

BOARD OF TRUSTEES
KERN COMMUNITY COLLEGE DISTRICT

OFFICIAL MINUTES

OCTOBER 6, 2011

REGULAR MEETING

OPEN SESSION

Call to Order

The regular meeting of the Board of Trustees of the Kern Community College District was called to order by Mrs. Rose Marie Bans, President, at 10:30 a.m., in the President's Conference Room, Porterville College, 100 East College Avenue, Porterville.

Roll Call

Members present: Trustees Rose Marie Bans, President; John S. Corkins, Vice President; Kay S. Meek, Clerk; Dennis L. Beebe; Pauline F. Larwood; John A. Rodgers

Member absent: Trustee Stuart O. Witt

District Administration: Ms. Sandra Serrano, Chancellor
Mr. Abe Ali, Vice Chancellor, Human Resources
Mr. Thomas Burke, Chief Financial Officer
Mr. Frank Ronich, General Counsel

Adoption of Agenda

It was moved by Mrs. Larwood, seconded by Mr. Rodgers, and carried that the Board adopt the agenda, as submitted. A copy of the agenda is on file in the Supplementary Minutes File.

PUBLIC COMMENTS—
CLOSED SESSION

Public Comments

There were no requests for Public Comments.

ADJOURNMENT TO CLOSED SESSION

Adjournment to Closed Session

The meeting was adjourned to Closed Session at 10:32 a.m.

- A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957(b)(1)]
- B. Employee Matters—Anticipated Litigation [Government Code Section 54956.9(b)]
- C. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees [Government Code Section 54957.6)]
- D. Employee Matters—Discussion of Negotiations with CSEA, Exclusive Representative for Classified Employees [Government Code Section 54957.6)]
- E. Student Discipline [Education Code Section 72122]
- F. Campus Safety and Security—Meet with security or law enforcement personnel [Government Code Section 54954.5]
- G. Management Association – Meet and Confer Issues [Government Code Section 54957.6)]
- H. Business Matters—Anticipated Litigation [Government Code Section 54956.9(b)]

ADJOURNMENT

Adjournment

The President adjourned Closed Session at 12:15 p.m., to reconvene in Regular Session, in the Choir Room, CA-2, Porterville College 100 East College Avenue, Porterville, at 1:30 p.m.

RETURN TO OPEN SESSION— PRELIMINARY ITEMS
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The regular meeting was called to order by Mrs. Rose Marie Bans, President, at 1:32 p.m., on October 6, 2011, in the Choir Room, CA-2, Porterville College, 100 East College Avenue. Mrs. Bans announced that the proceedings of the meeting were being recorded on tape.

Roll Call

Members present: Trustees Rose Marie Bans, President; John S. Corkins, Vice President; Kay S. Meek, Clerk; Dennis L. Beebe; Pauline F. Larwood; John A. Rodgers; Xenos O. Lopez, Student Board Member

Member absent: Trustee Stuart O. Witt

District Administration: Ms. Sandra Serrano, Chancellor
Mr. Thomas Burke, Chief Financial Officer
Mr. Abe Ali, Vice Chancellor, Human Resources
Mr. Sean James, Vice Chancellor, Operations Management
Dr. Jane Harmon, Interim Vice Chancellor, Educational Services
Mr. Frank Ronich, General Counsel
Mr. John Means, Associate Chancellor, Economic and Workforce Development
Ms. Kellie Van Westen, Executive Assistant, Chancellor's Office

Bakersfield College:
Dr. Greg Chamberlain, President
Mrs. Nan Gomez-Heitzeberg, Executive Vice President, Academic Affairs/Students Services
Mr. Cornelio Rodriguez, Academic Senate President

Cerro Coso Community College:
Mrs. Jill Board, President
Dr. Corey Marvin, Vice President, Academic Affairs
Mr. Matthew Crow, Academic Senate President
Ms. Mary O'Neal, CCA President

Porterville College:
Dr. Rosa Carlson, President
Dr. Ann Beheler, Vice President, Academic Affairs
Dr. Stewart Hathaway, Academic Senate President

Guests: Various staff members

Pledge to Flag

Mrs. Larwood led members of the Board of Trustees and audience in the Pledge of Allegiance to the Flag.

Reports of Actions Taken in Closed Session

Mrs. Bans reported that the Trustees met in Closed Session and that no actions were taken.

Approval of Consent Items

The President asked if any member of the Board of Trustees or the audience wished to remove an item from the consent agenda for discussion. There was no request to change the Agenda. It was moved by Mrs. Meek, seconded by Mr. Corkins, and carried that the Board approve the Consent Items for Business Services, Educational Services, and Human Resources, as submitted.

Approval of the Minutes of the Regular Meeting of September 8, 2011

It was moved by Mr. Corkins, seconded by Mr. Rodgers, and carried that the Board approve the minutes of the Regular Board meeting of September 8, 2011.

Kern Community College District, Approval of Statement of Legislative Principles

The Chancellor stated that the Kern Community College District Legislative Principles were developed by the Trustee Representatives at a Board Legislation Committee in May 2009, and were recently reviewed by the current members of the Committee. She indicated that proposed revisions were recommended to incorporate considerations and priorities that were being articulated by the Trustees at Board meetings in discussions related to legislative issues. She called attention to the proposed revisions including references to the District's mission to provide outstanding educational programs and services that are responsible to the District's diverse students and communities; and also to emphasize the Board's priority to increase student success and completion.

Ms. Serrano called attention to the change to ensure that the District advocates judiciously so that when the District takes a position on an issue that the State and Federal legislative representatives understand that it is an extremely important issue to the District and therefore, the District is not diluting its voice by commenting on everything that might affect community colleges. She indicated that the revisions were presented at the Legislative Committee Meeting held September 28, 2011. She turned this item over to Mrs. Larwood, indicating that Mrs. Larwood chairs the Legislative Committee.

Mrs. Larwood commented that Mr. Corkins, and other participants, either present or by telephone, and she were present at the meeting and the proposed revisions were presented for discussion and review, and it was recommended to present the Legislative Principles for approval by the Board of Trustees.

It was moved by Mr. Corkins, seconded by Mrs. Meek, and carried that the Board approve the revised Kern Community College District Statement of Legislative Principles, as recommended in the Administrative Services Report. The Board Legislation Committee met on September 28, 2011, and recommended approval of the revisions to the State of Legislative Principles. A copy of said Report A-17-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Correspondence and/or Communications to the Board of Trustees

The Chancellor advised that she had not received any correspondence and/or communications to the Board of Trustees.

WORK STUDY SESSION

Kern Community College District, Health and Welfare Benefits

Mrs. Bans advised that the Work Study Session was a study session for the members of the Board of Trustees and during the discussion the Trustees would not be taking questions from the audience members. She further advised that following the presentation of the Work Study Session, the Trustees would take public comments for 20 minutes on the topic.

Ms. Serrano reported that at the last Board meeting, there was a presentation to the Board of Trustees and there had been a request that the District engage in a Work Study Session to review the District's current Health and Welfare Benefits as well as those of comparable community college districts and local agencies. She indicated that the District Office had spent a considerable amount of time collecting information to be responsive to this request and Mr. Abe Ali, Vice Chancellor, Human Resources; Mr. Tom Burke, Chief Financial Officer; and Mr. Sean James, Vice Chancellor, Operations Management, would be sharing materials that were prepared in response to the request of the Board.

Mr. Ali indicated that there was a lot of information to present and stated that he would go through the key points of the documents prepared and distributed. He shared the Compensation Philosophy Statement, commenting that this philosophy statement is what drives the District's benefits. He stated that the Board has a commitment to attract, retain, and reward the quality and quantity of employees needed to meet the District's mission. The District's compensation programs are to be administered with sound fiscal discipline.

Mr. Ali called attention to two of the components of the statement; one being total compensation, all aspects of base pay as well as benefits; and the fact that the District wants to be competitive with the compensation package with appropriate labor markets.

Mr. Ali provided a document entitled Definitions of Healthcare Benefits Terms (Exhibit A) and he called attention to a number of key terms as he continued the presentation. He explained that the District is a Self-funded Healthcare Employer as all benefits and outgoing expenses are funded by the District. The healthcare premiums are comprised of monthly contributions of funds for these expenses. The Medical Reserve is set aside at an amount of 32.5% of all medical costs incurred over a twelve-month period.

Mr. Ali referred to the document entitled Historical Changes to Benefits (Exhibit B), noting that between January 1998 and October 2001, there were benefit changes made to the program as to what was offered to the employees by legal mandates and/or by changes within the programs that were offered to employees. He noted that a major change occurred in January 2003, when the District moved from a 100% coverage plan to an 80% coverage plan. In December 2005 the maximum employer contribution was set for confidential and management personnel as well as the Board of Trustees. That amount was set at \$1,002.94 for medical, dental, vision and life insurance.

In October 2006, the District negotiated with CSEA a maximum employer contribution of \$891.00 for medical and prescription drug insurance. This is not all of the components of the health and welfare benefits program; it was only for medical insurance. In October 2008, as part of the total compensation package, the confidential and management personnel as well as the Board of Trustees received a raise in the maximum employer contribution cap from \$1,018.70 to \$1,077.70.

In February 2010, the District negotiated with CSEA an adjustment to the maximum employee contribution for medical, behavioral health, and prescription drugs at \$987.85.

In September 2010, the Board of Trustees increased the premium cap maximum employer contribution for medical, dental, life insurance, and vision benefits, from \$1,077.70 to \$1,121.50 for confidential and management employees and the Board of Trustees.

Mr. Burke shared a document entitled Annual Cost Increases of District Paid Benefits 2003-2011 (Exhibit C-1), which documented the changes in the Health and Welfare Benefit premiums from January 2003 to October 2011. The document also detailed the costs for health, medical, dental, vision, and life insurance, as well as premium cost per month and per year, the percentage change in the premiums paid during that time, the actual health cost per month, and the difference in health cost premium minus actual. He pointed out that from 2003 to 2008 the premiums paid by the District actually exceeded the cost of occurrence as a result of the reserve being in a negative status as they were building the reserve back up to move into a positive status.

Mr. Burke noted that starting in 2009, the District health premium of \$891 was actually costing \$956.88, which exceeded the health premium which triggered the use of the excess medical reserves. The District is using the excess reserve to temper increases in the health premiums. He stated that the activity for 2010-11 through June will be updated in the near future with the data through September. There will also be a projection for 2011-12 which is based primarily on the SISC projection. The District Budget assumptions leave the healthcare premiums at \$987.85 due to the availability of excess reserves.

Mr. Burke referred to the next document, Change in Excess SISC Reserve, (Exhibit C-2), stating that in the early 2000's the District had a reserve deficiency and that is why the District was paying more for health premiums than the actual cost of the health coverage. By the end of 2006, the reserve deficit was gone and the reserve was growing. Since 2009, the District has been using the excess reserves to help keep the premium costs down for the District as a whole. As of June 30, 2011, the District has a reserve of just less than \$1.8 million. The budget assumes maintaining the current premium payment using the reserve to offset the actual costs facing the District.

Mr. Ali highlighted the Kern Community Colleges District medical plan (Exhibit D); vision (Exhibit E); and dental plan (Exhibit F). He also shared the Health and Welfare Benefits: KCCD and Comparable Districts (Exhibit G). He called attention to the Kern Community College District comparable districts as well as local higher education; K-12 Districts; California State University, Bakersfield; Bakersfield City School District; Visalia School District; Kern County Superintendent of Schools Office; Kern High School District; and Sierra Sands School District.

Mr. Ali explained that each of the districts have medical, dental, vision, and life insurance; however, there were differences in the coverage such as PPO and/or HMO, co-insurance, deductibles, office co-pays, and prescription co-pays. Also shared were the maximum employer premium contributions and the majority of the districts had a maximum employer premium contribution. It was noted that the Kern Community College District has an employer maximum of contribution of \$1,121.50 for confidential, management employees, and Board of Trustees members for medical, dental, vision and life insurance; CSEA members have a maximum of \$987.85 for medical benefits and no cap for dental, vision, and life insurance, and that faculty does not have a cap.

Mr. Ali reported that employee contributions were required by a majority of the school districts and the amount was dependent on the plan. He further commented that the Kern Community College District has implemented a cap on the employer contribution; however, the cap is not currently requiring employees to pay out-of-pocket expenses at this time.

Mr. Ali also shared a Medical Benefits Survey of Community College Districts (Exhibit H) prepared by Mira Costa Community College District that had been responded to by 90% of the California Community College Districts, including the District. Mr. Ali provided a cover sheet detailing the background and methodology of the survey. He noted that the survey questions did not determine the actual amount for the District employees' contribution to employee benefits; they only indicated maximum amount an employee could pay for the highest cost plan available to employees. They are no actual plans offered to all employees.

Mr. Ali called attention to the District's responding all had some form of plan; 91% had PPO's; and 68% of the Districts indicated they did had some form of maximum employer contribution.

