

BOARD OF TRUSTEES
KERN COMMUNITY COLLEGE DISTRICT

OFFICIAL MINUTES

JUNE 9, 2011

REGULAR MEETING

OPEN SESSION

Call to Order

The regular meeting of the Board of Trustees of the Kern Community College District was called to order by Mrs. Rose Marie Bans, President, at 1:05 p.m., in the Pacific Conference Room, Weill Institute, 2100 Chester Avenue, Bakersfield.

Roll Call

Members present: Trustees Rose Marie Bans, President; John S. Corkins, Vice President; Kay S. Meek, Clerk; Dennis L. Beebe; Pauline F. Larwood; Stuart O. Witt

Members absent: Trustee John A. Rodgers

District Administration: Ms. Sandra Serrano, Chancellor
Mr. Abe Ali, Vice Chancellor, Human Resources
Mr. Thomas Burke, Chief Financial Officer
Mr. Frank Ronich, General Counsel

Adoption of Agenda

It was moved by Mrs. Larwood, seconded by Mr. Corkins, and carried that the Board adopt the agenda, as submitted. A copy of the agenda is on file in the Supplementary Minutes File.

PUBLIC COMMENTS—
CLOSED SESSION

Public Comments

There were no requests for Public Comments.

ADJOURNMENT TO CLOSED SESSION

Adjournment to Closed Session

The meeting was adjourned to Closed Session at 1:05 p.m.

- A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957(b)(1)]
- B. Employee Matters—Anticipated Litigation [Government Code Section 54956.9(b)]
- C. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees [Government Code Section 54957.6)]
- D. Employee Matters—Discussion of Negotiations with CSEA, Exclusive Representative for Classified Employees [Government Code Section 54957.6)]
- E. Student Discipline [Education Code Section 72122]
- F. Campus Safety and Security—Meet with security or law enforcement personnel [Government Code Section 54954.5]
- G. Management Association – Meet and Confer Issues [Government Code Section 54957.6)]
- H. Business Matters—Anticipated Litigation [Government Code Section 54956.9(b)]

ADJOURNMENT

Adjournment

The President adjourned Closed Session at 2:00 p.m., to reconvene in Regular Session, in the Forums, Weill Institute, 2100 Chester Avenue, Bakersfield, at 2:00 p.m.

RETURN TO OPEN SESSION— PRELIMINARY ITEMS
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The regular meeting was called to order by Mrs. Rose Marie Bans, President, at 2:08 p.m., on June 9, 2011, in the Weill Institute, 2100 Chester Avenue, Bakersfield. Mrs. Bans announced that the proceedings of the meeting were being recorded on tape.

Roll Call

Members present: Trustees Rose Marie Bans, President; John Corkins, Vice President; Kay S. Meek, Clerk; Dennis L. Beebe; Pauline F. Larwood; Stuart O. Witt; Xenos O. Lopez, Student Board Member

Members absent: Trustees John A. Rodgers

District Administration: Ms. Sandra Serrano, Chancellor
Mr. Sean James, Vice Chancellor, Operations Management
Mr. Abe Ali, Vice Chancellor, Human Resources
Mr. Frank Ronich, General Counsel
Mr. John Means, Associate Chancellor, Economic and Workforce Development
Ms. Kellie Van Westen, Executive Assistant, Chancellor's Office

Bakersfield College:
Dr. Greg Chamberlain, President
Mr. LaMont Schiers, Executive Director, Administrative Services
Ms. Primavera Arvizu, Representative, Management Association

Cerro Coso Community College:
Mrs. Jill Board, President
Mrs. Gale Lebsock, Director, Administrative Services
Ms. Mary O'Neal, CCA President

Porterville College:
Dr. Ann Beheler, Vice President, Academic Affairs
Mrs. Donna Berry, Director, Administrative Services

Guests: Mr. Phillip W. Duncan, 2010-11 Student Trustee
Mr. Michael Urner, Investment Manager, Wells Fargo
Advisers
Mr. Dave Ivarie, Investment Manager, Merrill Lynch
Various staff members

Pledge to Flag

Mrs. Larwood led members of the Board of Trustees and audience in the Pledge of Allegiance to the Flag.

Reports of Actions Taken in Closed Session

The President reported that the Trustees met earlier in Closed Session and during Closed Session, the Board of Trustees considered evidence concerning the recommended expulsion of Mr. Hans Anderson from the Kern Community College District. The President stated that Evidence Code Section 72122 requires that the final action be taken in public. Mrs. Meek moved that Bakersfield College student Mr. Hans Anderson be expelled from the Kern Community College District for an unspecified period of time; Mrs. Larwood seconded, and the motion was carried.

Approval of Consent Items

The President advised that Business Services Item 6F was withdrawn from the Agenda, and Business Services Items 6a, 6d, and 7i and Educational Services Items 9 and 10 were to be pulled for discussion. The President asked if any member of the Board of Trustees or the audience wished to remove an item from the consent agenda for discussion. There were no further changes to the Agenda. It was moved by Mr. Beebe, seconded by Mr. Corkins, and carried that the Board approve the Consent Items for Business Services, Educational Services, and Human Resources, as revised.

