

BOARD OF TRUSTEES
KERN COMMUNITY COLLEGE DISTRICT

OFFICIAL MINUTES

June 14, 2012

REGULAR MEETING

OPEN SESSION

Call to Order

The regular meeting of the Board of Trustees of the Kern Community College District was called to order by Mr. John S. Corkins, President, at 12:00 p.m., on Thursday, June 14, 2012, in the Pacific Conference Room, Weill Institute, 2100 Chester Avenue, Bakersfield, CA 93301.

Roll Call

Members present:	Trustees John S. Corkins, President; Rose Marie Bans; Pauline F. Larwood; Stuart O. Witt
Members absent:	John A. Rodgers, Vice President; Trustees Dennis L. Beebe, Clerk; Kay S. Meek
District Administration and staff:	Sandra Serrano, Chancellor Thomas Burke, Chief Financial Officer Frank Ronich, General Counsel Abe Ali, Vice Chancellor, Human Resources

Adoption of Agenda

It was moved by Trustee Witt, seconded by Trustee Larwood, and carried that the Board adopt the agenda, as submitted. A copy of the agenda is on file in the Supplementary Minutes File.

**PUBLIC COMMENTS
CLOSED SESSION**

Public Comments

There were no requests for Public Comments.

ADJOURNMENT TO CLOSED SESSIONAdjournment to Closed Session

The meeting was adjourned to Closed Session at 12:00 p.m.

- A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957]
- B. Employee Matters—Anticipated Litigation [Government Code Section 54956.9(b)]
- C. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees [Government Code Section 54957.6]
- D. Employee Matters—Discussion of Negotiations with CSEA, Exclusive Representative for Classified Employees [Government Code Section 54957.6]
- E. Student Matters [Education Code Section 72122 and 76232]
- F. Campus Safety and Security—Meet with security or law enforcement personnel [Government Code Section 54954.5]
- G. Management Association – Meet and Confer Issues [Government Code Section 54957.6]
- H. Business Matters—Anticipated Litigation [Government Code Section 54956.9(b)]

ADJOURNMENTAdjournment

The President adjourned Closed Session at 1:20 p.m., to reconvene in Regular Session, in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield, CA 93301 at 2:00 p.m.

**RETURN TO OPEN SESSION --
PRELIMINARY**

The regular meeting was called to order by Trustee Corkins, at 2:01 p.m., on Thursday, June 14, 2012, in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield, CA 93301. Trustee Corkins announced that the proceedings of the meeting were being recorded on tape.

Roll Call

- Members present: Trustees John S. Corkins, President; Rose Marie Bans; Pauline F. Larwood; Stuart O. Witt; Student Trustee, Ms. Tamara Tomaschow
- Members absent: John A. Rodgers, Vice President; Trustees Dennis L. Beebe, Clerk; Kay S. Meek
- District Administration and staff: Sandra Serrano, Chancellor
Thomas Burke, Chief Financial Officer
Frank Ronich, General Counsel
Abe Ali, Vice Chancellor, Human Resources
Jane Harmon, Interim Vice Chancellor, Educational Services
Danielle Hillard, Interim Executive Assistant, Chancellor's Office
- Bakersfield College:
Nan Gomez-Heitzeberg, Interim President
- Cerro Coso Community College:
Heather Ostash, Vice President of Student Services
- Porterville College:
Rosa Carlson, President
- Guests: David Ivarie, Senior Vice President, Wealth Management at Morgan Stanley Smith Barney
Michael Uner, Senior Vice President, Investments at Wells Fargo Advisors
Various staff members

PRELIMINARY (Continued)

Pledge to the Flag

Mr. Witt led the members of the Board of Trustees and audience in the Pledge of Allegiance to the Flag.

Report of Actions Taken in Closed Session

Trustee Corkins reported that the Trustees met in Closed Session and that one action was taken. The Board took action to authorize offering SISC Health Care Plan 100 (C) (5) as an option to the current health plan available to employees and retirees. The roll call vote was: Trustee Bans, yes; Trustee Corkins, yes; Trustee Larwood, yes; Trustee Witt, yes. Trustees Rodgers, Meek and Beebe were absent.

Approval of Consent Items

The President advised that Vice Chancellor of Educational Services, Jane Harmon, requested Educational Services Consent Item # 5, a CalWORKS Service Agreement, be withdrawn from the Agenda. The President asked if any member of the Board of Trustees or the audience wished to remove an item from the consent agenda for discussion. It was moved by Trustee Larwood, seconded by Trustee Bans, and carried that the Board approve the remainder of the Consent Items for Business Services, Educational Services, and Human Resources, as submitted.

Approval of the minutes of the Special Meetings of April 25, 2012 and May 29, 2012 and Regular Meeting of May 3, 2012

It was moved by Trustee Larwood and seconded by Trustee Witt, and carried that the Board approve the minutes of April 25, 2012 Board Retreat, May 29, 2012 Special Meeting and Regular Meeting of May 3, 2012 be approved as submitted.

Board of Trustees' Recognition of the Student Trustee, Ms. Tamara Tomaschow

President Corkins and Chancellor Serrano presented a commendation to Ms. Tamara Tomaschow for her service as the 2011-12 Student Trustee, representing Bakersfield College. The Chancellor thanked Ms. Tomaschow for her participation, dedication, graduating Magna Cum Laude, and representing the students throughout the District. Chancellor Serrano wished her well as she continues her studies and pursues her career.

President Corkins read the citation to the audience. He thanked Ms. Tomaschow for her services and expressed best wishes from the Trustees on her future endeavors. Ms. Tomaschow thanked the Trustees and expressed appreciation for their support as well as the support of staff for allowing her a valuable experience.

She commented that she enjoyed the opportunity to participate and become involved in decisions that shape our district and to gain a better understanding of how we operate. Mr. Witt commented to the audience that Ms. Tomaschow was a great example of what we are doing right with student success and encouraged Ms. Tomaschow to return in the future and meet with our leadership to discuss her path to success.

Presentation of Commendations to Retirees of the Kern Community College District

President Corkins introduced Interim President Nan Gomez-Heitzeberg to present the Citations of Commendation to retiring staff and faculty members from the Bakersfield College campus. President Corkins expressed appreciation to the following retirees for their years of valued service to the District. A copy of said No. A-9-12 in the Supplementary Minutes File is hereby made a part of these minutes of this meeting by reference as if fully set forth herein.

Bakersfield College

- John “Skip” Hill, Professor, Counselor; effective June 30, 2012, after 12 years
- Eddie Rodriguez, Facility Custodial Coordinator, effective May 9, 2012, after 36 years
- Mary Trevino, Child Development Teacher, effective June 30, 2012, after 35 years
- Joan Wegner, Director of Financial Aid, effective June 30, 2012, after 37 years
- *Debra Moberg, Publications Coordinator II, effective June 11, 2012, after 14 years **(family accepted on her behalf)*

The following retiree received a commendation but was unable to attend:

- Janie Budy, Program Manager, effective April 1, 2012, after 41 years
- Ralph Cazares, Professor, Sociology; effective May 12, 2012, after 25 years
- Linda Gay Gardella, Professor, Agriculture; effective May 12, 2012, after 19 years
- Gloria Julian, Child Development Center Assistant, effective June 30, 2012, after 32 years
- David Miller, Custodian I, effective January 1, 2012, after 18 years
- Pamela Miller, Food Service Assistant II, effective May 30, 2012, after 19 years
- Janna Oldham, Program Manager, effective June 29, 2012, after 33 years
- Charles “Monty” Snyder, Technical Support Specialist, effective June 30, 2012, after 16 years
- T.G. Thomas, Professor, Biology; effective May 12, 2012, after 7 years

President Corkins and Chancellor Serrano expressed gratitude for the Bakersfield College retirees for their many years of service to the Kern Community College District and its students. Chancellor Serrano also thanked Interim President, Nan Gomez-Heitzeberg, for the special and very personal recognition of each retiree.

ADMINISTRATIVE REPORTS

Presentations of the Investment Reports for the Kern Community College District for the 2011-12 third quarter period ending March 31, 2012 and the Quarterly Financial Report (311Q) for the Kern Community College District for the 2011-12 third quarter period ending March 31, 2012 were conducted by David Ivarie, Senior Vice President-Wealth Management at Morgan Stanley Smith Barney and Michael Urner, Senior VP-Investments at Wells Fargo Advisors.

Both quarterly reports; Certificates of Participation (COP) Quarterly Report and the Quarterly Portfolio Report, show that the current structure complies with all California State Investment Code Regulations and Internal Investment Policies of the Kern Community College District as well.

A copy of said Report No. A-11-12 and A-10-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

WORK STUDY SESSION

Kern Community College District, Presentation of the Tentative Budget for 2012-13, Mr. Tom Burke, Chief Financial Officer

Mr. Tom Burke, Chief Financial Officer, advised that there was a revision on page 2 from the Executive Summary Tentative Budget 2012-2013 that was mailed with the Board meeting materials and he called attention to the change that was highlighted in grey. Mr. Burke conducted a short PowerPoint presentation to present the current Tentative Budget for 2012-2013. Mr. Burke stated the projected state deficit stands at \$15.7 billion, reflecting an increase of \$6.2 billion from the \$9.5 billion deficit projected in the Governor's January budget. The California Community College System budget that was revised in May remains similar to the January budget despite this significant change. Some of the key points were:

- If the tax initiative passes, there will be \$313 million in deferred revenue payments, resulting in no new operating funds for the district, which impacts only the district's cash flow. If the tax initiative fails, the \$313 million revenue deferral continues and an additional \$300 million reduction to base revenues in 2013.
- The state budget also includes \$341 million in property tax revenues reverting to the system from the dissolution of the state's redevelopment agencies (RDA). It is uncertain that these revenues will materialize. Unfortunately, whether RDA revenue comes to fruition may not become clear until mid-2013, thus presenting an additional significant threat to the district's 2012-13 projected revenues.

- The following changes will be implemented: 1) 2012-13 district-wide operations will use a combination of college reserves and cost reductions to balance the 2012-13 budget; 2) 2013-14 budget development will be completed by October 2012 to implement instructional and administrative changes necessary to operate at lower revenue levels by July 1, 2013.

Mr. Burke stated based on the foregoing, the Kern Community College District projects its ongoing General Fund revenues to decrease by \$5.3 million from the 2011-12 adopted budget. This decrease is primarily due to the district's strategy to budget for the condition that the Governor's tax initiative fails, resulting in a reduction to base general apportionment. Unrestricted revenues are projected to decrease by \$6.8 million from the 2011-12 adopted budget. Restricted revenues are projected to increase by \$1.5 million from the 2011-12 adopted budget.

General Fund ongoing expenditures are projected to decrease by \$2.1 million. Unrestricted expenditures are projected to decrease by \$4.4 million and restricted expenditures are projected to increase by \$2.3 million.

The 2011-12 carryover funds in the amount of \$8.9 million will be utilized to balance the 2012-13 budget. Unrestricted, uncommitted district-wide reserves are slightly below the board policy minimum of 10%; thus, no district-wide reserves are being utilized for balancing the budget. District-wide reserves of \$154,000 are being utilized to fund a portion of the IT Help Desk project that was adopted in the 2010-11 budget. Unrestricted district-wide reserves and the colleges' 2012-13 combined ending balance (carryover) are projected to be \$10.1 million and \$3.8 million, respectively. The combined projected unrestricted ending balance (reserves) would be \$19.9 million (13.44%).

On-going "fixed" expenditures are expected to increase modestly due to 1) salary increases associated with steps and columns of about 1%; 2) increase in faculty salaries of 0.44%; and 3) health and welfare benefits CAP adjustments of 5.26% as required by collective bargaining agreements. The district is also planning for an increase in costs of, the employer contribution to Public Employee Retirement System (PERS) of 6.34% above the 2011-12 budget.

Mr. Witt asked Tom Burke for clarification about the colleges' utilization of the reserve fund. Mr. Burke stated that the colleges can only use the reserve funds once. Mr. Witt was concerned about our financial future looking ahead over the next three years with our reduced reserve funds not being able to sustain the colleges. Chancellor Serrano stated that we continue to look for our strengths and weakness are in providing courses and programs that meet our defined core mission and discontinuing those that are not must haves. The Chancellor stated we still have some work to do in making the 5% cuts to the budget for this fiscal year and getting to the 15% cuts for next year. Chancellor Serrano pointed out that the District has a timeline in place working with the colleges to get to the 15% needed and great strides are being made.

Mr. Witt asked what the vibe at the campus level is. Do the colleges feel like they have already been gutted? Chancellor Serrano responded that the colleges feel like they have already cut a lot. Mr. Witt pointed out that he could see the impact from attending the Cerro Coso Community College graduation this year where the attendance numbers were significantly lower than previous years.

However, the tone in the hallways was very upbeat. Mr. Witt pointed out that our District was faring better than other districts in our state but is still concerned about our District having the cash flow and being able to operate in the March/April timeframe. Mr. Burke expressed his confidence that KCCD will have the cash resources to be operational.

Mrs. Larwood expressed concerns about us building our budget on the backs of students who cannot attend due the cuts that have been instituted. Mrs. Larwood stated that we should be educating and not turning away those who wish to learn. Mrs. Larwood also stated even with these types of cuts reflecting the sign of the time; we should try to keep cuts away from the students.

Mr. Burke agreed with Mrs. Larwoods' statements but pointed out that with the amount of money our District needs to cut where the budget stands, the potential for student impact will be great. The colleges are working hard to reduce the student impact.

Chancellor Serrano reiterated that KCCD is focused on providing core mission programs and services. Our faculty and staff are maximizing enrollments and exceeding our state established enrollment targets.

Mr. Corkins thanked Tom Burke for all the hard work on the budget and shared with the Board that in his review of the Tentative Budget, he sees that we have cut away from student impact for the upcoming fiscal year. No position cuts were made. Mr. Corkins pointed out that our submitted restricted budget is down from last year and verbally applauded our efforts. Mr. Corkins also encouraged that colleges that have not gotten to the 5% prior to the budget adoption in October, to do so. Next year will be harder and deeper cuts are likely to happen. Mr. Corkins again thanked Tom Burke and all of his efforts.

As we concluded the Tentative Budget presentation, Mr. Burke asked that the Board of Trustees to turn their Tentative Budget presentation booklet to the last chapter were the GANN limit calculations are presented. This a compliance calculation. Mr. Burke pointed out that KCCD is within its appropriation limits of \$125 million.

Mr. Corkins asked Mr. Burke how many other districts are in dire straits. Mr. Burke stated that he had spoken to several other colleagues working in other districts and several may have problems keeping their districts operating.

Mr. Burke thanked everyone involved in his area and at the college campuses for their hard work in preparing the Tentative Budget.

A copy of said Report No. B-56-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

PUBLIC COMMENTS – OPEN SESSION

Public Comments

There were no Public Comments.

BUSINESS SERVICES

Kern Community College District, Adoption of the Tentative Budget for 2012-13, and approval of the California Community Colleges Gann Limit Worksheet

It was moved by Trustee Witt, seconded by Trustee Larwood, and carried that the Board adopt the Kern Community College District Tentative Budget for 2012-13, and approval of the California Community Colleges Gann Limit Worksheet setting the District appropriation limit for fiscal year 2012-13, as required by Article XIII-B of the Constitution and Chapter 1205, Statutes of 1980, as recommended in the Business Services Report. A copy of said Report B-56-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Amendment to Agreement between the Kern Community College District and Facilities Planning and Consulting Services, for services of Eric Mittlestead

It was moved by Trustee Bans, seconded by Trustee Witt, and carried that the Board authorize the Chief Financial Officer to approve the amendment to agreement between the Kern Community College District and Facilities Planning and Consulting Services, for services of Eric Mittlestead, to perform the District's Capital Outlay planning and associated interfacing services with the State Chancellor's Office as recommended in the Business Services Report. The term is June 30, 2012 – December 31, 2014 and the total cost to the District is not to exceed \$150,000.00 to be paid from restricted funds. A copy of said Report B-57-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Construction Inspection Contract with K&L Inspection Service, Inc.

It was moved by Trustee Larwood, seconded by Trustee Witt, and carried that the Board authorize the Chief Financial Officer to approve a Construction Inspection Contract with K&L Inspection Service, Inc. for inspection services during fiscal year 2012/2013 including a budget and a not-to-exceed amount for each project as recommended in the Business Services Report. The term is July 12, 2012 – June 30, 2013 and the total cost to the District is not to exceed \$306,400.00 to be paid from local Capital Outlay funds. A copy of said Report B-58-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Work Authorization No. 03 with Gafcon, Inc.

It was moved by Trustee Witt, seconded by Trustee Larwood, and carried that the Board authorize the Chief Financial Officer to approve Work Authorization No. 03 between the Kern Community College District and Gafcon, Inc. to extend the term of the Master Agreement for Consulting Services as Director of Facilities Planning, Design and Construction Program for the 2nd year period commencing July 1, 2012 through June 30, 2013 as recommended in the Business Services Report. The total cost to the District is \$653,387.00 to be paid from local Capital Outlay funds. A copy of said Report B-59-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Independent Consultant Agreement with Newcomb/Anderson/McCormick Consulting to Conduct Energy Management Site Surveys

It was moved by Trustee Larwood, seconded by Trustee Witt, and carried that the Board authorize the Chief Financial Officer to approve Independent Consultant Agreement with Newcomb/Anderson/McCormick Consulting to conduct Energy Management Site Surveys district-wide as recommended in the Business Services Report. The term is June 15, 2012 – June 30, 2015 and the total cost to the District is not to exceed \$163,235.00 to be paid from local Capital Outlay funds. A copy of said Report B-60-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Independent Consultant Agreement with P2S Engineering, Inc. for the Design of Repairs for the Thermal Energy Storage (TES)

It was moved by Trustee Larwood, seconded by Trustee Bans, and carried that the Board authorize the Chief Financial Officer to approve Independent Consultant Agreement with P2S Engineering, Inc. for the Design of Repairs for the Thermal Energy Storage (TES) at Bakersfield College as recommended in the Business Services Report. The term is June 14, 2012 – February 28, 2013 and the total cost to the District is not to exceed \$92,000.00 to be paid from local Capital Outlay funds. A copy of said Report B-61-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Humanities Building Exterior Wall Lead Removal and Exterior Wall Painting Project Construction Agreement with Wm. B. Saleh Co.

