

CERRO COSO COMMUNITY COLLEGE  
HEALTH CAREERS ADVISORY MEETING

DATE: November 30, 2015

START TIME: 6:10 pm

ADJOURNMENT: 7:30pm

Topic	Facilitator	Action	Materials
<p><b>Purpose of Meeting:</b> The purpose of the Health Careers Advisory meeting is to work with services partners and stakeholders to evaluate and incorporate community needs into Health Careers programs.</p>			
<p><b>1. Call to order</b></p>	CHAIR		
<p><b>2. Review of Action Items</b> NA</p>	CHAIR	Discussion	
<p><b>3. Introductions</b> a. Dean b. Chair</p>	Director	Discussion	Dean – Mike McNair Chair - Mike Metcalf
<p><b>4. Allied Health Programs</b> a. VN Program     Next Cohort 2016 January b. Medical Assistant     AMA     CMA     California Certifying Board for Medical Assistants (CCBMA) c. CNA - RRH/ RHC d. HHA – RRH – Home Health     Need instructors e. EMT f. CPR</p>	CHAIR	Discussion	<p>1. Need iTV subject expert for KRV 2. MA starting at Tehachapi for front office. Will consider having the clinical during the summer – contact Annette if interested. 3. Need instructors for HHA 4. Need new facility sites for VN and MA students; if you have any ideas contact Annette. 5. Health care testing is changing to application of theory instead of knowledge based testing. 6. Staff suggest we have a mandatory class on HIPAA and professionalism prior to clinical rotations. 7. Drug screens and dress expectations need to be added to the syllabus per Mike Metcalf.</p>

CERRO COSO COMMUNITY COLLEGE  
HEALTH CAREERS ADVISORY MEETING

<p><b>5. Community Needs</b>  a. PT Aid  b. Certified Medical Coder/ Biller  c. Suggestions</p>	CHAIR	Discussion	PT Aid: Matt is looking into completing a PT aid program. Medical Certified Coder: National test. We are looking for instructors who want to teach and are willing to become certified. Suggested we have a AST degree for Nutrition – Suzie is building the program.
<p><b>6. Future Meetings Dates</b>  a. <del>April 30, 2015</del>  b. <del>November 30, 2015</del>  c. February 11, 2016</p>	Director	Discussion	Next meeting planned for February.
<p><b>7. Future Agenda Items:</b>  a. Preceptor program for VN Students  b. Main Building construction – effect on students and HCR S programs  c. Building needed programs</p>	Director		No other suggestions pertaining to future agenda.
<p><b>8. Adjournment</b></p>			1930
<p><b>9.</b></p>			