Approval of the Minutes of the Regular Meeting of May 5, 2011, and the Special Meeting of May 17, 2011

It was moved by Mrs. Meek, seconded by Mr. Corkins, and carried that the Board approve the minutes of the Regular Board meeting of May 5, 2011, and the Special Meeting of May 17, 2011, as submitted.

Approval to Change the Board Meeting Scheduled for October 13, 2011, to October 6, 2011, to Held at Porterville College

It was moved by Mr. Corkins, seconded by Mr. Beebe, and carried that the Board approve changing the Board meeting scheduled for October 13, 2011, to October 6, 2011, at Porterville College.

Board of Trustees' Recognition of the Student Trustee, Mr. Phillip Duncan

The Chancellor presented a commendation to Mr. Phillip Duncan for his service as the 2010-11 Student Trustee, representing Porterville College. She commented that personally she felt that Mr. Duncan had been an exceptional Student Trustee, very engaged, providing reports, and representing the students throughout the District. She stated that the Trustees and she wished him well as he continues his studies, transfers, and pursues his career. Ms. Serrano then read the citation to the audience.

The Board President thanked Mr. Duncan for his services and expressed best wishes from the Trustees on his future endeavors. Mr. Duncan thanked the Trustees and expressed appreciation for their support as well as the support of staff for allowing him a valuable experience. He commented that he had not been aware of what he was getting into when he first agreed to serve and he had reservations. He thanked Mr. Beebe for his advice and support during the Board meetings, and he stated it had been an incredible year. He advised that he had an opportunity to attend various seminars, and meet and speak with legislators in Sacramento with Mrs. Larwood, Ms. Serrano, and members of the District Leadership Academy. He believed that everyone he has worked with has the best interest of the students at heart. He thanked everyone for the wonderful opportunity.

Seating of 2011-2012 Student Board Member, Mr. Xenos Lopez, Representing Bakersfield College

The Chancellor introduced Mr. Xenos Lopez, representing Bakersfield College. She reported that Mr. Lopez is a student at Bakersfield College, a native of Bakersfield, and a graduate from Foothill High School. He indicated that after graduation he joined the National Guard and left after six years at the rank of Specialist. The Chancellor administered the Oath of Office to Mr. Lopez and welcomed him to the Board.

Mr. Lopez advised that he was entering into the prerequisites for the Nursing Program at Bakersfield College, and when completed he will enroll in the Nursing Program. He stated that he is husband and father, full-time student, and works as many jobs as possible. The Board President congratulated Mr. Lopez and welcomed him to the Board of Trustees. She commented that she hoped he would be able to visit the other Colleges for Board meetings as it is always an interesting experience visiting the other campuses.

Correspondence and/or Communications to the Board of Trustees

The Chancellor advised that she had received correspondence, from the Building Healthy Communities, which was related to a potential site for a Center being provided in the Arvin/Lamont service area. The letter asked that a formal response be prepared from the Board of Trustees related to the three recommendations.

The first recommendation was that they strongly encouraged Bakersfield College to increase the number of course offerings in Arvin and Lamont and address advertising and transportation issues as well as offer more courses that meet general education requirements and not just remedial courses. The second recommendation was that they urged the Board of Trustees to accept the offer of land from the City of Arvin for a College Center. The third recommendation requested that the Board of Trustees develop a comprehensive feasibility analysis for a College Center in Arvin, or cooperate with the Arvin community to develop a feasibility analysis.

The Chancellor shared the status of the three items. She stated that Bakersfield College does have a plan for offering courses and they are committed and have been strongly encouraged to offer a breadth of core mission courses and they will continue to do that. The College has also been working on the transportation and has received a good response from Kern County Transportation and they have increased advertising and will soon commence on outreach within and throughout the community. With regards to accepting the land, Ms. Serrano suggested that unless directed otherwise by the Board, that the District not accept the land at this time and not do so until a feasibility update study has been completed. At that point, the District will know better whether the District retains the location of a center at 99 and Bear Mountain Boulevard or move into the Arvin community specifically.

The Chancellor advised that the Building Healthy Communities asked about working on a comprehensive feasibility analysis, and in fact, at least sometime around the public meeting, she had asked Mr. Burke to commence a feasibility study. She stated that Mr. Burke has talked with representatives in Sacramento on a couple of occasions in terms of the criteria and next steps. She reported that following the Arvin meeting she did speak with the Building Healthy Communities representatives, Mrs. Jennifer Wood-Slayton and indicated that the District would want to hold public hearings at an appropriate time, not only in Arvin/Lamont but also in the Bakersfield area around Greenfield and towards Frazier Park. Ms. Serrano advised that Mrs. Wood-Slayton had indicated that she would be having a child in the next month; she would like to have the public hearings in the late fall.