It was moved by Trustee Larwood, seconded by Trustee Bans, and carried that the Board authorize the Chief Financial Officer to approve Construction Agreement with Wm. B. Saleh Co. for the Bakersfield College Humanities Building Exterior Wall Lead Removal and Exterior Wall Painting Project as recommended in the Business Services Report. The term is for 45 calendar days from commencement and the total cost to the District is not to exceed \$55,713.00 to be paid from local Capital Outlay funds. A copy of said Report B-62-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Software Maintenance Agreement with Salepoint, Inc.

It was moved by Trustee Larwood, seconded by Trustee Bans, and carried that the Board authorize the Chief Financial Officer to approve Software Maintenance Agreement between the Kern Community College District and Salepoint, Inc. for enhancements/new versions of the software and customer support as recommended in the Business Services Report. The term is July 1, 2012 – June 30, 2017 and the total cost to the District is \$57,742.00 to be paid from unrestricted funds. A copy of said Report B-63-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Services User Agreement with Ref Pay

It was moved by Trustee Larwood, seconded by Trustee Witt, and carried that the Board authorize the Chief Financial Officer to approve Services User Agreement between the Kern Community College District and Ref Pay for payment processing for services of game officials and referees at each of the campuses as recommended in the Business Services Report. The term is July 1, 2012 – June 30, 2017 and the total cost to the District is approximately \$.68-\$.85 per payment processing transaction to be paid from each campus's athletic department. A copy of said Report B-64-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Awarding of a Contract to Anasazi Instruments

It was moved by Trustee Larwood, seconded by Trustee Bans, and carried that the Board authorize the Chief Financial Officer to award of a Contract to Anasazi Instruments for the purchase of an NMR Spectrometer by Kern Community College District, on behalf of Bakersfield College, as recommended in the Business Services Report. The total cost to the District is not to exceed \$161,304.00 to be paid from restricted funds. A copy of said Report B-65-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

<p style="text-align: center;">BUSINESS SERVICES ITEMS— CONSENT</p>

The Business Services items listed below require ratification and/or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$40,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Earlier in the meeting, it was moved by Trustee Bans, seconded by Trustee Larwood, and carried that the following Educational Services items be approved on the consent agenda.

Construction ItemsWeill Institute, Independent Consultant Agreement with Klassen Corporation

The Chief Financial Officer was authorized to execute an Independent Consultant Agreement with Klassen Corporation for the Weill Institute Heating, Ventilation and Cooling Upgrades to the Information Technology Room Project and for the Southwest Center Modernization Project approval and closeout with the Division of the State Architect as recommended in the Business Services Report. The term is May 3 – December 31, 2012 and the total cost to the District is \$30,000.00 to be paid from restricted funds. A copy of said Report B-66-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Change Order Number One to the contract with Cal-Pacific Roofing, Inc.

The Chief Financial Officer was authorized to change Order Number One to the contract with Cal-Pacific Roofing, Inc. for the Grace Van Dyke Bird Library Roofing Project at Bakersfield College as recommended in the Business Services Report. This Change Order increases the contract by \$7,796.25 which is 7.99% of the original contract amount to be paid from local Capital Outlay funds. A copy of said Report B-67-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Independent Consultant Agreement with Kruger Bensen Ziemer Architects, Inc.

The Chief Financial Officer was authorized to execute Independent Consultant Agreement with Kruger Bensen Ziemer Architects, Inc. for the Final Project Proposal (FPP) for the Bakersfield College Student Services Modernization Project as recommended in the Business Services Report. The term is June 14 – September 30, 2012, and the total cost to the District is not to exceed \$36,730.00 to be paid from local Capital Outlay funds. A copy of said Report B-68-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Humanities Building Interior Wall Preparation and Interior Wall Painting Project Construction Agreement with Wm. B. Saleh Co.

The Chief Financial Officer was authorized to execute Construction Agreement with Wm. B. Saleh Co. for the Bakersfield College Humanities Building Interior Wall Preparation and Interior Wall Painting Project as recommended in the Business Services Report. The term is for 20 calendar days from commencement and the total cost to the District is \$26,400.00 to be paid from local Capital Outlay funds. A copy of said Report B-69-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Construction Agreement with Don Kinzel Construction, Inc.

The Chief Financial Officer was authorized to execute Construction Agreement with Don Kinzel Construction, Inc. for the Bakersfield College Gymnasium Building Miscellaneous Repairs Project as recommended in the Business Services Report. The term is for 71 calendar days from commencement and the total cost to the District is \$21,152.00 to be paid from local Capital Outlay funds. A copy of said Report B-70-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Notice of Completion for JM Builders, Inc.

The Chief Financial Officer was authorized to receive Notice of Completion for JM Builders, Inc. for the Cerro Coso Community College Student Center Modernization Project as recommended in the Business Services Report. A copy of said Report B-71-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Work Authorization for the Architectural/Engineering Services

The Chief Financial Officer was authorized to execute Work Authorization for the Architectural/Engineering services for the Fire Lane and Americans with Disabilities Act (ADA) Parking Lot Improvements Project at Porterville College to SC Architect, Inc. as recommended in the Business Services Report. The total cost to the District is not to exceed \$36,000.00 to be paid from local Capital Outlay funds. A copy of said Report B-72-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Items other than Construction

- Services Agreement between the Kern Community College District and Blackboard Connect Inc. for use of the Connect-ED for Higher Education multi-modal messaging service as recommended in the Business Services Report. The term is July 1, 2012 – June 30, 2015 and the total annual cost to the District is approximately \$50,000.00 to be paid from unrestricted funds.
- Service Agreement between the Kern Community College District and InterScholastic Trading Company, LLC to assist in selling of the District's surplus property as recommended in the Business Services Report. The term is June 1, 2012 – June 1, 2017. InterScholastic Trading Company will receive payment in the form of a percentage of revenue generated.
- e-Transcript California System Institution Agreement between the Kern Community College District and XAP Corporation for facilitating the electronic exchange of transcripts maintained by California Community Colleges and other trading partners as recommended in the Business Services Report. The term is July 1, 2012 – June 30, 2016 and the total cost to the District is \$35,008.00 to be paid from unrestricted funds.

- Student-Right-To-Know Act Subscription Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College and Porterville College, and the California Community Colleges Chancellor's Office to facilitate compliance with the information reporting requirements under the act as recommended in the Business Services Report. The term is July 1, 2012 – June 30, 2013 and the total cost to the District is \$11,700.00 to be paid from unrestricted funds.
- Statement of Work between the Kern Community College District and Accuvant, Inc. for wireless networking installation services to improve the performance, coverage and reliability of Wi-Fi services at all sites, as recommended in the Business Services Report. The term is June 1 – December 31, 2012 and the total cost to the District is \$15,600.00 to be paid from local Capital Outlay funds.
- Facilities Use Agreement between the Kern Community College District, on behalf of its California Compliance School, and Mission College to rent the facility required to conduct Hazardous Waste Generator training classes as recommended in the Business Services Report. The term is November 7-9, 2012 and there is no cost to the District.
- Facilities Use Agreement between the Kern Community College District, on behalf of its California Compliance School, and State Center Community College District to rent the facility required to conduct Hazardous Waste Generator training classes as recommended in the Business Services Report. The term is July 24-26, 2012 and there is no cost to the District.
- Declare the items listed from the District Office's IT Department, identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale, or donation, per Education Code Section 81452.
- Declare the items listed from the District Office's IT Department, identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale, or donation, per Education Code Section 81452.
- Maintenance Agreement between the Kern Community College District, on behalf of Bakersfield College, and TECOGEN, Inc. to provide annual maintenance service to two natural gas powered chillers and thermal energy storage tank required for the operation of this equipment as recommended in the Business Services Report. The term is July 1, 2011 – June 30, 2012 and the total cost to the District is \$39,995.93 to be paid from unrestricted funds.
- Lease Agreement between the Kern Community College District, on behalf of Bakersfield College, and Valley Baptist Church for use by the Bakersfield College Child Development Program as classroom space to conduct certain classes as recommended in the Business Services Report. The term is on a month-to-month basis commencing July 1, 2012 not to extend beyond June 30, 2013. The total cost to the District is \$27,600.00 to be paid from restricted funds.

- Facilities Use Agreement between the Kern Community College District, on behalf of Bakersfield College, and the Kern High School District to rent the facilities at Arvin High School in order to offer instructional courses to the community for the 2012 fall semester as recommended in the Business Services Report. The term is August 20-December 12, 2012 and the total cost to the District is \$8,527.00 to be paid from unrestricted funds.
- Facilities Use Agreement between the Kern Community College District, on behalf of Bakersfield College, and the Kern High School District to rent the facilities at Arvin High School in order to offer instructional courses to the community for the 2012 summer semester as recommended in the Business Services Report. The term is June 4 – July 12, 2012 and the total cost to the District is \$3,707.00 to be paid from unrestricted funds.
- Facilities Use Agreement between the Kern Community College District, on behalf of Bakersfield College, and STARS Theater to rent the facilities for students in the American Sign Language Program to perform pieces of literature to members of the school and public as recommended in the Business Services Report. The term is for May 1, 2012 and the total cost to the District is \$325.00 to be paid from the Bakersfield College Hearing Impaired Foundation Account.
- Extended Term Approval to the Agreement between the Kern Community College District, on behalf of Bakersfield College, and Pearson Education, Inc., Operating as Pearson Learning Solutions to correctly reflect the term of two (2) years contained in the original contract as recommended in the Business Services Report. The term is fall, 2011 – June 30, 2013 and there is no cost to the District.
- License Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and the Society of European Stage Authors & Composers (SESAC) for the use of live or performed music on any campus or center within the District as recommended in the Business Services Report. The term is July 1, 2012 through June 30, 2017 and the total cost to the District is \$10,374.30 to be paid from unrestricted funds.
- Facilities Use Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and SpringHill Suites by Marriott to rent space to be used for the 31st Annual Special Services Program Awards Ceremony as recommended in the Business Services Report. The term is for April 20, 2012 and the total cost to the District is \$300.00 to be paid from restricted funds.
- Facilities Use Agreement between the Kern Community College District, on behalf of Porterville College, and Porterville Unified School District to rent the facility for completion and pinning ceremony for Associate Degree Nursing Program on May 20, 2012 as recommended in the Business Services Report. The total cost is \$575.00 to be paid from Porterville College Foundation funds.
- Security Contract between the Kern Community College District, on behalf of Porterville College, and AAA Security, Inc. to provide guard security service as recommended in the Business Services Report. The term is December 1, 2011 – June 30, 2012 and the total cost to the District is not to exceed \$1,500.00 to be paid from restricted funds.

- Installation Deliverables Agreement between the Kern Community College District, on behalf of Porterville College, and Pharos Systems to consult on the Pharos Uniprint system for tracking, monitoring, controlling and charging for network printing as recommended in the Business Services Report. The term is January 1 – June 30, 2012 and the total cost to the District is \$5,000.00 to be paid from unrestricted funds.
- Facilities Use Agreement between the Kern Community College District, on behalf of Porterville College, and Assessment Technologies Institute to rent classroom space and presentation equipment for a 4-day live study session covering essential nursing content as recommended in the Business Services Report. The term is June 4-6, 2012 and the total cost to the District is \$9,500.00 to be paid from restricted funds.
- Audit Service Engagement Letter between the Kern Community College District, on behalf of the Porterville College Foundation, and Rex A. Phinney, Certified Public Accountant, to perform audit services for the Porterville College Foundation for the year ending June 30, 2012 as recommended in the Business Services Report. The term is July 31 – December 15, 2012 and the total cost is \$2,500.00 to be paid from Porterville College Foundation funds.
- Agreements with Independent Contractors for FY 2011-12 for Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, to provide various services as recommended in the Business Services Report, and the total cost to the District is \$27,570.00.

A copy of said Report No. B-73-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

District Order Reports

The following District Order Reports were approved and payments were authorized, and copies of the same, designated as Report No. B-74-12 in the Supplementary Minutes File, are hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

General Fund: Numbers: C3213453 – C3215249

Student Financial Aid Fund: Numbers: !3243313 -!3243501

Measure G Debt Service Bond: Numbers: C3213449 – C3214996

EDUCATIONAL SERVICES

The Educational Services items listed below require approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

Bakersfield College, Revision to Bakersfield College Mission Statement

It was moved by Trustee Larwood, seconded by Trustee Bans, and carried that the Board approve the revision to Bakersfield College Mission Statement, to read as follows: “Bakersfield College is committed to providing excellent learning opportunities to basic skills, career and technical education, and transfer courses for our community so that our students can thrive in a rapidly changing world” as recommended in the Educational Services Report. A copy of said Report No. E-33-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College and Porterville College, 2011-12 Course Revisions

It was moved by Trustee Witt, seconded by Trustee Larwood, and carried that the Board approve the 2011-12 course revisions to be included in the Cerro Coso Community College and Porterville Colleges’ 2012-13 Catalogs, as recommended in the Educational Services Report. At Cerro Coso Community College, the primary changes were due to updated student learning outcomes. At Porterville College, the primary changes were due to Title 5 compliance and curriculum review. A copy of said Report No. E-34-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Emergency Medical Technician Job Skills Certificate

It was moved by Trustee Larwood, seconded by Trustee Witt, and carried that the Board approve Cerro Coso Community College Emergency Medical Technician Job Skills Certificate as recommended in the Educational Services Report. The Job Skills Certificate is designed to prepare students to enter the job market as an Emergency Medical Technician. A copy of said Report No. E-35-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Cerro Coso Community College, and Porterville College, 2013-14 and 2014-15 Academic Calendars

It was moved by Trustee Larwood, seconded by Trustee Witt, and carried that the Board approve the 2013-14 and 2014-15 academic calendars for Bakersfield College, Cerro Coso Community College, and Porterville College, as recommended in the Educational Services Report. A copy of said Report No. E-36-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

<p style="text-align: center;">EDUCATIONAL ITEMS— CONSENT</p>

The Educational Services items listed below require ratification and/or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Trustee Bans, seconded by Trustee Larwood, and carried that the following Educational Services items be approved on the consent agenda.

- Master Agreement for Instructional Services between the Kern Community College District, on behalf of Bakersfield College, and Westside Energy Services Training and Education Center (WESTEC). The term is July 1, 2012-June 30, 2013 and the net income is \$168,344.00 to be deposited to unrestricted funds.
- Contract Amendment No. 01 between the Kern Community College District, on behalf of Bakersfield College, and the California State University Fresno Foundation, Lyles Center as recommended in the Educational Services Report. The Amendment extends the agreement from December 31, 2011 to March 31, 2012 and there is no cost to the District.
- Contract Education Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and Bishop Paiute Tribe as recommended in the Educational Services Report. The contract education to be offered include: Confined Space and Federal OSHA-10. The term is May 21, 2012-June 30, 2012 and the net income of \$1,400.00 to be deposited to unrestricted funds.
- Purchase Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and College Board as recommended in the Educational Services Report. ACCUPLACER is a suite of tests used in the assessment of Cerro Coso Community College students. The term is April 1, 2012-July 31, 2013 to be paid from restricted funds.
- Cal WORKS Child Care Services Agreement between the Kern Community College District, on behalf of Porterville College, and the Tulare County Office of Education on behalf of the Tulare County Child Care Educational Program as recommended in the Educational Services Report WAS RESENDED TO A LATER DATE.
- On-line subscription service between the Kern Community College, on behalf of Porterville College, and the Community College League of California Library Consortium as recommended in the Educational Services Report. This subscription order initiates a subscription to ProQuest's e-library. The term is July 1, 2012-June 30, 2013 and the total cost to the District is \$2,410.00 to be paid from unrestricted funds.
- On-line subscription renewal service between the Kern Community College District, on behalf of Porterville College, and the Community League of California Library Consortium as recommended in the Educational Services Report. The renewal subscription provides access to CREDO 100 reference books, ACCESS Science, ProQuest Research Library Complete, and ProQuest SIRS Researcher. The term is July 1, 2012-June 30, 2013 and the total cost to the District is \$11,713.00 to be paid from unrestricted funds.
- On-line subscription agreement between the Kern Community College, on behalf of Porterville College, and the Community College League of California Library Consortium as recommended in the Educational Services Report. This on-line subscription will provide EBSCOHOST products. The term is July 1, 2012-June 30, 2013 and there is no cost to the District as rebates will pay for the subscription.
- Agreement between the Kern Community College, on behalf of Porterville College and Family H.E.L.M., to provide internships for Cal Works students, as recommended in the Educational Services Report. The term is March 30, 2012-June 30, 2012 and the total cost to the District is \$2,000.00 to be paid from restricted funds.