Mr. James called attention to the first page of the survey using Allan Hancock Community College District as an example, stating that the survey indicated they have a PPO and that the PPO plan was the most expensive plan that the District offers. As an example he stated the highest monthly medical premium of \$1,682 was the cost for that plan, and the maximum annual District contribution was \$15,872, with a maximum annual employee contribution of \$6,278. This means that if someone chose the most expensive plan, it would cost that much to the District and that much to the employee; it did not say that everyone in the District has chosen that plan, because some may want to go with a less expensive plan, and the District would be paying less as well as the employee. He commented that the distinction was that not everyone in the District chose that plan, but that was the maximum exposure to the District for the most expensive plan and the most exposure to the employee for the most expensive plan in that District.

Mr. Ali stated that he felt that this survey shows how the Kern Community College District benefits compared to other Districts, and that the District has excellent benefits to offer staff. There is the PPO plan that is a comprehensive top tier and competitive plan, which is attractive for recruitment purposes. He stated that it is clear that community colleges and local agencies are considering employee contributions to pay their health and welfare benefits. He commented that he believes that in the future the District will continue to attract employees and retain excellent employees to serve the students.

Mr. Burke shared a 2011 Annual Employer Health Benefits Survey sponsored by the Kaiser Family Foundation and Health Research and Educational Trust (Exhibit I). He stated that the survey was recently released and the District felt that the results of the survey were pertinent to the current discussion. He explained that the national study surveyed 2,088 non-federal private and public employers with three or more workers. The study garnered an overall response rate of 47%. The general statistics cited were 60% of firms offer health benefits to workers; 26% of firms offer retiree health plans; and the average increase in health costs from 2010 to 2011 was 9%.

Mr. Burke advised that the health insurance premiums and worker contributions for family coverage increased from an average annual health insurance premium of \$7,061 in 2001 to \$15,073 in 2011; and the worker contribution from \$1,787 in 2001 to \$4,129 in 2011. The plan types offered included PPO 55%; HMO 17%; HDHP/SO 17%; POS 10%; and Conventional 1%. He also highlighted the costs in addition to the premium contribution: PPO \$1,521; HMO \$1,487; POS \$1,769; and HDHP/SO \$3,666. Mr. Burke also shared prescription drug coverage; hospital admission; and employee cost-sharing limits.

Mr. James shared the details of the Benefit Issues before the Board of Trustees (Exhibit J). He indicated that he had been asked to look at this issue and to provide some analysis as to what was taking place. First was the need for conformity with the Board of Trustees compensation philosophy and second, to manage budget priorities in light of the health care costs of the District. He stated that when looking at the compensation philosophy to attract, retain, and reward employees based on principles of fairness, equity, and accountability, while maintaining fiscal discipline was difficult; he realized everyone could define fairness, equity, and accountability a little bit differently and it would be controversial no matter what.

Mr. James stated that he looked at the environment the District is operating in and that environment has an uncontrolled rise in employee benefits which is a difficult situation for any agency with limited funding. He stated that employee benefit costs increased over a million dollars between 2009-10 and 2010-11. This is a significant increase in the District's budget. He commented that when he reviewed the costs they included PERS, STRS, Social Security, Health and Welfare, State, Unemployment, Workmen's Compensation and a few others, the question was what could the District have an impact on and what the District cannot have an impact on. There is no option on PERS, STRS, and Social Security; related to State Unemployment, the District is in a pool with a lot of other people; Workmen's Compensation, again in an insurance situation and the District has to pay the rate based on wages; everything listed is outside the control of the District. However, he stated that half of the increase, over \$500,000, is health and welfare, and the District does have some control over those expenses.

Mr. James commented that there were a number of ways the District could control those expenses as there are a number of factors, such as the type of plan, type of coverage, deductibles, etc. The District cannot effect what is happening in the healthcare industry and the upward trend. He compared the increase in benefits from 2009-10 to 2010-11 as 6.51% and the increase in salaries from 2009-10 to 2010-2011 was 1.51%. The District has had an increase in health and welfare benefits 5% greater than the increase in labor costs. The health and welfare costs are climbing faster than the labor. This is a problem that has to be dealt with at some point.

Mr. James highlighted a schedule of the operational breakdown by category. As a percent of the total budget the Academic salaries rose about 2%; classified salaries dropped slightly; benefits rose 1%; and other areas dropped. The District has spent roughly the same amount for operational costs from year to year and there have been some shifting, and that shifting is going into the benefits costs.

Mr. James reported that the benefit cost of \$17 million in 2010-11 is not really the total cost paid by the District. There are two other items; the SISC Excess Reserve is absorbing some of the health care costs in order to manage the premium paid by the District, about \$430,000 is not reflected. Also not shown are post retirement benefits. A few years ago, the District took those benefits off the books and they are funded by a \$5 million bond payment every year; that \$5 million is being paid for healthcare benefits that are not reflected in the District's medical costs, those expenses are in the bond debt payments. The number is not \$17 million; it is closer to \$22 to \$23.

Mr. James stated that there are two issues in play. The District has a SISC excess reserve and also District reserves. In looking at the documents presented earlier and noting the SISC Reserves, the District used approximately \$1 million in the last two years. As healthcare costs increase, if the increase is not passed on to the District, the excess reserve will be gone in the near future.

Mr. James stated that based on Mr. Burke's calculations, it appeared that the current increase was about \$58 per month per employee, which is another \$850,000 that will be absorbed in the next year. The healthcare reserve excess will be exhausted off sometime in 2012-13, and at time the entire cost of the premium shifts to the District's unrestricted fund. There would be an annual hit of about \$1.2 million which does not include any additional increases to healthcare costs. If there is another 9% increase in 2012-13 that is an increase of about \$1.4 million. The danger is that the reserve runs out and the District incurs another \$1.4 million increase healthcare benefits; that would be an increase to the General Fund between \$2 to \$3 million sometime in 2012-13.

Mr. James stated that the District really needs to be aware of and start planning for this increase. He stated that it goes back to what are the District's budget planning priorities, is the District able to manage budget priorities if major dollars are going into a category the District has no control over whatsoever. He stated that the issue is being discussed and the District has unrestricted reserves of about \$27 million; \$12 million of that is being held as the District-wide reserve; and about \$15 million is being held at the Colleges. This year's budget has a \$6.5 million deficit. This means going forward into 2012-13 the District has a \$6.5 million deficit and possible increase of a \$2 to \$3 million in additional health care costs. He stated it does not take much to realize that the budget reserve of \$27 million is not going to last a lot of years when it appears that the State is not going to increase funding to community colleges at all, and if they do it will not be enough.

Mr. James stated that in his opinion it all comes down to the decisions the District needs to continue to provide the services to the students, and what is the best way to manage the budget and the priorities. These are issues that must be addressed before it happens, not after it happens. He stated it will be less harmful to the District if this is addressed sooner rather than later.

Mr. Corkins stated that he saw a number of issues and he expressed appreciation for the report provided and it was what the Trustees had asked for at the previous meeting. He referred to the Board Finance Committee meeting of September 28, 2011, where the Trustees had asked about the reserves, and he had seen emails go out that were addressing the wrong reserves. He commented that the Trustees know what the District reserves are and the unfunded General Fund unrestricted reserves. He stated that Mr. James addressed the reserves within SISC which was a critical issue with the Trustees. He remarked that when he goes back to that number, the District is mandated to maintain a 32.5% reserve on the funding and the District has an additional \$1.7 million in excess of that, which he asked Mr. Burke to confirm. Mr. Burke responded that it was not a mandate but a strong recommendation by SISC. Mr. Corkins advised that the Trustees treat it as a mandate.

Mr. Corkins referred to the \$1.7 million mentioned by Mr. James and how the District was using that, the District is funding amounts in excess of what employees would normally pay, about \$400,000 a year. He stated this was discussed during the earlier Budget discussions. Mr. Corkins asked Mr. Burke if the District got a sense of what SISC or other Districts are doing in their health programs as far as the reserve. Mr. Corkins commented that he saw the costs, saw the co-pays, and he asked about a comment by Mr. Ali, "Districts of which the employees make a contribution above and beyond the employer are about 80% of the community colleges districts responding to the survey." Mr. Ali replied 68% of those Districts were making co-pays.

Mr. Corkins asked Mr. Burke where the Kern Community College District was at with other Districts in health reserves; general not unrestricted fund reserves; and health reserves. Mr. Burke indicated that he did not receive an adequate response from the Community College Districts to respond.

Mr. Corkins commented that the District's issues are voluminous. He stated that the District's increase since 2003 has been an average increase of 11.8% on the actual costs of the program.

The Chancellor stated that the District continues to conduct the review; as much information as possible was collected based on the responses of the Districts contacted and the information that staff had access to. She stated that she wished to underscore that there has been a maximum employer contribution for management and confidential employees, as well as the Board of Trustees since 2005. In 2006, classified employees agreed to a maximum employer contribution for the medical component only. Since 2005, regardless of the maximum employer contribution amount, the Board had been committed to not have the employees pay any out of pocket expense toward the premium amounts.

The Chancellor commented that the District has the historical information that indicates that any time there was a possibility, or indeed in 2005-06, there was a time when the premiums were exceeding the maximum contribution, the Board has always taken action to increase the maximum contribution because of the excess reserves and because the general fund reserve allowed the District to remain committed to fulfilling the compensation philosophy. She pointed out that the District is trying to manage the costs, because the Board has a commitment to not layoff during these fiscally challenging times. The District had initially planned for a four-year economic downturn and the District is currently in the fifth year. She stated that the community colleges have heard they should plan for a sixth year being worse than this year. She reported that within the last week the District had received reports that any fiscal turnaround is not only extremely slow but will likely take ten years for recovery.

Ms. Serrano commented that knowing all of the information, it goes back to the challenges that have been presented in the summary and that is how the District manages to fulfill the mission, the commitment to the students and community to provide exceptional education offered by exceptional employees and provide a fair and equitable compensation. It is a lot to manage and she has been known to say that these challenges are opportunities for leadership. It is for that reason that for the last several years the District has been building reserves so that the District can offset any future cuts and maintain the compensation package that the District is now able to offer.

The Chancellor stated that she wished to put that in perspective for the Trustees as well; there are challenges but the District still has opportunities and thus far the District has been able to manage it. She commented that she will continue to articulate the priorities that she has heard from the Trustees and the priorities are to provide exceptional education, to improve student success, meaning student completion to degree, transfer, or workforce preparation; to attract qualified employees, pay them no less, and hopefully better than the District's comparable districts; and to not lay off employees but to continue to hire those employees to meet the demands of the students.

The Chancellor stated that there was more analysis to conduct, more ways to determine how the District can continue to do what they are doing today, recognizing that it will become more difficult as the District faces the future filled with budget uncertainty.

Mrs. Larwood asked when the District would begin to face the need to hire more employees. The Chancellor responded that the District and Colleges continue to hire employees; positions are open at this time including classified, management, and adjunct. She stated that the District also knows that they are facing a Full Time Faculty Obligation that will most likely be unfrozen by Board of Governors in October. At one point, there was a potential requirement to hire 45 new faculty positions because the State has implemented budget reductions to Community Colleges, and the State Chancellor's Office has implemented a workload reduction for Community Colleges. This means that they have lowered the full-time equivalent student obligation which indicates that the Colleges will be serving fewer students, by offering fewer class sections because the District will not be provided with the resources to offer the number of sections they thought they would be able to continue at a high the Colleges were offering in 2007-08.

The Chancellor stated that for next year, the District is projecting that because of the workload reduction, rather than 45 faculty positions the District might have been obligated to hire it is likely that the District will be hiring approximately 25 incrementally new faculty positions, on top of any retirees. This cost will be about \$2.5 million. If the obligation ends up being higher, closer to the 30-35 range, that would be \$3.5 million; if lower, which is not anticipated, because the Colleges have maintained a fairly high full-time student equivalent due to the faculty enrolling the students into the classes at slightly higher numbers, it is anticipated that the District will be at 25 new faculty positions. She stated that the number will be known in October.

Ms. Serrano thanked Mr. Ali, Mr. Burke, and Mr. James for their work and presentations.

A copy of said Report A-18-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

<p>PUBLIC COMMENTS—OPEN SESSION</p>

The Board President advised that at this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda.

Public Comments

Dr. Anne Marie Wagstaff, CCA Chair, Porterville College, welcomed the Board members to the Porterville College campus on behalf of the faculty. She commented that she addressed the Trustees at the last meeting about the impasse between CCA and the District. She indicated that she was happy to say she would not need to represent the faculty today as numerous faculty members were present at the meeting. She commented that the District and faculty have to work together to manage the problems of increased health care, budget reductions, etc., and she believed Interest Based Bargaining can be used to work out the problems.

Dr. Wagstaff called attention to the fact that in addition to numerous faculty members being present there were a number of retirees present.

The following faculty members addressed the Board of Trustees: Ms. Sherie Burgess, Associate Professor, Mathematics; Ms. Kathryn Benander, Professor, English; Mr. David Hensley, Professor, Music; Mr. Michael Carley, Professor, Institutional Research; and Ms. Valerie Lombardi, Professor, Health Careers, Porterville College; and Dr. Nick Strobel, Professor, Physical Science, Bakersfield College.

