



College Council
February 20, 2014
Administrative Conference Room, 350A
2:00 p.m.

Present: Laura Vasquez, Matt Crow, Anthony Wovenu, John Stenger-Smith, Lisa Stephens, Greg Kost, Jordon Smith, Corey Marvin, Mike Barrett, Kathy Salisbury, Heather Ostash

Absent: President Board, Angela Sellers, John Daly

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Call to order		2:05 pm		
2. Reading of the Purpose of the Meeting	Laura Vasquez			
3. Approval of Minutes & Action Items From November 7, 2013		<p>Approved with no changes.</p> <p>1. Chairs of committees and subcommittees are requested to send their meeting dates, agendas, and approved minutes to Sylvia Sotomayor so that she can upload to the new insideCC Governance tab. Completion Date: February 6, 2014</p> <p>2. Jennifer Curtis will send out the correct College Council meeting dates to everyone. Completion Date: February 20, 2014 Completed</p>	x	
4. Approval of Agenda		Correct meeting dates.		
5. Discussion Items 5.a) Institutional Learning Outcome (ILO's) Revisions	Marvin	5.a) There is an Adhoc committee from senate that is looking at revising the ILO's. President Board attended Accreditation training and asked if we are required to have ILOs and the response was we do need to have them. Many schools are using their GELOs as their ILOs. Any student who completes an Associate Degree would need to have an ILO. The next step would be to take to Academic Senate to address the GELOs. It was the consensus of the group to put the GELO committee back together to discuss ILOs and the possibility of using GELOs to assess with Heather Ostash as the lead. Mike Barrett will	x	

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5.b) District Wide Decision Making Process Survey Results	Vasquez	ask two classified people to participate on the GELO committee. Action Item: Heather Ostash will reconvene the GELO committee to discuss the possibility of using GELOs to asses ILOs. Completion Date: March 20, 2014 5.b) The District Wide Decision Making Process Survey was sent out to all faculty to find out how familiar they are with the decision making process and 41% indicated they were familiar with the document. Review the document on the group and a discussion will take place at the next meeting. Action Item: Review the Decision Making Process document on the groups for discussion at the March 20 th meeting. Completion Date: March 20, 2014.		
5.c) District Wide Strategic Planning	Vasquez	5.c) John Means is facilitating a small group to work through the District Wide Strategic Planning document. They will be meeting soon to start redrafting a new plan by producing new strategic goals for 2015-18.		
5.d) ACCJC: Commission Action Letter on Your Institution	Corey Marvin	5.d) ACCJC took action on our draft report and a list was approved of items that still need to be addressed. IEC has been reconvened and they will be doing an evaluation this semester so they can address the items from ACCJC.		
6. President's Report 6.a) Staffing Analysis	Corey Marvin	6.a) A review of the Draft Staffing Resource Request Analysis document was provided. It was noted that the positions that will be moved forward starts on the bottom of page 2 and continues to the end of the document. The Art position has been filled by a reassignment from Digital Media Arts. The Science department constituents are happy with the Biology hire.		x
6.b) Tehachapi Expansion & Mojave "Re-engineered"	Corey Marvin	6.b) We are currently investigating offering classes in Tehachapi. Classes were originally offered by Bakersfield College but they are no longer interested. A recent visit took place with the Superintendent of Tehachapi and they are excited to have us come to the community to offer classes. A community forum also took place with 60 community members in support in Cerro Coso Community College offering classes. We will need ACCJC approval prior to offering classes.		

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6.c) Board Policy & Procedure AP 3B1G/BP 3B1G – Smoke/Tobacco Free Campus		<p>Mojave- A site visit also took place at Mojave High School to assess the possibility of offering classes at their facility. Historically we have not had high attendance in that area. It has been decided that one Biology class will take place at Mojave High School this fall to see if attendance will increase. It was pointed out the Mojave may have more of a CTE need than Cal City.</p> <p>6.c) A review of the Board Policy documents was provided. Academic Senate felt that we have a smoking policy that is not enforced so a new policy would not be effective. A suggestion was made to let each college or campus thereof decide if they would be a smoke-free campus. Student Government provided a Designated Smoking Area Resolution. They recommended that the back entrance to the Student Center be designated smoke free but that they are not entirely in favor of a smoke free campus. It was the consensus of the students that smoking areas need to be enforced as well as having the designated smoking areas accessible with proper coverage. Classified also agreed that enforcement was important as well as proper coverage away from the entrances to buildings and they are against making the campus smoke-free. The other sites also have limited employees who can enforce the smoking areas.</p>		

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7. Constituency Reports			x	
a) Academic Senate	Laura Vasquez	a.) Program review Committee requests went out and all positions have been filled. Two students are still needed to participate. Executive committee is requesting two participants for secretary and treasurer as well as one student representative.		
b) Classified Senate	Angela Sellers	b.) They have not met.		
c) Student Government	Anthony Wovenu	c.) Two new members have been added to the Student Executive Board. The by-laws and constitution are in the process of being revised and will be shared once they are complete. Jordon Smith is filling the position of Student Trustee Liaison and will be attending the College Council meetings. The next General Assembly will be May 2-4, 2014, in Los Angeles. Parking permits – two concerns from the students is that there are no free parking areas and the need for multiple vehicle parking permits. It was shared with the students that temporary parking meters will be installed for temporary parking and once the parking lot is redone we may have a temporary area but it is not available at this time. It was also shared that enforcement challenges are created if hangers are made available so at this time stickers are the solution. Possible solutions for multiple cars will be reviewed in Admin Cabinet.		
	Laura Vasquez	Action Item: Heather Ostash will discuss possible parking permit solutions for multiple cars with Admin Cabinet. Completion date: March 20, 2014		
d) Consultation Council		d.) Smoking Policy was reviewed.		
e) CCA	Matt Crow	e.) The affordable care act will not affect load for adjunct.		
f) CSEA	Mike Barrett	f.) Installed new officers with a few vacant officer positions. Negotiations are under way.		

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
8. Reporting Committees a) Facilities b) Safety & Security c) Technology Resource Team	John Daly John Daly Mike Campbell	none		x
9. Associated Committees a) Budget Development	Gale Lebsock	a) The committee will meet February 25, 2014		x
b) Institutional Effectiveness c) Professional Development d) Accreditation	Corey Marvin	b) See accreditation letter. c) The survey was sent out Tuesday and will be open for two weeks. Please participate and fill out the survey. d) Corey Marvin will attend an Accreditation meeting on Friday. The Steering Committee will need to meet before the end of the semester to review the new standards. Training will need to take place for the members.		x
11. Review of Action Items		1. Heather Ostash will reconvene the GELO committee to discuss the possibility of using GELOs to asses ILOs. Completion Date: March 20, 2014 2. Heather Ostash will discuss possible parking permit solutions for multiple cars with Admin Cabinet. Completion date: March 20, 2014	x	
12. Miscellaneous		None		x
13. Future Agenda Items 1. 311 A/Q Reports		Consultation Council 1. District Wide Decision Making Survey	x	
14. Future Meeting Dates		<div> <div> September 5, 2013 September 19, 2013 October 3, 2013 cancelled October 17, 2013 November 7, 2013 November 21, 2013 - </div> <div> February 6, 2014 Cancelled February 20, 2014 March 20, 2014 April 3, 2014 Cancelled April 17, 2014 May 1, 2014 June 5, 2014 </div> </div>		
15. Adjourned		3:38pm		

Meeting Chair: President Board

Recorder: Jennifer Curtis

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