Ms. Serrano commented that there is progress being made and that she would develop a response on behalf of the Board and that would be the nature of the response she would recommend.

Mr. Corkins asked how long it would take to complete a feasibility study, stating he would like to see the study completed as soon as possible. He stated that he applauded what was being done to help support the students, such as transportation, which is important and those steps needed to be taken. He commented that as far as a full blown feasibility study, he asked if it is expensive because he would be reluctant to do that. If it is time consuming; however, is there staff to pull it off in a reasonable period of time, as he does not want to see the District drag their feet on this issue. Mr. Corkins stated that the Board has given it a lot of attention and unless the feasibility shows him something dramatically different he knows where he is going; however, he could change his mind. He asked that Work Study Session be scheduled.

Mr. Burke indicated that he would consult with staff in the State Chancellor's Office and he will begin the process to determine the length of time and the cost for the process as requested by Mr. Corkins. Mr. Corkins stated that these are tough budget times ahead; and there was a study prepared that lead the District to the current site.

Mr. Witt expressed appreciation for the work completed by Dr. Chamberlain and staff to meet the needs of the students was spot on. He stated that with the budget climate and setting peoples' expectations, the District has a responsibility to set the expectations of the community. They provided a letter and they made some requests, and he recommended that the Board empower the Chancellor to respond to the letter and layout a timeline of what they can expect, and thirty days to determine a process and a cost of an initial feasibility study is reasonable. He suggested that the Chancellor answer the letter and advice that they will be receiving a secondary piece of correspondence within forty days which will be the outcomes of the feasibility study following the next Board meeting. And, at that time the Trustees will determine if they will go ahead with another feasibility study or that will conclude the process. They will start seeing a trail of process on the part of the District; the District is responsibly setting their expectations.

A copy of the letter from Building Healthy Communities, Report No. A-12-11 in the Supplementary Minutes File, is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

WORK STUDY SESSION

Kern Community College District, Presentation of the Tentative Budget for 2011-12, Mr. Tom Burke, Chief Financial Officer

Mr. Tom Burke, Chief Financial Officer, advised that there were a few pages with revisions from the Tentative Budget that was mailed with the Board meeting materials and he called attention to the fact that the changes were highlighted in yellow. He commented that this budget year, like the last several have been challenging to say the least. Mr. Burke commented that there was a massive State Budget shortfall of \$23.2 billion. He commented that the Governor proposed to balance the budget with a combination of program reductions and a five-year extension for state taxes and fees (sales, vehicle license fee, and dependent credit exemption).

Mr. Burke shared the Governor's proposed solutions: adopted expenditure reductions of \$9 billion and pending adopted reductions of \$2.4 billion; adopted revenue changes of -\$5 billion and pending adoption in the amount of -\$9.3 billion; and other solutions totaling -\$2.1 billion in reductions.

Mr. Burke pointed out the California Community Colleges May Revision Changes affirmed the \$290 million reduction to apportionments resulting from the January Budget and subsequent negotiations in the Legislature; affirmed the enacted enrollment fee increase to \$36 per unit; reduced the community colleges' \$961 million year-end deferral by \$350 million, to \$611 million; and refrained from proposing program reforms such as the census date change included in the governor's January budget. There were also adjustments for changes in local property tax estimates in the current year, \$57.8 million and the budget year, \$75.1 million; elimination of funding for selected mandates based upon the recommendations of the K-14 mandates workgroup; and elimination of the California Post-secondary Education Commission (CPEC).

The May Revise impact on the District included a 5% reduction as a result of the \$290 million reduction statewide in general unrestricted fund apportionment; categorical programs remain status quo with no reductions proposed and the District's initial budget planning was centered on a 14% reduction. Mr. Burke advised that the May Revise allows the District budget strategy to move away from a 14% "all cuts" scenario to 9% reduction scenario. Mr. Burke explained that the System will trade back a \$350 million deferral if the Legislature goes down the "all cuts" scenario, thus reducing the worst case scenario to about -9%.

Mr. Burke announced that District management recently established FTES targets taking into consideration the lower levels of funding and the potential for workload reductions. He stated that management decided to set a ceiling and a floor amount this year. The ceiling is the previous last two years target; the 2011-12 target is down by 5.82 %, and the floor reflects a -9.83%. The Colleges have been asked to meet the target. He highlighted the District 2011-12 general fund budget summary, the general restricted funds, and the unrestricted reserves.

Mr. Burke advised that traditionally the District also completes as part of the Tentative Budget, compliance checks, to ensure that the budget is projected to be in compliance. He commented that due to significant changes in the cost structure, the 50% Law calculation is very tight at 50.44%; the project full-time Faculty Obligation is at +1.8%. He advised that the general unrestricted fund salaries and benefits for 2011-12 are projected at 65.02%; the goal is less than 80%. The unrestricted reserves are projected to be 22.28%.