The speakers expressed concerns about the negotiation process, the attorney representing the District in the negotiation process, Interest Based Bargaining, the current Impasse, working together as a team, the impact of a proposed cap on healthcare benefits for employees, attracting qualified faculty, meeting the needs of the students, reducing class sections, morale on the campuses, the upcoming accreditation process, meeting the goal of student success, possible work stoppage, and the lack of trust.

Mrs. Bans thanked those for their comments, stating that the Trustees had heard what was presented. She advised that the time allotment was up; members of the audience asked for additional time.

Mrs. Larwood commented that she believed this was an important topic and that one of the things that concerned her was that she was constantly hearing that District administration and the Trustees were the ones that stopped Interest Based Bargaining. She stated that she thought it would be important to review how the District got here, because there was certainly a disconnect between what the faculty were saying and what the Trustees have heard from the administrators. She stated that perhaps she was in error of making these comments but she truly believed that the faculty had raised some points that should be heard. She expressed concern that Interest Based Bargaining was shortcutted and she suggested that maybe the Trustees ought to talk clearly about why that happened. She commented that she did not know if her fellow Board members were going to approve of what she was going to say. She asked how the District got here.

Mr. Frank Ronich, General Counsel, stated as to extending the time that was a matter of discretion for the Board. If the majority of the Trustees wished to extend time for comments, that was possible. However, he recommended that the Trustees be cautious about discussion of the collective bargaining process; that would be bargaining in public.

Mr. Corkins recommended that the time be extended for an additional five minutes. Mr. Rodgers commented that the speakers had made the Trustees aware, he believed that the District needs to get the answer as to how the District got here, and if there were those going to make the same comments as before, that probably will not help because the Board has decided to take a look at why we are at this point in the process. Again we cannot discuss negotiations in the pure sense of the word.

Mr. Jim Entz, Associate Professor, Art; Ms. Teresa Minter-Procter, Professor, Biological Science; and Mr. Jacinto Gardea, Professor, English/EFL, Porterville College, expressed concerns about the negotiation process, the District's negotiators, and recommended going back to the table for Interest Based Bargaining.

Mrs. Bans thanked everyone for their comments, and stated that the Board had heard them, they understood their concerns, and they would not be swept under. She stated that the Board would discuss, talk to the people at the District level, and all levels. Mrs. Bans thanked the faculty members for having the courage to stand and address the Board of Trustees, and to please note that the comments did not fall on deaf ears.

The Chancellor commented that she recognized that the session was closed, but she wished to make comments. She stated that she too was very disappointed in the process. She indicated that she believes that there is a lack of mutual trust and she was disappointed with the process. Ms. Serrano recommended that the Board meet with both counsels, the District Counsel and the negotiating counsel, along with the management team who had been at the table and determine what in fact can be shared in meetings such as this because she thought that it would be in the best interest of all and everyone should be informed.

BUSINESS SERVICES ITEMS

Kern Community College District, Authorization to Transfer from District-wide Reserves Funding for Acquiring and Implementing DegreeWorks Software

Mr. Burke reported that this item was linked to the following two agenda items, as the District was proposing to pick-up the initial implementation costs for DegreeWorks software from District-wide reserves. He indicated that it was prorated for a one-time cost for implementation.

It was moved by Mr. Corkins, seconded by Mrs. Meek, and carried that the Chief Financial Officer transfer from District-wide Reserves Funding for acquiring and implementing DegreeWorks software, September 30, 2011, through September 29, 2012, and the total cost to the District is \$400,000.00, funded from GU001, as recommended in the Business services Report. A copy of said Report B-137-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Execute an Amendment to the Software License and Services Agreement with SunGard Higher Education, Inc., that Provides the Right to Use DegreeWorks and Evisions Argos Products

It was moved by Mr. Corkins, seconded by Mrs. Meek, and carried that the Board authorize the Chief Financial Officer to execute an Amendment to the Software License and Services Agreement between the Kern Community College District and SunGard Higher Education, Inc. that provides the District the right to use the DegreeWorks and Evisions Argos products, that respectively include a web-based academic advisor tool and an enterprising reporting tool that effectively meets reporting needs from simple ad hoc queries to advance dashboards. The term of the Amendment is from date of execution for a period of two (2) years thereafter. The total cost to the District is \$81,030.00, funded from GU001. A copy of said Report B-138-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Execute a Services Work Order with SunGard Higher Education, Inc.

It was moved by Mr. Corkins, seconded Mrs. Larwood, and carried that the Board authorize the Chief Financial Officer to execute a Services Work Order between the Kern Community College District and SunGard Higher Education, Inc. that provides consulting services to assist the District with the implementation of DegreeWorks. The term of the Agreement is September 30, 2011 through September 29, 2012. The total cost to the District is \$171,620.00. A copy of said Report B-139-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

BUSINESS SERVICES ITEMS—
CONSENT

Consent Items: The Business Services items listed below require approval to authorize the Chief Financial Officer to execute agreements to procure construction services above \$30,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. Earlier in the meeting, it was moved by Mrs. Meek, seconded by Mr. Corkins, and carried that the following Business Services items be approved on the consent agenda.

Construction Items

Bakersfield College, Grace Van Dyke Library Reroof Project, Authorization to Execute a Work Authorization for the Architectural/Engineering Services to SC Architects, Inc.

The Chief Financial Officer was authorized to execute a Work Authorization for Architectural/Engineering services for the Grace Van Dyke Library Reroof Project, Bakersfield College, to SC Architect, Inc., in an amount not to exceed \$65,423.76, funded from SRID and Bakersfield College Capital Outlay, as recommended in the Business Services Report. A copy of said Report B-140-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Science Math Building Air Handler, Water Heater, and Heating, Ventilation, Air Conditioning (HVAC) Replacement Project, Authorization to Execute a Work Authorization for the Architectural/Engineering Services to BFGC-IBI Group Architecture

The Chief Financial Officer to execute a revised Work Authorization for the Architectural/Engineering services for the Science Math Building Air Handler, Water Heater, and Heating, Ventilation, Air Conditioning (HVAC) Replacement Project at Porterville College to BFGC-IBI Group Architecture, in an amount not to exceed \$56,790.00, funded from SRID, as recommended in the Business Services Report. A copy of said Report B-141-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Consent Items: The Business Services items listed below require ratification in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$30,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Earlier in the meeting, it was moved by Mrs. Meek, and seconded by Mr. Corkins, and carried that the following Business Services items be approved on the consent agenda.

Construction Items

Kern Community College District, Authorization to Execute an Amendment to the Technical Currency Agreement with SunGard Higher Education, Inc., that Provides Technical Support and Product Upgrades for the Banner Software and to Add DegreeWorks and Evisions Argos Products

The Chief Financial Officer was authorized to execute an Amendment to the Technical Currency Agreement between the Kern Community College District and SunGard Higher Education, Inc. that provides for technical support and product upgrades for the Banner software and to add the DegreeWorks and Evisions Argos products to the list of supported software covered by the agreement. The term of the Amendment is September 30, 2011 through January 31, 2019 with the option to terminate on September 30, 2014 and September 30, 2017. The total cost to the District is \$8,620.00, funded from GU001. A copy of said Report B-142-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Planetarium American with Disabilities Act (ADA) Accessible Parking and Path of Travel Project, Approval of Change Order Number Two

The Trustees approved Change Order Number Two to the contract with Don Kinzel Construction, Inc. for the Planetarium American with Disabilities Act (ADA) Accessible Parking and Path of Travel Project at Bakersfield College, as recommended in the Business Services Report. This change order increases the contract amount by \$9,526.00, funded from SRID, which is 10.390% of the original contract amount. A copy of said Report B-143-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Levan Center, Change of Occupancy Classification Project, Authorization to Execute a Work Authorization for Architectural/Engineering Services to SC Architect, Inc.

The Chief Financial Officer was authorized to execute a Work Authorization for the Architectural/Engineering services for the Bakersfield College Levan Center Change of Occupancy Classification Project to SC Architect, Inc., in an amount not to exceed \$5,000.00, funded from GU001, as recommended in the Business Services Report. A copy of said Report B-144-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Planetarium American with Disabilities Act (ADA) Accessible Parking and Path of Travel Project, Authorization to File a Notice of Completion

The Chief Financial Officer was authorized to execute a Notice of Completion for Don Kinzel Construction, Inc., for the Bakersfield College Planetarium American with Disabilities Act Accessible Parking and Path of Travel Project, as recommended in the Business Services Report. A copy of said Report B-145-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Storm Damage Repairs 2010 Project, Authorization to Execute a Notice of Completion

The Chief Financial Officer was authorized to execute a Notice of Completion for McMurtrey Lince, Inc., for the Bakersfield College Storm Damage Repairs 2010 Project, as recommended in the Business Services Report. A copy of said Report B-146-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Delano Center, Fire Alarm System Controls Modifications Project, Authorization to Execute a Work Authorization for the Architectural Construction Administrative Services Necessary for Project Approval and Closeout with Department of State Architect (DSA)

The Chief Financial Officer was authorized to execute a Work Authorization for the Architectural Construction Administrative Services necessary for project approval and closeout with the Department of State Architect (DSA) for the Delano Center Fire Alarm System Controls Modifications to AP Architects, Inc., in an amount not to exceed \$5,000.00, funded from SRID, as recommended in the Business Services Report. A copy of said Report B-147-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Occupational Lab Reroof Project, Authorization to Execute a Work Authorization for the Architectural/Engineering Services to SC Architect, Inc.

The Chief Financial Officer was authorized to execute a Work Authorization for the Architectural/Engineering services for the Occupational Lab Reroof Project at Cerro Coso Community College to SC Architect, Inc., in an amount not to exceed \$27,897.38, funded from SRID and Cerro Coso Community College Capital Outlay, as recommended in the Business Services Report. A copy of said Report B-148-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Gym Boilers Replacement Project, Authorization to Execute a Work Authorization for the Architectural/Engineering Services

The Chief Financial Officer was authorized to execute a Work Authorization for the Architectural/Engineering services for the Gym Boilers Replacement Project at Cerro Coso Community College to BFGC-IBI Group Architecture, in an amount not to exceed \$14,900.00, funded from SRID and GU001, as recommended in the Business Services Report. A copy of said Report B-149-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Science Building Modernization Project, Authorization to Execute a Notice of Completion

The Chief Financial Officer was authorized to execute a Notice of Completion for Columbo Construction, Inc., for the Cerro Coso Community College Science Building Modernization Project, as recommended in the Business Services Report. A copy of said Report B-150-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Math Science Building Chiller Replacement Project, Authorization to Execute a Notice of Completion

The Chief Financial Officer was authorized to execute a Notice of Completion for American Incorporated for the Porterville College Math Science Building Chiller Replacement Project, as recommended in the Business Services Report. A copy of said Report B-151-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Wellness Furniture, Fixtures and Equipment Project, Authorization to Execute a Notice of Completion

The Chief Financial Officer was authorized to execute a Notice of Completion for Serban's Background Music, Inc., for the Porterville College Wellness Furniture, Fixtures and Equipment Project, as recommended in the Business Services Report. A copy of said Report B-152-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Items Other than Construction

- Amendment to a Lease Agreement between the Kern Community College District and Ben Ennis, that increases the number of optional term extensions from two (2) to three (3), and decreases the number of years of each option extension period from five (5) to three (3) years each, of the Agreement under which the District leases a parcel of land located near Porterville College, known as "Morton Hill, used for a secondary wide-area network connection between the campus and the District office, July 1, 2011 through June 30, 2014, and the total cost to the District is \$7,706.10 per Year, funded from GU001, with 2% annual increases.
- Fifth Amendment to the Exclusive Leasing Listing Agreement between the Kern Community College District and CB Richard Ellis, Brokerage and Management, that extends the term of agreement for the assistance from CB Richard Ellis in the development and negotiation of a lease of approximately .88 acres of vacant District land located on 22nd, between 'M' and 'L' Streets, November 20, 2011 through May 20, 2012, and there is no cost to the District.

