

CERRO COSO COMMUNITY COLLEGE  
HEALTH CAREERS ADVISORY MEETING

DATE: November 30, 2015

START TIME: 6:10 pm

ADJOURNMENT: 7:30pm

Topic	Facilitator	Action	Materials
<b>Purpose of Meeting:</b> The purpose of the Health Careers Advisory meeting is to work with services partners and stakeholders to evaluate and incorporate community needs into Health Careers programs.			
<b>1. Call to order</b>	CHAIR		
<b>2. Review of Action Items</b> NA	CHAIR	Discussion	
<b>3. Introductions</b> a. Dean b. Chair	Director	Discussion	Dean – Mike McNair Chair - Mike Metcalf
<b>4. Allied Health Programs</b> a. VN Program Next Cohort 2016 January b. Medical Assistant AMA CMA California Certifying Board for Medical Assistants (CCBMA) c. CNA - RRH/ RHC D. HHA – RRH – Home Health Need instructors E. EMT F. CPR	CHAIR	Discussion	1. Need iTV subject expert for KRV 2. MA starting at Tehachapi for front office. Will consider having the clinical during the summer – contact Annette if interested. 3. Need instructors for HHA 4. Need new facility sites for VN and MA students; if you have any ideas contact Annette. 5. Health care testing is changing to application of theory instead of knowledge based testing. 6. Staff suggest we have a mandatory class on HIPAA and professionalism prior to clinical rotations. 7. Drug screens and dress expectations need to be added to the syllabus per Mike Metcalf.

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<p><b>5. Community Needs</b>  a. PT Aid  b. Certified Medical Coder/ Biller  c. Suggestions</p>	CHAIR	Discussion	PT Aid: Matt is looking into completing a PT aid program. Medical Certified Coder: National test. We are looking for instructors who want to teach and are willing to become certified. Suggested we have a AST degree for Nutrition – Suzie is building the program.
<p><b>6. Future Meetings Dates</b>  a. <del>April 30, 2015</del>  b. <del>November 30, 2015</del>  c. February 11, 2016</p>	Director	Discussion	Next meeting planned for February.
<p><b>7. Future Agenda Items:</b>  a. Preceptor program for VN Students  b. Main Building construction – effect on students and HCR S programs  c. Building needed programs</p>	Director		No other suggestions pertaining to future agenda.
<p><b>8. Adjournment</b></p>			1930
<p><b>9.</b></p>			