- Community Education classes as recommended in the Educational Services Report. The classes include Paramedic Preparation; Basic Creative Writing Using Artistic Expression; Advanced Creative Writing Using; Art, Music and Memories; Community Workshop: Drawing for Adults; Community Workshop: Drawing for Kids; and Summer Fit Club as recommended in the Educational Services Report.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, Porterville College, with San Joaquin Community Hospital as recommended in the Educational Services Report. This agreement allows students the use of clinical facilities suitable for the educational needs of the Allied Health Programs and gives students the opportunity to practice, study and learn in a clinical facility. The term is July 1, 2012-June 30, 2017 and there is no cost to the District.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, Porterville College, and Dignity Health as recommended in the Educational Services Report. This agreement allows students the use of clinical facilities suitable for the educational needs of the Allied Health Programs and gives students the opportunity to practice, study and learn in a clinical facility. The term is July 1, 2012-June 30, 2014 and there is no cost to the District.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, Porterville College, and Kern High School District as recommended in the Educational Services Report. This agreement allows students the use of clinical facilities suitable for the educational needs of the Allied Health Programs and gives students the opportunity to practice, study and learn in a clinical facility. The term is July 1, 2012-June 30, 2015 and there is no cost to the District.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, Porterville College, and Kern Ambulance Service as recommended in the Educational Services Report. This agreement allows students the use of clinical facilities suitable for the educational needs of the Allied Health Programs and gives students the opportunity to practice, study and learn in a clinical facility. The term is July 1, 2012-June 30, 2015 and there is no cost to the District.
- Contract between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and Economic Modeling LLC, to provide labor market data, as recommended in the Educational Services Report. The term is July 1, 2012-June 30, 2013 and the total cost to the District is \$22,022.00 to be paid from restricted funds.
- Grant renewal between the Kern Community College District and the California Community Colleges Chancellor's Office, Economic and Workforce Development Program, Youth Entrepreneurship Project. The term is January 10, 2012-March 31, 2014 and the total net income to the District is \$5,769.00 to be deposited into a restricted fund..

A copy of said Report No. E-37-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

HUMANS RESOURCES

Presentation of Proposed Revision to the Kern Community College District Board Policy Manual, Section Six, Certificated Academic Senate, Policy 6H, Adjunct Employment

Mr. Ali, Vice Chancellor, Human Resources, presented for first reading the proposed revision to the Kern Community College District Board Policy Manual, Section Six, Certificated Academic Senate, Policy 6H, Adjunct Employment, as recommended in the Human Resources Report. No action is required. A copy of said Report No. H-8-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Adoption of Resolution authorizing payment to the Trustee who was absent from the Board meeting of March 8, 2012, was RESENDED TO JULY 12, 2012 BOARD MEETING. A copy of said Report No. R-9-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein

HUMANS RESOURCES— CONSENT

The Human Resources items listed below require ratification and/or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Trustee Bans, seconded by Trustee Larwood, and carried that the following Human Resources Services items be approved on the consent agenda.

Ratification of Employee Transactions for Academic, Classified, and Confidential and Management Staff

The Trustees ratified employee transactions for academic, classified, and confidential and management staff, as recommended in the Human Resources Report. A copy of said Report No. H-9-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Collective Bargaining Agreement Article 11A1

Pursuant to collective bargaining agreement Article 11A1 the district is providing a .44% increase to all full-time faculty retroactive to July 1, 2011. A copy of said Report No. H-10-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Employment Agreement with A. Jill Board

Approval of Employment Agreement for A. Jill Board, President, Cerro Coso Community College, as recommended. The agreement is proposed to be effective July 1, 2012 through June 30, 2015. A copy of said Report No. H-11-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Employment Agreement with Dr. Rosa Carlson

Approval of Employment Agreement for Dr. Rosa Flores Carlson, President, Porterville College, as recommended. The agreement is proposed to be effective July 1, 2012 through June 30, 2015. A copy of said Report No. H-12-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

REPORTS

Faculty Reports

There was no report.

Classified Staff Reports

There was no report.

Management Association Reports

There was no report.

College Reports

Porterville College - Dr. Rosa Carlson introduced the new appointees to Porterville College: Vice President of Academic Affairs, Mr. Bill Henry; Business Manager, Arlethia Williams-Harmon and Academic Senate President, Dr. Joel Wiens. Dr. Carlson also thanked outgoing Business Manager, Dr. Rod Frese for all of his hard work and continued support during this transition. Porterville College had two comprehensive visitations; one to follow up on the new Nursing Program compliance and the other for Athletic Program Review, which were both positive. Dr. Carlson pointed out that this was the first graduating class in the Nursing department and 18 out of 20 students successfully completed. Several summer programs for local youth are being held at Porterville College.

Mr. Witt commented on the success of the Nursing programs at the colleges and stated that we should celebrate the great numbers that are coming out of these programs.

Chancellor Serrano added that we are looking towards having the same type of student success with our other programs as we do with Nursing.

Cerro Coso Community College - Ms. Heather Ostash presented on behalf of Jill Board who was unable to attend this Board meeting. Ms. Ostash thanked Trustee Witt and Vice Chancellor Jane Harmon for participating in the 2012 Graduation Ceremony. Even though attendance was lighter than in the past, over 250 students graduated. The Annual Golf Tournament to be held June 22, 2012. Ms. Ostash invited everyone to participate; all proceeds will go to student textbook scholarships.

Bakersfield College – Nan Gomez-Heitzeberg highlighted some of the events taking place at Bakersfield College starting with their summer session on June 4th. Their primary focus will be course offering in the core classes and preparing their students. Nan Gomez-Heitzeberg reported that three engineering students competed nationally to attend NASA training at NASA Jet Propulsion Laboratory in Altadena, California and were successful. They spent a week working with NASA Engineers on a hands-on design project. There are several faculty and maintenance projects throughout the Bakersfield College campus including removal of the louvers from the Administration Building for more efficiency.

Chancellor's Report

Ms. Serrano thanked Jane Harmon for the leadership and service as the Vice Chancellor of Educational Services and wished her well with her future endeavors. The Chancellor also thanked Trustees Corkins, Meek and Bans for their Accreditation Self-Study Report review and reminded the Board and college presidents of the upcoming deadline for the final copy of the Self-Study by the August Board Meeting. The site team will be here in October for the colleges' Accreditation evaluation visits.

Recently, Vice Chancellor Bresso and CFO Burke have been working with the Ag Research Center in Shafter, CA to see how KCCD and BC can partner with them to better serve the students and the community. The Chancellor and about a dozen of BC faculty joined Bresso and Burke in a tour of the Ag Research facility to discuss learning opportunities for students. Some BC students already have engaged in research projects at the facility. The Chancellor, concluded by thanking everyone for another successful academic year.

Board of Trustees, Reports, and Inquiries

Trustee Bans thanked Tom Burke for making the presentation of the Tentative Budget flow so easily and the leadership given in completing this task.

Trustee Witt inquired about the continuation of Leadership Academy and whether or not it's working. Chancellor Serrano stated that Leadership Academy will be suspended for next year due to restructuring at the District Office in response to the current fiscal cutbacks.

Mr. Witt thanked the Chancellor. The Chancellor also reported that the district is sharing personnel with BC in order to reduce expenses at both BC and the District Office.

Student Trustee, Tamara Tomaschow, thanked everyone again for the opportunity to serve.

ADJOURNMENT

Adjournment

The meeting was adjourned by the President at 3:41 p.m.

_____, President
Mr. John S. Corkins

_____, Vice President
Mr. John A. Rodgers

BOARD OF TRUSTEES
KERN COMMUNITY COLLEGE DISTRICT
MINUTES

December 20, 2012

ORGANIZATIONAL & REGULAR MEETING

OPEN SESSION

Call to Order

The organizational and regular meeting of the Board of Trustees of the Kern Community College District was called to order by Mr. John S. Corkins, President, at 11:10 a.m., on Thursday, December 20, 2012, in the Pacific Conference Room, Weill Institute, 2100 Chester Avenue, Bakersfield, CA 93301.

Roll Call

Members present: Trustees John S. Corkins, President; John A. Rodgers, Vice President; Kay S. Meek; Dennis L. Beebe, Clerk; Stuart O. Witt; Trustees Pauline F. Larwood

Members absent: Rose Marie Bans

District Administration and staff: Sandra Serrano, Chancellor
Abe Ali, Vice Chancellor, Human Resources
Eileen O'Hare Anderson, Attorney, LCW

Adoption of Agenda

It was moved by Trustee Beebe, seconded by Trustee Rodgers, and carried that the Board adopt the agenda. A copy of the agenda is on file in the Supplementary Minutes File.

PUBLIC COMMENTS
CLOSED SESSION

Public Comments

There were no requests for Public Comments.

ADJOURNMENT TO CLOSED SESSION

Adjournment to Closed Session

The meeting was adjourned to Closed Session at 11:10 a.m.

- A. Public Employee —Discipline/Dismissal/Release/Reassignment [Government Code Section 54957]
- B. Student Matters--- [Education Code Section 72122 and 76232]
- C. Management Association – Meet and Confer Issues [Government Code Section 54957.6]
- D. Business Matters--- Anticipated Litigation [Government Code Section 54957(b)]

ADJOURNMENT

Adjournment

The President adjourned Closed Session at 11:10 a.m., to reconvene in Regular Session, in the Pacific Conference Room, Weill Institute, 2100 Chester Avenue, Bakersfield, CA 93301 at 1:00 p.m.

RETURN TO OPEN SESSION-- PRELIMINARY

The regular meeting was called to order by Trustee Corkins, at 1:05 p.m., on Thursday, November 8, 2012, The Forums, Weill Institute, and 2100 Chester Avenue, Bakersfield, CA 93301. Trustee Corkins announced that the proceedings of the meeting were being recorded on tape.

Roll Call

Members present: Trustees John S. Corkins, President; John A. Rodgers, Vice President; Kay S. Meek and Dennis L. Beebe, Clerk; Stuart O. Witt; Trustee Pauline F. Larwood; Student Trustee Angelo Sanchez

Members absent: Rose Marie Bans

District Administration and staff: Sandra Serrano, Chancellor
Thomas Burke, Chief Financial Officer
Abe Ali, Vice Chancellor, Human Resources
John Means, Associate Vice Chancellor, Educational Services
Danielle Hillard, Executive Assistant, Chancellor's Office (scribe)

Bakersfield College:
Cerro Coso Community College:
Porterville College:

Nan Gomez-Heitzeberg, Interim President
Jill Board, President
Rosa Carlson, President

Pledge to the Flag

Trustee Meek led the Pledge of Allegiance.

Report of Actions Taken in Closed Session

Trustee Corkins reported that the Trustees met in Closed Session and took action on a discrimination complaint. It was moved by Trustee Witt and seconded by Trustee Meek, and carried that the Board approve the action taken.

PRELIMINARY (Continued)

Approval of Consent Items

The President asked if any member of the Board of Trustees or District Cabinet wished to remove an item from the consent agenda for discussion. Mr. Burke, CFO, asked that Educational Services item # 13 be pulled and taken up in the regular meeting for a date correction. It was moved by Trustee Larwood, seconded by Trustee Witt, and carried that the Board approve the remainder of the Consent Items for Business Services, Educational Services, and Human Resources, as submitted.

Approval of the minutes for the Regular Meeting of November 8, 2012

It was moved by Trustee Witt, seconded by Trustee Rodgers and carried that the Board approve the minutes of Regular Meetings of November 8, 2012 be approved as submitted.

Administration of the Oath of Office for Trustees

Chancellor Serrano administered the Oath of Office for newly elected Trustee Mr. Ruben Hill, Trustee Area IV, as well as Re-Elected Trustees Mrs. Kay Meek and Mr. Dennis Beebe, Trustees for Area III, who were unopposed.

Kern Community College District, Presentation of Commendations to Retirees

Mr. John Corkins, Board President, presented Citations of Commendation to retiring staff members. Ms. Sandra Serrano, Chancellor; Nan Gomez-Heitzeberg, Interim President, Bakersfield College and Dr. Rosa Carlson, President, Porterville College, expressed appreciation to the following retirees for their years of valued service to the District. A copy of said Report No. A-18-11 in the Supplementary Minutes File is hereby made a part of these minutes of this meeting by reference as if fully set forth herein.

Board of Trustees Presentation to Mr. Stuart O. Witt

Mr. Corkins, Board President presented a Certificate of Recognition and Appreciation issued by the Kern County Board of Education to Mr. Stuart O. Witt for 10 years of distinguished service as Trustee for the Kern Community College District.

Approval of Revision to Regular Board Meeting Scheduled for January 17, 2013

It was moved by Trustee Witt and seconded by Trustee Rodgers, and carried that the Board approve the January 17, 2013 Regular Meeting be changed to a Board Retreat as submitted. A copy of said Report No. A-19-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Correspondence to the Board of Trustees and/or Communications

The Chancellor reported that the Kern Community College District received a letter from CSEA regarding health and welfare benefits for permanent part-time and fluctuating hour employees.

ORGANIZATION OF THE
BOARD OF TRUSTEES

Election of President

It was moved by Mrs. Meek, seconded by Mrs. Larwood, and carried that the Board elect Mr. John S. Corkins to serve as President.

Election of Vice President

It was moved by Mrs. Meek, seconded by Mr. Beebe, and carried that the Board elect Mr. John A. Rodgers to serve as Vice President.

Election of Clerk

It was moved by Mrs. Meek, seconded by Mr. Rodgers, and carried that the Board elect Mr. Dennis L. Beebe to serve as Clerk.

Election of Trustee Representative and Alternate to the Kern County Committee on School District Organization

It was moved by Mr. Corkins, seconded by Mr. Witt, and carried that the Board elect Mr. John Rodgers, to serve as the Trustee Representative to the Kern County Committee on School District Organization. It was moved by Mr. Beebe, seconded by Mrs. Larwood, and carried that Mrs. Kay Meek serve as the alternate. They are authorized to cast the vote for the members to be elected to the Kern County Committee on School District Organization in 2013.

Approval of the Board of Trustees Calendar for 2013-2014

It was moved by Trustee Witt and seconded by Trustee Rodgers, and carried that the Board approve the Board of Trustees Calendar for 2013-2014 as submitted. A copy of said Report No. A-20-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

LEGISLATIVE WORK STUDY SESSION

Marc McDonald, Legislative Advocate for McCallum Group, Inc., presented the 2012 California Legislative Overview for Assembly and Senate bills that passed, were vetoed or failed. He elaborated on how the outcome of these bills will impact the state budget and specifically the Kern Community Colleges' budget. Mr. McDonald called for questions from the trustees at the close of his presentation. A copy of the PowerPoint Report No. A-21-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

WORK STUDY SESSION

Mr. Burke, CFO, presented the Investment Reports of the Kern Community College District for the first quarter period commencing July 1, 2012 through September 30, 2012 as shown in the Business Services Report. Mr. Burke stated that Kern Community College District investment reports are in compliance with established investment guidelines. A copy of said Report No. B-153-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

ADMINISTRATIVE REPORTS

First readings were presented for proposed revisions to the Kern Community College District Board Policy Manual, Section Two; Board of Trustees Policies 2B3, 2B6 and 2C. A copy of said Report No. A-22, 23, and 24-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

PUBLIC COMMENTS- OPEN SESSION

Public Comments

There were no comments.

BUSINESS SERVICES- APPROVALS

Kern Community College District, Construction Agreement with Monroe Construction, Inc.

It was moved by Trustee Rodgers, seconded by Trustee Meek, and carried that the Board to approve the agreement with Monroe Construction, Inc. for the HVAC Upgrades to the Information Technology Room Project as recommended in the Business Services Report. A copy of said Report B-154-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Work Authorization for gkkworks

It was moved by Trustee Larwood, seconded by Trustee Meek, and carried that the Board to approve the work authorization for architectural and engineering work with gkkworks for the Cerro Coso Community College Main Building Modernization Project Trustee Witt abstained from voting due to a conflict of interest. A copy of said Report B-155-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Construction Agreement with Martin Co.

It was moved by Trustee Rodgers, seconded by Trustee Larwood, and carried that the Board to approve the construction agreement with C. Martin, Co. for the Cerro Coso Community College Temporary Student Services One Stop Shop Project. Trustee Witt abstained from voting due to a conflict of interest. A copy of said Report B-156-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Construction Agreement with American Incorporated

It was moved by Trustee Rodgers, seconded by Trustee Meek, and carried that the Board approve the construction agreement with American Incorporated for the Porterville College Science Math Building Heating, Ventilation and Cooling, Boiler, Water Heater Replacement Project as recommended in the Business Services Report. A copy of said Report B-157-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Resolution to authorizing Kern County Auditor to release the excess impounded monies

It was moved by Trustee Meek, seconded by Trustee Beebe, and carried that the Board approve the resolution authorizing Kern County Auditor to determine the amount and request release of excess impounded monies in settlement of pending claims and/or litigation as recommended in the Business Services Report. A copy of said Report R-20-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Resolution to authorize application for San Joaquin Valley Air Pollution Control District Public Benefit Grant Program

It was moved by Trustee Larwood, seconded by Trustee Witt, and carried that the Board approve the resolution authorizing application to the Kern Community College District for the San Joaquin Valley Air Pollution Control District Public Benefit Grant Program to integrate more efficient energy vehicles funded by the grant as recommended in the Business Services Report. A copy of said Report R-21-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

BUSINESS SERVICES ITEMS- CONSENT

The Business Services items listed below require ratification and/or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Earlier in the meeting, it was moved by Trustee Larwood, seconded by Trustee Witt, and carried that the following Educational Services items be approved on the consent agenda.