The potential threats to the District Budget assumptions follow: cash flow due to late budget adoption and deferrals of about 116% of revenues; sources of cash; reserves \$23.3 million and investments of \$65.4 million; a 10% reduction to the Child Development Center reimbursements rates; projected operational subsidy requirement of \$1.2 million; and there are potential costs for a 15.4% increase in health benefits.

A copy of said Report No. B-69-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Mr. Corkins asked about unemployment insurance, stating that he had noted a significant increase in the budget from the prior year and asked how this year's amount of \$628,000 related to last year. Mr. Burke responded that the costs have been rising; stating that in 2008-09 the costs were \$150,000 and in 2009-10 it spiked to about \$450,000. He stated that is most likely attributed to the fact that the District was reducing the workforce in categorical program; that combined with the fact that the economy was weak, that individuals could not find employment which extended the amount of cost on behalf of the District. He indicated that the District is seeing some decrease, however, the Employment Development Department is on a year lag so they are making up for 2009-10 costs.

Mr. Corkins questioned the increased costs for the Public Employees Retirement System (PERS), Workers' Compensation, and the Step and Column changes. Mr. Burke advised that PERS and Workers' Compensation had rate increases and that the Step and Column changes were driven by the bargaining unit agreements with employees, where employees in certain ranges are moving across the columns, and initially in the first 5-6 years qualify for step increases. He commented that the District's employee workforce is younger so there are more employees in those step ranges.

Mr. Witt referred to the rising cost of health care, a 15.4% increase, and several years in a row we have seen significant increases in PERS, STRS, etc. He asked if the District has been creative or does the District just accept the increases. He asked if there had been a consideration to canvass the District workforce and ask those individuals who have health insurance through the District, but are not using it, because they have spouses covered, or both members of the household are employees of the District because there can be duplicitous coverage very insidiously in organizations the size of the District, which results in the District spending excess money. He asked if there was any creative accounting or analysis taking place to compensate an employee in lieu of taking health care benefits at a reduced rate. More money in your pockets, do not take the benefits, and save the District \$15,000 a year but you earn \$2,000 more.

Mr. Burke advised that the District has not. He advised that there are some initiatives that the Self-Insured Schools of California (SISC) are introducing to the District Fringe Benefits Committee, which includes representatives of each of the bargaining groups. The District has also absorbed in the past year some of the increases that were projected due to excess reserves. He stated that it is clear that the District will have to become more creative because the increases will keep coming. He commented that the District does not always agree with the SISC projections, the District always independently reviews the costs; for the current year, it appears SISC projections were good; there has been a significant utilization of the excess reserves.

Mr. Witt recommended that the Fringe Benefit Committee take a long, hard look at the fringe benefits, as there might be a way to offer a cafeteria type plan and realize a significant costs savings to the District and still fit the needs of the employees of the District.

Mr. Corkins referred to the compliance tests, stating general unrestricted fund salaries and benefits were 65.02% with a goal of less than 80%. He indicated that he had calculated the salaries and benefits and it totaled well above the 65% and asked what he had done. Mr. Burke indicated that Mr. Corkins had not included the reserves in the number. He indicated that he would not include the reserves in his budget. He commented that Cerro Coso Community College and Porterville College appeared to into about 25% of their reserves and Bakersfield College is in at significantly less. He congratulated Dr. Chamberlain.

Mr. Corkins commented that he believed the District will see worse times than better and he agreed with Mr. Witt about the benefits. He commended Mr. Burke and the Budget committee for their work in getting the District and the Colleges where they need to be and he appreciated that, but he was concerned that the District and Colleges were not as far as they need to be. He stated that he was appalled at the cost of steps and columns, and as a businessman he is concerned that the District will be able to afford the step and column increases down the road.

Mr. Burke indicated that he wanted to add one comment; should the worst case scenario come to be, the District and Colleges did start their planning at -14% and the Colleges have those plans. The Chancellor stated that she did participate in a State Budget Committee meeting earlier in the day, and he is saying if we end up with the worst case scenario, but according the meeting discussion, the Community Colleges will likely see the worst case scenario. She wanted to make sure that the Colleges and the District continue to look at all of the expenses and try to plan for the next round, just as they did last year but with more detail this year.

Mr. Witt expressed concern if the worst case scenario takes place as it is easier to add back but very difficult to go other way. Mr. Corkins pointed out that while it is a 9.5% decrease, it is really about 4.5% because the College has supplanted part of the budget with their \$1 million reserves.

Mr. James indicated that he was not too worried about the 2011-12 budget because of the \$350 million deferral because if there is the worst case of 14%, that will move into the budget appropriations instead of the deferrals. He commented that 2011-12 seems pretty solid based on everything the District would be receiving, even in a worst case. He expressed concern about 2012-13 because it would be an absolute 14%; no deferrals, no offsets, that will be a very difficult position. He stated that what concerns him more is that at the same time the State is cutting budgets, cutting sections, and cutting classes, there are a lot of compliance issues; 50% Law, Full-time Faculty Equivalent, and they are focusing on Student Success, but they are not funding Student Success. The System is entrenched in the way the Colleges have always done business; the System is focusing student success, but the State is not going to give any way to accomplish the student success. He commented that the District is situated better than almost any other District in the State because of the reserves.