- Train-the-Trainer Agreement between the Kern Community College Clean Energy Center and Airstreams Renewables, Inc., acting as an agent on behalf of Tractel Ltd., that provides the District's Clean Energy Center's trainer with training for Wind Energy Safe Access and Rescue, August 25, 2011 through August 24, 2012, and the total cost to the District is \$2,250.00 per person (only one person to train at this time), funded from the Department of Labor High Growth Emerging Industries Grant.
- Training Software Licensing Agreement between the Kern Community College District Clean Energy Center and Airstreams Renewables, Inc., that provides the District's Clean Energy Center the software license to utilize the Wind Turbine Virtual Tour Training Aid to instruct the Wind Tech students on the internal components of a utility scale wind turbine, September 2, 2011 through August 31, 2012, and the total cost to the District is \$1,500.00, funded from the Department of Labor High Growth Emerging Industries Grant.
- Agreement for Services between the Kern Community College District and San Joaquin Community Hospital that allows the District's Workplace Learning Resource Center to provide fifty (50) Interpreter Certification Assessments to employees and medical staff at San Joaquin Community Hospital to determine which employees and medical staff have the necessary Spanish language skills and medical terminology for Spanish-speaking patients, July 1, 2011 through June 30, 2012, and the total amount payable to the District is \$6,650.00, to the Workplace Learning Center Match fund.
- Application for the Use of Facilities at Stockdale High School between the Kern Community College District, on behalf of Bakersfield College, and the Kern High School District, that allows Bakersfield College to rent a classroom at the facility in order to operate bookstore activities, August 22, 2011 through September 8, 2011, and the total cost to the District is \$247.00, funded from GU001.
- System Protection Plan Renewal Contract between the Kern Community College District, on behalf of Bakersfield College, and Spitz Incorporated, for the Planetarium Model SciDome 3000 instrument, including telephone support, software updates, parts repair or replacement, and on-site services, October 1, 2011 through September 30, 2012, and the total cost to the District is \$7,417.00, (on-site service calls are charged at \$895.00 per day plus transportation expenses), funded from GU001.
- Memorandum of Agreement between the Kern Community College District, on behalf of Bakersfield College, and Hospital Council of Northern and Central California that provides a contract education course of 88 hours of didactic and simulation instruction and follow-up during the 287.5 hours of preceptorship of the Transition to Practice Program for 17 new graduate Registered Nurses who have been unable to find employment in local hospitals, July 26, 2011 through July 31, 2012, and the total amount payable to the District is an amount not to exceed \$45,000.00, to the Bakersfield College Contract Education fund.

- Authorization for the Chief Financial Officer to declare the items listed from Bakersfield College, Fire Technology Department, identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale, or donation, per Education Code Section 81452.
- Authorization for the Chief Financial Officer to declare the items listed from Bakersfield College, Information Technology Department, identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale, or donation, per Education Code Section 81452.
- Authorization for the Chief Financial Officer to declare the items listed from Bakersfield College, Library, identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale, or donation, per Education Code Section 81452.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, and Huntington T. Block Insurance Agency, Inc. that serves as a disclosure notice to the agency to provide \$250,000.00 insurance coverage to the Wylie and May Louise Jones Gallery at Bakersfield College, for art collection(s) on temporary loan for display in the Grace Van Dyke Bird Library, September 7, 2011 through September 7, 2012, and the total cost to the District is \$800.00, funded from GU001.
- Amendment to Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and the Crestwood Psychiatric Health Facility that provides for an extension of the term of the original Agreement Allied Health Education Program Agreement pending negotiations with the facility regarding Crestwood's request to use their own form of agreement, July 1, 2011 through June 30, 2012, and there is no cost to the District.
- Allied Health Education Program Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and the Anne Sippi Clinic Riverside Ranch facility, that allows students the use of clinical facilities suitable for the educational needs of the Allied Health Programs and gives students the opportunity to practice, study, and learn in a clinical facility, August 1, 2011 through July 31, 2016, and there is no cost to the District.
- Allied Health Education Program Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and the Tulare County Office of Education Child Care Educational Program facility, that allows students the use of clinical facilities suitable for the educational needs of the Allied Health Programs and gives students the opportunity to practice, study, and learn in a clinical facility, August 1, 2011 through July 31, 2016, and there is no cost to the District.

- Contract between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and Economic Modeling LLC that provides the District with access to Analyst, a web-site database, that includes Educational Analyst, Economic Forecaster, Economic Impact, GIS, and Career Pathways modules providing labor market data used in planning for all career technical education programs, September 24, 2011 through June 30, 2012, and the total cost to the District is \$22,022.00, funded from the Carl D. Perkins Career and Technical Education Improvement Act of 2006.
- Allied Health Education Program Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and the Rehabilitation Center of Bakersfield facility, that allows students the use of clinical facilities suitable for the educational needs of the Allied Health Programs and gives students the opportunity to practice, study, and learn in a clinical facility, August 1, 2011 through June 30, 2014, and there is no cost to the District.
- Service Contract between the Kern Community College District, on behalf of Cerro Coso Community College, and US Coachways, Inc./U.S. Bus Charter & Limo that provides roundtrip transportation services for 49 students and two supervisors to attend an educational trip to the Griffith Park Observatory in Los Angeles, California, September 30, 2011, and the total cost to the District is \$1,121.72, funded from Student Development.
- Rental Agreement Renewal between the Kern Community College District, on behalf of Cerro Coso Community College, and the 53rd District Agricultural Association that provides the college the rental of an exhibit space at the Desert Empire Fair to promote the pursuit of higher education for young adults, as well as promote the learning opportunities available at the college, October 20, 2011 through October 23, 2011, and the total cost to the District is \$245.00, funded from GU001.
- Maintenance Agreement Renewal between the Kern Community College District, on behalf of Cerro Coso Community College, and Scalable Software that manufactures WinINSTALL, that the District uses to deploy software applications and system patches remotely and automatically, October 1, 2011 through September 30, 2012, and the total cost to the District is \$1,400.00, funded from GU001.
- Service Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, Indian Wells Valley Campus, and Waste Management, Inc., that provides waste/trash disposal services five (5) times per week and recycling service every other week for the campus, on a month to month basis commencing September 6, 2011, and the total cost to the District is \$868.62 per month, funded from GU001.
- Contract Renewal between the Kern Community College District, on behalf of Cerro Coso Community College, and Faronics Technologies, Inc. that allows the college to install a software program that protects data in lab computers; disabling students from making unwanted changes, August 14, 2011 through August 13, 2012, and the total cost to the District is \$585.00, funded from GU001.

- Grant Sub-Agreement between the Kern Community College District, on behalf of Porterville College, and Rancho Santiago Community College District (RSCCD), under which the college receives subgrant funds from RSCCD's Entrepreneurship Career Pathways Project Grant #10-172-055, in an effort to implement the Faculty Entrepreneurship Project, July 25, 2011 through June 15, 2012, and the total amount payable to the District is \$15,000.00, to a new internal grant fund to be established.
- Agreement for Services between the Kern Community College District, on behalf of Porterville College, and GE Mobile Water, Inc. that provides for deionized water tank exchange service and maintenance/repair work to the system equipment for the college's Science Department, August 22, 2011 through August 21, 2013, and the total cost to the District is \$400.00, funded from GU001.

A copy of said Report B-153-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

District Order Reports

The following District Order Reports were approved and payments were authorized, and copies of the same, designated as Report No. B-154-11 in the Supplementary Minutes File, are hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

General Fund: Numbers: A-3: 13 - 16

General Fund: Numbers: 3202362 - 3204319

Student Financial Aid Direct Deposit: Numbers: !3206878 - !3209196

Student Financial Aid: Numbers: 3203858 – 3204175

Measure G Building Fund: Numbers: 3202358 – 3204177

Maintenance Assessment District Fund: Number: 3202778

EDUCATIONAL SERVICES ITEMS

Kern Community College District, Presentation of the Strategic Plan

Dr. Jane Harmon, Interim Vice Chancellor, Educational Services, presented the Kern Community College District Strategic Plan, as shown in the Educational Services Report. This document is a revision of the Strategic Plan adopted by the Board of Trustees on September 7, 2006. The Strategic Plan was vetted through the participatory governance process and was presented to the Board of Trustees at the April 14, 2011 meeting. Further work continued with the Strategic Planning Work Group (SPWG) resulting in the Plan. The Strategic Plan will be presented to the Board of Trustees for approval on November 10, 2011. A copy of said Report No. E-63-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Cerro Coso Community College, and Porterville College, Presentation of Accreditation Report Update

Dr. Jane Harmon, Interim Vice Chancellor, Educational Services, asked the three College Accreditation Liaison Officers to provide a brief update on their respective campus accreditation reports and progress to date. Mrs. Nan Gomez-Heitzeberg, Executive Vice President, Academic Affairs/Student Services, Bakersfield College, stated that she wished to report on the efforts that took place behind the activities that have moved Bakersfield College forward on the goals and achieving the accreditation standards. She commented that one of the primary goals over the last year and a half was to integrate the work of accreditation and the values of accreditation in everything that is done on the campus, to be more intentional about documenting everything, and to engage more people in the dialog about maintaining quality services and programs. She stated that is what the Bakersfield College report reflects. She stated that the goal is to have continuous sustainable quality improvement and to have the elements in place so the College does not think of accreditation as an event but rather the way the College will work.

Dr. Corey Marvin, Vice Chancellor, Academic Affairs, Cerro Coso Community College, indicated that Cerro Coso Community College did very much the same as Bakersfield College over the summer, and at some point they realized that they had a gap in putting all of the plans and processes together. He reported that an integrated planning process was developed at the College and used the College plans to drive the plans further as well as the budget. He stated that the College has been working hard and plan to put in place a process that is continual and not just something to be done every six years.

Dr. Ann Beheler, Vice President, Academic Affairs, Porterville College, commented that Porterville College was doing the same thing as Bakersfield College and Cerro Coso Community College; they were looking at accreditation as an opportunity for continuous quality improvement, ongoing and they were being very conscious about documenting what is done. She commented that she has realized over the last three years, the College really does a lot of things really well, but it is not documented well. She advised that everyone on the campus is involved in the accreditation team.

The Accreditation Report Updates for Bakersfield College, Cerro Coso Community College, and Porterville College, were presented. In an effort to affirm that the cycle for the Accrediting Commission for Community and Junior Colleges (ACCJC), Western Association of Schools and Colleges team visit/peer review every six years is an iterative process for the Kern Community College District Colleges, regular updates will be presented to the Board of Trustees (October 2011, January 2012, April 2012). The final draft of each self evaluation document prepared by the Colleges will be due to the District Office April 30, 2012, with approval requested at the July Board meeting. This will be followed by a WASC accreditation team visit in October 2012. A copy of said Report No. E-64-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

EDUCATIONAL SERVICES ITEMS— CONSENT
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Consent Items: The Educational Services items listed below require approval by State law, State regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mrs. Meek, seconded by Mr. Corkins, and carried that the following Educational Services items be approved on the consent agenda.

Cerro Coso Community College, Approval of the 2010-12 Revisions to the Catalog

The Trustees approved the 2010-12 revisions to the Cerro Coso Community College catalog, as recommended in the Educational Services Report. The changes were required to comply with Title 5 regarding repeatability. Title 5 regulations require the local governing Board to approve new courses prior to them being offered. A copy of said Report No. E-65-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Approval to Deliver Community Education Classes

The Trustees approved the delivery of Community Education Classes: Developing Games to Teach Grammar; Furniture Restoration; How to Safely Use Facebook & Twitter; Small Business Basics, Getting Started; Small Business Basics, Marketing; and Small Business Basics, Accounting. The District will generate an approximate net income of \$1,911.00. A copy of said Report No. E-66-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Out-of-State Student Travel

The Trustees authorized Bakersfield College Students on Free Enterprise (SIFE) team, approximately 12 students, to travel to Fort Worth, Texas, October 27-October 30, 2011, to attend the Collegiate Entrepreneurs Organization (CEO) National Conference. Professor Gayle Richardson will accompany the students. Faculty member expenses will be funded by California State University Fresno Lyles Center and the SIFE Foundation account. Student expenses will be funded by the College SIFE Foundation, a variety of fundraising activities, and Coleman Scholarships. A copy of said Report No. E-67-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

HUMAN RESOURCES ITEMS—

Presentation of Kern Community College District Board Policy Manual, Section 10C6, Teaching Assignments for Management Employees, and 10C7, Outside Activities

Mr. Ali, Vice Chancellor, Human Resources, presented proposed revisions to the Kern Community College District Board Policy Manual, Section 10C6, Teaching Assignments for Management Employees, and 10C7, Outside Activities, as shown in the Human Resources Services Report. He indicated that these Policies were presented to the Board for the first reading regarding management teaching assignments, adjunct assignments, which delineates the terms and conditions a management employee being employed to teach. It was noted that the proposed revisions were vetted through the Chancellor's Cabinet and District Consultation Council. The proposed revisions will be presented to the Board of Trustees for approval at the meeting of November 10, 2011. A copy of said Report No. H-15-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Chancellor Serrano stated that with regards to this Policy, the Strategic Plan, and/or the Accreditation process, the District does solicit and welcome questions or comments from the Board, either at this meeting or between this meeting and the next meeting. She commented that the Reports were being brought to the Trustees for the first time to determine whether there are any questions to be address in order to update these reports or plans at this point in time.

HUMAN RESOURCES ITEMS— CONSENT

Consent Items: The Human Resources items listed below require approval by State law, State regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mrs. Meek, seconded by Mr. Corkins, and carried that the following Human Resources items be approved on the consent agenda.

