

**3A8 Auxiliary Organizations** *(Revised June 1, 1995)*

**3A8A** Auxiliary organizations are entities whose purpose is to provide supporting services to the Colleges or District. They may be formed by the Board of Trustees pursuant to the Education Code, California Administrative Code, Title 5, and Board of Trustees-approved implementing regulations and shall require:

**3A8A1** That a recommendation is submitted to the Board of Trustees by the Chancellor when the organization will serve the District; or by the Chancellor on behalf of a College President when the organization will primarily serve a particular College;

**3A8A2** Prior to the recognition of an Auxiliary Organization, a public hearing on the recommendation will be held at a time, place, and in the manner determined by the Board of Trustees;

**3A8A3** The approval of the establishment of the Auxiliary Organization by the Board of Trustees. Approval by the Board of Trustees shall include a designation of the recognized services, programs, and functions and an identification of the number and category or categories of members of the Board of Directors of the Auxiliary Organization; and

**3A8A4** The approval of a written agreement between the District and the auxiliary organization under which one (1) or more of the services, programs, or functions are to be performed.

**3A8B** Each Auxiliary Organization may occupy, operate and use District facilities and property at its respective College site separately or jointly with the District.

**3A8C** The Auxiliary Organizations shall use the facilities and property only for those services and functions which are consistent with the policies, rules, and regulations, which have been or may be adopted by the Board of Trustees of the Kern Community College District.

**3A8D** The right to use any of the District facilities or equipment shall cease upon written notice by the District Chancellor that the facilities are needed for the exclusive use of the District.

**3A8E** The independent certified public accounting firm retained to audit the District will also audit the Auxiliary Organizations. The costs of the additional services may be paid by the Auxiliary Organizations.

**3A8F** The Auxiliary Organizations shall be included in the District's insurance policies for all regular functions. When special events are sponsored by an Auxiliary Organization, separate insurance coverage may be required by the District.

**3A8G** The Auxiliary Organizations shall not enter into any transaction concerning real property without the prior approval of the Board of Trustees.

**3A8H** The Auxiliary Organizations shall not permit anyone else to use the District facilities or any part thereof without written permission of the Board of Trustees.