	760-384-6246

1. MEETS A DOCUMENTED LABOR MARKET DEMAND

Source of information (check all that apply)

<input type="checkbox"/>	Bureau of Labor Statistics (http://www.bls.gov)
<input type="checkbox"/>	State of California Labor Market Information (http://www.calmis.ca.gov)
<input type="checkbox"/>	Professional Association Click here to enter text.
XX	EMSI Click here to enter text.
Findings	Click here to enter text.

2. DOES NOT REPRESENT UNNECESSARY DUPLICATION OF OTHER MANPOWER TRAINING PROGRAMS IN THE AREA.

List programs from other institutions (private/fee based/public):

Name of Institution	Name of Program	Distance to College	Public/Private	Approx Enrollment
Porterville College	No program	164 miles	XX Public <input type="checkbox"/> Private	4,134
Antelope Valley College	Medical Assisting	85.6 miles	XX Public <input type="checkbox"/> Private	14,408
			<input type="checkbox"/> Public <input type="checkbox"/> Private	
Findings	Cerro Coso Community College serves western Kern county and given its distance from other post-secondary institutions does not represent unnecessary duplication of programs in the area.			

3. DEMONSTRATED EFFECTIVENESS AS MEASURED BY EMPLOYMENT AND COMPLETION OF STUDENTS

Core Indicator Data Reviewed	XX Yes <input type="checkbox"/> No	Date	1/11/2016
Insert Scores Below:			
Success	77.7% (ODS)	Completion	16.7%%
Employment	43.8%	Non-Traditional	4.3%
		Non-Traditional Completion	0%
Findings	There seems to be some error in the core indicator data related to the completion data, success rates have been high and the program has granted 28 certificates and degrees in the last two years.		

4. REVIEW/APPROVALS

Date	Signature	Title
6/10/2016		Department Head
6/10/2016		College Dean
Presentation to Curriculum Committee		Click here to enter a date.
Presentation to Academic Senate		Click here to enter a date.
Presentation to College Council		Click here to enter a date.



**CERRO COSO COMMUNITY COLLEGE
CAREER TECHNICAL EDUCATION**

Submission to Board of Trustee	Click here to enter a date.
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