Approval of Employee Transactions for Academic, Classified, and Confidential and Management Employees

The Board approved the employee transactions for academic, classified, and management staff, as recommended in the Human Resources Report. A copy of said Report No. H-16-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

REPORTS

Faculty Reports

Dr. Stewart Hathaway, Academic Senate President, Porterville College, stated that it was a real pleasure to have the Board of Trustees and District administration at the College. He advised that on behalf of the Porterville College Academic Senate, the faculty also welcomed everyone. He stated that he had some great news to share, and advised that the Porterville College Latina Leadership Network hosted a kick-off reception for the coming year. The Latina Leadership Network is a chapter of the Latina Leadership Network of the California Community Colleges, whose goal is to encourage students to continue their education and to become successful leaders. The event was attended by members of the community as well as students, faculty, and administrators from Porterville College. He indicated Chancellor Serrano was the keynote speaker, emphasizing the idea of being proud of who you are and embracing your rich culture and other speakers included Dr. Rosa Carlson and Mrs. Virginia Gurrola. He stated that the faculty thanked these individuals for being strong role models for the students.

Dr. Hathaway stated that also in September was the National Public Lands Day and he was proud to say that of the 300 volunteers who came out to clean up the area around Lake Success, 100 came from Porterville College. The Anthropology Club led by Mr. Richard Osborne, Professor, Sociology/Anthropology, provided 64 volunteers and the other volunteers came from the Native American Club, Human Services, Associate Students of Porterville College, and Mr. Richard Goode, Professor, Physical and Earth Sciences, Science classes. Due to this type of willingness to serve this type of community the National Public Land's Day continues to be a success each year. The Porterville College Cultural and Historical Awareness Club (C.H.A.P.) through the leadership of Mr. Osborne recently hosted an excellent presentation of Watergate by Mr. Jay Hargis, Professor, History. In addition, C.H.A.P. arranged to have Judge Glade Roper of the Superior Court of Tulare County speak on the Constitution. Both of these events were outstanding.

Next month C.H.A.P. will hold several presentations to commemorate Veterans' Day; all C.H.A.P. events are well attended. He stated the event provided enrichment to the community as well as to Porterville College students and staff.

Dr. Hathaway advised that Mr. Miles Vega, Counselor, and Mr. Goode accepted appointments to the Academic Senate for the California Community Colleges. Mr. Goode would be helping in the articulation of geology courses between California Community Colleges and CSUB, in line with SB1440. Mr. Vega will be assisting with information regarding counseling and library matters. He stated that this was great news to have the Porterville College representatives serving the state level.

Dr. Hathaway stated that along with the good news he wished to mention that faculty members were disturbed and frustrated about the current impasse initiated by the District. He commented that faculty wanted negotiations to resume; of particular concern is the capping of healthcare benefits. He stated that unlike many other college districts finding specialized medical care, in the Porterville area it is difficult and often results in travel and missed work in order to find time. In addition, having an attractive healthcare package is very important in recruiting others to come to Porterville College to teach.

Dr. Hathaway stated that he thought a lot of the concerns have a lot to do with mutual respect, open communication and compromise that has been present, not only at Porterville College but through previous contract negotiations. He stated that if everyone held to these values the current impasse could be resolved and that commitment seemed to be worthwhile.

Mrs. Lora Larkin, CCA Chair, Bakersfield College, thanked Porterville College for the opportunity to have a nice lunch and the opportunity to talk with fellow faculty members and the members of the Board of Trustees. She stated that she would be representing the faculty, specifically the Community College Association (CCA). She advised that she is a faculty member of Bakersfield College, stating that she grew up on the Bakersfield College campus as her father was an adjunct faculty member for 30 years and her mother a classified employee for 24 years. She also advised that she was first employed as a classified employee and now a faculty member at Bakersfield College.

Mrs. Larkin stated that for as long as she could remember the word District has had a negative connotation, the geographical location is part of it but not the only factor. Much of the bitterness between the District and the places of learning they supposedly represent, that the Board represents, have culminated in the lack of interaction and communication between District employees, faculty, and staff. I believe that when decisions have been made with limited or erroneous information or no information at all, and unfortunately decisions affect the lives of hundreds of families in our community. She commented that everyone in the room could relate to the atrocities that result in a lack of interaction and communication between two parties as being experienced now.

Mrs. Larkin commented that there was a time when none of the Board members were on the Board of Trustees; they had careers outside of the Kern Community College District. She asked if during those times you rarely saw or heard from your superintendent, the Board, etc., how valued and connected would they have felt in those situations; how open would they have felt to have decisions passed down to them that carried a great deal of impact on you and your family, especially with regards to your health care.

Mrs. Larkin commented that the Colleges are making great changes on the campuses; staff are working on strategic planning to assist students to navigate through the world of learning and make our communities even better to graduate from and to be a part of. One of the first goals in the strategic plan is to create a collaborative culture and a positive climate as you have heard from many others. She stated that the institutional goal is for trust, morale, and communication to improve by the year 2014. She asked how sincere was the District really being with these plans when an attorney is hired to communicate with its own faculty. She remarked that the faculty want to work together to reach equitable agreement with the District, and most importantly they want to understand what is being imposed on the faculty and why it is being imposed.

Mrs. Larkin stated that the faculty are willing to work out an agreement as long as the information is provided to show the faculty that what they are doing is in the best interest of the faculty. She stated that the faculty chose to support fiscal responsibility, which is a skillful balance of saving for a rainy day and support fully functioning programs and services. She commented is that what the faculty see is millions of dollars being squirreled away as classes and student programs are being cut; adjunct faculty are losing course loads; and faculty are required to support committee responsibilities more and more with fewer Department Assistants to support these required activities.

Mrs. Larkin asked why this cannot be said for the District referring to the percentage of new hires over the last two years. She commented that her respective Department cannot even get a Department Assistant that is not a mile away from the building and District is hiring Assistants for their Assistants. She stated that the District wants faculty to pay out of pocket for their health care which the faculty would gladly do if the faculty saw that the District was making the same fiscal sacrifices or helping the faculty to understand.

Mrs. Larkin stated that the faculty want a fair settlement; there are so many other bigger things to work on. She encouraged the Board to do what they said their goal is to do and to actually follow the plan for a collaborative cultural and improve communication. She advised that she was there to represent not only her family but her family of faculty and staff. She stated that she can only imagine the reaction of nuclear proportion that an imposed contract have not only on the behaviors of all the parties involved but on the morale that has, or supposedly become a focal point of this institution, and at that point, good luck reaching any of those strategic goals because the tone will be set for conflict, and more importantly failure. She stated that this collaborative culture stopped right there with each of the Board helping to put everyone back on the right path in reaching an agreement.

Mrs. Larkin asked the Trustees if they were elected of the people, for the people, by the people and she stated that faculty are the people and the Board members once were too. She stated that the Board has the power to turn this around, what did the strategic plans mean to the Board, what did terms like equity, trust, and respect mean to the Board, what does their elected role mean to them? She asked if they were there to make decisions, to help work together, or were they there to run the historical family institution like a corporation or business. She commented that the Trustees' votes would tell.

Classified Staff Report

There was no classified staff report.

Management Association Report

Dr. Antonia Ecung, Representative, Management Association, stated that she wanted to convey how pleased the Management Association members were with the agreement to have representation of the association on the Fringe Benefits Committee. She advised that the Management Association representative on the Fringe Benefits Committee is Ms. Primavera Arvizu. Dr. Ecung stated that the Management Association members were ready and willing to contribute input and assist in the Fringe Benefits Committee processes in any way that the Management Association could.

College Reports

Porterville College – Dr. Rosa Carlson, President, thanked the Trustees, District Office staff, and visitors for traveling to Porterville College. She reported that the day before over 1300 high school seniors from 13 different schools and 48 chaperones were on campus. She commented that unfortunately it rained during their visit. She advised that with the 1300 students the space in the gymnasium was at the maximum, and unless the Trustees wanted to approve a new gymnasium, the College would not be able to increase the number of high school students next year. She reported that they had to turn away some high schools this year. Dr. Carlson advised that staff members, Porterville College Foundation members, and others had donated funds for prizes for the students, including a laptop/printer and an iPad II.

Dr. Carlson reported that the Kern Community College District was part of a Consortium receiving a grant, and Porterville College will be focusing on the Psychiatric Technician program and other Health Care programs. The goal of the grant is to put people to work after leaving school.

Cerro Coso Community College – Mrs. Jill Board, President, thanked Dr. Carlson for the wonderful lunch and hosting the Board of Trustees. She stated that she was pleased that all of the hard work of the College faculty and administration, along with Mr. John Means, Associate Vice Chancellor, Economic and Workforce Development and Mrs. Bonita Steele, Director, Grant/Resources Development, has paid off on being part of several different consortiums who are receiving Federal funding to support the District's efforts, including the one Dr. Carlson mentioned for Health Careers. She stated that there is also a portion of a STEM grant for Engineering and one also with the Central Valley of Higher Education in looking at local high schools to align the college curriculum to increase the placement of students in college level courses, to decrease student needs for semester long Basic Skills Courses.

Mrs. Board reported that on September 23, 2011, the Cerro Coso Community College hosted the Annual Astronomical Barbecue and Star Party, which was the best Barbecue in town because there were no stars to see. However, the musicians gladly shared their talents beyond the time they were to perform. She reported that the Ridgecrest Astronomical Society also agreed to return the following weekend to provide a make-up star gazing event, but the weather did not cooperate again; they will try again.

Mrs. Board announced that on October 1, 2011, the College hosted a Relay for Life event and the College team, Coyote for a Cure, and raised over \$1,400. The leaders of the team achieved this goal through competitions and providing breakfast and lunch options for a minimum contribution. She commented for a campus with no food service at this time, it was quite an achievement.

Mrs. Board advised that the fundraising period ended with a campus-wide birthday party for those considered survivors. This year there were three celebrating, one for her first birthday. She stated that in the current semester Cerro Coso Community College has three employees that are new to the ranks of fighting cancer, and Mrs. Board's goal is to have these three join the party to celebrate their first birthday of fighting the fight.

Bakersfield College – Dr. Greg Chamberlain, President, thanked Dr. Carlson and all of the members of the Porterville College staff for an enjoyable visit, stating it is always nice to visit other campuses. He referred to the Bakersfield College Board report and the Renegade. He reported that the College opened the new Veteran's Center on the campus the prior week and stated that it was a great event. He invited the Trustees and audience members to visit the Center. He advised that there is a large map where all of the Veterans have place a pin where they served.

Dr. Chamberlain reported that Bakersfield College would be participating in the Great American Shakeout. He stated that a lot of work took place over the summer in terms of the annual program review and changes that have been made. He advised that Mr. Cornelio Rodriguez, Academic Senate President, brought together last spring Co-Chairs of all the participatory governance committees, and out of that initial meeting came more meetings with the faculty, administrators, and classified co-chairs. He stated that this group has met three times and has actually developed a process that has been vetted through College Council where there will be three reports from all of the committees as to what is going on and how they are interacting with the College goals. The first report was due last Friday, and a matrix was developed with all of the goals and committee. He stated this was a great project and a great initiative to really have the College looking campus-wide.

Dr. Chamberlain shared that he had received an email from a third-year faculty member and she talked about the culture and climate of student success; one of the Board's goals is student success, a priority. The faculty member commented about the number of times outside formal meetings and informal dialogs with colleagues where student success has been talked about, indicating that in all of the institutions she had been at, she had never seen that much outside conversation about student success.

Dr. Chamberlain referred to the comments about the recent consortium grant, Bakersfield College recently received a STEM grant for \$1.2 million a year for five years. He stated staff are excited about the grant as it allows the College to continue working with California State University, Bakersfield, building a partnership.

Chancellor's Report

The Chancellor also thanked Porterville College for the warm reception and the wonderful choir performance at lunch. She shared some information provided to Mr. Burke and she when meeting with representatives of Barnes and Noble who are providing the Bookstore services at each of the Colleges. They reported that the students saved approximately \$349,000 this semester because of opportunities to purchase E-books in addition to used books; they were able to have books ready when they arrived to pick up the books. She commented that this made the process of bringing a third party vendor to the campus a positive venture. This was a savings for the students and not funds for the District.

Ms. Serrano reported that the District was beginning the process to advertise for the position of Vice Chancellor, Educational Services, currently held by Dr. Jane Harmon on an interim basis. She advised the Screening Committee was being formed and the position was being announced.

The Chancellor thanked the Trustees for taking action on the approval of the DegreeWorks and its related services; this is a program system that Mr. James and she had an opportunity to see approximately four years ago. She commented that she was happy to finally adopt for the District as it will truly make a difference for students in terms of moving toward completion.

Ms. Serrano stated that related to legislation, Ms. Michele Bresso, Associate Vice Chancellor, Governmental and External Relations, coordinated a Board Legislative Committee meeting as it related to the Budget, the triggers if state income is not generated to a particular level. She reported that the Governor did sign the Bill that would delay implementation of an increase to student enrollment fees to \$46 per unit to the summer 2012. She advised that the District was very active in the advocacy for that delay in increasing the fees.

The Chancellor commented that there had been discussion about student success and how it really does take the entire College and District working together collaboratively. She stated that the District had received the Student Success Task Force Report which was a Statewide Task Force of all the various constituent groups represented and that Report had been sent to the Trustees, circulating from the State Chancellor's Offices to each of the Colleges who are sharing the report with their various constituents. She stated that this was the time period where feedback was being sought and the task force will be meeting again in November to discuss any feedback that was shared with the State Chancellor's Office. She asked that individuals take time to read the report; it does include items such as how to increase college and career readiness, which is something that the District is interested in improving; strengthening support for entering students, looking at student behaviors; and looking at how to move forward by implementing recommendations such as a common centralized diagnostic assessment.

Ms. Serrano commented that there was a District-wide educational advisory committee that is called by the California State University, Bakersfield. She indicated that Mrs. Board and she attended the Educational Advisory Meeting and advised that Dr. Chamberlain has attended other meetings of that group. She stated that there is a real concern about working together to improve student readiness and working with the high schools, and influencing how state high school standards are developed and do not align at the present time with the College assessments and certainly does not appear to be promoting student readiness. She stated that community colleges need to look at supporting student readiness and modularize and offer more summer bridge preparation courses so that students are indeed ready for their first fall semester of courses.

The Chancellor stated that there has been great dialog and she had attended a Big Six meeting following the Education Advisory Council meeting, which is a smaller group of CEO's of all the educational agencies in greater Bakersfield. She stated that the District is very engaged in the conversation and at the state level, certainly at the local level, in all of the Colleges, and also within the communities, such as the Central Valley Higher Education Consortium, grants that were funded, or locally with the respective high schools and colleges. She thanked the faculty, staff, and administration for all of their work throughout every level at the District. She commented that being leaders and forming the pathway as to how the District will improve student success across the District and certainly across the state.

The Chancellor commented that the meeting had been a challenging meeting, an informative meeting, and certainly brought light to a lot of misinformation or lack of information that exists throughout the District. She stated that throughout the session she kept thinking about communication, communication, communication. The District will indeed move to determine how communication can be improved because certainly visiting Colleges does not do enough to improve that communication. Staff have their work cut out for them in terms of developing mutual respect, conducting discussions in civil dialog and in working together to solve the challenges that all are faced with. Staff will determine what can be done with regards to talking about how the District ended up where they in regards to negotiations.

Board of Trustees Reports

Mr. Lopez thanked Porterville College for the luncheon, and especially Dr. Carlson, Mr. Phillip Duncan, and the Associated Students of Porterville College for his visit to the College. He indicated that he has been visiting Porterville College and Cerro Coso Community Colleges and has been warmly welcomed. He advised that he had informed the Trustees at the last Board meeting that he was establishing a Trustee Committee and that has been completed. He stated that he was in the process of scheduling meetings.

Mr. Lopez expressed appreciation to Bakersfield College in its efforts to support veterans and he commended everyone for completing the work involved. He stated that the room is centrally located and it was a good feeling to know that veterans have a place on campus to meet with other veterans and the map was quite inspiring.

Mr. Lopez stated that during his discussions with students at all three Colleges, there were concerns expressed about classes being cut; students were registered in classes that were cut at the beginning of school and had no classes to replace that class.

Mrs. Larwood thanked Porterville College for the hospitality; she stated that it had been a challenging meeting for everyone and she expressed the hope that everyone could continue to make progress. She commended the Board and those staff members present to help continue to work together.

Mr. Rodgers stated he enjoyed visiting the campus and commented that he had been unable to attend last year so he was seeing some of the new buildings for the first time and the campus looked great.

Mr. Rodgers indicated that a little bit of work on communication and the flow of information would be helpful. He stated that the further staff get away from the center, the worse communication can be, further away from those two points; it seems like the less accurate or less fullness, or whatever type of disclosure of information gets lost. The District needs accurate information on both sides. He stated that was why he thought Mrs. Larwood brought up her point and he thought it was a wonderful point. He commented that the Trustees will work to figure out how within the guidelines, the legal guidelines and so on to find out how we got to this point and moved away from Interest Based Bargaining.

Mr. Rodgers stated that he would also like CCA to take a look at their information flow because to be honest with the faculty, some letters and emails he received included some misinformation out there and it worried him that people are thinking that there are things being taken away from them and so on. He indicated that if staff would check to see how the information flows and see if folks could make sure they get good information; and with good information on the Trustees side, things will be worked out.

Mr. John Corkins stated that he appreciated all of the information we had today and these are difficult times. He stated that he remembers two years ago when Ms. O'Neal complimented this Board on the difficult and tough decisions it makes and appreciated what we did. I think I spoke at that time, I do not do it very often, that I appreciated her comments but in the future there may be some decisions that staff might not like, some of the decisions to be made. Then, two years ago we knew what was coming at us. We were probably one of the few districts in the State that saw it, acted to it. He stated that he has talked to fellow Trustees up and down the state; they are firing people, implementing furloughs, reducing salaries, and they do not understand why we are not. He stated he knows.

Mr. Corkins stated that the District took a very fiscal, strong fiduciary approach. We challenged our staff and the Chancellor to do that; people have the misconception that the Board does not understand the finances, the reserves, on the health and welfare benefits, as well as our general reserves. We understand it very, very well; we know exactly what we are doing.

Mr. Corkins stated that yes the Trustees are elected by the people; that is why they are here to take care of the staff, and staff are part of those people. There are a lot of people that the Trustees have a responsibility to, fiscal and fiduciary; that is what has put us here. The Board is trying to do the best job we can. The balance will be very difficult; the times will get more difficult.

Mr. Corkins indicated that as he spoke to the 1300 high school students yesterday at Porterville College is not an easy choice; it is not an easy decision. He told them that things that earn you great things in life are difficult and these will be great times down the road, but we have some very difficult, tough decisions to make. He asked that staff assist the Trustees in those decisions and come to the table. As Trustee Rodgers said very well, everyone needs to get to the middle.

Mr. Corkins advised that when he hears statements about limited, erroneous or no information, he would have those speakers look back the other way; take a look in the mirror. He indicated that he knows what is going on with some of these issues; he runs private sector businesses, quite a few, and he could tell everyone that they struggle with this as the most divisive issue in the private sector today; medical and welfare benefits for employees. It is very difficult out there with the hundreds of businesses throughout California. It is difficult for everyone.

Mr. Corkins stated that the District is in the pond with everyone else, the Trustees understand it, they appreciate the concerns, they appreciate the input, and the Trustees do understand. He expressed appreciation for what staff brought today; these were difficult items to bring together, and the Trustees have been pounding to get it, and they did. There is some more still to be done and Mr. Corkins stated there are long-term issues. It is going to take some time to come up with a reasonable approach that is fair to you, fair to everyone else in the room, beyond you, and everyone else that could not be here today. This is what the Trustees are going to try to do, to do the right thing and it is tough. And if Trustees do not do the right thing, they will try and correct it down the road. But the Trustees will determine how it is working and keep trying until it is right. He stated it is tough but there are some uncharted waters here on a federal, state, and local level. Related to the financial news, it is tough and it is not going to get better; it is going to get worse before it is going to get better.

Mr. Corkins stated bless the administrative folks at the State level, the Governor, and the elected officials, they have some very tough challenges in front of them and they have some unfortunate trigger decisions to make which they will begin making if not by the end of this week, tomorrow, or next week. We know what is coming at us and the financial people have set the budget up, along with all the College input, that says those triggers can come and it is not going to affect us because we are allocating \$2 million reserves from last year and \$6 plus million of reserves to protect the Colleges. The individual Colleges allocated somewhere in the area of a \$1 million each to protect the Colleges. This is what the plan was all about; the Trustees did not want to be the Titanic and hit the iceberg; they want to get around this thing.

Mr. Corkins again expressed appreciation for the comments.

ADJOURNMENT

Adjournment

The meeting was adjourned by the President at 4:11 p.m.

_____, President
Rose Marie Bans

_____, Vice President
John S. Corkins

BOARD OF TRUSTEES
KERN COMMUNITY COLLEGE DISTRICT

OFFICIAL MINUTES

APRIL 12, 2012

REGULAR MEETING

OPEN SESSION

Call to Order

The regular meeting of the Board of Trustees of the Kern Community College District was called to order by Mr. John S. Corkins, President, at 11:00 a.m., on Thursday, April 12, 2012, in the President's Conference Room, A-5, Bakersfield College, 1801 Panorama Drive, Bakersfield.

Roll Call

Members present:	Trustees John S. Corkins, President; John A. Rodgers, Vice President; Dennis Beebe, Clerk; Rose Marie Bans; Pauline F. Larwood; Kay S. Meek; Stuart O. Witt
Members absent:	None
District Administration and staff:	Sandra Serrano, Chancellor Thomas Burke, Chief Financial Officer Frank Ronich, General Counsel Abe Ali, Vice Chancellor, Human Resources

Adoption of Agenda

It was moved by Trustee Meek, seconded by Trustee Beebe, and carried that the Board adopt the agenda, as submitted. A copy of the agenda is on file in the Supplementary Minutes File.

ADJOURNMENT TO CLOSED SESSIONAdjournment to Closed Session

The meeting was adjourned to Closed Session at 11:05 a.m.

- A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957]
- B. Employee Matters—Anticipated Litigation [Government Code Section 54956.9(b)]
- C. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees [Government Code Section 54957.6]
- D. Employee Matters—Discussion of Negotiations with CSEA, Exclusive Representative for Classified Employees [Government Code Section 54957.6]
- E. Student Matters [Education Code Section 72122 and 76232]
- F. Campus Safety and Security—Meet with security or law enforcement personnel [Government Code Section 54954.5]
- G. Management Association – Meet and Confer Issues [Government Code Section 54957.6]
- H. Business Matters—Anticipated Litigation [Government Code Section 54956.9(b)]

**ADJOURNMENT TO LUNCH/
PRESENTATION**Adjournment

The President adjourned Closed Session at 11:45 a.m., to reconvene to lunch for a presentation in the Bakersfield College Renegade Room, Bakersfield College, 1801 Panorama Drive, Bakersfield.

RETURN TO CLOSED SESSIONAdjournment to Closed Session

The meeting was adjourned to Closed Session at 12:30 p.m. in the President's Conference Room, A-5, Bakersfield College to discuss remaining closed session items.

- A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957]
- B. Employee Matters—Anticipated Litigation [Government Code Section 54956.9(b)]
- C. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees [Government Code Section 54957.6]
- D. Employee Matters—Discussion of Negotiations with CSEA, Exclusive Representative for Classified Employees [Government Code Section 54957.6]
- E. Student Matters [Education Code Section 72122 and 76232]
- F. Campus Safety and Security—Meet with security or law enforcement personnel [Government Code Section 54954.5]
- G. Management Association – Meet and Confer Issues [Government Code Section 54957.6]
- H. Business Matters—Anticipated Litigation [Government Code Section 54956.9(b)]

ADJOURNMENTAdjournment

The President adjourned Closed Session at 1:50 p.m., to reconvene at 2:00 p.m. in the Regular Session, in the Forum West, Bakersfield College, 1801 Panorama Drive, Bakersfield.

<p>RETURN TO OPEN SESSION -- PRELIMINARY</p>

The regular meeting was called to order by Trustee Corkins, President, at 2:05 p.m., on Thursday, April 12, 2012, in Forum West, Bakersfield College, 1801 Panorama Drive, Bakersfield. Trustee Corkins announced that the proceedings of the meeting were being recorded on tape.

Roll Call

Members present:	Trustees John S. Corkins, President; John A. Rodgers, Vice President; Dennis Beebe, Clerk; Rose Marie Bans; Pauline F. Larwood; Kay S. Meek; Stuart O. Witt; Tamara Tomaschow, Student Trustee
Members absent:	None
District Administration and staff:	<p>Sandra Serrano, Chancellor Thomas Burke, Chief Financial Officer Jane Harmon, Interim Vice Chancellor, Educational Services Frank Ronich, General Counsel Abe Ali, Vice Chancellor, Human Resources Eitan Aharoni, Director of Facilities David Barnett, Director, Web Development Lisa Fitzgerald, Director, Research Analysis and Reporting Sally Errea, Educational Services Assistant</p> <p>Bakersfield College: Robert Jensen, Interim President</p> <p>Cerro Coso Community College: Corey Marvin, Vice President, Academic Affairs</p> <p>Porterville College: Rosa Carlson, President</p>
Guests:	<p>David Ivarie, Senior Vice President, Morgan Stanley Smith Barney Mike Urner, Senior Vice President, Investments, Wells Fargo Various staff members</p>

Pledge to Flag

Trustee Meek led the members of the Board of Trustees and audience in the Pledge of Allegiance to the Flag.

Report of Actions Taken in Closed Session

Trustee Corkins reported that the Trustees met in Closed Session and that no actions were taken.

Approval of Consent Items

The President asked if any member of the Board of Trustees or the audience wished to remove an item from the consent agenda for discussion. Mr. Beebe inquired about the Human Resource item to reinstate a Dean. The Chancellor stated that Dr. Rebecca Flores was asked to take a leadership role in a grant with the U.S. Department of Labor Trade Adjustment Act Community College Career Training (TAAC3T) Grant Consortium. The Consortium is composed of twelve Colleges and the grant is funding the position. West Hills Community College District is the lead College in the grant. The grant is specifically related to basic skills. It was moved by Trustee Beebe, seconded by Trustee Larwood, and carried that the Board approve the Consent Items for Business Services, Educational Services, and Human Resources Services, as submitted.

