

Course Syllabus and Description

2002, revised: 2008

R.O.P. Health Careers
Burroughs High School

Overview:

ROP Health Careers class is designed as an entry level preparation and exploration of all health related careers, as well as dental, veterinary and chiropractic related services. This class has been articulated with Cerro Coso two classes: Medical Terminology and Intro to Health Careers. If your grade is a B or better and you pass the Cerro Coso tests that I administer, you may receive credit for these college classes. Please fill out the needed paperwork with your counselor, and see the teacher in regards to articulation.

This class is divided into two parts:

August – October:

Class meets every day for in-class didactic training every day for 2 periods until job site assignments are given.

October- May

After job training sites are assigned, this class meets for training on Mondays and Fridays only, and students are expected to be at their assigned sites from Tues-Thurs. for 1.5-2 hours each day unless otherwise arranged (ambulance services etc..).

Grades

Letter grades will be based on the traditional numeric scale of:

- A 100-90
- B 89-80
- C 79-70
- D 69-60
- F 59 and below

Keep in mind that Regional Occupational Programs are designed to prepare the student for job entry expectations. We meet with an advisory committee which directs our criteria of grades and guidelines which will better prepare you for the professional work world. For this reason you are evaluated on a criteria and standard for the real working world. We WILL be grading you on "soft skills" such as attitude and professionalism. Grades are not weighed, but are made up of a combination of the following: Assignments, tests, quizzes, class participation/ attendance, film and training participation, site participation, timeliness and attendance, maturity / attitude, professionalism, confidentiality, dress code, cooperation, time sheets.

Dress code:

All participants will be required to wear the traditional navy blue scrubs, and white clean work shoes to their site unless otherwise specified directly by the instructor
In class the BHS dress code WILL be followed.

Training:

Before-site training is crucial. Grades at this time are largely based on participation. Subjects to be covered include but are not limited to: CPR/ first aid, wheel chair/ gurney management, hospital bed making and room management, Isolation, HIPPA confidentiality, professionalism, career clusters and job descriptions, dental intro, filing and administrative health careers, intro to medical terminology and abbreviations.

Make-up work/ Extra credit

Make up work will be granted according to BHS policy. Verified absences are those that are not medical but are verified by the parent. These include things like a flat tire, family errands, lack of transportation, lateness, etc... the teacher is not required to let the student make up missed work in these instances. If the student has a verified medically excused absence the teacher will let the student make up lost work.

Extra credit: Students will have the opportunity to do extra credit work IF it is offered to all students equally. The student is required to know / participate in the basics of the class. Extra credit was designed to SUPPLEMENT this knowledge, not REPLACE it. Hence, extra credit must not be used as a last ditch effort to raise a grade which has been neglected. Extra credit will be announced by the teacher in class as to be fair to all.

Work Site Assignments:

Site assignments are granted according to interest, grade, and site manager's preference. All sites are assigned according to teacher discretion. If you have a site arrangement in mind, or if you have been invited by a manager to do a job shadow training practicum, please let the teacher know ahead of time so arrangements can be made. Site arrangements are rotated in February so that all students will have a chance to rotate to other interests, however, many students and sites prefer to keep the same site assignment experienced in the first semester rotation.

All students will need a TB test administered by an RN here at the school. they are good for one year. There will be no cost for this. We also require you to either rent (from us), or purchase your own scrub uniform. If the rented uniform is returned in good order, we will not charge for this as well.

All students at BHS are required to have their immunizations in order. Included in this is the Hepatitis B shots. IF the student does not have this done already, they will be required to have it done in our class. There is no charge for this as well.

Sign :

Parent:

Student: