

BOARD OF TRUSTEES
KERN COMMUNITY COLLEGE DISTRICT

AGENDA

REGULAR MEETING

September 13, 2012

WEILL INSTITUTE
2100 CHESTER AVENUE
BAKERSFIELD, CA 93301

11:30 A.M. – PACIFIC CONFERENCE ROOM
1:00 P.M. – FORUMS

CLOSED SESSION
REGULAR BOARD MEETING

I. OPEN SESSION

1. Call to order at ____ a.m., Pacific Conference Room, Weill Institute, 2100 Chester Avenue, Bakersfield, CA 93301

Board of Trustees

John S. Corkins, President

John A. Rodgers, Vice President

Dennis L. Beebe, Clerk

Rose Marie Bans

Pauline F. Larwood

Kay S. Meek

Stuart O. Witt

District Administration

Sandra Serrano, Chancellor

Thomas Burke, Chief Financial Officer

Abe Ali, Vice Chancellor, Human Resources

2. Adoption of Agenda – (*Revisions to Agenda)

Moved _____ Seconded _____ Action _____

* * * * *

Notice: For the convenience of the public, regular meetings of the Board of Trustees are transmitted live via "video stream" from the District's website, www.kccd.edu. This is a non-interactive format allowing viewers to hear the discussion and view the Board of Trustees during the meeting. Archived video of some prior meetings is also available up to (30) days after the meeting. The minutes of the meetings of the Board of Trustees are the official record of the actions of the Board.

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact Jim Coggins at (661) 336-5100. (Government Code Section 54954.2)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Kern Community College District, 2100 Chester Avenue, Bakersfield, CA 93301.

PUBLIC COMMENTS-CLOSED SESSION

- 3. At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board, including any matters to be considered in closed session. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public.

ADJOURNMENT TO CLOSED SESSION

- 4. Adjournment to Closed Session at ___ p.m. in the Pacific Conference Room, Weill Institute, 2100 Chester Avenue, Bakersfield, CA
 - A. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees [Government Code Section 54957.6]
 - B. Management Association – Meet and Confer Issues [Government Code Section 54957.6]
 - C. Chancellor Evaluation--- [Government Code Section 54957(b)(1)]

ADJOURNMENT OF CLOSED SESSION

- 5. Adjournment of Closed Session at _____ p.m.
(Reconvene in Regular Session at _____ p.m. in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield, CA 93301)

RETURN TO OPEN SESSION

II. PRELIMINARY ITEMS

- 1. Call to order of Open Session at ___ p.m. in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield, CA, and roll call.

Board of Trustees

John S. Corkins, President

John A. Rodgers, Vice President

Dennis L. Beebe, Clerk

Stuart O. Witt

Rose Marie Bans

Pauline F. Larwood

Kay S. Meek

Angelo F. Sanchez, Student Trustee

District Administration

Sandra Serrano, Chancellor

Thomas Burke, Chief Financial Officer

Abe Ali, Vice Chancellor, Human Resources

John Means, Associate Chancellor, Economic Workforce & Development

Danielle Hillard-Adams, Executive Assistant

Presidents

Nan Gomez-Heitzeberg, Interim President, Bakersfield College

Jill Board, Cerro Coso Community College

Rosa Carlson, Porterville College

- 2. Pledge of Allegiance
- 3. Report of Actions Taken in Closed Session, if any.
- 4. Approval of the minutes of the Regular Meeting of August 9, 2012, as submitted.

Moved _____ Seconded _____ Action _____

- 5. Approval of Consent Items

- Business Services Items (32) – Agenda Item Numbers: VII. 1-32
- Educational Services Items (8) – Agenda Item Numbers: IX. 1-8
- Human Resources Items (1) – Agenda Item Numbers: XI.

Moved _____ Seconded _____ Action _____

- 6. Correspondence to the Board of Trustees and/or communications.

III. ADMINISTRATIVE REPORTS

- 1. Information Item. Presentation of the Quarterly Financial Report (311Q) for the Kern Community College District for the 2011-12 third quarter period ending June 30, 2012 as shown in the Business Services Report.

IV. WORK STUDY SESSION

- 1. PowerPoint Presentation of the Kern Community College District Budget for 2012-2013– Mr. Tom Burke, Chief Financial Officer.
- 2. Presentation to review the proposed plans for the renovation of the track and field at Bakersfield College Memorial Stadium— Nan Gomez-Heitzeberg, Interim President, Bakersfield College.

V. PUBLIC COMMENTS – OPEN SESSION

At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public.

VI. BUSINESS SERVICES – APPROVAL

The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A.

Construction Items

- 1. Award and execute the Master Agreement for Architectural Services between the Kern Community College District and GKK Works as recommended in the Business Services Report. The term is September 13, 2012 – September 13, 2017 and the total cost to the District is variable per fee schedule.

Moved _____ Seconded _____ Action _____

- 2. Award and execute the Master Agreement for Architectural Services between the Kern Community College District and WLC Architects, Inc. as recommended in the Business Services Report. The term is September 13, 2012 – September 13, 2017 and the total cost to the District is variable per fee schedule.

Moved _____ Seconded _____ Action _____

- 3. Construction Agreement with Campbell Heating and Air Conditioning for the Cerro Coso Community College Main Building Multizone Heating, Ventilation, and Cooling Unit Replacement Project as recommended in the Business Services Report. The term is September 1, 2012 – October 1, 2012 and the total cost to the District is not to exceed \$61,092 to be paid from CC-101 and local Capital Outlay funds.

Moved _____ Seconded _____ Action _____

Items Other than Construction

- 4. Adoption of the Kern Community College District Budget for 2012-13 as recommended in the Business Services Report.

Moved _____ Seconded _____ Action _____

- 5. Adoption of a Resolution dedicating an easement for underground conduit, fiber cable and telecommunications facilities to Central Valley Independent Network, LLC as recommended in the Business Services Report.

Moved _____ Seconded _____ Action _____

- 6. Renewal Grant Funding to the Kern Community College District, on behalf of Bakersfield College/Family and Consumer Education Department, from the California Community College Chancellor’s Office to operate the Foster and Kinship Care Education Program. The term is July 1, 2012 – June 30, 2013 and the total amount payable to the District is \$133,564 to be deposited into Foster & Kinship Care Education Program funds.

Moved _____ Seconded _____ Action _____

- 7. Statement of Work between the Kern Community College District and Magic Software Enterprises, Inc. to purchase the Magic xpi Integration Platform software. This will complete the integration of purchasing and finance data from Banner with Oracle Primavera Contract Manager used by Facilities, Planning, Design and Construction Program Department as recommended in the Business Services Report. The term is September 1, 2012 – August 31, 2017 and the total cost to the District is \$76,295 to be paid from SRID.

Moved _____ Seconded _____ Action _____

- 8. Agreement between the Kern Community College District, on behalf of Bakersfield College, and Clinica Sierra Vista to furnish medical and mental healthcare services for students at the main campus who pay the required student health care fee as recommended in the Business Services Report. The term is July 1, 2012 – June 30, 2014 and the total cost to the District is \$474,200 to be paid from restricted funds.

Moved _____ Seconded _____ Action _____

- 9. Agreement between the Kern Community College District, on behalf of Bakersfield College, and Clinica Sierra Vista to furnish medical and mental healthcare services for students at the Delano campus who pay the required student health care fee as recommended in the Business Services Report. The term is July 1, 2012 – June 30, 2014 and the total cost to the District is \$67,200 to be paid from restricted funds.

Moved _____ Seconded _____ Action _____

TURN TO PG.7 -ED. SERVICE APPROVALS

VII. BUSINESS SERVICES - CONSENT

The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all.

Construction Items

1. Construction Agreement with Wm. B. Saleh Co. for the Bakersfield College Weill Institute Exterior Building Paint Project as recommended in the Business Services Report. The term is September 13, 2012 – October 3, 2013 and the total cost to the District is not to exceed \$10,392 to be paid from DO-101 and local Capital Outlay carryover funds.
2. Construction Agreement with Elite Painting and Wallcovering, Inc. for the Bakersfield College Gymnasium Women's Locker Room Interior Painting Project as recommended in the Business Services Report. The term is July 30, 2012 – August 24, 2012 and the total cost to the District is not to exceed \$30,700 to be paid from SRID MG-100, BC-101 and local Capital Outlay funds.
3. Construction Agreement with Dobitz Construction, Inc. for the Bakersfield College Allied Health Headwalls Project as recommended in the Business Services Report. The term is 35 calendar days and the total cost to the District is not to exceed \$8,395 to be paid from restricted funds.
4. Construction Agreement with Dobitz Construction, Inc. for the Bakersfield College Pool Deck Patching Project as recommended in the Business Services Report. The term is 35 calendar days and the total cost to the District is not to exceed \$5,692 to be paid from unrestricted funds.
5. Construction Agreement with Dobitz Construction, Inc. for the Bakersfield College Health Center Sound Walls Project as recommended in the Business Services Report. The term is 35 calendar days and the total cost to the District is not to exceed \$5,235 to be paid from restricted funds.
6. Construction Agreement with Don Kinzel Construction, Inc. for the Bakersfield College Campus Center Concrete Flatwork Repair Project in front of the cafeteria as recommended in the Business Services Report. The term is 35 calendar days and the total cost to the District is not to exceed \$8,318 to be paid from unrestricted funds.
7. Change Order Number One to the contract with MEC, Inc. for the Bakersfield College Humanities Building Flooring Asbestos Abatement Project as recommended in the Business Services Report. The Change Order increases the contract by \$1,441.62 which is 1.90% of the original contract amount to be paid from SRID, MG-100, BC-101 and local Capital Outlay Funds.
8. Notice of Completion for MEC, Inc. for the Bakersfield College Humanities Building Flooring Asbestos Abatement Project as recommended in the Business Services Report.
9. Construction Agreement with Bowman Asphalt, Inc. for the Bakersfield College Applied Science Technology Asphalt Repair and Replacement Project as recommended in the Business Services Report. The term is July 30, 2012 – August 13, 2012 and the total cost to the District is not to exceed \$24,275 to be paid from SRID MG-100, BC-101 and local Capital Outlay funds.
10. Change Order Number One to the contract with Elite Painting & Wallcovering, Inc. for the Bakersfield College Gymnasium Interior Wall Painting Project as recommended in the Business Services Report. The Change Order increases the contract by \$1,225 which is 2.73% of the original contract amount to be paid from SRID MG-100, BC-101, and local Capital Outlay funds.

11. Change Order Number One to the contract with Wm. B. Saleh Co. for the Bakersfield College Humanities Building Interior Wall Preparation and Interior Wall Painting Project as recommended in the Business Services Report. The Change Order increases the contract by \$2,509 which is 9.50% of the original contract amount to be paid from SRID MG-100, BC-101, and local Capital Outlay funds.
12. Notice of Completion for Wm. B. Saleh Co. for the Bakersfield College Humanities Building Exterior Wall Lead Removal and Exterior Wall Painting Project as recommended in the Business Services Report.
13. Notice of Completion for Cal-Pacific Roofing for the Bakersfield College Grace Van Dyke Bird Library Roofing Project as recommended in the Business Services Report.
14. Work Authorization Number Two for the Architectural/Engineering services for the Cerro Coso Community College Learning Resource Center and Child Development Center Parking Lot Repairs Project to GKK Works as recommended in the Business Services Report. The term is per master agreement with vendor on file and the total cost to the District is not to exceed \$46,400 to be paid from SRID, MG-100, CC-101 and local Capital Outlay funds.
15. Work Authorization Number Three for the Architectural/Engineering services for the Cerro Coso Community College Occupancy and Evacuation Signage Project to GKK Works as recommended in the Business Services Report. The term is per master agreement with vendor on file and the total cost to the District is not to exceed \$45,000 to be paid from SRID, MG-100, CC-101 and Local Capital Outlay funds.
16. Construction Agreement with Simplex Grinnell for the Cerro Coso Community College Eastern Sierra Community College Bishop Campus Fire Pump National Fire Protection Association Code Requirements Project as recommended in the Business Services Report. The term is September 10, 2012 – October 10, 2012 and the total cost to the District is not to exceed \$18,943.01 to be paid from unrestricted funds.
17. Change Order Number Two to the contract with Midstate Sheetmetal, Inc. for the Porterville College Academic Center, Communications Arts Building and the Fine Arts Building Re-Roofing Project as recommended in the Business Services Report. The Change Order increases the contract by \$6,652.26 which is 1.72% of the original contract amount to be paid from SRID MG-100, PC-101, and local Capital Outlay funds.
18. Construction Agreement with C. Martin Company for the Eastern Sierra College Campus Mammoth Exterior Re-staining and Reseal Project as recommended in the Business Services Report. The term is August 20, 2012 – August 31, 2012 and the total cost to the District is not to exceed \$40,500 to be paid from MM-100-Mammoth Building Funds.

Items Other than Construction

19. Annual Membership in The Advisory Board Company as recommended in the Business Services Report. The term is September 30, 2012 – September 29, 2013 and the total cost to the District is \$15,300 to be paid from unrestricted funds.

20. Software Licensing Agreement between the Kern Community College District and Elucian for use of its Mobile Connection Software that allows the District to create mobile applications for iPhone and Android phones that can interact with Banner ERP system as recommended in the Business Services Report. There is no cost to the District.
21. Engagement Letter of Agreement between the Kern Community College District and American Appraisal Associates, Inc. to provide the District with machinery and equipment inventory records of District-owned property located the UC Shafter Research and Extension Center as recommended in the Business Services Report. The term is to be determined and the total cost to the District is \$4,000 to be paid from unrestricted funds.
22. Letter of Understanding dated July 23, 2012 between the Kern Community College District and Rex A. Phinney, Certified Public Accountant to perform tests of evidence to substantiate amounts billed by Employers' Training Resource to the District in connection with the California State Department of Labor money awards as recommended in the Business Services Report. The term is estimated at 30-60 days and the total cost to the District is estimated to be \$4,200 to be paid from unrestricted contract education funds.
23. Declare the items listed from the District Office IT Department no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale, or donation, per Education Code Section 81452 as recommended in the Business Services Report.
24. Declare the items listed from the District Office no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale, or donation, per Education Code Section 81452 as recommended in the Business Services Report.
25. Service Agreement between the Kern Community College District, on behalf of Bakersfield College, and the OnHold Experience to provide the message recordings used when phones are placed on hold as recommended in the Business Services Report. The term is September 2012 – August 2013 and the total cost to the District is \$399 to be paid from unrestricted funds.
26. Facilities Use Agreement between the Kern Community College District, on behalf of its California Compliance School, and the State Center Community College District, Clovis, to rent the facility required to conduct the Hazardous Waste Generator training as recommended in the Business Services Report. The term is July 24-26, 2012 and August 28-30, 2012, and the total cost to the District is \$420 to be paid from contract education funds.
27. Accept a donation to the Kern Community College District, on behalf of Cerro Coso Community College, from Norma Wycoff Wilson that consists of various art supplies valued at \$3,797 as recommended in the Business Services Report.
28. Declare the items listed from Cerro Coso Community College no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale, or donation, per Education Code Section 81452 as recommended in the Business Services Report.

- 29. Maintenance Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and Equitrac to provide support for the Pay for Print system that allows students to print from computers when they are on campus as recommended in the Business Services Report. The term is September 1, 2012 – August 31, 2013 and the total cost to the District is \$394.32 to be paid from unrestricted funds.
- 30. License Agreement between the Kern Community College District, on behalf of Porterville College, and Elsevier Inc. to use Simchart® internet-based, electronic medical record software owned by Elsevier, Inc. to allow nursing students to prepare for entry into the workforce as recommended in the Business Services Report. The term is January 1, 2013 – January 1, 2016 and there is no cost to the District.
- 31. Client Contract between the Kern Community College District, on behalf of Porterville College, and Higher Definition Media to create promotional videos for the Career Technical Education programs available at Porterville College as recommended in the Business Services Report. The term will be in the fall 2012 and the total cost to the District is \$16,000 to be paid from restricted funds.
- 32. District Order Reports as listed and recommended in the Business Services Report:

General Fund:	Numbers: C3301093 – C3303245
Student Financial Aid Fund:	Numbers: !3300156 - !3303337
Student Financial Aid Fund:	Numbers: C3301851 – C3303074
SRID - Measure G Debt Service Bond:	Numbers: C3301087 – C3303085
Maintenance Assessment:	Numbers: C3301654 – C3301654
Mammoth Building Fund:	Numbers: C3303086 – C3303087

VIII. EDUCATIONAL SERVICES - APPROVAL

The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

The following items are recommended for approval:

- 1. Grant Agreement between the Kern Community College District, on behalf of Bakersfield College and the California Community Colleges Chancellor’s Office, Nursing Education Program- Enrollment Growth and Retention for Registered Nursing Programs as recommended in the Educational Services Report. The term is July 1, 2012 through June 30, 2013 and the income to the District is \$175,187 to be deposited into restricted fund.

Moved _____ Seconded _____ Action _____

- 2. Bakersfield College choir students to travel out of state to New York, New York, to participate in an educational choir performance at Carnegie Hall March 22-24, 2013 as recommended in the Educational Services Report. Instructor Ron Kean will accompany the students and there is no cost to the District.

Moved _____ Seconded _____ Action _____

- 3. Approval of the daily non-student parking fee for Bakersfield College as recommended in the Educational Services Report. The fees are effective fall 2012 and the income to the District to be deposited into restricted fund.

Moved _____ Seconded _____ Action _____

- 4. Agreement between the Kern Community College District, on behalf of Porterville College, and the State of California, Department of Developmental Services, Porterville Development Center to provide contract education not-for-credit classes for selected clients as recommended in the Educational Services Report. The term is July 1, 2012 through June 30, 2013 and the income to the District is \$114,515 to be deposited into contract education fund.

Moved _____ Seconded _____ Action _____

- 5. Grant Agreement between the Kern Community College District and the California Community Colleges Chancellor’s Office, Economic and Workforce Development Program – Business and Entrepreneurship Centers as recommended in the Educational Services Report. The term is July 1, 2012 through June 30, 2013 and the net income to the District is \$7,648 to be deposited into a restricted account.

Moved _____ Seconded _____ Action _____

- 6. Award between the Kern Community College District, and the California Community Colleges Chancellor’s Office, Workforce and Economic Development as recommended in the Educational Services Report. The term is July 1, 2012 through June 30, 2013 and the net income to the District is \$7,589 to be deposited into restricted fund.

Moved _____ Seconded _____ Action _____

TURN TO PG.9 –HR APPROVALS

IX. EDUCATIONAL SERVICES – CONSENT

The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.

- 1. Training Center Agreement between the Kern Community College District, on behalf of Bakersfield College, and the American Heart Association as recommended in the Educational Services Report. Bakersfield College will continue to offer American Heart Association Basic Life Support courses and to operate as an American Heart Association Training Center. The term is June 1, 2012 through May 30, 2014 and there is no cost to the District.
- 2. Renewal Agreement between the Kern Community College District, on behalf of Bakersfield College, and Hall Ambulance Service, Inc. as recommended in the Educational Services Report. Bakersfield College will partner with Hall Ambulance to provide an EMT-1 academy training for their potential employees. The term is July 1, 2012 through June 30, 2014 and the net income to be deposited into contract education fund.

3. Amendment to Statement of Work between the Kern Community College District, on behalf of Cerro Coso Community College, and SRI International as recommended in the Educational Services Report. SRI International will meet with Cerro Coso Community College personnel in order to conduct targeted research on the development of community college and industry partnerships for the National Science Foundation Grant. The term is August 1, 2011 through July 31, 2012 and the increased income payable to the District is \$840 for a total amount of \$3,300 to be deposited into the general fund.
4. Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and Bishop Paiute Tribe to deliver a contract education course, Federal OSHA-10 as recommended in the Educational Services Report. The term is August 9-10, 2012 and the net income payable to the District is \$700 to be deposited into contract education fund.
5. Grant between the Kern Community College District and Pacific Gas and Electric Company as recommended in the Educational Services Report. The grant will support Cerro Coso Community College's Extended Orientation process and is part of the Student Success Plan.
6. Amendment to the Memorandum of Understanding between the Kern Community College District, on behalf of Porterville College, and National University as recommended in the Educational Services Report. National University will offer a Bachelor's Degree in Business on the Porterville College campus. The term is August 1, 2012 through August 31, 2015 and there is no cost to the District.
7. Community Education classes as recommended in the Educational Services Report. The classes include: Recreational Piano and Repairing and Maintaining Home Irrigation Systems. Revenues will be deposited into a community education fund.
8. Agreement between the Kern Community College District, on behalf its Clean Energy Center, and the California Veterans Assistance Foundation as recommended in the Educational Services Report. The Clean Energy Center will provide WorkKeys testing, workforce education and training on a per participant basis for participants referred by and participating in the California Veterans Assistance Foundation. The term is July 1, 2012 through June 30, 2013 and the net income payable to the District is \$11,142 to be deposited into contract education fund.

X. HUMAN RESOURCES – APPROVAL

The following items are recommended for approval:

1. Adoption of Resolution authorizing payment to the Student Trustee who was absent from the Board meeting of August 9, 2012, as recommended in the Human Resources Report.

Moved _____ Seconded _____ Action _____

The Human Resources items listed below require ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District which authorizes the Chief Financial Officer to execute agreements for goods and services. Only one motion is required to provide action on all.

XI. HUMAN RESOURCES – CONSENT

1. Ratification of employee transactions for academic, classified, and confidential and management staff, as recommended in the Human Resources Report.

XII. REPORTS

1. Faculty Reports
2. Classified Staff Reports
3. Management Association Reports
4. College Reports
5. Chancellor's Report
6. Board of Trustees, Reports, and Inquiries
 - Committee/Ad-Hoc Committee Reports
 - Legislation Committee
 - Finance and Audit Committee
 - Evaluation/Accreditation Committee
 - Report of Foundation Activities by Trustee Liaisons

CLOSED SESSION

1. Adjournment to Closed Session at _____ in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield, CA.
 - A. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees [Government Code Section 54957.6]
 - B. Management Association – Meet and Confer Issues [Government Code Section 54957.6]
 - D. Chancellor Evaluation--- [Government Code Section 54957(b)(1)]

ADJOURNMENT

1. Adjournment at _____ p.m.

BOARD OF TRUSTEES
KERN COMMUNITY COLLEGE DISTRICT

AGENDA

ORGANIZATIONAL & REGULAR MEETING

December 20, 2012

WEILL INSTITUTE
2100 CHESTER AVENUE
BAKERSFIELD, CA 93301

11:00 A.M. – PACIFIC CONFERENCE ROOM
1:00 P.M. – FORUMS

CLOSED SESSION
REGULAR BOARD MEETING

I. OPEN SESSION

1. Call to order at _____ a.m., Pacific Conference Room, Weill Institute, 2100 Chester Avenue, Bakersfield, CA 93301

Board of Trustees

John S. Corkins, President
John A. Rodgers, Vice President
Dennis L. Beebe, Clerk
Rose Marie Bans

Pauline F. Larwood
Kay S. Meek
Stuart O. Witt

District Administration

Sandra Serrano, Chancellor
Thomas Burke, Chief Financial Officer
Abe Ali, Vice Chancellor, Human Resources

2. Adoption of Agenda – (*Revisions to Agenda)

Moved _____ Second _____ Action _____

* * * * *

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Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: Kern Community College District, 2100 Chester Avenue, Bakersfield, CA 93301.

PUBLIC COMMENTS-CLOSED SESSION

3. At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board, including any matters to be considered in closed session. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public.

ADJOURNMENT TO CLOSED SESSION

4. Adjournment to Closed Session at ____ a.m. in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield, CA 93301
- A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957]
- B. Student Matters [Education Code Section 72122 and 76232]
- C. Management Association – Meet and Confer Issues [Government Code Section 54957.6]
- D. Business Matters—Anticipated Litigation [Government Code Section 54956.9(b)]

ADJOURNMENT OF CLOSED SESSION

5. Adjournment of Closed Session at ____ p.m.

(Reconvene in Regular Session at ____ p.m. in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield, CA 93301)

RETURN TO OPEN SESSION

II. PRELIMINARY ITEMS

1. Call to order of Open Session at ____ p.m. in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield, CA 93301, and roll call.

Board of Trustees

John S. Corkins, President
 John A. Rodgers, Vice President
 Dennis L. Beebe, Clerk
 Rose Marie Bans

Pauline F. Larwood
 Kay S. Meek
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District Administration

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Abe Ali, Vice Chancellor, Human Resources
John Means, Associate Chancellor, Economic Workforce & Development
Danielle Hillard-Adams, Executive Assistant

Presidents

Nan Gomez-Heitzeberg, Interim President, Bakersfield College
Jill Board, Cerro Coso Community College
Rosa Carlson, Porterville College

- 2. Pledge of Allegiance
- 3. Report of Actions Taken in Closed Session, if any.
- 4. Approval of Consent Items

Business Services Items (26) – Agenda Item Numbers: VIII. 1-28
Educational Services Items (14) – Agenda Item Numbers: X. 1-14
Human Resources Items (1) – Agenda Item Numbers: XII.

Moved _____ Second _____ Action _____

- 5. Administration of the Oath of Office for newly elected Trustee Mr. Ruben Hill, Trustee Area IV; Re-Elected Trustees Mrs. Kay Meek and Mr. Dennis Beebe, Trustee Area III, whom were unopposed.
- 6. Approval of the minutes from the Regular Meeting of November 8, 2012, as submitted.

Moved _____ Second _____ Action _____
- 7. Presentation of Commendations to Retirees
- 8. Board Presentation- KCSOS Certificate of Recognition presented to Stuart Witt.
- 9. Approval of revision to the Regular Board meeting scheduled for January 17, 2013, to a Board Retreat, as recommended in the Administrative Report.
- 10. Correspondence to the Board of Trustees and/or communications.

ORGANIZATION OF THE BOARD OF TRUSTEES

- 1. Election of President: _____
Moved _____ Seconded _____ Action _____
- 2. Election of Vice President: _____
Moved _____ Seconded _____ Action _____

3. Election of Clerk: _____
 Moved _____ Seconded _____ Action _____
4. Election of Trustee Representative and Alternate to the Kern County Committee on School District Organization. The representative, or alternate, is authorized to cast the vote for members to be elected to the Committee in 2013.
 Moved _____ Seconded _____ Action _____
5. Adoption of the Board of Trustees Calendar of Meetings for 2013-14, as recommended in the Administrative Services Report. The Calendar was presented for information at the Board of Trustees meeting of November 8, 2012.
 Moved _____ Seconded _____ Action _____

III. LEGISLATIVE WORK STUDY SESSION

1. Presentation and Discussion of 2012 Legislative Overview, as prepared by Marc McDonald, Legislative Advocate for McCallum Group, Inc.

IV. WORK STUDY SESSION

1. Presentation of the Kern Community College District Audit Report, June 30, 2012, as prepared by Matson and Isom, Certified Public Accountants.

V. ADMINISTRATIVE REPORTS

1. First Reading: Presentation of proposed revision to the Kern Community College District Board Policy Manual, Section Two, Board of Trustees, Policy 2B3, Election of Officers, as shown in the Administrative Report.
2. First Reading: Presentation of proposed revision to the Kern Community College District Board Policy Manual, Section Two, Board of Trustees, Policy 2B6, Committees, as shown in the Administrative Report.
3. First Reading: Presentation of proposed revision to the Kern Community College District Board Policy Manual, Section Two, Board of Trustees, Policy 2C, Meetings, as shown in the Administrative Report.

VI. PUBLIC COMMENTS – OPEN SESSION

At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public.

VII. BUSINESS SERVICES – APPROVAL

The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A.

Construction Items

1. Construction Agreement with Monroe Construction, Inc. for the Bakersfield College Weill Institute Heating, Ventilation, and Air Conditioning (HVAC) Upgrades to the Information Technology (IT) Room Project as recommended in the Business Services Report. The term is December 20, 2012 through March 20, 2013 and the total cost to the District is not to exceed \$186,537 to be paid from SRID MG100 funds.

Moved _____ Seconded _____ Action _____

2. Work Authorization with gkkworks for the Architectural/Engineering services for the Main Building Modernization Project at Cerro Coso Community College as recommended in the Business Services Report. The term is per master agreement with vendor on file at District and the total cost to the District is \$1,024,800, a fee not to exceed 8.54% of construction cost, to be paid from SRID MG100 Capital Outlay funds.

Moved _____ Seconded _____ Action _____

3. Construction Agreement with C. Martin Co., Inc. for the Cerro Coso Community College Temporary Student Services One Stop Shop Project as recommended in the Business Services Report. The term is December 20, 2012 through January 20, 2013 and the total cost to the District is not to exceed \$71,000 to be paid from SRID MG100 funds.

Moved _____ Seconded _____ Action _____

4. Construction Agreement with American Incorporated for the Porterville College Science Math Building Heating, Ventilation and Cooling, Boiler, Water Heater Replacement Project as recommended in the Business Services Report. The term is 215 calendar days and the total cost to the District is not to exceed \$697,000 to be paid from SRID MG100, PC101 and Capital Outlay funds.

Moved _____ Seconded _____ Action _____

Items Other than Construction

5. Resolution authorizing the Kern County Auditor to determine the amount and request release of excess impounded monies in settlement of pending claims and/or litigation as recommended in the Business Services Report. The current contingent tax liability impounds associated with the Kern Community College District are \$442,429.48 in excess of what is required to meet the current level of pending appeals.

Moved _____ Seconded _____ Action _____

6. Resolution to authorize application by the Kern Community College District for the San Joaquin Valley Air Pollution Control District Public Benefit Grant Program to integrate more efficient energy vehicles funded by the grant as recommended in the Business Services Report. The term is undefined. The total amount that could be payable to the District is \$59,865.65 equaling \$11,973.13 per vehicle acquired. The funds would be deposited into a new restricted fund account.

Moved _____ Seconded _____ Action _____

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VIII. BUSINESS SERVICES – CONSENT

The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all.

Construction Items

1. Notice of Completion for Tumblin Company for the Bakersfield College Baseball Clubhouse Project as recommended in the Business Services Report.
2. Independent Consultant Agreement with Kroll Advisory Solutions, Inc. for the Weill Institute Surveillance and Mass Notification Site Survey Project as recommended in the Business Services Report. The term is November 8, 2012 through January 8, 2013 and the total cost to the District is not to exceed \$22,140 to be paid from SRID MG100 funds.
3. Notice of Completion for Golden Empire Transit (GET) District for the Bakersfield College GET Station Project as recommended in the Business Services Report.

4. Notice of Completion for American Incorporated for the Bakersfield College Family and Consumer Education (FACE) Building Heating, Ventilation and Cooling Replacement Project as recommended in the Business Services Report.
5. Independent Consultant Agreement with HMS, Inc. for the Cerro Coso Community College Main Building Asbestos Survey Project as recommended in the Business Services Report. The term is December 20, 2012 through January 20, 2013 and the total cost to the District is not to exceed \$9,622.80 to be paid from SRID MG100 funds.
6. Change Order Number Three to the contract with Midstate Sheetmetal, Inc. for the Porterville College Academic Center, Communication Arts Building, and the Fine Arts Building Reroofing Project as recommended in the Business Services Report. This Change Order increases the original contract amount by \$4,235.96 which is 1.10% of the total contract to be paid from SRID MG100, PC101 and Capital Outlay funds.
7. Notice of Completion for Midstate Sheetmetal, Inc. for the Porterville College Academic Center, Communication Arts Building, and the Fine Arts Building Reroofing Project as recommended in the Business Services Report.
8. Change Order Number One to the contract with Webb & Son, Inc. for the Porterville College Concrete Walk, Mow Strip, and Second Exit for the Learning Resource Center Project as recommended in the Business Services Report. This change order increases the original contract amount by \$1,214.15 which is 3.4% of the total contract to be paid from SRID MG100, PC 101 and Capital Outlay funds.
9. Notice of Completion for Webb & Son, Inc. for the Porterville College Concrete Walk, Mow Strip, and Second Exit for the Learning Resources Center Project as recommended in the Business Services Report.

Items Other than Construction

10. Listing Extension Agreement and Amendment to the original Exclusive Leasing Listing Agreement between the Kern Community College District and CB Bakersfield Partners, Inc. dba CB Richard Ellis for the development and negotiation of a lease or leases of approximately .88 acres of vacant District land located on 22nd Street, between "M" and "L" Streets and to acknowledge assignment of the Agreement to PACCOM Realty Advisors, Inc. dba Cushman & Wakefield as recommended in the Business Services Report. The term is December 1, 2012 through June 30, 2013 and there is no cost to the District.
11. License Agreement between the Kern Community College District and Enterprise Rent-A-Car of Sacramento, LLC as recommended in the Business Services Report to grant a license for use of District-owned property located at 2230 L Street, Bakersfield, CA 93301 (APN:005-421-02) to Enterprise Rent-A-Car of Sacramento, LLC for purposes of operating its business. The term is ten years (120 months) and the total amount payable to the District is \$2,000 per month with incremental annual cumulative increases to the base rent of 1%-3%, based on the consumer price index, to be paid into unrestricted funds.
12. Licensing and Service Agreement between the Kern Community College District and Oracle America Inc. as recommended in the Business Services Report to acquire Primavera P6 Enterprise Project Portfolio Management software and Business Intelligence publisher software for use by the Facilities, Planning, Design and Construction Program department. The term is November 1, 2012 through October 31, 2013 and the total cost to the District is \$12,892.40 to be paid from SRID funds.

13. Statement of Work between the Kern Community College District and Volantic, Inc. as recommended in the Business Services Report to provide training for Facilities, Planning, Design and Construction Program department staff for Primavera P6 Enterprise Portfolio Management and Contract Management 14, as well as Oracle Business Intelligence Publisher training for the IT staff. The term is unspecified and the total cost to the District is \$17,760 to be paid from SRID funds.
14. Statement of Work between the Kern Community College District and Sterile Environment Technologies (SET3) as recommended in the Business Services Report to perform specialized cleaning of the District's Data Center where critical District IT systems reside. The term is December 1, 2012 through March 29, 2013 and the total cost to the District is \$4,747.05 to be paid from unrestricted funds.
15. Purchase Agreement between the Kern Community College District and Cardiac Science Corporation that provides automatic external defibrillators and other required equipment for the District. The term is two (2) years commencing upon execution of the Agreement and the total cost to the District is \$6,400 to be paid from unrestricted funds.
16. Train-the-Trainer Agreement between the Kern Community College District Clean Energy Center and Mallory Safety and Supply, LLC, acting as an agent on behalf of Tractel Ltd., as recommended in the Business Services Report to provide the Center's wind energy safe access and rescue training. The term is September 13, 2012 through September 12, 2013 and the total cost to the District is \$1,550 to be paid from restricted funds.
17. Services Work Order between the Kern Community College District and Ellucian Company L.P. as recommended in the Business Services Report for a business process analysis of the financial aid operations at all three colleges. The term is November 26, 2012 through November 25, 2013 and the total cost to the District is \$21,600 to be paid from unrestricted funds.
18. Annual membership of the Kern Community College District in the Greater Bakersfield Chamber of Commerce as recommended in the Business Services Report. The term is December 1, 2012 through November 30, 2013 and the total cost to the District is \$800 to be paid from restricted funds.
19. System Protection Plan contract between the Kern Community College District, on behalf of Bakersfield College, and Spits Incorporated as recommended in the Business Services Report for the Planetarium Model SciDome 3000 instrument, including telephone support, software updates, parts repair or replacement, and on-site services, excluding projector/lens and expendables. The term is October 1, 2012 through September 30, 2013 and the total cost to the District is \$7,639 to be paid from unrestricted funds.
20. Declare the items listed from Bakersfield College Information Technology department, identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale or donation, per Education Code Section 81452 as recommended in the Business Services Report.
21. Declare the items listed from Bakersfield College Maintenance and Operations department, identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale or donation, per Education Code Section 81452 as recommended in the Business Services Report.
22. Declare the items listed from Cerro Coso Community College Maintenance and Operations department, identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale or donation, per Education Code Section 81452 as recommended in the Business Services Report.

- 23. Agreements between the Kern Community College District, on behalf of Cerro Coso Community College, and the following agencies: Postal Service Plus and New Directions Technologies, Inc. as recommended in the Business Services Report. These agencies will provide internship positions for Cerro Coso Community College Cal WORKS students. The term is November 1, 2012 through October 31, 2014 and the total amount payable to the District is \$22,125 to be deposited into restricted funds.
- 24. Cooperative Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and the County of Kern to provide onsite volunteer opportunities and training for Cal WORKS participants referred by the County of Kern as recommended in the Business Services Report. The term is January 1, 2013 through December 31, 2014 and there is no cost to the District.
- 25. Agreements with Independent Contractors for 2012-13 between the Kern Community College District and various contractors to provide services as needed at each of the campuses and the District office as recommended in the Business Services Report. The total cost to the District is approximately \$45,066.90 to be paid from various account sources.
- 26. District Order Reports as listed and recommended in the Business Services Report:

General Fund:	Numbers: C3306980-C3308163
Student Financial Aid Fund:	Numbers: !3313910 - !3315782
SRID - Measure G Debt Service Bond:	Numbers: C3306974-C3307979

IX. EDUCATIONAL SERVICES – APPROVAL

The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

- 1. Course revisions to be included in the Bakersfield College course inventory as recommended in the Educational Services Report. These courses were reviewed and recommended by the College Curriculum Committee, Chief Instructional Officer, and the College President.
 Moved _____, Seconded _____, Action _____
- 2. New courses to be included in the Bakersfield College course inventory as recommended in the Educational Services Report. These courses were reviewed and recommended by the College Curriculum Committee, Chief Instructional Officer, and the College President.
 Moved _____, Seconded _____, Action _____
- 3. Course updates to be included in the Bakersfield College course inventory as recommended in the Educational Services Report. These courses were reviewed and recommended by the College Curriculum Committee, Chief Instructional Officer, and the College President.
 Moved _____, Seconded _____, Action _____

4. Course deletions to be excluded from the Bakersfield College course inventory as recommended in the Educational Services Report. At Bakersfield College, it is recommended the courses that are no longer relevant to the degree, certificate, or program be deleted from the College Curriculum. These courses were reviewed and recommended by the College Curriculum Committee, Chief Instructional Officer, and the College President.

Moved _____ Seconded _____ Action _____

5. Revised courses to be included in the Cerro Coso Community College course inventory as recommended in the Educational Services Report. These courses were reviewed and recommended by the College Curriculum Committee, Chief Instructional Officer, and the College President.

Moved _____ Seconded _____ Action _____

6. Deleted courses to be excluded from the Cerro Coso Community College course inventory as recommended in the Educational Services Report. At Cerro Coso Community College, it is recommended the courses that are no longer relevant to the degree, certificate, or program be deleted from the College Curriculum. These courses were reviewed and recommended by the College Curriculum Committee, Chief Instructional Officer, and the College President.

Moved _____ Seconded _____ Action _____

7. New courses to be included in the Cerro Coso Community College course inventory as recommended in the Educational Services Report. These courses were reviewed and recommended by the College Curriculum Committee, Chief Instructional Officer, and the College President.

Moved _____ Seconded _____ Action _____

8. New Career-Technical courses to be included in the Cerro Coso Community College course inventory as recommended in the Educational Services Report. These courses were reviewed and recommended by the College Curriculum Committee, Chief Instructional Officer, and the College President.

Moved _____ Seconded _____ Action _____

9. Program and Certificates of Achievement revisions to be included in the Cerro Coso Community College course and program inventory as recommended in the Educational Services Report. These programs and certificates were reviewed and recommended by the College Curriculum Committee, Chief Instructional Officer, and the College President.

Moved _____ Seconded _____ Action _____

10. New Associate in Arts for Transfer Degree in Psychology as approved to meet the Student Transfer Achievement Reform Act, Senate Bill 1440, for Cerro Coso Community College as recommended in the Educational Services Report. All community college students who complete 60 transfer units to receive an Associate Degree for Transfer Degree will benefit in acceptance to a California State University campus with junior standing. This program was reviewed and recommended by the Cerro Coso College Instruction Council, Academic Senate, Chief Instructional Office, and College President.

Moved _____ Seconded _____ Action _____

- 11. New courses to be included in the Porterville College course inventory as recommended in the Educational Services Report. These courses were reviewed and recommended by the College Curriculum Committee, Chief Instructional Officer, and the College President.

Moved _____ Seconded _____ Action _____

- 12. Course deletions to be excluded in the Porterville College course inventory as recommended in the Educational Services Report. At Porterville College, it is recommended the courses that are no longer relevant to the degree, certificate, or program be deleted from the College Curriculum. These courses were reviewed and recommended by the College Curriculum Committee, Chief Instructional Officer, and the College President.

Moved _____ Seconded _____ Action _____

- 13. Program modifications to be included in the Porterville College program inventory as recommended in the Educational Services Report. These programs were reviewed and recommended by the College Curriculum Committee, Chief Instructional Officer, and the College President.

Moved _____ Seconded _____ Action _____

- 14. Program deactivations to be excluded from the Porterville College program inventory as recommended in the Educational Services Report. These programs were reviewed and recommended by the College Curriculum Committee, Chief Instructional Officer, and the College President.

Moved _____ Seconded _____ Action _____

- 15. Course revisions to be included in the Porterville College course inventory as recommended in the Educational Services Report. These courses were reviewed and recommended by the College Curriculum Committee, Chief Instructional Officer, and the College President.

Moved _____ Seconded _____ Action _____

- 16. Student Fee Schedule revisions as recommended in the Educational Services Report. The Schedule is presented only when revisions are recommended. The changes include a new student parking fee for Cerro Coso Community College.

Moved _____ Seconded _____ Action _____

- 17. Instructional Materials Fees as recommended in the Educational Services Report. According to Education Code 76365, districts may charge instructional materials fees which are of continuing value to the student outside of the classroom setting. Instructional Materials Fees are required to be approved by the Board of Trustees annually.

Moved _____ Seconded _____ Action _____

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X. EDUCATIONAL SERVICES – CONSENT

The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.

1. Agreement between the Kern Community College District, on behalf of Bakersfield College, and Kern High School District, Regional Occupational Center, as recommended in the Educational Services Report. This agreement will establish a pilot project between Bakersfield College and the Kern High School District Regional Occupation Center to offer the following courses through contract education: BSAD B20: Intro to Business and BSAD B9: Fundamentals of Marketing. This is a pilot project for the 2012-13 academic year and there is no cost to the District.
2. Online subscription service between the Kern Community College District, on behalf of Bakersfield College, and the Community College Library Consortium as recommended in the Educational Services Report. The Consortium is a joint endeavor of the Council of Chief Librarians and the Community College League of California that arranges for access to valuable, full-text, scholarly journals and popular magazine articles via third-party online databases. The term is January 1, 2013 through December 31, 2013 and the cost to the District is \$17,023 to be paid from the general fund.
3. MESA Renewal Agreement between the Kern Community College District, on behalf of Bakersfield College, and the California Community Colleges State Chancellor's Office as recommended in the Educational Services Report. The MESA grant renewal requires 100% institutional support in order to receive funding from the California Community Colleges State Chancellor's Office. The grant serves academic support for students in the math, sciences, and also serves underrepresented student who are financially educationally disadvantaged. The term is July 1, 2012 through June 30, 2013 and the net income of \$50,500 to be deposited into a restricted fund.
4. Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and Bishop Paiute Tribe as recommended in the Educational Services Report. Cerro Coso Community College will deliver the following training classes on-site at the Timbisha Soshone Tribe in Bishop, California: Basic Work/Excel/PowerPoint. The term is November 13-14, 2012 and the net income to the District is \$4,281 to be deposited into contract education fund.
5. Online subscription agreement between the Kern Community College District, on behalf of Porterville College, and the Community College League of California (CCLC) Library Consortium. The Consortium is a joint endeavor of the Council of Chief Librarians and the Community College League of California that arranges for access to valuable, full-text, scholarly journals and popular magazine articles via third-party online databases. The subscription is for selected databases from EBSCOHOST. The term is January 1, 2013 through December 31, 2013 and the cost to the District is \$37.00 to be paid from the general fund.
6. Online subscription agreement between the Kern Community College District, on behalf of Porterville College, and the Community College League of California (CCLC) Library Consortium as recommended in the Educational Services Report. The Consortium is a joint endeavor of the Council of Chief Librarians and the Community College League of California that arranges for access to valuable, full-text, scholarly journals and popular magazine articles via third-party online databases. The subscription is for Gale databases. The term is January 1, 2013 through December 31, 2013 and the cost to the District is \$13,270.50 to be paid from the general fund.
7. Renewal of the Coordinator Agreement between the Kern Community College District, on behalf of Porterville College, and the Yosemite Community College District Child Development Training Consortium as recommended in the Educational Services Report. The Child Development Training Consortium program assists students in enrolling in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit. The term is September 1, 2012 through June 30, 2013 and the net income of \$3,150 will be deposited into a restricted fund.

8. Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, Porterville College, and Delano District Skilled Nursing Facility as recommended in the Educational Services Report. The agreement allows students the use of clinical facilities suitable for the educational needs of the Allied Health Programs and gives students the opportunity to practice, study and learn in a clinical facility. The term is November 1, 2012 through October 31, 2014 and there is no cost to the District.
9. Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, Porterville College, and Glenwood Gardens as recommended in the Educational Services Report. The agreement allows students the use of clinical facilities suitable for the educational needs of the Allied Health Programs and gives students the opportunity to practice, study and learn in a clinical facility. The term is November 1, 2012 through October 31, 2014 and there is no cost to the District.
10. Service Agreement between the Kern Community College District Business and Entrepreneurship Center and College of the Sequoias supported by the Youth Entrepreneurship Project as recommended in the Educational Services Report. This agreement delivers entrepreneurship events to youths in the Central Valley Region. The term is July 1, 2012 through June 30, 2013 and the total revenue to the District is \$5,700 to be deposited into restricted funds.
11. Agreement between the Kern Community College District, on behalf of Porterville College, and Walden University as recommended in the Educational Services Report. This agreement allows Walden University students, under the supervision of Porterville College faculty, the use of Porterville classrooms and clinical sites for nursing education learning experiences with allied health students. The term is January 1, 2013 through December 31, 2013 and there is no cost to the District.
12. Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and Automatic Sync Technology as recommended in the Educational Services Report. This agreement will allow the increase capacity to serve disabled student populations, ensure accessibility to oral information, and to expand access to distance education to all students. The term is spring 2013 and there is no cost to the District.
13. Agreement between the Kern Community College District California Compliance School, and Kern Medical Center as recommended in the Educational Services Report. This agreement will allow classes to be conducted on Emergency Response to Chemical Releases. Classes are required to meet an OSHA standard for employees to respond in an emergency. The term is November 28, 2012 through November 29, 2015 and the net income to the District is \$2,900 to be deposited into a restricted fund.
14. Contract between the Kern Community College District Business and Entrepreneurship Center (BEC) and the Petroleum Club of Bakersfield as recommended in the Educational Services Report. The BEC will host a U.S. Russia Oil and Gas Trade Mission with a working reception December 4, 2012 at the Petroleum Club. The cost of \$1949.50 will be paid by restricted funds.

XI. HUMAN RESOURCES – APPROVAL

The following items are recommended for approval:

1. Adoption of Resolution authorizing payment to Trustee Pauline F. Larwood who was absent from the Board meeting of November 8, 2012, as recommended in the Human Resources Report.

Moved _____ Seconded _____ Action _____

The Human Resources items listed below require ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District which authorizes the Chief Financial Officer to execute agreements for goods and services. Only one motion is required to provide action on all.

XII. HUMAN RESOURCES – CONSENT

1. Ratification of employee transactions for academic, classified, and confidential and management staff, as recommended in the Human Resources Report.

XIII. REPORTS

1. Faculty Reports
2. Classified Staff Reports
3. Management Association Reports
4. College Reports
5. Chancellor’s Report
6. Board of Trustees, Reports, and Inquiries
- Committee/Ad-Hoc Committee Reports

Legislation Committee

Finance and Audit Committee

Presentation of Investment Reports of the Kern Community College District for the first quarter period commencing July 1, 2012 through September 30, 2012 as shown in the Business Services Report.

Report of Foundation Activities by Trustee Liaisons

ADJOURNMENT TO CLOSED SESSION

1. Adjournment to Closed Session at ____p.m. in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield, CA.
 - A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957]
 - B. Student Matters [Education Code Section 72122 and 76232]
 - C. Management Association – Meet and Confer Issues [Government Code Section 54957.6]
 - D. Business Matters—Anticipated Litigation [Government Code Section 54956.9(b)]

ADJOURNMENT OF CLOSED SESSION

1. Adjournment of closed session at _____ p.m.

ADJOURNMENT

1. Adjournment at _____ p.m.



**Thursday, February 14, 2013
Board of Trustees**

**Kern Community College District
Agenda
Regular Meeting**

1. Open Session

- A. Call to Order
- B. Adoption of Agenda-(*Revisions to Agenda)

2. Public Comments-Closed Session

- A. Comments

3. Adjournment to Closed Session

- A. Closed Session Items

4. Adjournment of Closed Session

- A. Adjournment of Closed Session

5. Return to Open Session

6. Preliminary Items

- A. Call to Order-Open Session
- B. Pledge of Allegiance
- C. Report of Actions Taken in Closed Session, if any.
- D. Approval of Consent Items
- E. Approval of the Minutes
- F. Correspondence to the Board of Trustees and/or communications.

7. Work Study Session

- A. Educational Master Plans

8. Public Comments-Open Session

- A. Disclaimer

9. Public Hearing

- A. Public Hearing regarding bid protest submitted by AMG & Associates to the Kern Community College District

10. Business Services- Approval (Construction Items)

- A. Business Services- Approval

B. Rejection of Bid

C. Authorization for the Chief Financial Officer to waive minor irregularities contained in the bid received from S.C. Anderson, Inc. ("SC") which omitted subcontractors' addresses for the Bakersfield College Performing Arts Building Modernization Project and, subject to approval by the State Chancellor's Office, to award and enter into a Construction Agreement with SC for the Project.

D. Adoption of a resolution by the Kern Community College District Board of Trustees to approve the award of contract for the Bakersfield College Performing Arts Building Modernization Project, subject to approval by the California State Chancellor's Office.

E. Authorization for the Chief Financial officer to execute a revised work authorization for the Architectural/Engineering services for the Performing Arts Building Modernization Project at Bakersfield College to IBI Group Architecture Planning.

F. Authorization for the Chief Financial Officer to award and execute a Master Agreement for Mechanical Engineering Services to P2S Engineering, Inc.

G. Authorization for the Chief Financial Officer to execute a work authorization for Engineering Services for the Bakersfield College Campus Wide Water and Gas Line Replacement Project to Cornerstone Engineering.

H. Authorization for the Chief Financial Officer to execute a work authorization for the Architectural/Engineering services for the Occupational Lab Reroof, Heating, Ventilation and Cooling (HVAC) Replacement and Welding Lab Expansion Project at Cerro Coso Community College to SC Architect, Inc.

I. Authorization for the Chief Financial Officer to execute a revised work authorization for the Architectural/Engineering services for the Gymnasium reroof and Heating, Ventilation, and Cooling (HVAC) Replacement Project at Porterville College to SC Architect, Inc.

J. Authorization for the Chief Financial Officer to execute a revised work authorization for the Architectural/Engineering services for the Golden Empire Transit Station at Bakersfield College to IBI-Group Architecture Planning.

K. Authorization for the Chief Financial Officer to execute a work authorization for Engineering Services for the Bakersfield College Central Chiller Plant Replacement Project to P2S Engineering, Inc.

L. Authorization for the Chief Financial Officer to award and execute an Agreement for Engineering Services to Cornerstone Engineering.

M. Authorization for the Chief Financial Officer to execute a revised work authorization for the Architectural/Engineering services for the Student Center Roof Repairs and Heating, Ventilation, and Cooling (HVAC) Replacement Project at Porterville College to SC Architect, Inc.

11. Business Services- Consent (Construction Items)

A. Business Services- Consent

B. Approval of Change Order Number One to the contract with EMCOR Services for the Bakersfield College Thermal Energy System (TES) Repairs Project.

C. Approval of Change Order Number One to the contract with Don Kinzel Construction, Inc. for the Bakersfield College Math Science Building Electrical Classroom Upgrades Project.

D. Authorization for the Chief Financial Officer to execute a Notice of Completion for Don Kinzel Construction, Inc. for the Bakersfield College Math Science Electrical Classroom Upgrades Project.

E. Ratification of a Construction Agreement with Midstate Sheetmetal, Inc. for the Bakersfield College Math Science Building Roof Repairs Project.

F. Ratification of an Agreement for Testing Services with BSK Associates for the Weill Institute Heating, Ventilation, and Cooling (HVAC) Upgrades to the Industrial Technology Room Project.

G. Ratification of an Independent Consultant Agreement with Cornerstone Engineering for the Weill Institute Main Parking Lot Replacement Project.

H. Authorization for the Chief Financial Officer to execute a work authorization for the Architectural/Engineering services for the Campus Wide Fire Alarm Integration Project at Cerro Coso Community College to SC Architect, Inc.

I. Authorization for the Chief Financial Officer to enter into an Independent Consultant Agreement with Krazan and Associates, Inc. for Abatement Monitoring on the Porterville College Science Math Building Heating, Ventilation, and Cooling (HVAC) Replacement Project.

J. Authorization for the Chief Financial Officer to execute a work authorization for Engineering services for the Central Plant Feasibility Study at Porterville College to P2S Engineering, Inc.

K. Authorization for the Chief Financial Officer to execute a work authorization for engineering supportive design services for the Porterville College Gymnasium Reroof and Heating, Ventilation, and Cooling (HVAC) Replacement Project to P2S Engineering, Inc.

L. Authorization for the Chief Financial Officer to enter into an Agreement for Inspection and Material Testing Services with DC Inspections for the Porterville College Science Math Building Heating, Ventilation, and Cooling (HVAC) Replacement Project.

M. Authorization for the Chief Financial Officer to execute a work authorization for Engineering Services for the Science Math Building Heating, Ventilation, and Cooling (HVAC) Commissioning at Porterville College to P2S Engineering, Inc.

12. Business Services-Consent (Items Other than Construction)

A. Authorization for the Chief Financial Officer to execute a Statement of Work between the Kern Community College District and Dell Marketing LP (Dell).

B. Renewal of Annual District-wide membership with Kern Economic Development Corporation (KEDC).

C. Authorization for the Chief Financial Officer to execute an Amendment to a Lease Agreement between the Kern Community College District and Ben Ennis.

D. Renewal of Annual District-wide membership with the American Association of Community Colleges (AACC).

E. Authorization for the Chief Financial Officer to execute a Services Agreement between the Kern Community College District and ECS Refining.

F. Renewal of Annual District-wide membership with the Hispanic Association of Colleges and Universities (HACU).

G. Authorization for the Chief Financial Officer to execute an agreement between the Kern Community College District and Arbitrage Compliance Specialists, Inc.

H. Authorization for the Chief Financial Officer to accept the donation of Information Technology equipment from the State of California Technology Agency ("CTA").

I. Authorization for the Chief Financial Officer to execute a Facility Use Rental Agreement between the Kern Community College District, on behalf of Bakersfield College, and St. John's Lutheran Church.

J. Authorization for the Chief Financial Officer to execute the Letter Agreement for Auditing Services between the Kern Community College District and Matson & Isom, Certified Public Accountants.

K. Ratification of the warrant orders submitted to the County of Kern that have been approved by the District Bisbursing Officer between December 1, 2012 and January 31, 2013, as recommended in the Business Services Report.

13. Educational Services- Approval

- A. Disclaimer
- B. Approval of deleted courses to be eliminated in the Cerro Coso Community College 2013-2014 catalog.
- C. Approval of revised courses to be included in the Cerro Coso Community College 2013-2014 catalog.
- D. Acceptance of the Strategic Plan for Cerro Coso Community College.
- E. Authorization to approve Bakersfield College staff and drumline students to travel and participate in an educational drumline competition at the University of Dayton in Dayton, OH. Drumline director, Tim Heasley will accompany and supervise the group.
- F. Approval of revised courses to be included in the Bakersfield College 2013-2014 catalog.
- G. Approval to delete inactive courses from the Cerro Coso Community College 2013-2014 catalog.

14. Educational Services- Consent

- A. Disclaimer
- B. Authorization for the Chief Financial Officer to execute a Facilities Use Agreement between Kern Community College District, on behalf of the California Compliance School, and the North Orange County Community College.
- C. Authorization for the Chief Financial Officer to enter into an agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso College, and Porterville College, and the Porterville Developmental Center.
- D. Authorization for the Chief Financial Officer to execute an Online Subscription Service between Kern Community College District Business and Entrepreneurship Center and National Bid Network.
- E. Authorization for the Chief Financial Officer to approve an Agreement between the Kern Community College District, on behalf of Cerro Coso Community College (CCCC), and the Yosemite Community College/Child Development Training Consortium (YCCD/CDTC).
- F. Authorization for the Chief Financial Officer to execute an Agreement between Kern Community College District, on behalf of its Clean Energy Center, and the Stanford Transportation Group.
- G. Authorization for the Chief Financial Officer to execute a Facilities Use Agreement between the Kern Community College District, on behalf of California Compliance School (CCS) and the Residence Inn Marriott-San Diego Central.
- H. Authorization for the Chief Financial Officer to accept a grant between the Kern Community College District and the California Community Colleges Chancellor's Office, Economic and Workforce Development Program, Youth Entrepreneurs Project (YEP).
- I. Authorization for the Chief Financial Officer to execute a Subcontract Agreement between the Kern Community College District, on behalf of its Workplace Learning Resource Center, and Osterling Consulting Inc.
- J. Authorization for the Chief Financial Officer to execute an Agreement between the Kern Community College District, on behalf of Bakersfield College, and the Kern County Department of Human Services.
- K. Authorization for the Chief Financial Officer to execute an Agreement between the Kern Community College District, on behalf of its Clean Energy Center, and the Tulare County Workforce Investment Board.
- L. Authorization for the Chief Financial Officer to execute an Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College and Porterville College, and the Bakersfield Heart Hospital.
- M. Authorization for the Chief Financial Officer to execute a Facilities Use Agreement between the Kern Community College District, on behalf of the California Compliance School, and the California Department of Food and Agriculture Center for Analytical Chemistry.

N. Authorization for the Chief Financial Officer to accept a grant between the Kern Community College District and the California Community Colleges Chancellor's Office for the Governor's Career Technical Education (CTE) Pathways Initiative: Core CTE Community Collaborative Project Funding (SB70).

O. Authorization for the Chief Financial Officer to accept a donation on behalf of the Kern Community College District Clean Energy Center from Pioneer Green Energy.

15. Human Resources- Approval

- A. Adoption of Resolution
- B. Adoption of Resolution
- C. Approval of Academic Faculty for Tenure

16. Human Resources- Consent

- A. Human Resources Transaction Report

17. Reports

- A. Faculty Reports
- B. Classified Reports
- C. Management Association Reports
- D. College Reports
- E. Chancellor's Report
- F. Board of Trustees, Reports, and Inquiries
- G. * Committee/Ad-Hoc Committee Reports -Legislative Committee -Finance and Audit Committee Report of Foundation Activities by Trustee Liaisons

18. Closed Session

- A. Closed Session Items

19. Adjournment

- A. Adjournment



**Thursday, March 14, 2013
Board of Trustees**

**1:00 p.m.
Kern Community College District
Agenda
Regular Meeting**

1. Open Session

- A. Call to Order
- B. Adoption of Agenda-(*Revisions to Agenda)

2. Public Comments-Closed Session

- A. Comments

3. Adjournment to Closed Session

- A. Closed Session Items

4. Adjournment of Closed Session

- A. Adjournment of Closed Session

5. Return to Open Session

6. Preliminary Items

- A. Call to Order-Open Session
- B. Pledge of Allegiance
- C. Report of Actions Taken in Closed Session, if any.
- D. Approval of Consent Items
- E. Approval of the Minutes
- F. Correspondence to the Board of Trustees and/or communications.

7. Work Study Session

- A. Educational Master Plans

8. Public Comments-Open Session

- A. Disclaimer

9. Public Hearing

- A. Public Hearing regarding bid protest submitted by AMG & Associates to the Kern Community College District

10. Business Services- Approval (Construction Items)

- A. Business Services- Approval

B. Rejection of Bid

C. Authorization for the Chief Financial Officer to waive minor irregularities contained in the bid received from S.C. Anderson, Inc. ("SC") which omitted subcontractors' addresses for the Bakersfield College Performing Arts Building Modernization Project and, subject to approval by the State Chancellor's Office, to award and enter into a Construction Agreement with SC for the Project.

D. Adoption of a resolution by the Kern Community College District Board of Trustees to approve the award of contract for the Bakersfield College Performing Arts Building Modernization Project, subject to approval by the California State Chancellor's Office.

E. Authorization for the Chief Financial officer to execute a revised work authorization for the Architectural/Engineering services for the Performing Arts Building Modernization Project at Bakersfield College to IBI Group Architecture Planning.

F. Authorization for the Chief Financial Officer to award and execute a Master Agreement for Mechanical Engineering Services to P2S Engineering, Inc.

G. Authorization for the Chief Financial Officer to execute a work authorization for Engineering Services for the Bakersfield College Campus Wide Water and Gas Line Replacement Project to Cornerstone Engineering.

H. Authorization for the Chief Financial Officer to execute a work authorization for the Architectural/Engineering services for the Occupational Lab Reroof, Heating, Ventilation and Cooling (HVAC) Replacement and Welding Lab Expansion Project at Cerro Coso Community College to SC Architect, Inc.

I. Authorization for the Chief Financial Officer to execute a revised work authorization for the Architectural/Engineering services for the Gymnasium reroof and Heating, Ventilation, and Cooling (HVAC) Replacement Project at Porterville College to SC Architect, Inc.

J. Authorization for the Chief Financial Officer to execute a revised work authorization for the Architectural/Engineering services for the Golden Empire Transit Station at Bakersfield College to IBI-Group Architecture Planning.

K. Authorization for the Chief Financial Officer to execute a work authorization for Engineering Services for the Bakersfield College Central Chiller Plant Replacement Project to P2S Engineering, Inc.

L. Authorization for the Chief Financial Officer to award and execute an Agreement for Engineering Services to Cornerstone Engineering.

M. Authorization for the Chief Financial Officer to execute a revised work authorization for the Architectural/Engineering services for the Student Center Roof Repairs and Heating, Ventilation, and Cooling (HVAC) Replacement Project at Porterville College to SC Architect, Inc.

11. Business Services- Consent (Construction Items)

A. Business Services- Consent

B. Approval of Change Order Number One to the contract with EMCOR Services for the Bakersfield College Thermal Energy System (TES) Repairs Project.

C. Approval of Change Order Number One to the contract with Don Kinzel Construction, Inc. for the Bakersfield College Math Science Building Electrical Classroom Upgrades Project.

D. Authorization for the Chief Financial Officer to execute a Notice of Completion for Don Kinzel Construction, Inc. for the Bakersfield College Math Science Electrical Classroom Upgrades Project.

E. Ratification of a Construction Agreement with Midstate Sheetmetal, Inc. for the Bakersfield College Math Science Building Roof Repairs Project.

F. Ratification of an Agreement for Testing Services with BSK Associates for the Weill Institute Heating, Ventilation, and Cooling (HVAC) Upgrades to the Industrial Technology Room Project.

G. Ratification of an Independent Consultant Agreement with Cornerstone Engineering for the Weill Institute Main Parking Lot Replacement Project.

H. Authorization for the Chief Financial Officer to execute a work authorization for the Architectural/Engineering services for the Campus Wide Fire Alarm Integration Project at Cerro Coso Community College to SC Architect, Inc.

I. Authorization for the Chief Financial Officer to enter into an Independent Consultant Agreement with Krazan and Associates, Inc. for Abatement Monitoring on the Porterville College Science Math Building Heating, Ventilation, and Cooling (HVAC) Replacement Project.

J. Authorization for the Chief Financial Officer to execute a work authorization for Engineering services for the Central Plant Feasibility Study at Porterville College to P2S Engineering, Inc.

K. Authorization for the Chief Financial Officer to execute a work authorization for engineering supportive design services for the Porterville College Gymnasium Reroof and Heating, Ventilation, and Cooling (HVAC) Replacement Project to P2S Engineering, Inc.

L. Authorization for the Chief Financial Officer to enter into an Agreement for Inspection and Material Testing Services with DC Inspections for the Porterville College Science Math Building Heating, Ventilation, and Cooling (HVAC) Replacement Project.

M. Authorization for the Chief Financial Officer to execute a work authorization for Engineering Services for the Science Math Building Heating, Ventilation, and Cooling (HVAC) Commissioning at Porterville College to P2S Engineering, Inc.

12. Business Services-Consent (Items Other than Construction)

A. Authorization for the Chief Financial Officer to execute a Statement of Work between the Kern Community College District and Dell Marketing LP (Dell).

B. Renewal of Annual District-wide membership with Kern Economic Development Corporation (KEDC).

C. Authorization for the Chief Financial Officer to execute an Amendment to a Lease Agreement between the Kern Community College District and Ben Ennis.

D. Renewal of Annual District-wide membership with the American Association of Community Colleges (AACC).

E. Authorization for the Chief Financial Officer to execute a Services Agreement between the Kern Community College District and ECS Refining.

F. Renewal of Annual District-wide membership with the Hispanic Association of Colleges and Universities (HACU).

G. Authorization for the Chief Financial Officer to execute an agreement between the Kern Community College District and Arbitrage Compliance Specialists, Inc.

H. Authorization for the Chief Financial Officer to accept the donation of Information Technology equipment from the State of California Technology Agency ("CTA").

I. Authorization for the Chief Financial Officer to execute a Facility Use Rental Agreement between the Kern Community College District, on behalf of Bakersfield College, and St. John's Lutheran Church.

J. Authorization for the Chief Financial Officer to execute the Letter Agreement for Auditing Services between the Kern Community College District and Matson & Isom, Certified Public Accountants.

K. Ratification of the warrant orders submitted to the County of Kern that have been approved by the District Bisbursing Officer between December 1, 2012 and January 31, 2013, as recommended in the Business Services Report.

13. Educational Services- Approval

- A. Disclaimer
- B. Approval of deleted courses to be eliminated in the Cerro Coso Community College 2013-2014 catalog.
- C. Approval of revised courses to be included in the Cerro Coso Community College 2013-2014 catalog.
- D. Acceptance of the Strategic Plan for Cerro Coso Community College.
- E. Authorization to approve Bakersfield College staff and drumline students to travel and participate in an educational drumline competition at the University of Dayton in Dayton, OH. Drumline director, Tim Heasley will accompany and supervise the group.
- F. Approval of revised courses to be included in the Bakersfield College 2013-2014 catalog.
- G. Approval to delete inactive courses from the Cerro Coso Community College 2013-2014 catalog.

14. Educational Services- Consent

- A. Disclaimer
- B. Authorization for the Chief Financial Officer to execute a Facilities Use Agreement between Kern Community College District, on behalf of the California Compliance School, and the North Orange County Community College.
- C. Authorization for the Chief Financial Officer to enter into an agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso College, and Porterville College, and the Porterville Developmental Center.
- D. Authorization for the Chief Financial Officer to execute an Online Subscription Service between Kern Community College District Business and Entrepreneurship Center and National Bid Network.
- E. Authorization for the Chief Financial Officer to approve an Agreement between the Kern Community College District, on behalf of Cerro Coso Community College (CCCC), and the Yosemite Community College/Child Development Training Consortium (YCCD/CDTC).
- F. Authorization for the Chief Financial Officer to execute an Agreement between Kern Community College District, on behalf of its Clean Energy Center, and the Stanford Transportation Group.
- G. Authorization for the Chief Financial Officer to execute a Facilities Use Agreement between the Kern Community College District, on behalf of California Compliance School (CCS) and the Residence Inn Marriott-San Diego Central.
- H. Authorization for the Chief Financial Officer to accept a grant between the Kern Community College District and the California Community Colleges Chancellor's Office, Economic and Workforce Development Program, Youth Entrepreneurs Project (YEP).
- I. Authorization for the Chief Financial Officer to execute a Subcontract Agreement between the Kern Community College District, on behalf of its Workplace Learning Resource Center, and Osterling Consulting Inc.
- J. Authorization for the Chief Financial Officer to execute an Agreement between the Kern Community College District, on behalf of Bakersfield College, and the Kern County Department of Human Services.
- K. Authorization for the Chief Financial Officer to execute an Agreement between the Kern Community College District, on behalf of its Clean Energy Center, and the Tulare County Workforce Investment Board.
- L. Authorization for the Chief Financial Officer to execute an Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College and Porterville College, and the Bakersfield Heart Hospital.
- M. Authorization for the Chief Financial Officer to execute a Facilities Use Agreement between the Kern Community College District, on behalf of the California Compliance School, and the California Department of Food and Agriculture Center for Analytical Chemistry.

N. Authorization for the Chief Financial Officer to accept a grant between the Kern Community College District and the California Community Colleges Chancellor's Office for the Governor's Career Technical Education (CTE) Pathways Initiative: Core CTE Community Collaborative Project Funding (SB70).

O. Authorization for the Chief Financial Officer to accept a donation on behalf of the Kern Community College District Clean Energy Center from Pioneer Green Energy.

15. Human Resources- Approval

- A. Adoption of Resolution
- B. Adoption of Resolution
- C. Approval of Academic Faculty for Tenure

16. Human Resources- Consent

- A. Human Resources Transaction Report

17. Reports

- A. Faculty Reports
- B. Classified Reports
- C. Management Association Reports
- D. College Reports
- E. Chancellor's Report
- F. Board of Trustees, Reports, and Inquiries
- G. * Committee/Ad-Hoc Committee Reports -Legislative Committee -Finance and Audit Committee Report of Foundation Activities by Trustee Liaisons

18. Closed Session

- A. Closed Session Items

19. Adjournment

- A. Adjournment



**Thursday, April 11, 2013
Board of Trustees**

Start Time: 10:30 a.m. / Open Session: 1:00 p.m.

Kern Community College District

Agenda

Regular Meeting

Location: Bakersfield College Collins Conference Center / Forum West

A. Open Session

1. Call to Order
2. Adoption of Agenda

B. Work Study Session

1. Achieving the Dream (ATD) Student Success Initiative Teleconference

C. Public Comments - Open Session

1. At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public.

D. Adjournment

1. Adjournment



Tuesday, April 2, 2013
Special Board of Trustees Meeting

Kern Community College District

Agenda

Special Meeting

Location: Tulare Conference Room

Teleconference Dial-in Number

1-888-450-4821 (*0-audio assistance/*6 mute & un-mute your individual line)

Cell phone users dial:

1-719-785-4469

At the prompt enter the pass code

968182

A. Open Session

- 1. Call to Order
2. Adoption of Agenda

B. Work Study Session

- 1. Achieving the Dream (ATD) Student Success Initiative Teleconference

C. Public Comments - Open Session

1. At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public.

D. Adjournment

- 1. Adjournment



**Thursday, May 2, 2013
Board of Trustees**

Start Time: 10:00-11:00 a.m. / Open Session to Reconvene at: 1:00 p.m.

Kern Community College District

Agenda

Regular Meeting

Location: Cerro Coso Community College Main Building Room 229 / Lecture Center

1. Open Session

- A. Call to Order
- B. Adoption of Agenda-(*Revisions to Agenda)

2. Public Comments-(Closed Session)

- A. Closed Session

3. Adjournment to Closed Session

- A. Closed Session Items

4. Adjournment of Closed Session

- A. Adjournment of Closed Session

5. Return to Open Session

6. Preliminary Items

- A. Call to Order-Open Session
- B. Pledge of Allegiance
- C. Report of Actions Taken in Closed Session, if any.
- D. Approval of Consent Items
- E. Approval of the Minutes
- F. Presentation of Commendations to Bakersfield College 2013 Retirees
- G. Approval of ballot for submission for the California Community College Trustee (CCCT) Board of Director's election, 2013.
- H. Correspondence to the Board of Trustees and/or communications.

7. Public Comments --- Open Session At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public.

8. (Business Services --- Approval) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

A. Adoption of a Resolution authorizing the sale of a 2013-2014 Tax and Revenue Anticipation Notes and participation in the Community College League of California Tax and Revenue Anticipation Notes Program. The term is from July 1, 2013 through June 30, 2014. The cost to the District is not to exceed \$20,000,000.00, to be paid from various funds.

B. Authorization for the Chief Financial Officer to transfer from District-Wide Reserves funding to join the Achieving the Dream (ATD) National Reform Network. The term is from July 1, 2013 through June 30, 2016. The cost to the district is \$120,000.00 per year for a total of \$360,000.00, funded from GU001 Unrestricted funds.

9. (Business Services--- Approval) (Construction Items) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

A. Authorization for the Chief Financial Officer to execute a work authorization for engineering services for Cornerstone Engineering, Inc, for the Bakersfield College Americans with Disabilities Act (ADA) Path of Travel for the Elevator Repairs and Replacements Project. The cost to the District is not to exceed \$4,100.00, to be paid from SRID-MG100 Local Capital Outlay funds. Term is per the Master Agreement.

B. Adoption a Resolution by the Kern Community College District Board of Trustees to approve a property easement to the Town of Mammoth Lakes to complete the College Connector Path Project.

C. Authorization for the Chief Financial Officer to execute an independent consultant agreement with Krazan and Associates, Inc. for the abatement monitoring and clearance testing for the Porterville College Student Center Bookstore Remodel Project. The term is from April 11, 2013 through May 31, 2013. The cost to the District is not to exceed \$3,500.00, to be paid from PC 101 Local Capital Outlay funds.

D. Authorization for the Chief Financial Officer to execute an independent consultant agreement with HMS, Inc. for the abatement monitoring and clearance testing for the Bakersfield College Performing Arts Building Modernization Project. The term is from April 11, 2013 through July 31, 2013. The cost to the District is not to exceed \$31,597.50, to be paid from SRID-MG100 Local and LB100 State Capital Outlay funds.

E. Authorization for the Chief Financial Officer to execute a service agreement between the Kern Community College District, on behalf of Porterville College, and SimplexGrinnell LP to provide monitoring and testing on the campus fire protection system. The term of agreement is from July 1, 2012 to June 30, 2013. The cost to the District is not to exceed \$15,611, to be paid from GU001 unrestricted funds.

F. Authorization for the Chief Financial Officer to execute a construction agreement with Cal-Pacific Roofing, Inc. for the Bakersfield College Science and Engineering ReRoof Project. The term is from April 11, 2013 through August 9, 2013. The cost to the District is not to exceed \$208,800, to be paid from SRID-MG100/BC101 Local Capital Outlay funds.

10. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

A. Authorization for the Chief Financial Officer to execute a construction agreement with Kern Glass, for the Bakersfield College Administration Building Storefront Replacements Project. The term is from April 11, 2013 through May 10, 2013. The cost to the District is not to exceed \$20,995, to be paid from SRID-MG100 Local Capital Outlay funds.

B. Authorization for the Chief Financial Officer to execute an agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and C. Martin Co. Inc. for the Learning

Resource Center Art Galary and Fine Arts Ceramics Lab painting project. The term is from March 15, 2013 through April 14, 2013. The cost to the District is not to exceed \$3,225, to be paid from GU001 Unrestricted funds.

C. Authorization for the Chief Financial Officer to enter into a construction agreement with C. Martin Co. Inc. for the Cerro Coso Community College January Freeze Damage Repair 2013 Project. The term is from March 1, 2013 through March 29, 2013. The cost to the District is not to exceed \$9,900.00, to be paid from GU001 Unrestricted funds.

D. Approval of Change Order Number One to the contract with C. Martin Co. Inc. for the Cerro Coso Community College Student Services One Stop Shop Project. The original contract amount was \$71,000.00. This Change Order increases the contract by \$2,400.00 which is a 3.40% increase to the original contract amount. The revised total cost to the District is \$73,400.00, to be paid from CC101 Local Capital Outlay funds.

E. Authorization for the Chief Financial Officer to execute an independent consultant agreement with WLC Architect for the Architectural services for the Cerro Coso Community College Kern River Valley Campus (KRV) Modernization Project. The term is from March 1, 2013 through December 31, 2013. The cost to the District is not to exceed \$7,500.00, to be paid from CC102 Local Capital Outlay funds.

F. Authorization for the Chief Financial Officer to enter into an Independent Consultant Agreement with Milazzo/Associates for the Bakersfield College Delano Center Fire Alarm Certification for the Department of State Architects (DSA) Closeout Project. The term is from April 1, 2013 through August 30, 2013. The cost to the District is not to exceed the amount of \$4,500.00, to be paid from DL101 Local Capital Outlay funds.

G. Authorization for the Chief Financial Officer to execute a revised work authorization for architectural services for the Bakersfield College Performing Arts Building Modernization Project to IBI-Group Architecture Planning. This revised amount will increase the original work authorization by \$5,859.00, from \$1,241,684.90. The revised total cost to the District is not to exceed \$1,247,543.90, to be paid from SRID-MG100 Local and LB100 State Capital Outlay funds. The term is per the Master Agreement.

H. Authorization for the Chief Financial Officer to execute an independent consultant agreement with HMS, Inc., for the Bakersfield College Scheduled Maintenance Projects Summer 2013. The term is from April 11, 2013 through August 23, 2013. The cost to the District is not to exceed \$15,604.70, to be paid from SRID-MG100/BC101 Local Capital Outlay funds.

I. Authorization for the Chief Financial Officer to execute an independent consultant agreement with Krazan & Associates, Inc. for the asbestos and lead-based paint survey for the Cerro Coso Community College Occupational Lab Reroof and Heating Ventilation and Cooling (HVAC) and Welding Expansion Project. The term is from April 11, 2013 through May 31, 2013. The cost to the District is not to exceed \$2,750.00, to be paid from CC102 Local Capital Outlay funds.

J. Authorization for the Chief Financial Officer to execute a Construction Agreement with SC Anderson, Inc. for the Phase 1 of the Bakersfield College Gas and Water Line Replacement Project. This project will replace the main site utility water & gas lines serving the Performing Arts Building Modernization Project. The term of the work is from March 21, 2013 through June 30, 2013. The cost to the District is not to exceed \$151,000.00, to be paid from SRID-MG100 Local Capital Outlay funds.

K. Authorization for the Chief Financial Officer to execute a notice of completion for C. Martin Co. Inc. for the Cerro Coso Community College Student Services One Stop Shop Project.

L. Authorization for the Chief Financial Officer to execute a revised work authorization for the architectural/engineering services of SC Architects for the Cerro Coso Community College Occupational Lab Reroof, Heating, Ventilation, and Cooling (HVAC) Replacement and Welding Lab Expansion Project. This change increases the original work authorization by \$72,873.45 from \$30,397.38. The revised total cost to the District will not exceed \$103,270.83, to be paid from SRID-MG100/CC101 Local Capital Outlay funds. The term is from April 1, 2013 through December 28, 2014.

M. Authorization for the Chief Financial Officer to execute a revised work authorization for architectural services for the Bakersfield College Americans with Disabilities Act (ADA) Upgrade North East Parking Lot (Shade Structures) Project to Ordiz-Melby Architects, Inc.. This change increases the original work authorization by \$21,155.81, from \$55,000.00. The revised total cost to the District, will not exceed \$76,155.81, to be paid from SRID-MG100 Local Capital Outlay funds. The term is per the Master Agreement.

N. Approval of Change Order Number One to the contract with SunPower Corporation for the Bakersfield College Photo Voltaic Power Generation Project. The original contract amount was \$8,224,736.00. This Change Order increases the contract by \$204,574.65 which is a 2.49% increase to the original contract amount. The revised total cost to the District is \$8,429,310.65, to be paid from BC101 Local Capital Outlay funds.

11. Business Services---Consent (Items Other than Construction)

A. Authorization for the Chief Financial Officer to execute an agreement between the Kern Community College District and Verizon California Inc for primary telephone service for Cerro Coso Community College. The term is from April 1, 2013 through March 31, 2014. The cost to the District is not to exceed \$21,600, to be paid from GU001 Unrestricted funds.

B. Authorization for the Chief Financial Officer to execute an agreement between the Kern Community College District, on behalf of Porterville College, and Assessment Technologies Institute (ATI) for a live study session in preparation for the National Council Licensure Examination-Registered Nurse exam (NCLEX-RN). The term of the agreement is from May 1, 2013 through April 30, 2014. The cost to the District is not to exceed \$11,000, to be funded by RP126 Restricted Grant funds.

C. Authorization for the Chief Financial Officer to enter into an online subscription for renewal of database services between the Kern Community College District, on behalf of Bakersfield College, and the Community College Library Consortium. The term is from July 1, 2013 through June 30, 2014. The cost to the District is not to exceed \$14,851.00, to be paid from, GU001 Unrestricted funds.

D. Authorization for the Chief Financial Officer to execute a facility use rental agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and Carriage Inn. The term is for April 26, 2013. The cost to the District is not to exceed \$2,447.25, to be paid from RP005 Restricted Categorical funds.

E. Authorization for Chief Financial Officer to declare the items listed from Cerro Coso Community College Maintenance and Operations Department as identified in the Business Services Report as no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale or donation per Education Code Section 81452

F. Authorization for the Presidents of Bakersfield College, Cerro Coso Community College and Porterville College to enter into a Voluntary Education Partnership Memorandum of Understanding (MOU) with the United States Department of Defense (DOD) Under Secretary of Defense for Personnel and Readiness. The term of the agreement is five years from the date the Department of Defense signs the agreements. There is no cost to the District.

G. Ratification of the warrant orders submitted to the County of Kern that have been approved by the District Disbursing Officer between March 5, 2013 and March 28, 2013, as recommended in the Business Services Report.

12. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

A. Approval of new courses to be included in the Porterville College 2013-2014 catalog.

B. Approval of course deactivation to be removed from the Cerro Coso Community College Course 2013-2014 catalog.

C. Approval of revised courses to be included in the Porterville College 2013-2014 catalog.

D. Approval of the 2013-2014 Porterville College Catalog as recommended in the Educational Services Report.

E. Approval of program deactivation to be removed from the Porterville College 2013-2014 catalog.

F. Approval for deleted courses to be removed from the Cerro Coso Community College 2013-2014 catalog.

G. Approval of new courses to be included to the Cerro Coso Community College 2013-2014 catalog.

H. Approval of revised courses to be included in the Cerro Coso Community College 2013-2014 catalog.

I. Approval of deleted program to be eliminated from the Cerro Coso Community College 2013-2014 catalog.

J. Approval of the 2013-2014 Cerro Coso Community College Catalog as recommended in the Educational Services Report.

K. Approval for Bernadette Towns to travel to Spain and Italy as supported by the Atlantis Project Grant for the Faculty exchange component. The term is from March 14, 2013 through March 28, 2013. The cost to the District is not to exceed \$2,992.88, to be paid from the RP259 Restricted Grant funds.

L. Approval for Cerro Coso Community College to deliver a Community Education class entitled "Recreational Tennis."

M. Approval of the 2013-2014 course deletions to be in the Bakersfield College 2013-14 catalog.

13. (Educational Services - Consent) The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.

A. Authorization for the Chief Financial Officer to execute an agreement between the Kern Community College District, on behalf of Porterville College, and Liberty One Real Estate to provide intern positions. Liberty One is providing payment for 50% of the student's pay and state CalWORKs program is funding the remaining 50%. The term is from January 22, 2013 through June 30, 2013. The cost to the District is not to exceed \$6,200, to be paid from RP350 Restricted Categorical funds.

B. Authorization for the Chief Financial Officer to execute a facilities use agreement between the Kern Community College District and the Residence Inn By Marriott LAX El Segundo. The terms are from April 9-11, 2013, August 6-8, 2013 and December 10-12, 2013. The cost to the District is not to exceed \$1,800, to be paid from CE035 Contract Education funds.

C. Authorization for the Chief Financial Officer to execute a subcontract agreement between the Kern Community College District, on behalf of its Workplace Learning Resource Center, and Custom Corporate Communications LLC. The term is from January 28, 2013 through December 31, 2013. The cost to the District is not to exceed \$49,000, to be paid from CE005 Contract Education funds.

D. Authorization for the Chief Financial Officer to execute a grant agreement between the Kern Community College District, Business & Entrepreneurship Center and Coastline Community College using funds from the state chancellor's office Economic and Workforce Development program. The project will obtain information from businesses to utilize in revising curriculum that will be more responsive to industry needs. The term is from January 9, 2013 through June 30, 2013. The amount payable to the District is \$8,000 to be deposited into RP223 Restricted Grant funds.

E. Authorization for the Chief Financial Officer to execute a subcontract agreement utilizing state Employment Training Panel funds between the Kern Community College District, on behalf of its Workplace Learning Resource Center, and Quest Consulting & Training Corporation. The project will provide training to incumbent workers from various companies. The term is from March 1, 2013 through December 31, 2013. The cost to the District is not to exceed \$49,000, to be paid from CE005 Contract Education funds.

F. Authorization for the Chief Financial Officer to execute a facilities use agreement between the Kern Community College District, on behalf of its California Compliance School, and JHP Global, Inc., Escondido, CA. The term is from March 1, 2013 through March 1, 2014. The cost to the District is not exceed \$3,000, to be paid from CE035 Contract Education funds.

G. Authorization for the Chief Financial Officer to execute a contract between the Kern Community College District, Business & Entrepreneurship Center, utilizing state chancellor's office Economic and Workforce Development funds, and the Bakersfield Marriott at the Convention Center. This project will present industry skills needs to a number of educational and training institutions. The term is May 23, 2013. The cost to the District is not to exceed \$10,000, to be paid from RP402 Restricted Grant funds.

H. Authorization for the Chief Financial Officer to execute an agreement between the Kern Community College District, on behalf of its Workplace Learning Resource Center, and the State of California Employment Training Panel. The term is from February 4, 2013 through February 3, 2015. The amount

payable to the District is \$742,600 to be deposited into CE005 Contract Education funds.

I. Authorization for the Chief Financial Officer to execute an agreement between the Kern Community College District, on behalf of its Workplace Learning Resource Center, and the State of California Employment Training Panel which will reimburse the District for providing training to incumbent workers. The term is from January 28, 2013 through January 27, 2015. The amount payable to the District is \$314,312 to be deposited into CE005 Contract Education funds.

J. Authorization for the Chief Financial Officer to execute an agreement between the Kern Community College District, on behalf of its Workplace Learning Resource Center, and the Kern County Superintendent of Schools which is providing the funds for a youth training program. The term is from March 1, 2013 through September 30, 2013. The cost to the District is not to exceed \$2,800.00, to be paid from CE015 Contract Education funds.

K. Authorization for the Chief Financial Officer to execute a facilities use agreement between the Kern Community College District and State Center Community College District. The term is from April 22, 2013 through April 24, 2013. The cost to the District is not to exceed \$400.00, to be paid from CE035 Contract Education funds.

L. Authorization for the Chief Financial Officer to execute a service agreement between the Kern Community College District, Business & Entrepreneurship Center and Applied Development Economic. The term is from March 18, 2013 through August 31, 2013. The cost to the District is not to exceed \$16,000, to be paid from RP402 Restricted Grant funds.

14. (Human Resources--- Consent) The Human Resources items listed below require ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District which authorizes the Chief Financial Officer to execute agreements for goods and services. Only one motion is required to provide action on all.

A. Human Resources Transaction Report

15. Reports

A. Faculty Reports

B. Classified Reports

C. Management Association Reports

D. College Reports

E. Chancellor's Report

F. Board of Trustees, Reports, and Inquiries

G. * Committee/Ad-Hoc Committee Reports -Legislative Committee -Finance and Audit Committee Report of Foundation Activities by Trustee Liaisons

16. Closed Session

A. Closed Session Items

17. Adjournment

A. Adjournment



**Thursday, June 13, 2013
Board of Trustees**

Closed Session: 11:30 a.m. / Reconvene to Open Session: 1:00 p.m.

**Kern Community College District
2100 Chester Avenue, Bakersfield, CA 93301**

Agenda

Regular Meeting

Location: Weill Institute, Pacific Conference Room, 2nd Floor / Forums, 1st Floor



**Thursday, June 13, 2013
Board of Trustees**

Closed Session: 11:30 a.m. / Reconvene to Open Session: 1:00 p.m.

**Kern Community College District
2100 Chester Avenue, Bakersfield, CA 93301**

Agenda

Regular Meeting

Location: Weill Institute, Pacific Conference Room, 2nd Floor / Forums, 1st Floor

1. Open Session

- A. Call to Order
- B. Adoption of Agenda-(*Revisions to Agenda)

2. Public Comments-(Closed Session)

- A. Hearing of Citizens on Items Listed on Closed Session Agenda

3. Adjournment to Closed Session

- A. Closed Session Items

4. Adjournment of Closed Session

- A. Adjournment of Closed Session

5. Return to Open Session

6. Preliminary Items

- A. Call to Order-Open Session
- B. Pledge of Allegiance
- C. Report of Actions Taken in Closed Session, if any.
- D. Approval of Consent Items

- E. Approval of the Minutes
- F. Presentation of Commendation to Cerro Coso Community College 2013 Retirees
- G. Correspondence to the Board of Trustees and/or communications.

7. Administrative Reports

- A. Presentation of the Accountability Reporting for the Community Colleges (ARCC) 2.0 Scorecard

8. Public Comments --- Open Session At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public.

9. Public Hearing

- A. Public Hearing regarding dedication of easement to the Town of Mammoth Lakes for completion of a bike path.

10. (Business Services --- Approval) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

- A. Authorization for the Chief Financial Officer to execute a work authorization for engineering services for the Porterville College Central Plant and Chiller Loop Project to P2S Engineering, Inc. The term is per the Master Agreement. The cost to the District is not to exceed \$60,200.00, to be paid from SRID-MG100/PC101 Local Capital Outlay funds.

- B. Authorization for the Chief Financial Officer to execute a construction agreement with Mark Wilson Construction, Inc., for the Porterville College Student Center Re-roof and Heating, Ventilation, and Cooling (HVAC) Replacement Project. The term is from May 22, 2013 through October 21, 2013 (141 calendar days). The cost to the District is not to exceed \$612,000.00, to be paid from SRID-MG100/PC101 Local Capital Outlay funds.

- C. Authorization for the Chief Financial Officer to execute a construction agreement with Griffith Company for the Porterville College Fire Lane and Americans with Disabilities Act (ADA) Parking Lot Project. The term is from June 3, 2013 through August 12, 2013 (71 calendar days). The cost to the District is not to exceed \$408,132.00, to be paid from SRID-MG100/PC101 Local Capital Outlay funds.

- D. Authorization for the Chief Financial Officer to execute an agreement between the Kern Community College District, on behalf of Porterville College, and ACT, Inc. The term is for one year from the date of complete approvals. The cost to the District is not to exceed \$4,605, to be paid from RP441 Restricted Grant funds.

11. (Business Services--- Approval) (Construction Items) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.

- A. Authorization for the Chancellor to dedicate an easement to the Town of Mammoth Lakes for purposes of constructing and maintaining a bike path.

12. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in

the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.

- A. Authorization for the Chief Financial Officer to execute a construction agreement with S.D. Taylor Equipment Co., Inc. for the Bakersfield College Baseball Clubhouse Phone and Fiber Conduit Project. The term is from March 25, 2013 through April 4, 2013 (10 Calendar days). The cost to the District is not to exceed \$28,700.00 to be paid by SRID/MG100 Local Capital Outlay funds.
- B. Authorization for the Chief Financial Officer to enter into a construction agreement with Gold Coast Electric, Inc. for the Bakersfield College Baseball Clubhouse Phone and Fiber Conduit Project. The term is from April 8, 2013 through May 7, 2013 (30 calendar days). The cost to the District is not to exceed \$16,300.00 to be paid by SRID/MG100 Local Capital Outlay funds.
- C. Authorization for the Chief Financial Officer to execute a construction agreement with Wm. B. Saleh Co. for the Weill Institute Roof Framework Maintenance Painting. The term is from May 3, 2013 to May 22, 2013 (20 calendar days). The cost to the District is not to exceed \$3,485.00, to be paid from GU001 Unrestricted funds.
- D. Authorization for the Chief Financial Officer to execute an independent consultant agreement with Brunna Enterprises, Inc., for the Bakersfield College Business Education Building Flooring Asbestos Abatement Project. The term for the project is May 02, 2013 through May 16, 2013 (15 calendar days). The cost to the District is not to exceed \$17,720.00, to be paid from SRID-MG100/BC101 Local Capital Outlay funds.
- E. Authorization for the Chief Financial Officer to execute an agreement for inspection and material testing services with BSK Associates, for the Bakersfield College Football Field Track Renovation Project. The term is from March 18, 2013 through April 29, 2013 (21 calendar days). The cost to the District is not to exceed \$4,200.00, to be paid from BC101 Local Capital Outlay funds.
- F. Authorization for the Chief Financial Officer to execute an independent consultant agreement with Another Perspective Inc. (API) for cost estimating services for the Porterville College Central Plant and Chiller Loop Project. The term is from March 26, 2013 through April 5, 2013. The cost to the District is not to exceed \$3,120.00, to be paid from SRID-MG100 Local Capital Outlay funds.
- G. Authorization for the Chief Financial Officer to execute an agreement for inspection and material testing services with BSK Associates, for the Bakersfield College Phase I Campus Wide Water and Gas Line Replacement Project. The term is from April 12, 2013 through July 10, 2013 (90 calendar days). The cost to the District is not to exceed \$3,640.00, to be paid from SRID-MG100/BC101 Local Capital Outlay funds.
- H. Authorization for the Chief Financial Officer to execute a construction agreement with Wm. B. Saleh Co., for the Bakersfield College Business Education Building Interior Wall Painting Project. The term is from June 3, 2013 through July 12, 2013 (40 calendar days). The cost to the District is not to exceed \$13,800.00, to be paid from SRID-MG100/BC101 Local Capital Outlay funds.
- I. Authorization for the Chief Financial Officer to execute a construction agreement with Kern Glass & Aluminum Company, for the Bakersfield College Business Education Building Storefront Door Replacement Project. The term is from May 3, 2013 through May 22, 2013 (20 calendar days). The cost to the District is not to exceed \$21,995.00, to be paid from SRID-MG100/BC101 Local Capital Outlay funds.
- J. Authorization for the Chief Financial Officer to execute a construction agreement with Dobitz Construction Inc., for the Bakersfield College Family And Consumer Education Building (FACE) Shutter Removal Roof Repair Project. The term is from May 13, 2013 through June 1, 2013 (20 calendar days). The cost to the District is not to exceed \$6,530.00, to be paid from SRID-MG100/BC101 Local Capital Outlay funds.
- K. Authorization for the Chief Financial Officer to execute a construction agreement with Advanced Energy Innovations, for the Bakersfield College Science And Engineering Building Window Tinting Project. The term is from May 13, 2013 through June 1, 2013 (20 calendar days). The cost to the District is not to exceed \$20,286.00, to be paid from SRIG-MG100/BC101 Local Capital Outlay funds.
- L. Authorization for the Chief Financial Officer to execute a construction agreement with Dobitz Construction, Inc., for the Fine Arts Building Forum Seating Removal Project. The term is from May 13, 2013 through June 1, 2013 (20 calendar days). The cost to the District is not to exceed \$12,175.00, to be paid from SRIG-MG100/BC101 Local Capital Outlay funds.

M. Authorization for the Chief Financial Officer to execute an independent consultant agreement with Darden Architects, for the Language Arts Final Project Proposal (FPP). The term is from April 9, 2013, through July 31, 2013. The cost to the District is not to exceed \$14,500, to be paid from SRID-MG100 Local Capital Outlay funds.

N. Authorization for the Chief Financial Officer to execute a construction agreement with Monroe Construction Inc., for the Bakersfield College Science and Engineering Building Upgrades and Repair Project. The term is from May 13, 2013 through July 5, 2013 (40 calendar days). The cost to the District is not to exceed \$44,969.00, to be paid from SRID-MG100/BC101 Local Capital Outlay funds.

O. Authorization for the Chief Financial Officer to execute an independent consultant agreement with Krazan & Associates, Inc., for the Asbestos and Lead-Based Paint Survey for Porterville College Student Center Re-roof and Heating, Ventilation, and Cooling (HVAC) Replacement Project. The term is from March 26, 2013 through April 30, 2013. The cost to the District is not to exceed \$600.00, to be paid from SRID-MG100/PC101 Local Capital Outlay funds.

P. Authorization for the Chief Financial Officer to execute a construction agreement with EMCOR Services for the Porterville College Fine Arts Building Heating, Ventilation, and Cooling (HVAC) Replacement Project. The term is from May 3, 2013 through August 4, 2013 (94 calendar days). The cost to the District is not to exceed \$35,120.00, to be paid from SRID-MG100/PC101 Local Capital Outlay funds.

13. Business Services---Consent (Items Other than Construction)

A. Authorization for the Chief Financial Officer to execute a second amendment to the Memorandum of Understanding (MOU), between the Kern Community College District, on behalf of Porterville College, and National University in order to allow the expansion of the academic offerings by National University on the Porterville College campus and modify the contract term. The term is from June 1, 2013 through May 31, 2016. There is no cost to the District.

B. Authorization for the Chief Financial Officer to execute independent contractor agreements between the Kern Community College District and various independent contractors for the 2012-2013 fiscal year. The cost to the District is not to exceed \$71,977.94, to be paid from various funding sources.

C. Authorization for the Chief Financial Officer to execute a mutual aid agreement between the Kern Community College District and eleven other local education agencies located in Kern County. The term of the agreement is until terminated. There is no cost to the District.

14. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

A. Approval of program revisions to be included in the Porterville College 2013-2014 catalog.

B. Approval of course revisions to be included in the Bakersfield College 2013-14 catalog.

C. Approval of the course updates to be in the Bakersfield College 2013-14 catalog.

D. Approval of new courses to be in the Bakersfield College 2013-14 catalog.

E. Approval of course revisions to be included in the Bakersfield College 2013-2014 catalog.

F. Approval of deleted courses to be eliminated from the Bakersfield College 2013-2014 catalog.

G. Approval to offer a series of 10 "Strengthening Family Support" Community Education classes: Loving Someone with Depression, Loving Your Child with ADHD, Loving Someone with an Eating Disorder, PTSD and the Returning War Hero, Love and Sudden Loss, Loving Someone Who was a Victim of Child Abuse, Loving Someone Who Has Been Harmed by Violence, Loving Someone with Borderline Personality Disorder, Loving Someone Who is a Narcissist, and Loving Someone Who is Angry.

15. (Educational Services - Consent) The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.

A. Authorization for the Chief Financial Officer to execute an Allied Health Education Program agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, Porterville College, and Chateau D' Bakersfield. The term is from July 1, 2013 through June 30, 2016. There is no cost to the District.

B. Authorization for the Chief Financial Officer to execute a Memorandum of Understanding (MOU) for instructional services between the Kern Community College District, on behalf of Cerro Coso Community College, and the Owens Valley Career Development Center (OVCDC), a tribal consortium entity under the control of the Owens Valley Board of Trustees. The term is from February 21, 2013 through February 20th 2018. There is no cost to the District.

C. Authorization for the Chief Financial Officer to execute an agreement between the Kern Community College District and Academic Innovations. The term is from May 9, 2013 through May 14, 2013. The cost to the District is \$7,500, to be paid from RP423 Restricted Grant funds.

D. Authorization for the Chief Financial Officer to execute a contract education agreement between the Kern Community College District on behalf of Bakersfield College, and the Farm Worker Institute of Education and Leadership Development (FIELD), for the provision of student development courses. The term is from April 1, 2013 through June 30, 2013. The amount payable to the District is \$13,152.75, to be deposited into CE016 Contract Education funds.

E. Authorization for the Chief Financial Officer to execute an Allied Health Education Program agreement between the Kern Community College District, on behalf of Bakersfield College, Porterville College, Cerro Coso Community College and Good Samaritan Hospital. The term is from July 1, 2013 to June 30, 2016. There is no cost to District.

16. Human Resources - Approval

A. Adoption of Resolution

B. Adoption of Resolution

17. (Human Resources--- Consent) The Human Resources items listed below require ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District which authorizes the Chief Financial Officer to execute agreements for goods and services. Only one motion is required to provide action on all.

A. Human Resources Transaction Report

18. Reports

A. Faculty Reports

B. Classified Reports

C. Management Association Reports

D. College Reports

E. Chancellor's Report

F. Board of Trustees, Reports, and Inquiries

G. * Committee/Ad-Hoc Committee Reports -Legislative Committee -Finance and Audit Committee Report of Foundation Activities by Trustee Liaisons

19. Closed Session

A. Closed Session Items

20. Adjournment

A. Adjournment