Construction Items

The Chief Financial Officer was authorized to execute the following construction items:

Bakersfield College, Notice of Completion for the Tumblin Company

Notice of Completion for Tumblin Company for the Bakersfield College Baseball Clubhouse Project as recommended in the Business Services Report. A copy of said Report B-158-12 the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Weill Institute, Independent Consultant Agreement with Kroll Advisory Solutions, Inc.

Independent Consultant Agreement with Kroll Advisory Solutions, Inc. for the Weill Institute Surveillance and Mass Notification Site Survey Project as recommended in the Business Services Report. A copy of said Report B-159-12 the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Notice of Completion with Golden Empire Transit

Notice of Completion for Golden Empire Transit (GET) District for the Bakersfield College GET Station Project as recommended in the Business Services Report. A copy of said Report B-160-12 the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Notice of Completion for American Incorporated

Notice of Completion for American Incorporated for the Bakersfield College Family and Consumer Education (FACE) Building Heating, Ventilation and Cooling Replacement Project as recommended in the Business Services Report. A copy of said Report B-161-12 the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Independent Consultant Agreement with HMS, Inc.

Independent Consultant Agreement with HMS, Inc. for the Cerro Coso Community College Main Building Asbestos Survey Project as recommended in the Business Services Report. A copy of said Report B-162-12 the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Change Order Number Three with Midstate Sheetmetal, Inc.

Change Order Number Three to the contract with Midstate Sheetmetal, Inc. for the Porterville College Academic Center, Communication Arts Building, and the Fine Arts Building Reroofing Project as recommended in the Business Services Report. A copy of said Report B-163-12 the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Notice of Completion for Midstate Sheetmetal, Inc.

A Notice of Completion for Midstate Sheetmetal, Inc. for Porterville College Academic Center, Communication Arts Building, and the Fine Arts Building Reroofing Project as recommended in the Business Services Report. A copy of said Report B-164-12 the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Change Order for Webb & Son, Inc.

Change Order Number One to the contract with Webb & Son, Inc. for the Porterville College Concrete Walk, Mow Strip, and Second Exit for the Learning Resource Center Project as recommended in the Business Services Report. A copy of said Report B-165-12 the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Notice of Completion for Webb & Son, Inc.

A Notice of Completion at Porterville College for Concrete Walk, Mow Strip, and Second Exit for the Learning Resources Center Project as recommended in the Business Services Report. A copy of said Report B-166-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Items other than Construction

- Listing Extension Agreement and Amendment to the original Exclusive Leasing Listing Agreement between the Kern Community College District and CB Bakersfield Partners, Inc. dba CB Richard Ellis for the development and negotiation of a lease or leases of approximately .88 acres of vacant District land located on 22nd Street, between “M” and “L” Streets and to acknowledge assignment of the Agreement to PACCOM Realty Advisors, Inc. dba Cushman & Wakefield as recommended in the Business Services Report. The term is December 1, 2012 through June 30, 2013 and there is no cost to the District.
- License Agreement between the Kern Community College District and Enterprise Rent-A-Car of Sacramento, LLC as recommended in the Business Services Report to grant a license for use of District-owned property located at 2230 L Street, Bakersfield, CA 93301 (APN:005-421-02) to Enterprise Rent-A-Car of Sacramento, LLC for purposes of operating its business. The term is ten years (120 months) and the total amount payable to the District is \$2,000 per month with incremental annual cumulative increases to the base rent of 1%-3%, based on the consumer price index, to be paid into unrestricted funds.
- Licensing and Service Agreement between the Kern Community College District and Oracle America Inc. as recommended in the Business Services Report to acquire Primavera P6 Enterprise Project Portfolio Management software and Business Intelligence publisher software for use by the Facilities, Planning, Design and Construction Program department. The term is November 1, 2012 through October 31, 2013 and the total cost to the District is \$12,892.40 to be paid from SRID funds.
- Statement of Work between the Kern Community College District and Volantic, Inc. as recommended in the Business Services Report to provide training for Facilities, Planning, Design and Construction Program department staff for Primavera P6 Enterprise Portfolio Management and Contract Management 14, as well as Oracle Business Intelligence Publisher training for the IT staff. The term is unspecified and the total cost to the District is \$17,760 to be paid from SRID funds.
- Statement of Work between the Kern Community College District and Sterile Environment Technologies (SET3) as recommended in the Business Services Report to perform specialized cleaning of the District’s Data Center where critical District IT systems reside. The term is December 1, 2012 through March 29, 2013 and the total cost to the District is \$4,747.05 to be paid from unrestricted funds.

- Purchase Agreement between the Kern Community College District and Cardiac Science Corporation that provides automatic external defibrillators and other required equipment for the District. The term is two (2) years commencing upon execution of the Agreement and the total cost to the District is \$6,400 to be paid from unrestricted funds.
- Train-the-Trainer Agreement between the Kern Community College District Clean Energy Center and Mallory Safety and Supply, LLC, acting as an agent on behalf of Tractel Ltd., as recommended in the Business Services Report to provide the Center's wind energy safe access and rescue training. The term is September 13, 2012 through September 12, 2013 and the total cost to the District is \$1,550 to be paid from restricted funds.
- Services Work Order between the Kern Community College District and Ellucian Company L.P. as recommended in the Business Services Report for a business process analysis of the financial aid operations at all three colleges. The term is November 26, 2012 through November 25, 2013 and the total cost to the District is \$21,600 to be paid from unrestricted funds.
- Annual membership of the Kern Community College District in the Greater Bakersfield Chamber of Commerce as recommended in the Business Services Report. The term is December 1, 2012 through November 30, 2013 and the total cost to the District is \$800 to be paid from restricted funds.
- System Protection Plan contract between the Kern Community College District, on behalf of Bakersfield College, and Spits Incorporated as recommended in the Business Services Report for the Planetarium Model SciDome 3000 instrument, including telephone support, software updates, parts repair or replacement, and on-site services, excluding projector/lens and expendables. The term is October 1, 2012 through September 30, 2013 and the total cost to the District is \$7,639 to be paid from unrestricted funds.
- Pricing Agreement between the Kern Community College District, on behalf of Bakersfield College, and SirsiDynix as recommended in the Business Services Report to receive a savings on annual maintenance fees for library management software by entering into a five year agreement with SirsiDynix. The annual fee increase is reduced from approximately 6% to 4.5% with a 0% increase for the first year resulting in savings for the District. The term is August 1, 2013 through July 31, 2018 and there is no cost to the District.
- Declare the items listed from Bakersfield College Information Technology department, identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale or donation, per Education Code Section 81452 as recommended in the Business Services Report.
- Declare the items listed from Bakersfield College Maintenance and Operations department, identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale or donation, per Education Code Section 81452 as recommended in the Business Services Report.
- Declare the items listed from Cerro Coso Community College Maintenance and Operations department, identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale or donation, per Education Code Section 81452 as recommended in the Business Services Report.

- Agreements between the Kern Community College District, on behalf of Cerro Coso Community College, and the following agencies: Postal Service Plus and New Directions Technologies, Inc. as recommended in the Business Services Report. These agencies will provide internship positions for Cerro Coso Community College Cal WORKS students. The term is November 1, 2012 through October 31, 2014 and the total amount payable to the District is \$22,125 to be deposited into restricted funds.
- Cooperative Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and the County of Kern to provide onsite volunteer opportunities and training for Cal WORKS participants referred by the County of Kern as recommended in the Business Services Report. The term is January 1, 2013 through December 31, 2014 and there is no cost to the District.
- Agreements with Independent Contractors for 2012-13 between the Kern Community College District and various contractors to provide services as needed at each of the campuses and the District office as recommended in the Business Services Report. The total cost to the District is approximately \$45,066.90 to be paid from various account sources.

A copy of said Report No. B-167-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

District Order Reports

The following District Order Reports were approved and payments were authorized, and copies of the same, designated as Report No B-168-12 in the Supplementary Minutes File, are hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

General Fund:	Numbers: C3306980-C3308163
Student Financial Aid Fund:	Numbers: !3313910 - !3315782
SRID - Measure G Debt Service Bond:	Numbers: C3306974-C3307979

EDUCATIONAL SERVICES

The Educational Services items listed below require approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

Bakersfield College, Course Revisions

It was moved by Trustee Larwood, seconded by Trustee Beebe, and carried that the Board approve the Course revisions to be included in the Bakersfield College course inventory as recommended in the Education Services Report. A copy of said Report No.E-66-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, New Courses

It was moved by Trustee Witt, seconded by Trustee Beebe, and carried that the Board approve the new courses to be included in the Bakersfield College course inventory. A copy of said Report No.E-67-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Course Updates

It was moved by Trustee Meek, seconded by Trustee Beebe, and carried that the Board approve the course updates to be included in the Bakersfield College course inventory as recommended in the Education Services Report. These courses were reviewed by the College Curriculum Committee, CIO and College President. A copy of said Report No.E-68-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Course Deletions

It was moved by Trustee Larwood, seconded by Trustee Witt, and carried that the Board approve the course deletions to be excluded in the Bakersfield College course inventory as recommended in the Education Services Report. A copy of said Report No.E-69-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Course Deletions

It was moved by Trustee Rodgers, seconded by Trustee Witt, and carried that the Board approve the course deletions to be excluded in the Cerro Coso Community College course inventory as recommended in the Education Services Report. A copy of said Report No.E-70-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, New courses

It was moved by Trustee Witt, seconded by Trustee Beebe, and carried that the Board approve the new courses to be included in the Cerro Coso Community College course inventory as recommended in the Educational Services Report. A copy of said Report No.E-71-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, New Career-Technical Courses

It was moved by Trustee Beebe, seconded by Trustee Witt, and carried that the Board approve the new Career-Technical courses to be included in the Cerro Coso Community College course inventory as recommended in the Educational Services Report. A copy of said Report No.E-72-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Program and Certificates of Achievement Revisions

It was moved by Trustee Witt, seconded by Trustee Larwood, and carried that the Board approve Program and Certificates of Achievement revisions to be included in the Cerro Coso Community College course and program inventory as recommended in the Education Services Report. A copy of said Report No.E-73-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, New Associate in Arts for Transfer Degree in Psychology

It was moved by Trustee Rodgers, seconded by Trustee Beebe, and carried that the Board approve the new AA-T degree in in Psychology as approved to meet the Student Transfer Achievement Reform Act, Senate Bill 1440, that will be automatically accepted to a CSU with junior standing after the completion of 60 transferrable units. A copy of said Report No.E-74-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, New Courses

It was moved by Trustee Beebe, seconded by Trustee Larwood, and carried that the Board approve the new courses to be included in the Porterville College course inventory as recommended in the Education Services Report. These courses were reviewed by the College Curriculum Committee, CIO and College President. A copy of said Report No.E-75-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, 2012 Course Deletions for 2012-2013 Catalogs

It was moved by Trustee Rodgers, seconded by Trustee Meek, and carried that the Board approve the Course deletions to be excluded from the Porterville College course inventory as recommended in the Education Services Report. A copy of said Report No.E-76-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Course Deletions

It was moved by Trustee Rodgers, seconded by Trustee Meek, and carried that the Board approve the course deletions to be excluded from the Porterville College course inventory as recommended in the Education Services Report. A copy of said Report No.E-77-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, 2012-2013 Catalog Program Modification

It was moved by Trustee Witt, seconded by Trustee Beebe, and carried that the Board approve the Program modifications to be included in the Porterville College program inventory as recommended in the Education Services Report. A copy of said Report No.E-78-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, 2012-2013 Catalog Program Deactivations

It was moved by Trustee Larwood, seconded by Trustee Beebe, and carried that the Board approve the 2012-2013 catalog program deactivations to be excluded from future printing of the Porterville College catalog. This is due to the lack of demand for the stated programs and will serve as the initial step towards the discontinuance process as recommended in the Education Services Report. A copy of said Report No.E-79-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Course Revisions

It was moved by Trustee Hill seconded by Trustee Beebe, and carried that the Board approve the course revisions to be included in the Porterville College course inventory as recommended in the Education Services Report. A copy of said Report No.E-80-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Student Fee Schedule Revision

It was moved by Trustee Meek, seconded by Trustee Beebe, and carried that the Board approve the proposed Student Fee Schedule revision to include a new student parking fee as recommended in the Educational Services Report. A copy of said Report No.E-81-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Instructional Material Fees

It was moved by Trustee Larwood, seconded by Trustee Beebe, and carried that the Board approve the annual Instructional Materials Fees for each district colleges as recommended in the Educational Services Report. A copy of said Report No.E-82-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

EDUCATIONAL ITEMS-
CONSENT

The Educational Services items listed below require ratification and/or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Trustee Larwood, seconded by Trustee Witt, and carried that the following Educational Services items be approved on the consent agenda.

- Agreement between the Kern Community College District, on behalf of Bakersfield College, and Kern High School District, Regional Occupational Center, as recommended in the Educational Services Report. This agreement will establish a pilot project between Bakersfield College and the Kern High School District Regional Occupation Center to offer the following courses through contract education: BSAD B20: Intro to Business and BSAD B9: Fundamentals of Marketing. This is a pilot project for the 2012-13 academic year and there is no cost to the District.
- Online subscription service between the Kern Community College District, on behalf of Bakersfield College, and the Community College Library Consortium as recommended in the Educational Services Report. The Consortium is a joint endeavor of the Council of Chief Librarians and the Community College League of California that arranges for access to valuable, full-text, scholarly journals and popular magazine articles via third-party online databases. The term is January 1, 2013 through December 31, 2013 and the cost to the District is \$17,023 to be paid from the general fund.
- MESA Renewal Agreement between the Kern Community College District, on behalf of Bakersfield College, and the California Community Colleges State Chancellor's Office as recommended in the Educational Services Report. The MESA grant renewal requires 100% institutional support in order to receive funding from the California Community Colleges State Chancellor's Office. The grant serves academic support for students in the math, sciences, and also serves underrepresented student who are financially educationally disadvantaged. The term is July 1, 2012 through June 30, 2013 and the net income of \$50,500 to be deposited into a restricted fund.

- Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and Bishop Paiute Tribe as recommended in the Educational Services Report. Cerro Coso Community College will deliver the following training classes on-site at the Timbisha Soshone Tribe in Bishop, California: Basic Work/Excel/PowerPoint. The term is November 13-14, 2012 and the net income to the District is \$4,281 to be deposited into contract education fund.
- Online subscription agreement between the Kern Community College District, on behalf of Porterville College, and the Community College League of California (CCLC) Library Consortium. The Consortium is a joint endeavor of the Council of Chief Librarians and the Community College League of California that arranges for access to valuable, full-text, scholarly journals and popular magazine articles via third-party online databases. The subscription is for selected databases from EBSCOHOST. The term is January 1, 2013 through December 31, 2013 and the cost to the District is \$37.00 to be paid from the general fund.
- Online subscription agreement between the Kern Community College District, on behalf of Porterville College, and the Community College League of California (CCLC) Library Consortium as recommended in the Educational Services Report. The Consortium is a joint endeavor of the Council of Chief Librarians and the Community College League of California that arranges for access to valuable, full-text, scholarly journals and popular magazine articles via third-party online databases. The subscription is for Gale databases. The term is January 1, 2013 through December 31, 2013 and the cost to the District is \$13,270.50 to be paid from the general fund.
- Renewal of the Coordinator Agreement between the Kern Community College District, on behalf of Porterville College, and the Yosemite Community College District Child Development Training Consortium as recommended in the Educational Services Report. The Child Development Training Consortium program assists students in enrolling in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit. The term is September 1, 2012 through June 30, 2013 and the net income of \$3,150 will be deposited into a restricted fund.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, Porterville College, and Delano District Skilled Nursing Facility as recommended in the Educational Services Report. The agreement allows students the use of clinical facilities suitable for the educational needs of the Allied Health Programs and gives students the opportunity to practice, study and learn in a clinical facility. The term is November 1, 2012 through October 31, 2014 and there is no cost to the District.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, Porterville College, and Glenwood Gardens as recommended in the Educational Services Report. The agreement allows students the use of clinical facilities suitable for the educational needs of the Allied Health Programs and gives students the opportunity to practice, study and learn in a clinical facility. The term is November 1, 2012 through October 31, 2014 and there is no cost to the District.

- Service Agreement between the Kern Community College District Business and Entrepreneurship Center and College of the Sequoias supported by the Youth Entrepreneurship Project as recommended in the Educational Services Report. This agreement delivers entrepreneurship events to youths in the Central Valley Region. The term is July 1, 2012 through June 30, 2013 and the total revenue to the District is \$5,700 to be deposited into restricted funds.
- Agreement between the Kern Community College District, on behalf of Porterville College, and Walden University as recommended in the Educational Services Report. This agreement allows Walden University students, under the supervision of Porterville College faculty, the use of Porterville classrooms and clinical sites for nursing education learning experiences with allied health students. The term is January 1, 2013 through December 31, 2013 and there is no cost to the District.
- Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and Automatic Sync Technology as recommended in the Educational Services Report. This agreement will allow the increase capacity to serve disabled student populations, ensure accessibility to oral information, and to expand access to distance education to all students. The term is spring 2013 and there is no cost to the District.
- Agreement between the Kern Community College District California Compliance School, and Kern Medical Center as recommended in the Educational Services Report. This agreement will allow classes to be conducted on Emergency Response to Chemical Releases. Classes are required to meet an OSHA standard for employees to respond in an emergency. The term is November 28, 2012 through November 29, 2015 and the net income to the District is \$2,900 to be deposited into a restricted fund.
- Contract between the Kern Community College District Business and Entrepreneurship Center (BEC) and the Petroleum Club of Bakersfield as recommended in the Educational Services Report. The BEC will host a U.S. Russia Oil and Gas Trade Mission with a working reception December 4, 2012 at the Petroleum Club. The cost of \$1949.50 will be paid by restricted funds.