Mr. Lopez referred to the enrollment increase, cutting of classes, what other things can students expect to affect them and what can students do to prepare to help out. Mr. Burke responded that students need to provide input to their respective colleges as to what is working well and what is not working. As the Colleges move into student success, that is the type of information the Colleges need to enhance their ability to help their students be successful.

Mrs. Larwood commented that the State of California is facing an economic difficulty and one of the ways to get ready for a different economic world is to receive education from the right source and be successful. She stated that fees are increasing everywhere, students who need to go to school, and at some point, we are not there yet, there is going to be the kind of thing that has happened around the state in K-12. She advised that most K-12's have had declining enrollment have asked the voters to give them more funds and they have done so. There will be a time that will come when the economy will turn around, and not that additional money is a solution to everything, there will be people who will need an education and not receive that.

Ms. Serrano reported that the Colleges are already turning away students and in California's Community Colleges, it has been projected that the Colleges have turned away 144,000 students, not necessarily because of fees, but because the Colleges do not have the revenue to offer as many classes as is needed for students who are wishing to enroll. She stated that in the District, the Colleges are unable to provide at least one class section for 9,000 students in each semester. The fact that the Colleges have tried to serve their communities by offering more sections, by increasing productivity have actually increased the full-time faculty obligation without additional revenue which was why the FTES target was exceeded even beyond what should have been a ceiling. The Colleges do not want to seek to hit the lower floor, which has negative implications, the Colleges want to ensure that they are at least hitting the target so that there are the funds to hire the new faculty that are needed. She stated that the Colleges will continue to prepare an analysis and certainly the Colleges are engaged in the conversations related to student success and what the Colleges might be able to do in order to implement that agenda as well. She commented that the bottom line could be improved if more students were successfully completing as well.

The Chancellor stated that the Colleges have done a good job managing their budgets. She commented that she was concerned about the percentage of the reserves that were initially being thought about for closing the gaps; but the gaps were closed somehow. She commented that the worst is yet to come, and that is next year.

Mr. Burke expressed appreciation for the work of Mrs. Donna Berry, Mrs. Gale Lebsock, and Mr. LaMont Schiers, the College Directors, Administrative Services, as well as several individuals in the Information Technology group and Human Resources staff for assisting in putting together the whole package. He also thanked Ms. Jana Durham, Business Services Assistant.

A copy of said Report No. B-69-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

PUBLIC COMMENTS—OPEN SESSION

Public Comments

There were no requests for Public Comments.

PUBLIC HEARINGS

Kern Community College District, Right of Way for Road and Other Purposes to California City

It was moved by Mrs. Larwood, seconded by Mr. Corkins, and carried that the Board of Trustees accept the Request to dedicate a right-of-way to the City of Bakersfield, in partnership with the Golden Empire Transit (GET), for a Station roadway and other purposes, as recommended in the Business Services Report. The City of Bakersfield, in partnership with GET, will construct a Transit Station at a location on Panorama Drive. A copy of said Report No. R-10-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

BUSINESS SERVICES ITEMS

Kern Community College District, Certificates of Participation, January 2011 to March 2011

Mr. Burke introduced Mr. Michael Urner, Investment Manager, Wells Fargo Advisers, and Mr. Dave Ivarie, Investment Manager, Merrill Lynch, Investment Managers to present the Kern Community College District Certificates of Participation Quarterly Report and the Quarterly Portfolio Report, January 1, 2011 to March 30, 2011, as shown in the Business Services Report. A copy of said Report No. B-70-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Adoption of the Tentative Budget for 2011-12 and Approval of the California Community Colleges Gann Limit Worksheet

It was moved by Mrs. Larwood, seconded by Mr. Corkins, and carried that the Board adopt the Kern Community College District Tentative Budget for 2011-12, and approval of the California Community Colleges Gann Limit Worksheet setting the District appropriation limit for fiscal year 2011-12, as required by Article XIII-B of the Constitution and Chapter 1205, Statutes of 1980, as recommended in the Business Services Report. A copy of said Report No. B-69-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Adoption of a Resolution Authorizing and Designating a Non-State Agency to Provide Assurances and Agreements to the California Emergency Management Agency (CalEMA)

It was moved by Mr. Witt, seconded by Mr. Corkins, and carried that the Board Adopt a Resolution authorizing and designating the Kern Community College District as a non-state agency to provide assurances and agreements to the California Emergency Management Agency (CalEMA) for all matters pertaining to state disaster assistance. A copy of said Report No. R-11-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Adoption of a Resolution of Intention to Dedicate an Easement to California City

It was moved by Mr. Witt, seconded by Mrs. Meek, and carried that the Board Adopt a Resolution of Intention to Dedicate an Easement to California City, as recommended in the Business Services Report. The city of California City requires a right of way (easement) for the purpose of constructing sewer lines on property owned by the Kern Community College District. A copy of said Report No. R-12-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Adoption of a Resolution of Intention to Dedicate an Easement to California City, Hospitality, Inc.