Approval of Minutes of the Regular Meeting of March 8, 2012

The minutes were not presented and will be distributed at the next meeting.

Approval of Ballot for Submission for the California Community College Trustee Board of Director's Election, 2012

It was moved by Trustee Beebe, seconded by Trustee Meek, and carried that the Board support the six incumbents on the ballot for submission for the California Community College Trustee Board of Director's Election, 2012. A copy of said Report A-4-12 is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Correspondence and/or Communications to the Board of Trustees

The Chancellor reported that she had not received correspondence for review.

ADMINISTRATIVE REPORTS

Kern Community College District, Presentation of the Investment Reports for the Period October 1, 2011 through December 31, 2011

Mr. Burke introduced Mr. Urner and Mr. Ivarie to address the Board regarding the Investment Reports of the Kern Community College District for the period commencing October 1, 2011 through December 31, 2011 as recommended in the Business Services Report. It was reported the total portfolio value for the quarter ended December 31, 2011 was \$30,638,254.67 which represented an income of \$197,852.64 for the quarter and a 2.726% return. There were no additions or withdrawals for the quarter. A copy of said report No. A-5-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District Safety, Repair, and Improvement District (SRID) Bond Oversight Committee and Facilities Department Spring 2012 Report

Mr. Burke introduced Mr. Brent Rush, Manager of Government Affairs and Communities, Rio Tinto and Chairman of the SRID Committee and Mr. Eitan Aharoni, District Director of Facilities, to present a facilities report for 2011-12 second quarter. The original Measure G budget was \$180,000,000 and with bond interest and other revenues to date amounting to \$21,633,523. The total funds available are \$201,633,523. The total funds spent to date are \$101,989,381 and the total funds available for use are \$78,010,619. A copy of said report No. A-6-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Mr. Aharoni shared a PowerPoint presentation outlining District SRID spending through 2011-12, 2nd quarter. The monies spent by the Colleges on construction projects follow: Bakersfield College, \$48,908,191; Cerro Coso Community College \$25,740,115; Porterville College, \$19,506,859; and District Office, \$7,834,216. Planning is occurring District-wide on various projects including ADA Transition Plans, energy management and generation, surveillance security, construction standards, utility surveys, mass notification, educational plans, facilities master planning, program/project management, and occupancy and signage. Questions were raised regarding ADA Transition Plans which relate to handicapped access. Mr. Burke indicated it is timely since the Plans have not been updated since 2002-2003 and rules and regulations have changed. Mr. Rush reported that the Oversight Committee found the District to be in compliance with the requirements of Article XHIA, Section 1(b) (3) of the California Constitution.

Trustee Witt indicated the District had complied with the spirit and intent of Measure G monies and noted it may be time to reevaluate the projects in a time of fiscal constraints. The Chancellor indicated that with the help of the Facilities and Educational Master Plans, reevaluation is taking place on the campuses. Trustee Larwood inquired about the GET Transfer Bus Center restrooms located on the Bakersfield College campus. The Chancellor stated she would follow-up with GET regarding its future plans to determine whether this port is to become a major hub.

Trustee Corkins raised a question regarding revenue earned from other sources and if that is put back into projects. Mr. Burke indicated the earned revenues follow the source and are reallocated by SRID.

Annual Kern Community College District 2012 ARCC Report—Accountability Reporting for Community Colleges through the 2010-11 Academic Year

The Chancellor introduced Mrs. Lisa Fitzgerald, Director, Research Analysis and Reporting, to present the Annual Kern Community College District 2012 ARCC presentation. ARCC came into existence in 2004 in response to Assembly Bill 1417, which required a framework for annual evaluation of community college performance. The objective is to make policymakers, local college officials, elected boards, and the public aware of the system and college performance. It provides each college with a comparison to peer colleges which are similar for selected environmental factors that correlate with each individual performance indicator. Management Information Systems (MIS) data is the primary data source. It was noted the final report includes a self-assessment submitted by each college. There are seven college performance indicators, 1) student progress and achievement rate; 2) students earning 30 or more units; 3) persistence rate (fall to fall); 4) successful vocational course completion rate; 5) successful basic skills course completion rate; 6) English as a second language improvement; and 7) basic skills improvement. Mrs. Fitzgerald reviewed the data and highlighted outcomes and trends. It was noted beginning July 1, 2012, community colleges will not be paid for the “DR” grade (drop status). A copy of said report No. A-7-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Questions were raised regarding how this data is used. The Chancellor indicated the purpose is to promote discussions at the Colleges and develop plans for improvement to close the loop to student success. Board members agreed that the numbers are low and would like to see increases, not decreases. Mr. Beebe requested that the Kern data be compared to national data.

BOARDDOCS, an Internet-based Software Service for Achieving the Goal of Paperless Board Meetings

The Chancellor introduced Mr. David Barnett, Director, Web Development, to provide a brief overview of accessing and navigating Board documents, agendas, and minutes. Mr. Barnett reported he met with the five administrative assistants at the District Office and it was recommended that this software be used for the electronic processing of Board materials. He highlighted the capabilities of BOARDDOCS. Questions concerning posting of the agenda to meet the Brown Act were raised. Mr. Barnett will conduct a cost analysis and report to the Chancellor. It was also recommended that paper copies be an option.

PUBLIC COMMENTS – OPEN SESSION

Public Comments

There were no requests for public comments.

BUSINESS SERVICES ITEMS

Kern Community College District, Adoption of a Resolution Authorizing the Sale of a 2012-13 Tax and Revenue Anticipation Note

It was moved by Mrs. Larwood seconded by Mr. Beebe, and carried that the Board adopt a Resolution authorizing the sale of a 2012-13 Tax and Revenue Anticipation Note and participation in the Community College League of California Tax and Revenue Anticipation Notes Program in the amount of \$20,000,000.00 as recommended in the Business Services Report. Mr. Burke indicated this is an annual event due to fluctuation of tax flow and is significant impacted by State deferrals. The monies must be paid by the end of the year. A copy of R-7-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, School Project for Utility Rate Reduction (“SPURR”) Authorization to Purchase Natural Gas

It was moved by Mr. Witt, seconded by Mr. Beebe, and carried that the Board authorize the Chief Financial Officer to execute an agreement with School Project for Utility Rate Reduction (“SPURR”) to purchase natural gas at the fixed price rate of \$0.397 per therm over two (2) years 2012-2014 as recommended in the Business Services Report. The total cost to the District is \$227,878.00 to be paid from general unrestricted funds. A copy of said report B-38-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Authorization of Construction Agreement with American Incorporated for the Family and Consumer Education (FACE) Building Heating, Ventilation and Air Conditioning (HVAC) Replacement Project

It was moved by Mr. Rodgers, seconded by Mrs. Meek, and carried that the Board authorize the Chief Financial Officer to execute an agreement with American Incorporated for the Bakersfield College Family and Consumer Education (FACE) Building Heating, Ventilation and Air Conditioning (HVAC) Replacement Project, as recommended in the Business Services Report. The term is May 5, 2012 through August 12, 2012 and the total cost to the District is \$68,407.00. A copy of said report B-39-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

<p style="text-align: center;">BUSINESS SERVICES ITEMS— CONSENT</p>
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The Business Services items listed below require ratification and/or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$30,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Earlier in the meeting, it was moved by Mr. Beebe, seconded by Mrs. Larwood, and carried that the following Educational Services items be approved on the consent agenda.

Construction Items

Bakersfield College, Performing Arts Building Modernization Project, Agreement for Mechanical Engineering Services

The Chief Financial Officer was authorized to execute an Independent Consultant Agreement with TMCx Solutions, LLC to provide mechanical value engineering services for the Bakersfield College Performing Arts Building Modernization Project. A copy of said report B-40-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Student Center Modernization Project, Approval of Change Order Number Three with JM Builders, Inc.

The Chief Financial Officer was authorized to approve Change Order Number Three to the contract with JM Builders, Inc. for the Student Center Modernization Project at Cerro Coso Community College. This Change Order increases the contract by \$38,009.66, which is 2.20% of the original contract amount, to be paid from local Capital Outlay funds. A copy of said report B-41-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Levan Center Modernization Project, Approval of Change Order Number Five with SC Anderson, Inc.

The Chief Financial Officer was authorized to approve Change Order Number Five to the contract with SC Anderson, Inc. for the Levan Center Modernization Project at Bakersfield College. This Change Order increases the contract by \$10,391.23, which is 0.77% of the original contract amount, to be paid from local Capital Outlay funds. A copy of said report B-42-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Items other than Construction

- Agreement between the Kern Community College District and Total Compensation Services, Inc. to issue a report to the District including all actuarial information necessary to comply with the requirements of current and future GASB standards.
- Facilities Use Agreement between the Kern Community College District Clean Energy Center and Taft College for the use of classroom facilities at Taft College to teach renewable energy training courses.
- Facilities Use Agreement between the Kern Community College District Clean Energy Center and Mojave Unified School District (“MUSD”) for the rental of classroom facilities at MUSD for 28 weeks to teach renewable energy training courses.
- Facilities Use Agreement between the Kern Community College District, on behalf of its California Compliance School (“CCS”), and the State Center Community College (“State Center”) for CCS’s use of the classroom facilities at State Center to teach hazardous waste generator training courses.
- Online Subscription Renewal Agreement between the Kern Community College District, on behalf of Bakersfield College, and the Community College Library Consortium for access to valuable, full-text journals and magazine articles via an online database for academic research.
- Service Agreement between the Kern Community College District, on behalf of Bakersfield College, and HomeTeam Pest Defense for pest control services on the Delano Campus.
- Audit Service Engagement Letter between the Kern Community College District, on behalf of the Bakersfield College Foundation, and Rex A. Phinney Certified Public Accountant to audit Bakersfield College Foundation for fiscal year ended June 30, 2011.
- Service Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and Pony Espresso for non-exclusive food and beverage service in the campus student center.
- DirecTV Commercial Viewing Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and Just In Time Communications, Inc. for installation of DirecTV in the campus student center for television viewing entertainment.
- Exhibition Rental Contract between the Kern Community College District, on behalf of Cerro Coso Community College, and Exhibit Envoy to rent the exhibit piece entitled “Wherever There’s A Fight: A History of Civil Liberties in California” for the Learning Resource Center Art.

- Special Event Product Insurance Contract between the Kern Community College District, on behalf of Cerro Coso Community College, and United States Liability Insurance Group, A Berkshire Hathaway Company, to purchase insurance required to exhibit the piece “Where There’s a Fight: A History of Civil Liberties in California” in the Learning Resource Center Art Gallery.

A copy of said Report No. B-43-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

District Order Report

The following District Order Reports were approved and payments were authorized, and copies of the same, designated as Report No. B-44-12 in the Supplementary Minutes File, are hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

General Fund: Numbers: A-9: Numbers: 37-40
General Fund: Numbers: 3211194 - 3212566
Student Financial Aid Fund: Numbers: 3212567 – 3212585
Student Financial Aid Direct Deposit: Numbers: !3232933 - !3243138
Measure G Debt Service Bond: Numbers: 3211193 – 3212221

EDUCATIONAL SERVICES

The Educational Services items listed below require approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

Kern Community College District, Approval of Proposed Revisions to the Board Policy Manual, Section Four, Students/Instructional Services, Policy 4A3, Matriculation

It was moved by Mr. Witt, seconded by Mr. Rodgers, and carried that the Board approve the proposed revisions to the District Board Policy Manual, Section Four, Students/Instructional Services, Policy 4A3, Matriculation. This Policy was revised in support of student success and was vetted through the Chancellor’s Cabinet and District Consultation Council and was presented to the Board for First Reading at the March 8, 2012 meeting. The Chancellor indicated the District will look at a place in the Board Policy where cut scores may be included. A copy of said Report No. E-19-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Approval of 2012-13 Catalog

It was moved by Mr. Witt, seconded by Mr. Beebe, and carried that the Board approve the 2012-13 Cerro Coso Community College catalog. The catalog provides educational information to students and staff. The catalog includes all revisions to date and was approved by the Board of Trustees in previous actions. A copy of said Report No. E-20-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval of 2012-13 Catalog

It was moved by Mr. Beebe, seconded by Mrs. Meek, and carried that the Board approve the 2012-13 Porterville College catalog. The catalog provides educational information to students and staff. The catalog includes all revisions to date and was approved by the Board of Trustees in previous actions. A copy of said Report No. E-21-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval of Certificate of Achievement in Industrial Maintenance

It was moved by Mrs. Meek, seconded by Mr. Corkins, and carried that the Board approve a new Porterville College Certificate of Achievement in Industrial Maintenance. This program has been taught at Porterville College for five years, has maintained high enrollment, and led to high paying high growth jobs. Mr. Beebe inquired on the percentage breakdown of community members on advisory committees and Dr. Carlson indicated advisory committees are mandated as a Perkins requirement. Mr. Corkins requested a copy of the advisory committee composition requirements. A copy of said Report No. E-22-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval of Certificate of Achievement in Entrepreneurship