A copy of said Report No.E-83-12in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

HUMAN RESOURCES

Adoption of Resolution Authorizing Payment to Trustees absent from a Board of Trustees Meeting

It was moved by Trustee Witt, seconded by Trustee Rodgers, and carried that the Board adopt this resolution authorizing payment to Trustee Larwood who was absent from the Board meeting of November 8, 2012. Trustee Larwood abstained from voting. A copy of said Report No. R-22-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

HUMAN RESOURCES
CONSENT

The Human Resources items listed below require ratification and/or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Trustee Meek, seconded by Trustee Bans, and carried that the following Human Resources Services items be approved on the consent agenda.

Ratification of Employee Transactions for Academic, Classified, and Confidential and Management Staff

The Trustees ratified employee transactions for academic, classified, and confidential and management staff as recommended in the Human Resources Report. A copy of said Report No.H-22-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

REPORTS

Faculty Reports

Dr. Joel Wiens, Academic Senate President at Porterville College reconvened to the board the challenges of prioritizing faculty positions to hire for AY2013-2014.

Classified Staff Reports

There was no report.

Management Association Reports

There was no report.

College Reports

Porterville College

Dr. Carlson shared the recent success of Porterville Colleges' Girls' Volleyball team and the Nursing Program. She briefly outlined the recommendations from the October Accreditation Team Visit and stated that Porterville College is staying focused on Student Success. Dr. Carlson expressed appreciation for the governing board members' support throughout the accreditation process.

Cerro Coso Community College

President Board reported that Cerro Coso Community College continues to focus on student success and shared that the measurable objectives for student success have increased by one percentage point; President Board stated she had had breakfast with Dr. Mary Retterer, former President of Cerro Coso Community College; Dr. Retterer sends best regards to the trustees. In closing, Mrs. Board stated that there was a good turnout for the KRV Educational & Cultural Foundation Gala and Trustee Witt was the keynote speaker at the engagement.

Bakersfield College

Interim President Nan Gomez-Heitzeberg is very proud of the Bakersfield College Football team and their conduct upon winning the State Championship against San Francisco City College. New President, Sonya Christian will officially begin her tenure on January 2nd, Mrs. Gomez-Heitzeberg spoke on the new leadership roles as Educational Administrators at BC for Liz Rozell, Professor of Engineering and Leah Carter, Professor for Family & Consumer Education. The BC management team will be meeting the first week of the new year.

Chancellor's Report

Chancellor Serrano discussed Kern Community College welcomed Ruben Hill to the KCCD Board of Trustees; reported on the Full-time Faculty Obligation Number (Fon) in relationship to Joel Wiens report; and invited Sean James to provide a Financial Aid Update regarding a previous recommendation to discontinue the federal loan program at Bakersfield College.

Mr. James, Vice Chancellor of Operations, shared that at this time the recommendation to discontinue the Federal Direct Loan Program is being withdrawn for one year in order to continue to monitor the default rate through next October. Bakersfield College is implementing services to inform students about legal financial obligations and money management, which may positively impact the rising default rate.

The Chancellor thanked everyone for the hard work this year and the continued focus on student success and budgetary diligence as we move into the New Year.

Board of Trustees, Reports, and Inquiries

Trustee Rodgers expressed pride in the Bakersfield College State Football Championship win. Trustee Rodgers also publicly thanked Rose Marie Bans, in her absence, for all she has contributed to the Kern Community College District and community at large and welcomed new Trustee member, Ruben Hill. The rest of the board shared his sentiments. Trustee Hill thanked the Board for their welcoming and looks forward to the new year. Student Trustee Sanchez also looks forward to the new year and what it will bring.

Committee/Ad-Hoc Committee Reports

- Finance and Audit Committee

Mr. Burke, CFO, presented the Kern Community College District Audit Report, June 30, 2012, as prepared by Matson and Isom, Certified Public Accountants. Mr. Burke reported that the audit report had been reviewed by the Board Finance Committee. Mr. Burke stated that Kern Community College District Audit under Section IV, State Awards, was qualified; Section I, Financial Statements and Federal Awards were unqualified. A copy of the audit, No.B-169-12 in the Supplementary Minutes File, is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

ADJOURNMENT

Adjournment

The meeting was adjourned by the President at 2:58 p.m.

Mr. John S. Corkins President

Mr. John A. Rodgers Vice President



**Thursday, February 6, 2014
Board of Trustees Regular Meeting**

Closed Session: 11:30 a.m. / Reconvene to Open Session: 1:00 p.m.

**Kern Community College District
2100 Chester Avenue, Bakersfield, CA 93301**

Agenda

Regular Meeting

Location: Weill Institute, Pacific Conference Room, 2nd Floor / Forums, 1st Floor

1. Open Session

Subject A. Call to Order

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 1. Open Session

Access Public

Type Action, Procedural

Call to order of Open Session at 11:30 a.m. in the Pacific Conference Room, Weill Institute, 2100 Chester Avenue, Bakersfield, CA 93301, and roll call.

Board of Trustees

John A. Rodgers, President

Dennis Beebe, Vice President

Kay S. Meek, Clerk

John S. Corkins

Ruben Hill

Pauline F. Larwood

Mark Storch

District Administration

Sandra Serrano, Chancellor

Christopher Hine, General Counsel

Abe Ali, Vice Chancellor, Human Resources

Subject B. Adoption of Agenda-(*Revisions to Agenda)

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 1. Open Session

Access Public

Type Action

Recommended Recommended for approval.

Action

Adoption of Agenda – (*Revisions to Agenda)

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Notice: For the convenience of the public, regular meetings of the Board of Trustees are transmitted live via "video stream" from the District's website, www.kccd.edu. This is a non-interactive format allowing viewers to hear the discussion and view the Board of Trustees

during the meeting. Archived video of some prior meetings is also available up to (30) days after the meeting. The minutes of the meetings of the Board of Trustees are the official record of the actions of the Board.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact Jim Coggins at (661) 336-5100. (Government Code Section 54954.2)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Kern Community College District, 2100 Chester Avenue, Bakersfield, CA 93301.

Motion & Voting

Recommended for approval.

Motion by John S Corkins, second by Mark Storch.

Final Resolution: Motion Carries

Ayes: John S Corkins, John A Rodgers, Kay S Meek, Pauline F Larwood, Mark Storch

2. Public Comments-(Regarding Closed Session Agenda Items)

Subject	A. Closed Session
Meeting	Feb 6, 2014 - Board of Trustees Regular Meeting
Category	2. Public Comments-(Regarding Closed Session Agenda Items)
Access	Public

Type

Members of the Public shall have an opportunity to address the Board of Trustees on item(s) listed on the Closed Session agenda before the Board of Trustees adjourns to closed session. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public.

3. Adjournment to Closed Session

Subject	A. Closed Session Items
Meeting	Feb 6, 2014 - Board of Trustees Regular Meeting
Category	3. Adjournment to Closed Session
Access	Public
Type	Information, Procedural

Adjournment to Closed Session at ____a.m. in the Pacific Conference Room, Weill Institute, 2100 Chester Avenue, Bakersfield, CA 93301.

- A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957]
- B. Conference with Legal Counsel—Pending Litigation - (Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d)) [Government Code Section 54956.9(b)]
- C. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees [Government Code Section 54957.6]
- D. CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6) Agency designated representatives:

(Abe Ali) Employee organization: (CSEA)

E. CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6) Agency designated representatives:
(Abe Ali) Employee organization: (CCA)

F. Student Matters [Education Code Section 72122 and 76232]

G. Campus Safety and Security—Meet with security or law enforcement personnel [Government Code Section 54954.5]

H. Management Association – Meet and Confer Issues [Government Code Section 54957.6]

I. Public Employee Performance Evaluation—Position: Chancellor

4. Return to Open Session

5. Preliminary Items

Subject A. Call to Order-Open Session

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 5. Preliminary Items

Access Public

Type Procedural

Reconvene and call to order of Open Session at 1 p.m. in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield, CA 93301, and roll call.

Board of Trustees

John A. Rodgers, President

Dennis L. Beebe, Vice President

Kay S. Meek, Clerk

Ruben Hill

Pauline F. Larwood

John S. Corkins

Mark Storch

Giovanni Ruiz, Student Trustee

District Administration

Sandra Serrano, Chancellor

Thomas Burke, Chief Financial Officer

Abe Ali, Vice Chancellor, Human Resources

John Means, Associate Chancellor, Economic Workforce & Development

Christopher Hine, General Counsel

Danielle Hillard, Executive Assistant (Scribe)

Presidents

Sonya Christian, President, Bakersfield College

Jill Board, Cerro Coso Community College

Rosa Carlson, Porterville College

Subject B. Pledge of Allegiance

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 5. Preliminary Items
 Access Public
 Type Procedural

Subject C. Report of Actions Taken in Closed Session As Required

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 5. Preliminary Items

Access Public

Type

Subject D. Approval of the Minutes

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 5. Preliminary Items

Access Public

Type Action, Minutes

Recommended Action Recommend for Approval.

Minutes [View Minutes](#) for Dec 19, 2013 - Board of Trustees Regular Meeting

Approval of the minutes from the Regular Meeting of December 19, 2013, Board Retreat on January 16, 2014 as submitted.

File Attachments

[Board Retreat Minutes January 16, 2014.pdf \(20 KB\)](#)

Motion & Voting

Approval of the retreat meetings from January 16th.

Motion by John S Corkins, second by Pauline F Larwood.

Final Resolution: Motion Carries

Ayes: John S Corkins, John A Rodgers, Kay S Meek, Pauline F Larwood, Mark Storch

Approval of the special meeting minutes.

Motion by Pauline F Larwood, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: John S Corkins, John A Rodgers, Kay S Meek, Pauline F Larwood, Mark Storch

Subject E. Public Comments --- Open Session At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 5. Preliminary Items

Access Public

Type

Subject F. Approval of Consent Items

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 5. Preliminary Items

Access Public

Type Action (Consent)

Recommended Action Recommended for ratification.

Business Services - Agenda Items: 8 A-T ; 9 A-N

Educational Services - Agenda Items: 11 A-J

Human Resources - Agenda Item: 13 A

Subject G. Correspondence to the Board of Trustees and/or communications.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 5. Preliminary Items

Access Public

Type Information, Procedural

Subject H. Presentation of a Chevron Corporate Social Investment Grant for KCCD's 21st Century Energy & Construction Careers Training Program. The total award is, 70,000.00.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 5. Preliminary Items

Access Public

Type Presentation

KCCD has received a Chevron Corporate Social Investment Grant in the amount of \$70,000 in support of KCCD's 21st Century Energy & Construction Careers Training Program. (The check has been received, and the training program it funds is underway.) Presenters from Chevron: Carla Musser, Manager, Policy Government & Public Affairs and Adam Alvidrez, Community Engagement Specialist will join KCCD's Dave Teasdale, Director of Economic and Workforce Development Programs and Michele Bresso, Associate Vice Chancellor, Governmental & External Relations in the presentation of the check to the Board of Trustees.

Subject I. First reading: Presentation of proposed revision to the Kern Community College District Board Policy Manual, Section Three, Business Services, Policy 3A Fiscal.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 5. Preliminary Items

Access Public

Type Information

First reading of proposed revision to the Kern Community College District Board Policy Manual, Section Three, Business Services, Policy 3A, as shown in the attached document. The revision to policy 3A, will require renumbering of existing policies in this section, as well as the of the Table of Contents.

File Attachments

Subject **J. First reading: Presentation of proposed revision to the Kern Community College District Board Policy Manual, Section Three, Business Services, Policy 3C Travel and Transportation.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 5. Preliminary Items

Access Public

Type Information

First reading of proposed revision to the Kern Community College District Board Policy Manual, Section Three, Business Services, Policy 3C, as shown in the attached document. The revision to policy 3C, will require renumbering of existing policies in this section, as well as the of the Table of Contents.

File Attachments

Subject **K. Second Reading of proposed revision to the Kern Community College District Board Policy Manual, Section Eleven, Board of Trustees, Policy 11C5, Student Employment.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 5. Preliminary Items

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Recommended Recommended for approval.
Action

Kern Community College District (KCCD) currently offers a separate health insurance plan for students that is administered by the Self Insured Schools of California (SISC). Due to federal regulatory changes affecting the administration of KCCD medical benefits offered to regular employees, it is necessary for the District to maintain a consistent amount of hours that student workers are employed. Eliminating any exceptions for student workers to exceed employment of 19 hours per week will allow for the District to maintain its separate medical insurance plans established for enrolled students and regular employees. By approving this policy change, significant financial Internal Revenue Service (IRS) penalty exposure will be minimized. This policy change has been vetted through the District's consultation process.

File Attachments

Subject **L. Second reading of proposed revision to the Kern Community College District Board Policy Manual, Section Eleven, General Personnel Administration, Policy 11D1G4B Equal Employment Opportunity in the Employment of Personnel.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 5. Preliminary Items

Access Public
 Type Action
 Preferred Date Feb 06, 2014
 Absolute Date Feb 06, 2014
 Recommended Action Recommended for approval.

Due to recent changes in state Equal Employment Opportunity regulations, it is necessary for the Kern Community College District to amend the current Screening Committee composition policy as presented. The policy change is intended to broaden the composition of Screening Committee membership to include a variety of community based perspectives beyond the inclusion of "ethnic and cultural diversity" perspectives. This policy change has been vetted through the District's consultation process.

File Attachments

Motion & Voting

Recommended for approval.

Motion by John S Corkins, second by Kay S Meek.

Final Resolution: Motion Carries

Ayes: John S Corkins, John A Rodgers, Kay S Meek, Pauline F Larwood, Mark Storch

Subject M. Presentation of the 311Q Financial Status Report, CCFS, for first quarter fiscal year 2013-14, as shown in the Business Services Report.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 5. Preliminary Items

Access Public

Type Information

This quarterly financial report is for the first quarter of 2013-14 for period ended September 30, 2013.

File Attachments

Subject N. Public Hearing regarding initial collective bargaining proposals for the Kern Community College District and the California School Employees Association

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 5. Preliminary Items

Access Public

Type Action, Discussion

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact No

Recommended Action After the public hearing, Adopt the Kern Community College District's initial collective bargaining agreement proposal. After public hearing, adopt the receipt of the California School Employees initial collective bargaining agreement proposal.

PUBLIC HEARING

Open Public Hearing. Public Hearing Opened at _____ p.m.

1. Kern Community College District (KCCD), Public Hearing regarding KCCD initial proposal for a successor collective bargaining agreement.
2. Consideration of the public hearing regarding initial proposals submitted by the KCCD and CSEA, and motion by the Board of Trustees to:

- Adopt the Kern Community College District's initial proposal for a successor collective bargaining agreement

Close Public Hearing. Public Hearing Closed at _____ p.m.

File Attachments

6. (Business Services --- Approval) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

Subject	A. Resolution to authorize application by the Kern Community College District for the San Joaquin Valley Air Pollution Control District ("SJVAPCD") Public Benefit Grant Program ("Program") for calendar year 2014 to obtain funding for the purchase of new electric, hybrid, or alternative fuel vehicles eligible under the grant. The total amount payable to the District is up to a maximum of \$100,000, to be deposited into a new RP Restricted Grant funds.
Meeting	Feb 6, 2014 - Board of Trustees Regular Meeting
Category	6. (Business Services --- Approval) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.
Access	Public
Type	Action
Preferred Date	Feb 06, 2014
Absolute Date	Feb 06, 2014
Fiscal Impact	Yes

Dollar Amount \$ 100,000.00

Budgeted No

Budget Source Restricted Grant funds.

Recommended Action Recommended for approval

The District desires to apply for and participate in the SJVAPCD grant for calendar year 2014, which provides for up to \$20,000 for each new alternative fueled vehicle up to a maximum eligibility of \$100,000 per organization per year. The SJVAPCD requires as part of the application process that the applicant include a signed Resolution from the governing board authorizing participation in the Program. This will provide for the purchase of three (3) new electric and three (3) new natural gas vehicles to be used by the Bakersfield College and Porterville College campuses.

Administrative File Attachments

Motion & Voting

Recommended for approval

Motion by Pauline F Larwood, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: John S Corkins, John A Rodgers, Kay S Meek, Pauline F Larwood, Mark Storch

Subject **B. Authorization for the Chief Financial Officer to execute a technology services agreement between Kern Community College District, on behalf of Cerro Coso Community College, and Dri-Stick Decal Corp. dba Rydin Decal, to provide a parking permit management system. The term of the agreement is effective from the date of execution for a period not to exceed a maximum of five years. The cost to the district is not to exceed \$70,000 to be paid from RP501 CC Parking fund.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 6. (Business Services --- Approval) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 70,000.00

Budgeted Yes

Budget Source RP501 CC Parking fund

Recommended Action Recommended for approval

This agreement is for a parking management system to be used by students and employees to order parking permits. It will provide ordering, fulfillment options, and tracking of all parking permits issued to students and employees.

Administrative File Attachments

Motion & Voting

Hill motioned; Storch seconded.

Subject **C. Authorization for the Chief Financial Officer to renew a training services agreement between Kern Community College District on behalf Bakersfield College, and the County of Kern – Employers Training Resource. The term is from July 1, 2013 through June 30, 2014. The maximum income to the District is \$75,000.00, to be deposited into RP230 Restricted Program funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 6. (Business Services --- Approval) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 75,000.00

Budgeted Yes

Budget Source RP230 Restricted Program funds

Recommended Recommended for approval
Action

The County of Kern – Employers' Training Resource (ETR) Department shall compensate Bakersfield College for training services provided in approved career and technical education courses and certificate programs for eligible ETR students.

Administrative File Attachments

Motion & Voting

Recommended for approval

Motion by Pauline F Larwood, second by Mark Storch.

Final Resolution: Motion Carries

Ayes: John S Corkins, John A Rodgers, Kay S Meek, Pauline F Larwood, Mark Storch

Subject **D. Authorization for the Chief Financial Officer to execute a memorandum of understanding between the Kern Community College District, on behalf of Cerro Coso Community College, and the Inyo County Superintendent of Schools (ICSOS) for the purpose of accepting a donation from ICSOS for facilities improvement work, furniture and equipment for the Eastern Sierra College Center, Bishop campus. The term will commence on the date of execution by the parties through June 2015. The estimated value of the donation is \$100,000.00.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 6. (Business Services --- Approval) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 100,000.00

Budgeted Yes

Budget Source Not applicable - this is a donation of services and equipment.

Recommended Action Recommended for approval.

This is a donation by ICSOS of facilities improvement work, furniture and equipment for the Eastern Sierra College Center, Bishop with a valuation estimated at \$100,000.00.

File Attachments

Motion & Voting

Recommended for approval.

Motion by Mark Storch, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: John S Corkins, John A Rodgers, Kay S Meek, Pauline F Larwood, Mark Storch

Subject E. Approval to accept a donation on behalf of the Bakersfield College Engineering and Industrial Technology Department of a 1996 Chrysler Town and Country Van from Mr. and Mrs. Vic Posey, 723 D St, Taft, CA 93268, that has been valued by Kelly Blue Book Value at \$2,500.00.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 6. (Business Services --- Approval) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Recommended Action Recommended for approval.

Mr. and Mrs. Posey no longer drive their 1996 Chrysler Town and Country Van and would like to donate it to the Automotive Program in the Engineering and Industrial Technology Department. The van will be used in automotive lab activities and may involve repair tasks, disassembled/reassembled parts, and trouble-shooting techniques. It is not intended that the vehicle be driven and thus will be considered a "junked" vehicle.

Administrative File Attachments

Motion & Voting

Recommended for approval.

Motion by Pauline F Larwood, second by Mark Storch.

Final Resolution: Motion Carries

Ayes: John S Corkins, John A Rodgers, Kay S Meek, Pauline F Larwood, Mark Storch

Subject **F. Authorization for the Chancellor or designee to dedicate a portion of certain District owned property located at Cerro Coso Community College to the City of California City for the purpose of constructing and maintaining a College Station Park and Ride parking lot.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 6. (Business Services --- Approval) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact No

Budgeted No

Recommended Recommended for approval
Action

The City of California City proposes to build a "College Station Park-and-Ride" parking lot that would benefit Cerro Coso Community college students and the community in general. The City shall construct and maintain the Park-and-Ride parking lot to include but not limited to; site grading, off-site grading improvements and associated appurtenances.

Construction will commence as soon as possible and is expected to be completed within sixty (60) days of commencement.

File Attachments

Motion & Voting

Recommended for approval

Motion by John S Corkins, second by Mark Storch.

Final Resolution: Motion Carries

Ayes: John S Corkins, John A Rodgers, Kay S Meek, Pauline F Larwood, Mark Storch

7. (Business Services--- Approval) (Construction Items) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy

3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

Subject **A. Authorization for the chief Financial Officer to execute a construction contract with Kern Community College District, on behalf of Cerro Coso Community College and JTS Construction Inc. for the Cerro Coso Community College Occupational Lab Reroof/HVAC/ Welding expansion Project. The term is from Feb 7, 2014 through October 31, 2014. The cost to the district is not to exceed \$899,400.00, to be paid from SRID-MG100/CC101 Local Capital Outlay funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 7. (Business Services--- Approval) (Construction Items) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 899,400.00

Budgeted Yes

Budget Source SRID-MG100 and CC101 Local Capital Outlay funds

Recommended Recommended for approval
Action

This project is to replace the buildings aging roof , replacement of HVAC equipment and controls; Remodel the existing Industrial Arts east wing into a welding shop for 30 stations; up grade the exhaust and electrical systems for the welding booths and the new welding equipment. This project was successfully re-bid to bring into construction budget.

Administrative File Attachments

Motion & Voting

Recommended for approval

Motion by Mark Storch, second by Pauline F Larwood.

Final Resolution: Motion Carries

Ayes: John S Corkins, John A Rodgers, Kay S Meek, Pauline F Larwood, Mark Storch

Subject **B. Authorization for the Chief Financial Officer to execute a construction agreement by the Kern Community College District on behalf of Bakersfield College and JTS Construction for the Bakersfield College for ADA Carports at the North-East Parking Lot. The term is from February 07, 2013 through June 06, 2014. The cost to the District is not to exceed \$299,400.00, to be paid from SRID-MG100/BC101 Local Capital Outlay funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 7. (Business Services--- Approval) (Construction Items) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 299,400.00

Budgeted Yes

Budget Source SRID-MG100/BC101 Local Capital Outlay funds

Recommended Action Recommend for approval

This project will construct 2 carports over 18 ADA parking spaces in front of the Family & Consumer Education (FACE) building and the Child Care Center (CCC) building. This project was required by DSA to provide shade over the ADA spaces since the photovoltaic project provided shade over non-ADA spaces.

Administrative File Attachments

Motion & Voting

Recommend for approval

Motion by John S Corkins, second by Pauline F Larwood.

Final Resolution: Motion Carries

Ayes: John S Corkins, John A Rodgers, Kay S Meek, Pauline F Larwood, Mark Storch

Subject **C. Authorization for the Chief Financial Officer to execute a construction agreement by the Kern Community College District on behalf of Porterville College and American Incorporated for the Porterville College Central Plant and Chiller Loop project. The term is from February 7, 2014 through August 29, 2014. The cost to the District is not to exceed \$594,789.00, to be paid from SRID-MG100/PC101 Local Capital Outlay funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 7. (Business Services--- Approval) (Construction Items) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 594,789.00

Budgeted Yes

Budget Source SRID-MG100/PC101 Local Capital Outlay funds

Recommended Recommended for approval
Action

The existing cooling systems for the campus were built independent of each other without thought of centralizing. This project will add a 100 ton chiller to the system and tie the existing North loop system to the Wellness system, increasing the loop to cover more buildings, adding efficient and increased cooling capacity with further redundancy, while providing for future growth, in alignment with the Porterville College facilities master plan.

Administrative File Attachments

Motion & Voting

Recommended for approval

Motion by Mark Storch, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: John S Corkins, John A Rodgers, Kay S Meek, Pauline F Larwood, Mark Storch

Subject **D. Authorization for the Chief Financial Officer to execute a Change Order (CO) #3 to the contract by the Kern Community College District (KCCD) on behalf of Porterville College and Mark Wilson Construction for the Porterville College Student Center Roofing and Heating, Ventilation, and Cooling (HVAC) Project. The term is from February 7, 2014 through June 30, 2014. This change will increase the contract by \$217,130.12 (31.64%) from \$681,663.31 for a revised total cost to the District not to exceed \$898,793.43, to be paid from SRID-MG100/PC101 Local Capital Outlay funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 7. (Business Services--- Approval) (Construction Items) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Dollar Amount \$ 217,130.12

Budgeted Yes

Budget Source SRID-MG100/PC101 Local Capital Outlay funds.

Recommended Recommended for approval
Action

Change Order (CO) #3 is comprised of unforeseen discovered conditions that include: Demolition and reconstruction of existing non-conforming walls in the north section of the Student Center building. This CO will also extend contract time ensuring new construction to be code and DSA compliant.

Administrative File Attachments

Motion & Voting

Recommended for approval

Motion by John S Corkins, second by Mark Storch.

Final Resolution: Motion Carries

Ayes: John S Corkins, John A Rodgers, Kay S Meek, Pauline F Larwood, Mark Storch

8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Subject A. Ratification of an independent consultant agreement with the Kern Community College District, on behalf of Cerro Coso Community College and Hazard Management Services Inc. (HMS), for the Cerro Coso Community College Main Building Modernization Project. The term is from November 4, 2013 through January 31, 2014. The cost to the district is not to exceed \$4,731.10, to be paid from SRID-MG100 Local Capital Outlay funds.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Dec 19, 2013

Absolute Date Dec 19, 2013

Fiscal Impact Yes

Dollar Amount \$ 4,731.10

Budgeted Yes

Budget Source SRID-MG100 Local Capital Outlay funds

Recommended Action Recommended for ratification

HMS will identify existence of asbestos and lead in the main building. HMS will provide scope of abatement to be included with the bid documents.

Administrative File Attachments

Subject **B. Ratification of the construction agreement with Steve Ogden Concrete, Inc. for the Bakersfield College Pool Repair Project. The term is from July 1, 2013 through July 10, 2013 (10 calendar days). The cost to the District is not to exceed \$7,050.00, to be paid from GU001 23CMOA M&O Pool funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Dec 19, 2013

Absolute Date Dec 19, 2013

Fiscal Impact Yes

Dollar Amount \$ 7,050.00

Budgeted Yes

Budget Source GU001 23CMOA M&O Pool funds

Recommended Action Recommended for ratification

This project is to replace the hand rails and surrounding concrete on the main pool .

Administrative File Attachments

Subject **C. Ratification of an independent consultant agreement with the Kern Community College District, on behalf of Cerro Coso Community College and Krazan Associates Inc., for the geotechnical investigation services for the Cerro Coso Community College Main Building Modernization Project. The term is from October 28, 2013 through December 20, 2013. The total cost to the district is not to exceed \$4,300.00, to be paid from SRID-MG100 Local Capital Outlay funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes
 Dollar Amount \$ 4,300.00
 Budgeted Yes
 Budget Source SRID-MG100 Local Capital Outlay funds

Recommended Action Recommended for ratification

The geotechnical services are needed to evaluate the soil condition under the roadway and parking lot slated for repairs and replacement as part of the Main Building Modernization project.

Administrative File Attachments

Subject **D. Ratification of an independent consultant agreement with the Kern Community College District, on behalf of Cerro Coso Community College and Krazan Associates Inc. for the Cerro Coso Community College Gym Heating Ventilation and Air Conditioning (HVAC) Replacement Project. The term is from November 6, 2013 through January 31, 2014. The cost to the district is not to exceed \$1,750.00, to be paid from SRID-MG100 Local Capital Outlay funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 1,750.00

Budgeted Yes

Budget Source SRID-MG100 Local Capital Outlay funds

Recommended Action Recommend for ratification

The asbestos survey is needed to determine whether asbestos containing and lead based materials had been used in the previous construction.

Administrative File Attachments

Subject **E. Ratification of an independent consultant agreement with the Kern Community College District, on behalf of Bakersfield College and Hazard Management Services Inc. (HMS), for the Bakersfield College Performing Arts East Side Improvements Project. The term is from November 20, 2013 through April 14, 2014. The cost to the district is not to exceed \$3,829.10, to be paid from SRID-MG100 Local Capital Outlay funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 3,829.10

Budgeted Yes

Budget Source SRID-MG100 Local Capital Outlay funds

Recommended Action Recommended for ratification

HMS will create the scope of work, coordinate the bid walk, monitor the removal of the asbestos and provide KCCD with the final asbestos removal report.

Administrative File Attachments

Subject **F. Ratification of the construction agreement with the Kern Community College District, on behalf of Bakersfield College and MEC, Inc., for the Bakersfield College Performing Arts East Side Improvements Project. The term is from December 2, 2013 through December 23, 2013. The cost to the district is not to exceed \$37,461.88, to be paid from SRID-MG100 Local Capital Outlay funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes
 Dollar Amount \$ 37,461.88
 Budgeted Yes
 Budget Source SRID-MG100 Local Capital Outlay funds

Recommended Action Recommend for ratification

MEC, Inc. will abate and dispose the asbestos penetration mastic on the roof and the lead ceramic wall tile located in the bathrooms. The scope of work also includes the demolition and haul off of the bathroom buildings.

Administrative File Attachments

Subject **G. Ratification of an agreement for inspection services with the Kern Community College District, on behalf of Cerro Coso Community College District and Krazan Associates Inc. for the Cerro Coso Community College Gym Heating Ventilating and Air Conditioning (HVAC) Replacement Project. The term is from December 16, 2013 through August 1, 2014. The cost to the district is not to exceed \$3,968.20, to be paid from SRID-MG100 Local Capital Outlay funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 3,968.20

Budgeted Yes

Budget Source SRID-MG100 Local Capital Outlay funds

Recommended Action Recommended for ratification

The California Building Code (CBC) and the Division of the State Architect (DSA) require inspection and testing of soil compaction, concrete placement and reinforcing steel to be performed during the course of construction.

Administrative File Attachments

Subject **H. Ratification of Change Order (CO)#1 by the Kern Community College District on behalf of Porterville College and Griffith Company for the Porterville College Fire Lane and Americans with Disabilities Act (ADA) Parking Lot Improvements Project. The term of the contract will increase by 280 calendar days and will revise completion date to June 30, 2014. The original contract was \$408,132.00. This CO #1 represents 9.97% of the construction contract. The cost to the District for CO #1 is not to exceed \$40,671.49, to be paid from SRID-MG100/PC101 Local Capital Outlay funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 40,671.49

Budgeted Yes

Budget Source SRID-MG100/PC10 Local Capital Outlay Funds

Recommended Action Recommended for ratification

Change Order (CO) #1 comprises Construction Change Directives (CCD's) 1 thru 6 consisting of unforeseen, unsanitary and unsafe conditions which include: The revision of parking lot grading to minimize standing water and prolong the life of the new asphalt; Repair Gym underground roof drain for a complete working system; Demo and replace nonconforming Americans with Disabilities Act (ADA) curb ramps and install truncated domes in the entry of the Maintenance and Operations Storage building to bring this section of the campus path of travel (POT) into compliance; Install a 12 station irrigation controller to match the existing 40 station controller. This work will facilitate final Division of the State Architect (DSA) certification of the Maintenance and Operations Storage building.

Administrative File Attachments

Subject **I. Ratification of a construction agreement with Kern Community College District, on behalf of Cerro Coso Community College, and Signs and Lucite Products, Inc. Occupancy and Exit Signage. The term is from November 18, 2013 through February 17, 2014. The cost to the District is not to exceed \$35,386.70 to be paid from GU001 Unrestricted fund and MM100 Mammoth Bond funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 35,386.70

Budgeted Yes

Budget Source GU001 Unrestricted and MM100 Mammoth Bond funds

Recommended Action Recommended for ratification

Project consists of providing and installing room numbers, room occupancy and evacuation route signage at the IWW, Bishop and Mammoth campuses.

Administrative File Attachments

Subject J. Ratification of a construction agreement with the Kern Community College District, on behalf of Cerro Coso Community College and Control Fire Protection Inc., for the Cerro Coso Community College Main Building Modernization Hydrant Flow test. The term is from November 25, 2013 through December 20, 2013. The cost to the District is not to exceed \$1,250.00, to be paid from SRID-MG100 Local Capital Outlay funds.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 1,250.00

Budgeted Yes

Budget Source SRID MG 100 Local Capital Outlay funds

Recommended Action Recommended for ratification

Per Division of the State Architects (DSA) requirement, the College must have a current fire flow test needed for the design of the fire sprinklers for the Main Building Modernization plans.

Administrative File Attachments

Subject **K. Ratification of Change Order (CO) #2 to the contract between the Kern Community College District (KCCD) on behalf of Bakersfield College and S.C. Anderson, Inc. for the Bakersfield College Performing Arts Modernization Project. The term of the contract remains unchanged. This change will increase the revised contract by \$5,735.00 (.04%) from \$14,686,037.00 for a revised total cost to the District not to exceed \$14,691,772.00, to be paid from SRID-MG100/LB100 Local and State Capital Outlay funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 5,735.00

Budgeted Yes

Budget Source SRID-MG100/LB100 Local and State Capital Outlay funds

Recommended Action Recommended for ratification

Change Order (CO) #2 comprises Construction Change Directives (CCD's) 8 & 9 consisting of unforeseen, District request, Code & Outside Agency, and Error & Omission (E&O) items, and include: Revise interior finishes for Vestibule; Delete waterproofing of slab on grade; Reimbursement credit for additional testing of unacceptable concrete work; Add fire/smoke dampers at stairs; Removal of 2 trees at the Outdoor Theater; Revised attachment of theater lighting at catwalks; Reinforce existing steel beam connections; Revise layout of storm drain piping at outdoor stage; Modify over-excavation requirements for footings at Outdoor Theater walls.

Administrative File Attachments

Subject **L. Ratification of a construction agreement with the Kern Community College District, on behalf of Bakersfield College and Tyco SimplexGrinnell, for the Weill Institute Modernization DSA Closeout Project. The term is from December 19, 2013 through March 19, 2014. The cost to the district is not to exceed \$11,490.00, to be paid from SRID-MG100 Local Capital Outlay funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 11,490.00

Budgeted Yes

Budget Source SRID-MG100 Local Capital Outlay funds

Recommended Action Recommended for ratification

Simplex will be installing five horn/strobes, one NAC Expander panel, provide and pull cable, programming, back boxes and conduit, and testing of 10% of existing fire alarm system.