It was moved by Mr. Witt, seconded by Mr. Corkins, and carried that the Board Adopt a Resolution of Intention to Dedicate an Easement to California City, Hospitality, Inc., as recommended in the Business Services Report. California City, Hospitality, Inc., requires a right of way (easement) for the purpose of constructing sewer lines on property owned by the Kern Community College District. A copy of said Report No. R-13-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

BUSINESS SERVICES ITEMS—
CONSENT

Consent Items: The Business Services items listed below require approval to authorize the Chief Financial Officer to execute agreements to procure construction services above \$30,000 or to procure goods and services other than construction services above \$50,000, in accordance with Board Policy 3A9A. Earlier in the meeting, it was moved by Mr. Beebe, seconded by Mr. Corkins, and carried that the following Business Services items be approved on the consent agenda.

Construction Items

Bakersfield College, Logistics Facility Remodel Project, Authorization to Execute Revised Work Authorization

Mr. Beebe asked for further details on this project and Mr. Burke advised that this is a remodel of the basement in the Language Arts Building which will allow for additional centralized storage for equipment on the campus and it will also assist with the swing space as the College moves forward with modernization projects. Mr. Beebe stated that unless there was a recent Code change, ADA requirements should have been made before the project was started. This project is funded by the Safety, Repair, and Improvement (SRID) bond measure. Mr. Beebe recommended that often changes are made but staff and/or contracting companies should be aware in advance.

Mrs. Larwood commented that she has always been concerned about the ADA requirements on the Bakersfield College campus. She reported that often restrooms are never designed appropriately; they are not flexible for use by all disabled individuals. She recommended that a committee comprised of community members with disabilities should be convened to provide valuable input. Mr. Burke reported that Bakersfield College was currently in the process of updating the ADA compliance on the campus. The Chancellor suggested that knowing that there has been such a change in the staff at Bakersfield College; it should be known that there were often issues with vendors who installed hardware and/or equipment in the restrooms in an appropriate manner.

It was moved by Mr. Beebe, seconded by Mr. Corkins, and carried that the Board authorize the Chief Financial Officer to execute a revised work authorization for the Architectural/Engineering services for the Logistics Facility Remodel Project at Bakersfield College, to AP Architects, in the amount of \$73,900.00, as recommended in the Business Services Report. The Department of the State Architect (DSA) requirements have added scope to this project for restroom renovations, Americans with Disabilities (ADA) parking, path of travel, fire alarm, and sprinkler system. A copy of said Report No. B-71-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Items other than Construction

Kern Community College District, California Compliance School Program (CCSP), Authorization to Execute an Agreement for Services with California State University, Sacramento (CSUS)

The Chief Financial Officer was authorized to execute an Agreement for Services between the Kern Community College District, on behalf of its California Compliance School Program (CCSP), and California State University, Sacramento (CSUS), pursuant to a service order issued to CSUS by the Department of Substances Control (DTSC), under which CSUS will purchase outreach services and the reservation of nine classroom seats in each of the CCSP's twelve Hazardous Waste Generator classes to be held at various locations throughout California. The term of the agreement is July 1, 2010, to June 30, 2011. The total amount payable to the District is \$66,420.00. A copy of said Report No. B-72-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Execute an Amendment Number One to the Economic and Workforce Development Grant Agreement-Small Business Programs with Community Colleges Chancellor's Office Youth Entrepreneurship Project (YEP)

The Chief Financial Officer was authorized to execute an Amendment Number One to the Economic and Workforce Development Grant Agreement-Small Business Programs between the Kern Community College District and the California Community Colleges Chancellor's Office Youth Entrepreneurship Project (YEP) that extends the performance period from June 30, 2011, to March 31, 2012, and provides for additional funds. The term of the agreement is June 30, 2011, to March 31, 2012. The total amount payable to the District is \$60,000.00. A copy of said Report No. B-73-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District, Authorization to Execute a Subgrant Agreement with the Tulare County Workforce Investment Board

Mr. Beebe raised a question about this Agreement and Mr. Burke referred the question to Mr. John Means, Associate Chancellor, Economic and Workforce Development. Mr. Means explained that over a year ago, the District received a grant from the Department of Labor and the District was to offer training for utility, solar, and wind technician and one of the goals was that the District would provide this training at other locations throughout the District service area. This subgrant is part of that initial grant and the City of Porterville requires that the District enter into a contractual agreement with the Tulare County Workforce Investment Board. Mr. Beebe asked if the funds comes out of the grant and Mr. Means responded yes.

It was moved by Mr. Beebe, seconded by Mr. Witt, and carried that the Board authorize the Chief Financial Officer to execute a subgrant Agreement between the Kern Community College District and the Tulare County Workforce Investment Board that provides for funding from the U.S. Dept of Labor Health and High Growth Emerging Industries Grant toward utility, solar and wind technician training throughout the District service area, and compensates the Tulare County Workforce Investment Board for providing recruitment, enrollment, support and job placement services for Porterville residents who are program applicants or participants. The term of the Agreement is April 27, 2011, to February 28, 2013. The total cost to the District is \$64,500.00. A copy of said Report No. B-74-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College and Porterville College, Authorization to Execute an Agreement with Hyland Software, Inc.

The Chief Financial Officer was authorized to execute an Agreement between the Kern Community College District, on behalf of Bakersfield College and Porterville College, and Hyland Software, Inc. for the purpose of procuring effective Singularity Software Maintenance service including, the support for document and transcript imaging, enhancements and upgrades of the software, and software technical support. The term of the Agreement is July 1, 2011, to June 30, 2016. The total cost to the District is \$108,670.00. A copy of said Report No. B-75-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Authorization to Execute the Memorandum of Agreement with Fresno Regional Workforce Investment Board

The Chief Financial Officer was authorized to execute the Memorandum of Agreement between the Kern Community College District, on behalf of Bakersfield College, and the Fresno Regional Workforce Investment Board, as recommended in the Business Services Report. The Fresno Regional Workforce Investment Bureau has secured funding for 120 hours training, "Transition to Practice", and has requested that the Bakersfield College Nursing Department teach the defined Course. The total amount payable to the District is \$36,000.00. A copy of said Report No. B-76-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Consent Items: The Business Services items listed below require ratification in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$30,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Earlier in the meeting, it was moved by Mr. Beebe, and seconded by Mr. Corkins, and carried that the following Business Services items be approved on the consent agenda.

Construction ItemsKern Community College District, Authorization to Execute a Scope of Work with JMPE Electrical Engineering and Lighting Design

The Chief Financial Officer was authorized to execute a Scope of Work between the Kern Community College District and JMPE Electrical Engineering and Lighting Design to assess and produce bid specifications for connecting different areas of the District's Weill Institute building to existing backup generator power, in the amount of \$3,600.00, as recommended in the Business Services Report. A copy of said Report No. B-77-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Welding Lab Reroof Project, Authorization to File a Notice of Completion

The Chief Financial Officer was authorized to file a Notice of Completion for Southhill Contracting Corp. for the Cerro Coso Community College Welding Lab Reroof Project, as recommended in the Business Services Report. A copy of said Report No. B-78-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Pool Demolition Project, Authorization to File a Notice of Completion

The Chief Financial Officer was authorized to file a Notice of Completion for Housley Demolition Excavation for the Porterville College Pool Demolition Project, as recommended in the Business Services Report. A copy of said Report No. B-79-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Items Other than Construction

- First Amendment to the grant subagreement between the Kern Community College District and Rancho Santiago Community College, to extend the term of the initial agreement to implement the Young Entrepreneurs Project, December 1, 2010, to June 30, 2011, and there is no cost to the District.
- Extension to the Grant award between the Kern Community College District and the U.S. Department of Education, Fund for the Improvement of Secondary Education (FIPSE) based on a Congressionally-directed grant (earmark), for the purchase of equipment to assign in the delivery of student training for occupations including those of the utility workers, residential and commercial-scale solar, wind and energy efficiency industries, May 31, 2011, to August 31, 2011, and there is no cost to the District.
- Statement of Work between the Kern Community College District and Systems Technology and Associates (STA) Inc. for engineering services to assist the District in configuring and optimizing Hewlett Packard server infrastructure on which Banner and related systems run, May 2, 2011, to June 30, 2011, and the total cost to the District is \$8,600.00.

- Authorization for the Chief Financial Officer to execute a Statement of Work between the Kern Community College District and Moran Technology Consulting, LLC, for consulting services to develop a detailed project plan for upgrading and consolidating the District's Microsoft Active Directory networking services, May 19, 2011, to June 30, 2011, as recommended in the Business Services Report.
- Maintenance Agreement between the Kern Community College District and Ektron for the District's web content management system that allows users and non-technical college personnel to easily add, author and update web content, as well as providing enhancements and upgrades of the software and customer support, July 1, 2011, to June 30, 2012, and the total cost to the District is \$13,860.00.

Kern Community College District, Authorization to Enter Into an Agreement with the Community College League of California

Mr. Beebe asked if this data was available from other agencies. Mr. Ronich advised that there is information and services in addition to the data related to the census, and Redistricting Partners, Community College League of California, and the purpose is to provide data to the Board of Trustees in conjunction with the ten year census so that the Trustees can equalize as nearly as possible the District's current population. Mr. Ronich advised that Redistricting Partners will be providing information to the Board as they move forward on the Project.