It was moved by Mrs. Larwood, seconded by Mr. Beebe, and carried that the Board approve a new Porterville College Certificate of Achievement in Industrial Maintenance. This program has been taught at Porterville College for three years, has maintained high enrollment, and has led to students successfully starting their own businesses. A copy of said Report No. E-23-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval of Certificate of Achievement in Power Technician Utility Worker

It was moved by Mrs. Meek, seconded by Mr. Beebe, and carried that the Board approve a new Porterville College Certificate of Achievement in Power Technician Utility Worker. This program has been offered as non-credit, short-term training through the Kern Community College District Clean Energy Center. This program will allow individuals to apply to an apprenticeship program for electricians, plumbers, pipefitters, and sheet metal workers in the green industries. A copy of said Report No. E-24-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Cerro Coso Community College, and Porterville College, Authorization to Execute Memorandum of Understanding and Addendum as part of the United States Department of Labor Trade Adjustment Act Community College Career Training Grant Consortium

It was moved by Mrs. Larwood, seconded by Mrs. Meek, and carried that the Board authorize the Chancellor to execute a new Memorandum of Understanding and Addendum between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College and Porterville College, as part of the United States Department of Labor Trade Adjustment Act Community College Career Training (TAAC3T) Grant Consortium as recommended in the Educational Services Report. The Chancellor noted Dr. Rebecca Flores will be the basic skills lead on this grant and is funded by these monies. The term is October 1, 2011 – September 30, 2014, and the total revenue to the District is \$4,950,000.00 to be deposited into a restricted fund. A copy of said Report No. E-25-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Authorization to Enter Subcontract Cooperative Agreement with Antelope Valley College

It was moved by Mr. Beebe, seconded by Mrs. Meek, and carried that the Board authorize the Chief Financial Officer to enter into a Subcontract Cooperative Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and Antelope Valley College. The purpose of this project is to increase the number of Hispanic and other low income students attaining degrees in the field of science, technology, engineering, and mathematics (STEM). The term is October 1, 2011 - September 30, 2016 and the total revenue to the District is \$372,245.00 to be deposited into a restricted fund. A copy of said Report No. E-26-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**EDUCATIONAL SERVICES –
CONSENT**

The Educational Services items listed below require ratification and/or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mr. Beebe, seconded by Mrs. Larwood, and carried that the following Educational Services items be approved on the consent agenda.

- Cerro Coso Community College to offer Community Education classes including: Fiber Arts 7 Handspinning, Aerobics for Older Adults, General Conditioning for Older Adults, Drawing for Children, Ceramics for Children, Community Workshop for Drawing & Painting, Social Media for Small Business Owners, Digital Imaging for Small Business Owners, and Writing for the Workplace.

- Contract between the Kern Community College District, on behalf of Cerro Coso Community College, and Bishop Paiute Tribe – Tribal Employment Rights Office (TERO), to deliver a Contract Education course, Writing for the Workplace.
- Porterville College to offer Community Education Beginning Botanical Watercolor (CSE Watercolor 01).
- Porterville College to offer Community Education Beginning Paper Mache (CSE Paper Mache 01).
- Subgrant Agreement between the Kern Community College District and El Camino Community College District for Alternative and Renewable Fuel and Vehicle Technology training courses to companies using Employment Training Panel (ETP) funds.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and Hallmark of Bakersfield, for use of clinical facilities suitable for the educational needs of the Allied Health Programs.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and Liberty Ambulance Company, for use of clinical facilities suitable for the educational needs of the Allied Health Programs.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and Bio-Medical Applications of California, Inc. dba Fresenius Medical Care of Bakersfield for the use of clinical facilities suitable for the educational needs of the Allied Health Programs.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and Ridgecrest Healthcare Center for the use of clinical facilities suitable for the educational needs of the Allied Health Programs.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and C.H.L. EMS dba American Ambulance of Visalia for use of clinical facilities suitable for the educational needs of the Allied Health Programs.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and Dr. Farinha Medical Office – Internal Medicine Office for use of clinical facilities suitable for the educational needs of the Allied Health Programs.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and Dr. Miller's OB GYN Clinic for use of clinical facilities suitable for the educational needs of the Allied Health Programs.

- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and Dr. Vicki Schauf – Pediatric Clinic for the use of clinical facilities suitable for the educational needs of the Allied Health Programs. The term is January 16, 2012 - December 31, 2014 and there is no cost to the District.
- Contract between the Kern Community College District, on behalf of Bakersfield College, and Kern County Superintendent of Schools for the Leaders in Life Youth Conference Resource Fair on March 15, 2012. There is no cost to the District.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, and the County of Kern Public Health Department for one 16-hour Hospital Decontamination training course.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, and NTL Management Services who will provide sixteen hours of BACCHUS Peer Educator training focused on health and safety issues.
- Accept a Grant to the Kern Community College District, on behalf of Cerro Coso Community College, for the Eastern Sierra College Center Licensed Vocational Nursing Program from the Donald M. Slager Sunset Foundation for the sole benefit of the Eastern Sierra College Center Licensed Vocational Nursing Program.

A copy of said Report No. E-27-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

<p style="text-align: center;">HUMAN RESOURCES— CONSENT</p>
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The Human Resources items listed below require ratification and/or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mr. Beebe, seconded by Mrs. Larwood, and carried that the following Educational Services items be approved on the consent agenda.

Approval of Employee Transactions for Academic, Classified, and Confidential and Management Staff

The Trustees ratified employee transactions for academic, classified, and confidential and management staff, as recommended in the Human Resources Report. A copy of said Report No. H-5-112 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

REPORTS

Faculty Reports

Bakersfield College – Mr. Cornelio Rodriguez, Academic Senate President, welcomed the Board to the campus. He also presented and reviewed a Senate Resolution entitled, “Keeping Budget Reduction Impacts Furthest from the Students”. He indicated that the resolution is part of the ten plus one process. Mr. Rodriguez stated the campus is involved in courageous budget discussions and looking at ways to streamline processes. He also welcomed Dr. Robert Jensen, Interim Bakersfield College President.

Porterville College – Dr. Stewart Hathaway, Academic Senate President, presented the faculty report. Porterville College recently had its Hall of Fame event and it was tremendous success. Porterville College has reached a partnership with National University to offer a Liberal Arts Bachelor’s Degree. Also distributed were brochures outlining a Cultural and Awareness Program developed by Anthropology Instructor Richard Osborne. The Board was encouraged to attend one of these events. It was reported that the Porterville College accreditation process is moving along very smoothly and that Mr. Steve Schultz, Vice President, Student Services, has provided outstanding guidance for this process. Porterville College has begun to prepare for budget reductions for 2013-14, and four budget task forces consisting of administrators, faculty, classified, and students, have been formed to focus on the following areas: 1) basic skills, 2) transfer degrees, 3) certificates, 4) and new college. The objectives of the task groups are to identify programs and courses that compress the core, identify the appropriate student support services, and administrative services to support student success and maintain essential functions. The Porterville College Academic Senate also gave its full support of the Bakersfield College Resolution and believe that cuts should be made as far from the students as possible and the District administration and support services be evaluated for reduction with the hope of preserving as much of the core as possible.

Cerro Coso Community College - Mr. Matthew Crow, Academic Senate President, presented a report and thanked Bakersfield College for hosting the Board meeting. It was reported that the Cerro Coso Community College Academic Senate Executive Council endorsed the Bakersfield College Resolution.

Classified Staff Reports

There was no Classified Staff Report.

Management Association Reports

Mrs. Sue Vaughn, President, Management Association, reported that managers are participating very actively in the budget discussions on campuses and presenting great ideas for cost efficiencies. There is also a management group working very diligently on the implementation of DegreeWorks which will address student needs.

College Reports

Porterville College -- Dr. Rosa Carlson, President, thanked Bakersfield College for hosting the Board meeting and commented on budget discussions occurring at the campus. It was noted that every division is also working on budget reductions, as well as the four task force groups. It was reported that recently an eighteen year Porterville College student was killed in a car accident and two employees came upon the wreck. The College will do something special for the family. Recently the Porterville Rotary held a senior citizens ball and the girls' basketball team participated; it was very rewarding for both the students and the community.

Cerro Coso Community College – Dr. Corey Marvin, Vice President, Academic Affairs represented President Jill Board at the meeting. He thanked Bakersfield College for hosting and very much enjoyed the lunch. It was reported the Cerro Coso Community College Child Development Program has completed its curriculum alignment with the statewide project. The College is working on all programs addressing student success and aligning pathways. In terms of faculty leadership, he advised that two faculty members, 1) Ms. Karen O'Connor, Business Instructor, will serve as President of the California Business Organization and that group represents and assists with programs in high schools, middle schools, and private schools; and 2) Mr. Gary Enns, English Instructor at Kern River Valley had been elected as President of the English Council of California Two Year Colleges and that organization is directly related to professional interaction and growth and coordinates efforts with California State Bakersfield and the State Chancellor's Office. The accreditation report is almost completed and will be submitted to the Chancellor and Vice Chancellor, Educational Services, for review in advance of sharing with the Board Accreditation Committee.

It was reported that Cerro Coso Community College held forums to address the budget shortfall for all to attend and organized a work group. The work group started with fundamental questions: Who are our students? What makes a program viable or the student services? What is the value for community relations? The College is getting back to root of what the College is doing and has already received direction. The College will be holding community forums to gather input.

Bakersfield College --Dr. Jensen made his report and indicated the month of April has been devoted to working on budget. Multiple meetings have been held for the campus community and his office has received valuable input. It was highlighted that the Renegade Rip has been recognized as the number one community college newspaper in California. A major fundraiser, The Red and White Event would be held Friday, April 16, 2012, and invited everyone.

Chancellor's Report

Ms. Serrano thanked Bakersfield College for hosting the Board meeting and appreciated the lunch prepared by the Culinary Arts Program. The reports presented created robust conversation and there was appreciation for the input by those present. It was reported that Dr. Jensen has decided not to extend his contract so the Bakersfield College Presidency search is underway and a consultant has been contracted. Four administrators and four faculty have been identified to serve on the screening committee. The Chancellor also thanked Mrs. Sally Errea for taking notes at the Board meeting.

The Chancellor reported the budget picture changes daily and reported that should the initiative not pass, the District is looking at addressing a \$6.4-7 million cut rather than the \$17-20 million initially forecasted. Of course, the District will not know the outcome until after the November election so it is prudent to keep planning. The Chancellor acknowledged receipt of the Bakersfield College Academic Senate Resolution and noted administration will make cuts in the best interest of the students, and likewise, faculty should review courses/program data to determine the changes in the best interest of the students. The District Office is conducting an audit of functions, designating those services that are District-wide versus District Office. This information will move through the process of evaluation and be shared with Chancellor's Cabinet as well as Consultation Council.

The Chancellor noted California Community Colleges are being forced to change due to the budget picture. Programs are on pathways and students want to know what they can do to meet the requirements and not have an over abundance of units that do not meet any degrees or certificates. The Kern District will continue to make decisions in the best interest of the students. A legislative bill, Senate Bill 1456, authored by Senator Lowenthal and coauthored by Senator Liu, which addresses Board of Governors (BOG) waivers is currently moving through the Legislature. Existing law requires community college district governing boards to charge students an enrollment fee of \$46 per unit per semester, effective with the summer term of 2012 calendar year. Existing law also authorizes the Board of Governors to waive this fee under certain circumstances related to the income status of the student. The bill states any student whose GPA falls below 2.0 for more than two semesters in a row or completes only half of the courses enrolled in a year successfully would be ineligible for BOG waivers. Currently 56% of Bakersfield College students are receiving BOG waivers; 34% at Cerro Coso Community College; and 70% at Porterville College. This would have a significant impact on students and enrollment. It was noted that projected for this year, the enrollment fees will be paid this year for California Community Colleges are \$366.5 million, and statewide \$855.3 million fees were waived. Ms. Serrano stated that there is a lot of work ahead and it is the role of administration to be involved with Legislators and State Chancellor's Office and influencing policy that is beneficial for sustaining our state funding. The Chancellor indicated that she looks forward to the accreditation process and reading the reports as well as Trustees Bans, Meek and Witt will also read the reports.

Board of Trustees, Reports, and Inquiries

Ms. Tamara Tomaschow, Student Trustee, highlighted the upcoming Garden Fest to be held on April 21, 2012 and invited everyone to participate. It is a major fundraiser for the Bakersfield College Agriculture Department.

Trustee Bans thanked Dr. Jensen for hosting the meeting and appreciated the robust discussions held during the reports.

Trustee Rodgers commended the Bakersfield College Baseball Team for receiving the State Academic Excellence Award, and the Girls Basketball team earned the conference title.

Trustee Larwood expressed appreciation for being hosted by Bakersfield College and stated the luncheon desserts were wonderful.

ADJOURNMENT

Adjournment

The meeting was adjourned by the President at 4:49 p.m.

_____, President
Trustee John S. Corkins

_____, Vice President
Trustee John A. Rodgers