Administrative File Attachments

Subject M. Ratification of a contract time extension by the Kern Community College District on behalf of Bakersfield College / Delano Center and Milazzo Architects. The term of the agreement is extended to April 30, 2014. There is no cost to the District.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Budget Source none

Recommended Action Recommended for ratification

The current agreement by Milazzo Architects for the design coordination of the Fire Alarm system at Delano College for the purpose of gaining DSA certification for past work needs to be extended to April 30, 2014. The extension was necessary to allow more time for the architect to investigate existing deviations and document necessary modifications and submit to DSA for ultimate certification of the modular classrooms, the Science/Engineering, and the Child Development Center structures.

Administrative File Attachments

Subject **N. Ratification of an agreement for geotechnical and remediation assesment with the Kern Community College District, on behalf of District Office and Krazan & Associates, Inc.. The term is from November 7, 2013 through December 7, 2013. The cost to the district is not to exceed \$1,000.00, to be paid from DC101 Local Capital Outlay funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 1,000.00

Budgeted Yes

Budget Source DC101 Local Capital Outlay funds

Recommended Action Recommend for ratification

Krazan will be preparing a work plan for the geotechnical investigation and remediation of the 22nd and "L" street site as requested by the City of Bakersfield Fire Department-Office of Environmental Services (CBOES).

Administrative File Attachments

Subject **O. Ratification of a time extension of the current agreement by the Kern Community College District on behalf of Porterville College and DC Inspections for the Porterville College Student Center Reroof, Heating Ventilating and Cooling (HVAC) Replacement project. The term of the agreement is extended to June 30, 2014. There is no cost to the District for the time extension.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Budget Source N/A

Recommended Action Recommended for ratification

The current agreement by DC Inspections for material testing for the Student Center Reroof, Heating Ventilating and Cooling (HVAC) Replacement project needs to be extended to June 30, 2014. The extension is necessary since construction time was extended. The construction time was extended because certain existing illegal walls were discovered during the course of the work on the project. The un-permitted walls required redesign and supplemental approval from the Division of the State Architect (DSA), which has delayed the project's final completion. The delay has not affected students' occupancy and usage of the center.

Administrative File Attachments

Subject P. Ratification of an agreement for inspection and material testing services with the Kern Community College District, on behalf of Bakersfield College and DC Inspections, for the Bakersfield College ADA Carports at the NE Parking Lot. The term is from February 7, 2014 through June 30, 2014. The cost to the District is not to exceed \$8,150.00, to be paid from SRID-MG100/BC101 Local Capital Outlay funds.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 8,150.00

Budgeted Yes

Budget Source SRID-MG100/BC101 Local Capital Outlay funds

Recommended Action Recommended for radification

A construction contract is being awarded to JTS Construction to construct ADA carports in front of the FACE building. The California Building Code (CBC) and the Division of the State Architect (DSA) require inspection and testing for this project. DC Inspections will inspect soil compaction, concrete & asphalt placement and reinforcing steel to be performed during the course of construction.

Administrative File Attachments

Subject **Q. Ratification of Change Order (CO) #3 to the contract between the Kern Community College District (KCCD) on behalf of Bakersfield College and S.C. Anderson, Inc. for the Bakersfield College Performing Arts Modernization Project. The term of the contract remains unchanged. This change will increase the contract by \$21,321.00 (.15%) from \$ 14,691,772.00 for a revised total cost to the District not to exceed \$14,713,093.00, to be paid from SRID-MG100/LB100 State/Local Capital Outlay funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 21,321.00

Budgeted Yes

Budget Source SRID-MG100/LB100 State/Local Capital Outlay funds

Recommended Action Recommended for ratification

Change Order (CO) #3 comprises Construction Change Directives (CCD's) 10 & 11 consisting of unforeseen, District Request, College Request, Code & Outside Agency, and Error & Omission (E&O) items, that include: Modify wall finishes at stairs; Modify edge of metal deck for new lobby roof area; Add gypsum board over new metal studs; Revise electrical company switch to 200 amp for future theater equipment; Revise fire rating of doors at stairs #116 & 117; Revise electrical power panel; Delete vision glass lights in several doors; Delete existing Fire curtain at proscenium wall stage opening; Revise floor finish in several rooms.

Administrative File Attachments

Subject **R. Ratification of a work authorization revision with the Kern Community College District, on behalf of Bakersfield College and P2S Engineering, Inc., for the Bakersfield College Student Services Building Air Handler Replacement, Chiller Loop Connection, Chiller Removal Project. The term is from November 14, 2013 through November 14, 2014. The cost to the district is not to exceed \$2,000.00, to be paid from SRID-MG100 Local Capital Outlay funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 2,000.00

Budgeted Yes

Budget Source SRID-MG100 Local Capital Outlay funds

Recommended Action Recommended for ratification

P2S is currently under contract to design replacement of four large Air Handlers on the roof (among other tasks). The scope contemplated patching the existing roofing under the units. Upon further inspection it became apparent that it is necessary and prudent to replace the roofing area under all the units instead of patching. P2S scope of work will include the architectural, mechanical, electrical, plumbing and structural engineering to gain DSA approval for construction. The new roofing will last longer and will carry a 20- year manufacturer's warranty.

Administrative File Attachments

Subject **S. Ratification of a revised work authorization for additional design services with the Kern Community College District, on behalf of Bakersfield College and P2S Engineering, Inc., for the Bakersfield College Central Chiller Plant Replacement Project. The term is from February 14, 2013 through August 14, 2014. The cost to the district is not to exceed \$2,500.00, to be paid from SRID-MG100 Local Capital Outlay funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes
 Dollar Amount \$ 2,500.00
 Budgeted Yes
 Budget Source SRID-MG100 Local Capital Outlay funds

Recommended Action Recommend for ratification

This additional design services will comprise of providing construction plans, details and specifications for the new expansion tank. During construction, it was discovered that the existing expansion tank was inoperative. Replacement of the existing tank is necessary to ensure the chilled water system will operate as designed.

Administrative File Attachments

Subject T. Ratification of an amendment to an inspection services agreement with the Kern Community College District, on behalf of Bakersfield College and Accurate Construction Services, Inc., for the Bakersfield College ADA Carports at the North-East Parking Lot Project. The term is from February 7, 2014 through September 30, 2014. The cost to the District is not to exceed \$7,200.00, to be paid from SRID-MG100/BC101 Local Capital Outlay funds.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 8. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 7,200.00

Budgeted Yes

Budget Source SRID-MG100/BC101 Local Capital Outlay funds

Recommended Action Recommended for ratification

This amendment to the original contract is for inspection services for the Bakersfield College Performing ADA Carports at the North-East Parking Lot Project.

Administrative File Attachments

9. Business Services---Consent (Items Other than Construction)

Subject **A. Ratification of an application for the Kern Community College District, on behalf of Cerro Coso Community College, to enter a float in the November 30, 2013 Kern River Valley Chamber of Commerce Christmas parade. There is no cost to the District.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 9. Business Services---Consent (Items Other than Construction)

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Recommended Action Recommend Approval

The student government club at the Kern River Valley campus has requested to be a part of the annual Kern River Valley Christmas Parade on November 30th. They will be entering a float representing our college.

Administrative File Attachments

Subject **B. Ratification of the agreement with West Coast Arborists, Inc. for the pruning of trees on Bakersfield College campus. The term is from December 1, 2013 through January 31, 2013. The cost to the District is not to exceed \$44,550.00, to be paid from GU001 Unrestricted funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 9. Business Services---Consent (Items Other than Construction)

Access Public

Type Action (Consent)

Preferred Date Dec 19, 2013

Absolute Date Dec 19, 2013

Fiscal Impact Yes

Dollar Amount \$ 44,550.00

Budgeted Yes

Budget Source GU001 Unrestricted funds

Recommended Action Recommended for ratification

West Coast Arborists will prune the trees on the Bakersfield college campus, to meet safety standards and for the overall health of the trees on campus. This will occur annually as part of the preventative maintenance process.

Administrative File Attachments

Subject **C. Ratification of an agreement for Information and Technology (IT) staffing services between the Kern Community College District and Robert Half International Inc.. The term is from November 25th, 2013 through January 24th, 2014. The cost to the District is not to exceed \$23,760.00, to be paid from GU001 Unrestricted funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting
 Category 9. Business Services---Consent (Items Other than Construction)
 Access Public
 Type Action (Consent)
 Preferred Date Feb 06, 2014
 Absolute Date Feb 06, 2014
 Fiscal Impact Yes
 Dollar Amount \$ 23,760.00
 Budgeted Yes
 Budget Source GU001

Recommended Action Recommended for ratification
 Action

We have not been able to successfully rehire a web developer, so Robert Half Technology will provide us with a temporary Senior Drupal Developer to help us deal with the backlog of web projects, specifically our Drupal implementation and site redesigns.

Administrative File Attachments

Subject D. Ratification of piggyback agreement to allow for future purchasing of hardware/software and the contracting of professional services between the Kern Community College District (KCCD), on behalf of Bakersfield College, and Apple Inc. The term is from October 31, 2013 through October 15, 2018.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting
 Category 9. Business Services---Consent (Items Other than Construction)
 Access Public
 Type Action (Consent)
 Preferred Date Feb 06, 2014
 Absolute Date Feb 06, 2014

Recommended Action Recommended for ratification.
 Action

This is an Education/State & Local Government hardware/software purchase and professional services agreement between Bakersfield College (KCCD) and Apple Inc. This is a piggy back contract with Glendale Unified School District. This agreement allows the college to purchase Apple hardware/software and professional services.

Administrative File Attachments

Subject E. Ratification of a security services agreement between the Kern Community College District, on behalf of Porterville College, and AAA Security. The term is from November 8, 2013 through November 8, 2018. The cost to the District is not to exceed \$50,000.00, to be paid from GU001 Unrestricted funds.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 9. Business Services---Consent (Items Other than Construction)

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 50,000.00

Budgeted Yes

Budget Source GU001 Unrestricted funds.

Recommended Action Recommended for ratification.

This is a 5-year term agreement for security services at Porterville College campus events. The cost is not to exceed \$10,000 annually.

Administrative File Attachments

Subject F. Ratification of an agreement for Information and Technology (IT) staffing services between the Kern Community College District and Robert Half International Inc.. The term is from December 11th, 2013 through January 24th, 2014. The cost to the district is not to exceed \$17,480.00, to be paid from GU001 Unrestricted funds.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 9. Business Services---Consent (Items Other than Construction)

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 17,480.00

Budgeted Yes

Budget Source GU001

Recommended Action Recommended for ratification

We have not been able to successfully rehire a web developer, so Robert Half Technology will provide us with a temporary Senior Drupal Developer to help us deal with the backlog of web projects, specifically our Drupal implementation and site redesigns. The developer we contracted with Robert Half for previously did not work out, so this contract is for a replacement.

Administrative File Attachments

Subject G. Ratification of the renewal of a maintenance service agreement for the Planetarium Model SciDome 3000 instrument. The term is from October 1, 2013 through September 30, 2014. The cost to the district is not to exceed \$7,868.00, to be paid from GU001 Unrestricted funds.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting
 Category 9. Business Services---Consent (Items Other than Construction)
 Access Public
 Type Action
 Preferred Date Feb 06, 2014
 Absolute Date Feb 06, 2014
 Fiscal Impact Yes
 Dollar Amount \$ 7,868.00
 Budgeted Yes
 Budget Source GU001 Unrestricted funds

Recommended Action Recommended for ratification
 Action

The service will include telephone support, software updates, parts repair or replacement, and on-site services. Renewal agreement excludes projector/lens and expendables. Agreement provides Kern Community College District the option to purchase a new projector from Spitz who will agree to credit the cost of the current Service Protection Plan towards the purchase price.

Administrative File Attachments

Subject H. Ratification of an automated teller machine (ATM) agreement between the Kern Community College District and U.S. Bank National Association for installation and operation of ATM's at the District's Colleges and Centers. The term is from December 3, 2013 through December 2, 2018. There is no cost to the District.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting
 Category 9. Business Services---Consent (Items Other than Construction)
 Access Public
 Type Action (Consent)
 Preferred Date Feb 06, 2014
 Absolute Date Feb 06, 2014
 Budget Source Not applicable.

Recommended Action Recommended for ratification.
 Action

This ATM Agreement is to implement the replacement of district-wide ATM machines previously owned by Kern Schools Federal Credit Union with machines owned by U.S. Bank National Association in accordance with an agreement entered into between the District and U.S. Bank National Association last August, 2013. The ATM's will be used to assist in the distribution of student financial aid.

Administrative File Attachments

Subject **I. Ratification of a financial and performance audit services engagement letter between the Kern Community College District and Shinault Baker & Company for the District's Safety Repair and Improvement District (SRID) Proposition 39 General Obligation Bonds for the year ending June 30, 2013. The term is from December 1, 2013 through February 15, 2014. The cost to the District is not to exceed \$7,000.00, to be paid from GU001 Unrestricted funds**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting
 Category 9. Business Services---Consent (Items Other than Construction)
 Access Public
 Type Action (Consent)
 Preferred Date Feb 06, 2014
 Absolute Date Feb 06, 2014
 Fiscal Impact Yes
 Dollar Amount \$ 7,000.00
 Budgeted Yes
 Budget Source GU001 Unrestricted funds
 Recommended Recommended for ratification.
 Action

This is to engage Shinault Baker to conduct the annual financial and performance audit of the Proposition 30 SRID Bonds for the year ending June 30, 2013.

Administrative File Attachments

Subject **J. Ratification of contract with the Kern Community College District and SouthCom Publishing Company Inc., to include the District in the Bakersfield Chamber Guide & Business Directory 2014. The term is from January 1, 2014 through December 31, 2014. The cost to the District is not to exceed \$1,700.00, to be paid from GU001 Unrestricted funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting
 Category 9. Business Services---Consent (Items Other than Construction)
 Access Public
 Type Action (Consent)
 Preferred Date Feb 06, 2014
 Absolute Date Feb 06, 2014
 Fiscal Impact Yes
 Dollar Amount \$ 1,700.00
 Budgeted Yes
 Budget Source GU001 Unrestricted funds
 Recommended Recommended for ratification
 Action

Ratification of contract with SouthCom Publishing Company Inc., to include KCCD in the Bakersfield Chamber Guide & Business Directory 2014. Total cost to the District for placement in the annual directory will be \$1,700.00.

File Attachments

Subject **K. Ratification of the warrant orders submitted to the County of Kern that have been approved by the District Disbursing Officer between December 1 and December 31, 2013.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 9. Business Services---Consent (Items Other than Construction)

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 12,878,412.09

Budgeted Yes

Budget Source General Fund, Student Financial Aid, Mammoth Building, Measure G Building, Measure G Debt funds.

Recommended Recommended for ratification.
Action

Payroll Warrant Order Report for December 1, 2013 through December 31, 2013 = \$6,372,104.80.

Other (non-payroll) Warrant Order Report for December 1, 2013 through December 31, 2013 = \$6,506,307.29

TOTAL: \$12,878,412.09

General Fund:	C3407309 - C3408262
Measure G Building Fund	C3407300 - C3407980
Measure G Debt:	C3407981 - C3407981
Financial Aid:	C3407975 - C3408267
Financial Aid Electronic Disbursements:	!3420798 - !3401531
Mammoth Building Fund:	C3407307 - C3407770

File Attachments

Subject **L. Ratification of an educational testing service agreement between Kern Community College District, on behalf of Bakersfield College, and Educational Testing Service to provide the CLEP exam for students. The term of the agreement is January 2, 2014 through December 31, 2017. Estimated fee income of \$3,000.00, will be deposited into GU001 Unrestricted funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 9. Business Services---Consent (Items Other than Construction)

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014
 Fiscal Impact Yes
 Dollar Amount \$ 3,000.00
 Budgeted Yes
 Budget Source GU001 Unrestricted funds
 Recommended Action Recommended for ratification

To enable students to earn college credits for various experiences, Bakersfield College has served as a test center for the Educational Testing Service's College Level Examination Program (CLEP) for many years. Now ETS is converting from a paper based to a computer based test system. Students wishing to take CLEP exams will pay ETS at test fee of \$80 and Bakersfield College a service fee of \$25 per test.

File Attachments

Subject M. Ratification of independent contractor agreements between the Kern Community College District and various contractors. The cost to the District is not to exceed \$82,181.83 to be paid from various funds.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting
 Category 9. Business Services---Consent (Items Other than Construction)
 Access Public
 Type Action (Consent)
 Preferred Date Feb 06, 2014
 Absolute Date Feb 06, 2014
 Fiscal Impact Yes
 Dollar Amount \$ 82,181.83
 Budgeted Yes
 Budget Source Various funds.
 Recommended Action Recommended for ratification.

This list of agreements may include some multi-year contracts.

Administrative File Attachments

Subject N. Ratification of the National School Supply & Equipment Association's Education Facility Grant and the out-of-state travel for one (1) Porterville College Administrator to attend the 2013 Ed Spaces Conference in San Antonio, Texas, from December 4, 2014 through December 6, 2013. The cost to the District is not to exceed \$700.00, to be reimbursed to the Unrestricted General fund.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting
 Category 9. Business Services---Consent (Items Other than Construction)

Access Public
 Type Action (Consent)
 Preferred Date Feb 06, 2014
 Absolute Date Feb 06, 2014
 Fiscal Impact Yes
 Dollar Amount \$ 700.00
 Budgeted Yes
 Budget Source Unrestricted General Fund
 Recommended Action Recommended for ratification

The purpose of the National School Supply & Equipment Association's (NSSEA) Educational Facility Grant Program is to fund professional development opportunities to foster the creation of environmental connections that improve student success. As the recipient of this grant, Porterville college's Maintenance & Operations Manager (John Word) was exposed to innovative and sustainable educational facility construction/refurbishing solutions at the 2013 Ed Spaces Conference. The total cost to attend the conference (registration and lodging expenses) will be funded by the grant. Additionally, the grant reimburses the District for all transportation costs (airfare and parking).

Administrative File Attachments

10. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

Subject A. Approval of a program deactivation to be included in the Bakersfield College 2014-2015 catalog.
Meeting Feb 6, 2014 - Board of Trustees Regular Meeting
Category 10. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.
Access Public
Type Action
Preferred Date Nov 14, 2013
Absolute Date Nov 14, 2013
Fiscal Impact No
Budgeted No
Recommended Action Recommended for approval

This program was reviewed and recommended for deactivation by the College Curriculum Committees, Chief Instructional Officer, and the College President.

File Attachments

Subject **B. Approval of courses to be deleted from the Bakersfield College 2014-2015 catalog.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 10. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Recommended Action Recommended for approval.

These courses were reviewed and recommended for deletion by the College Curriculum Committees, Chief Instructional Officer, and the College President.

File Attachments

Subject **C. Approval of course revisions to the Cerro Coso Community College 2013-2014 catalog.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 10. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

Access Public

Type Action

Preferred Date Dec 19, 2013

Absolute Date Dec 19, 2013

Fiscal Impact No

Budgeted No

Budget Source N/A

Recommended Action Recommended for approval.

The following course outlines were reviewed and vetted through the College process and are recommended for revision by the College-wide Curriculum Committee, Academic Senate, Chief Instructional Officer, and College President.

File Attachments

Motion & Voting

Recommended for approval.

Motion by Mark Storch, second by Pauline F Larwood.
Final Resolution: Motion Carries

Ayes: John S Corkins, John A Rodgers, Kay S Meek, Pauline F Larwood, Mark Storch

Subject **D. Approval of new program to the Cerro Coso Community College 2013-2014 catalog.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 10. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Budget Source N/A

Recommended Action Recommended for approval.

The following new program was reviewed and vetted through the College process and is recommended for approval by the College-wide Curriculum Committee, Academic Senate, Chief Instructional Officer, and College President.

File Attachments

Subject **E. Approval of course revisions to the Cerro Coso Community College 2014-2015 catalog.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 10. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Budget Source N/A

Recommended Action Recommended for approval.

The following course outlines were reviewed and vetted through the College process and are recommended by the College-wide Curriculum Committee, Academic Senate, Chief Instructional Officer, and College President for revision.

File Attachments

Subject **F. Approval of course deletions to the Cerro Coso Community College 2013-2014 catalog.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 10. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Budget Source N/A

Recommended Action Recommended for approval.

The following course outlines were reviewed and vetted through the College process and are recommended by the College-wide Curriculum Committee, Academic Senate, Chief Instructional Officer, and College President for deletion.

File Attachments

Subject **G. Approval of deactivated program to be eliminated from the Porterville College 2014-2015 catalog.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 10. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact No

Budgeted No

Recommended Action Recommended for approval.

This program deactivation was reviewed and recommended by the Porterville College Curriculum Committee, Chief Instructional Officer, and College President.

File Attachments

Subject **H. Approval of program modifications to be included in the Porterville College 2014-2015 catalog.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 10. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact No

Budgeted No

Recommended Action Recommended for approval.

These program modifications were reviewed and recommended by the Porterville College Curriculum Committee, Chief Instructional Officer, and College President.

File Attachments

Subject I. Approval of new course to be included in the Porterville College 2014-2015 catalog.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 10. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact No

Budgeted No

Recommended Action Recommended for approval.

This new course was reviewed and recommended by the Porterville College Curriculum Committee, Chief Instructional Officer, and College President.

File Attachments

Subject J. Approval of course revisions to be included in the Porterville College 2014-2015 catalog.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 10. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact No

Budgeted No

Recommended Action Recommended for action.

These course revisions were reviewed and and recommended by the Porterville College Curriculum Committee, Chief Instructional Officer, and College President.

File Attachments

Subject **K. Approval of courses to be deleted from the Porterville College 2014-2015 catalog.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 10. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact No

Budgeted No

Recommended Action Recommended for approval.

These course deletions were reviewed and recommended for deletion by the Porterville College Curriculum Committee, Chief Instructional Officer, and College President.

File Attachments

Subject **L. Approval of out of state travel for the Bakersfield College Drum Line to participate in an educational drum line competiton at the University of Dayton Arian in Dayton, Ohio from April 8, 2014 through April 13, 2014. There is no cost to the District.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 10. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Recommended Action Recommend for approval.

The drum line competition is an opportunity for the the Bakersfield College Drumline to perform at the Winter

Guard International World Championships, the culminating activity for the competitive drum line season held annually in Dayton, OH. In 2013, the C Drum line placed 13th in their division at this premier event, outscoring drum lines from Penn State and Boston University. This event serves as a summative assessment of student learning. It also requires more rigorous training and exposes students to the highest level of achievement in the activity. Expenses will be covered through fundraising (Foundation Account - F2207.5475). Tim Heasley, Drum Line Director will be the supervising staff member for this trip.

Motion & Voting

Recommend for approval.

Motion by Pauline F Larwood, second by Mark Storch.

Final Resolution: Motion Carries

Ayes: John S Corkins, John A Rodgers, Kay S Meek, Pauline F Larwood, Mark Storch

11. (Educational Services - Consent) The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.

Subject **A. Authorization for the Chief Financial Officer to execute a grant agreement between the Kern Community College District, on behalf of Bakersfield College in partnership with Kern High School District; California State University, Bakersfield; and Taft College, and CAPP (California Academic Partnership Program) Demonstration Partnership. The term is from October 30, 2013 to October 30, 2015. There is no cost to the District.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 11. (Educational Services - Consent) The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.

Access Public

Type Action

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact No

Recommended Recommended for approval.

Action

The CAPP Demonstration Partnership Grant develops a partnership between Kern High School District, Bakersfield College, Taft College, and Cal State Bakersfield to improve literacy skills in all disciplines in accordance with the Common Core Standards of the K-12 system. This grant provides increased opportunities for BC involvement in Reading Institute for Academic Preparation (RIAP), KHSD sponsored meetings on the Common Core State Standards, and discipline-to-discipline and off-campus work with KHSD, Taft and CSUB teachers/professors. Grant monies go to KHSD (\$80,000.00 for each of 3 years) and any costs incurred by the Kern Community College District will be covered by KHSD.

Administrative File Attachments

Subject **B. Ratification of a CALWORKS workstudy agreement between the Kern Community College District, on behalf of Porterville College, and Tulare County Superior Court. The term is from November 20, 2013 through June 30, 2014. The cost to the District is not to exceed \$10,000.00, to be paid from, RP350 and RP212 Restricted Categorical funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 11. (Educational Services - Consent) The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 10,000.00

Budgeted Yes

Budget Source RP350 and RP212 Restricted Categorical funds

Recommended Action Recommended for ratification

Tulare County Superior Court will provide intern positions for eligible Porterville College students in the CalWORKs Program. Potential skills to be learned are: clerical, filing, handling office equipment, and other duties as assigned. Expenses will be covered by Tulare County Health and Human Services Administration/TulareWORKs and Porterville College CalWORKs Departments.

Administrative File Attachments

Subject **C. Ratification of a CALWORKS workstudy agreement between the Kern Community College District, on behalf of Porterville College, and Turner And Associates Insurance Agency. The term is from September 10, 2013 through June 30, 2014. The cost to the District is not to exceed, \$4,000.00, to be paid from, RP350 and RP212 Restricted Categorical funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 11. (Educational Services - Consent) The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$ 4,000.00

Budgeted Yes

Budget Source RP350 and RP212 Restricted Categorical funds

Recommended Action Recommended for ratification

Turner And Associate Insurance Agency will provide intern positions for eligible Porterville College

students in the CalWORKs program. Potential job skills to be learned are: general clerical work, taking payments, answering telephone, filing, data entry and other duties as required. Expenses will be covered equally by Tulare County Health and Human Services Administration/TulareWORKs and Porterville College CalWORKs Departments.

File Attachments

Subject **D. Ratification of an online subscription agreement between the Kern Community College District, on behalf of Porterville College, and the Community College League of California (CCLC) Library Consortium to provide access to full-text scholarly journals, newspaper, magazine articles, books, and other electronic information via online databases. The term is from January 1, 2014 through December 31, 2014. The cost to the District is not to exceed \$19,765.50, to be funded from GU001 Unrestricted funds**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 11. (Educational Services - Consent) The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.

Access Public

Type Action (Consent)

Preferred Date Oct 25, 2013

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 19,765.50

Budgeted Yes

Budget Source GU001 Unrestricted funds

Recommended Action Recommended for ratification

The CCLC Library Consortium is a joint partnership between the Council of Chief Librarians and the Community College League of California to provide access to full-text scholarly journals, newspaper, magazine articles, books, and other electronic information via online databases. Also, the Consortium provides discounted services for member libraries. The Porterville College Library is renewing access to the Career Library, History Reference Center, Literature Resource Center, Opposing Viewpoints in Context, Science in Context, World History in Context, and Access World News databases.

Administrative File Attachments

Subject **E. Ratification of an online subscription agreement between the Kern Community College District, on behalf of Porterville College, and the Community College League of California (CCLC) Library Consortium to provide access to full-text scholarly journals, newspaper, magazine articles, books, and other electronic information via online databases. The term is from January 1, 2014 through December 31, 2014. The cost to the District is not to exceed \$5,157.00, to be funded from GU001 Unrestricted funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 11. (Educational Services - Consent) The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.

Access Public

Type Action (Consent)

Preferred Date Nov 13, 2013

Absolute Date Feb 19, 2014

Fiscal Impact Yes

Dollar Amount \$ 5,157.00

Budgeted Yes

Budget Source GU001 Unrestricted funds

Recommended Action Recommended for ratification

The CCLC Library Consortium is a joint endeavor of the Council of Chief Librarians and the Community College League of California that provides access to full-text scholarly journals, newspaper and magazines articles, books, and other electronic information via online databases. The PC Library is purchasing the EBSCO's eBook community college and academic online collections to expand the availability of full-text books.

Administrative File Attachments

Subject **F. Ratification of a grant renewal agreement between the Kern Community College district, on behalf of Bakersfield College, and the Chabot-Las Positas Community College District to provide adult supervision training services. The term is from August 1, 2013 through July 31, 2014. The income from the grant will be \$6,725.00 in restricted funds, to be deposited into RP133 California Early Childhood Mentor Program funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 11. (Educational Services - Consent) The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 6,725.00

Budgeted Yes

Budget Source RP133 California Early Childhood Program funds

Recommended Recommended for approval.
Action

BC will provide such services as: coordinating and offering an adult supervision course and seminars for mentors and directors; coordinating and developing mentoring programs; offering honoraria for faculty working with the college mentoring program; providing books and other instructional materials for mentors; and printing and copying mentor materials. Services must be provided between August 1, 2013 and July 31, 2014. BC will perform the services pursuant to the terms and conditions of this Agreement with funding provided by the Chabot-Las Positas Community College District.

Admin Content

Administrative File Attachments

Subject **G. Ratification of a grant renewal agreement between the Kern Community College District, on behalf of Bakersfield College and Cerro Coso Community College, and the Yosemite Community College District, Child Development Training Consortium to provide a credentiaing program to receive a new or renew a currently held Child Development Permit. The term is from September 1, 2013 through June 30, 2014. The amount payable to the District is \$27,275.00 to deposited into RP134 Restricted Grant funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 11. (Educational Services - Consent) The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.

Access Public

Type Action (Consent)

Preferred Date Feb 06, 2014

Absolute Date Feb 06, 2014

Fiscal Impact Yes

Dollar Amount \$ 27,275.00

Budgeted Yes

Budget Source RP134 Restricted Grant funds

Recommended Recommended for approval.
Action

Bakersfield College and Cerro Coso Community College will generate up to 600 and 275 units respectively of college credit by recruiting and enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit. Enrolled units must be completed between July 1, 2013 and June 30, 2014. The two Colleges will perform the services pursuant to the terms and conditions of this Agreement with funding provided by the Yosemite Community College District, Child Development Training Consortium grant.

File Attachments

Admin Content

Subject **H. Ratification of a facilities use and catering agreement between the Kern Community College District, on behalf of California Compliance School (CCS) and the Courtyard by Marriott San Diego Central. The term is January 14, 2014 through January 16, 2014. The cost to the District is not to exceed \$1,300.00, to be paid from CE035 Contract Education funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 11. (Educational Services - Consent) The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.

Access Public

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$ 1,300.00

Budgeted Yes

Budget Source CE035 Contract Education funds

Recommended Action Recommended for ratification.

This agreement will secure the facility and refreshments required for California Compliance School (CCS) to conduct Hazardous Waste Generator training.

Subject **I. Ratification of a training agreement between the Kern Community College District, on behalf of its Workplace Learning Resource Center and CR Briggs Corporation to provide production skills training to CR Briggs employees. The term is from November 18, 2013 through June 30, 2014. The amount payable to the District is up to \$24,000.00, to be deposited into CE005 Contract Education funds.**

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 11. (Educational Services - Consent) The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.

Access Public
 Type Action (Consent)
 Preferred Date Feb 06, 2014
 Absolute Date Feb 06, 2014
 Fiscal Impact Yes
 Dollar Amount \$ 24,000.00
 Budgeted Yes
 Budget Source CE005 Contract Education funds

Recommended Action Recommended for ratification

CR Briggs Corporation is contracting with the Workplace Learning Resource Center to conduct a not for credit production skills training for CR Briggs Corporation utilizing the District's Employment Training Panel (ETP) contract. Up to 20 CR Briggs employees will receive up to 160 hours of training with the District earning up to \$64,000.00 in reimbursement from ETP. If ETP reimbursement earned is less than \$24,000.00, CR Briggs will reimburse the District the difference. CR Briggs Corporation will also utilize its own in-house trainers and the District's ETP contract and earn \$13.36 per hour reimbursement up to a maximum of \$29,000.00 payable by the District out of the total \$42,196.00 ETP reimbursement earned by the District for CR Briggs in-house training.

Administrative File Attachments

Subject J. Ratification of a memorandum of understanding (MOU) for instructional services between the Kern Community College District, on behalf of Cerro Coso Community College, and the Sierra Sands Unified School District. The term is from July 1, 2013 through June 30, 2014.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 11. (Educational Services - Consent) The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.

Access Public
 Type Action (Consent)
 Preferred Date Feb 06, 2014
 Absolute Date Feb 06, 2014
 Fiscal Impact No

Recommended Action Recommend Ratification

Ratification of a memorandum of understanding (MOU) for instructional services between the Kern Community College District, on behalf of Cerro Coso Community College, and the Sierra Sands Unified School District for the purpose of dual enrollment instruction. The term is from July 1, 2013 through June 30, 2014.

File Attachments

12. Human Resources - Approval

Subject A. Approval of Academic Faculty advancing to tenure status for 2014-15.

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting
 Category 12. Human Resources - Approval
 Access Public
 Type Action
 Preferred Date Feb 06, 2014
 Absolute Date Feb 06, 2014

Recommended Recommended for approval.
 Action

These faculty members have demonstrated discipline knowledge, professional responsibility, and effective teaching methods, which create and facilitate learning consistent with the mission of the Kern Community College District.

File Attachments

13. (Human Resources--- Consent) The Human Resources items listed below require ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District which authorizes the Chief Financial Officer to execute agreements for goods and services. Only one motion is required to provide action on all.

Subject A. Human Resources Transaction Report

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 13. (Human Resources--- Consent) The Human Resources items listed below require ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District which authorizes the Chief Financial Officer to execute agreements for goods and services. Only one motion is required to provide action on all.

Access Public

Type Action (Consent)

Fiscal Impact No

Budgeted No

Recommended Recommend for ratification or approval.
 Action

Recommend ratification of employee transactions for academic, classified, and confidential and management staff, as recommended in the attached Human Resources Report.

File Attachments

14. Reports

Subject A. Faculty Reports

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting

Category 14. Reports
Access Public
Type Report

Subject B. Classified Reports

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting
Category 14. Reports
Access Public
Type Report

Subject C. Management Association Reports

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting
Category 14. Reports
Access Public
Type Report

Subject D. College Reports

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting
Category 14. Reports
Access Public
Type Report

Subject E. Chancellor's Report

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting
Category 14. Reports
Access Public
Type Report

Subject F. Board of Trustees, Reports, and Inquiries

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting
Category 14. Reports
Access Public
Type Report

15. Committee/Ad-Hoc Committee Reports ----Legislative Committee / Finance and Audit Committee / Report of Foundation Activities by Trustee Liaisons

16. Adjournment

Subject A. Adjournment

Meeting Feb 6, 2014 - Board of Trustees Regular Meeting
Category 16. Adjournment
Access Public

Type Procedural

1. Adjournment at _____p.m.