It was moved by Mr. Witt, seconded by Mr. Corkins, and carried that the Board authorize the Chief Financial Officer to enter into an Agreement between the Kern Community College District and the Community College League of California, as recommended in the Business Services Report. The Agreement provides for consultant services to provide current data and demographics to the District. The total cost to the District is \$25,000.00.

- Renewal of the Kern Community College District's annual membership in the Association of Community College Trustees (ACCT), July 1, 2011, through June 30, 2012, at a cost of \$6,318.00, as recommended in the Business Services Report.
- Approval of annual membership of the Kern Community College District in the League for Innovation the Community College, League Alliance, July 1, 2011, through June 30, 2012, at a cost of \$9,150.00, as recommended in the Business Services Report.
- Application for the Use of Facilities at Stockdale High School between the Kern Community College District, on behalf of Bakersfield College, and the Kern High School District, for the rental of classrooms in order to offer various instructional courses to the community for the 2011 fall semester, August 22, 2011, to December 9, 2011, and the total cost to the District is \$17,782.00.
- Application for the Use of Facilities at Arvin High School between the Kern Community College District, on behalf of Bakersfield College, and the Kern High School District, for the rental of classrooms in order to offer various instructional courses to the community for the 2011 fall semester, August 22, 2011, to December 9, 2011, and the total cost to the District is \$5,977.00.
- Application for the Use of Facilities at Arvin High School between the Kern Community

College District, on behalf of Bakersfield College, and the Kern High School District, for the rental of classrooms in order to offer various instructional courses to the community for the 2011 summer semester, June 6, 2011, to July 14, 2011, and the total cost to the District is \$4,862.00.

- Agreement for Services between the Kern Community College District, on behalf of Bakersfield College Fire Technology Department, and Occidental Oil, to provide for a confined space training for their employees, including air monitoring, ropes, knots, harnesses, how to read a CGI monitor and packaging, May 16, 2011, to May 20, 2011, and the total amount payable to the District is \$12,522.00, and the total cost to the District is \$8,818.00.
- Renewal of online subscription service between the Kern Community College District, on behalf of Bakersfield College, and the Community College Library Consortium that allows students and staff access to millions of full-text scholarly journal and popular magazine articles, July 1, 2011, to June 30, 2012, and the total cost to the District is \$33,545.00.
- Authorization for the Chief Financial Officer to declare the items listed from Bakersfield College, Media Services Department, identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale, or donation, per Education Code Section 81452.
- Authorization for the Chief Financial Officer to declare the items listed from Bakersfield College, Information Technology Department, identified in the Business Services Report, as no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale, or donation, per Education Code Section 81452.
- Amendment Number One to the contract between the Kern Community College District, on behalf of Bakersfield College and Cerro Coso Community College, and the California Department of Education, that revises the list of maintenance and repair projects to be completed at each of the campus Child Development Centers, that are supported by and paid from the Facilities Renovation Repair funds, July 1, 2010, to June 30, 2013, and there is no cost to the District.
- Allied Health Education Program Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and the Life Star Ambulance, that allows students the use of clinical facilities suitable for the educational needs of the Allied Health Program and gives students the opportunity to practice, study, and learn in a clinical facility, August 1, 2011, to July 31, 2016, and there is no cost to the District.

- Allied Health Education Program Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and the Ridgecrest Regional Hospital, that allows students the use of clinical facilities suitable for the educational needs of the Allied Health Program and gives students the opportunity to practice, study, and learn in a clinical facility, July 1, 2011, to June 30, 2014, and there is no cost to the District.
- Allied Health Education Program Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and the Imperial Ambulance, that allows students the use of clinical facilities suitable for the educational needs of the Allied Health Program and gives students the opportunity to practice, study, and learn in a clinical facility, August 1, 2011, to July 31, 2016, and there is no cost to the District.
- Authorization for the Chief Financial Officer to execute a Memorandum of Understanding between the Kern Community College District, on behalf of Cerro Coso Community College, and Sierra Sands Unified School District, for the mutual use of facilities, June 1, 2011, to May 31, 2016, and there is no cost to the District.
- Rental Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and the Hampton Inn & Suites, for use of the Mojave Room for the Cooperative Agencies for Resources and Education (C.A.R.E.) students Single Parent Activities training the students this year in self-defense, April 15, 2011, and the total cost to the District is \$275.00.
- Renewal of online subscription service between the Kern Community College District, on behalf of Cerro Coso Community College, and Nature Publishing Group, that allows students online access to the Nature Publishing Group database “Scientific American”, including archives to review full-text journal articles for research in the specialized field of biology, June 1, 2011, to May 31, 2012, and the total cost to the District is \$734.00.
- Renewal of online subscription service between the Kern Community College District, on behalf of Cerro Coso Community College, and the Online Computer Library Center that allows Cerro Coso Library staff to continue to catalog and process library material and allow students continued interlibrary loan services through WorldCat Resources Sharing services, July 1, 2011, to June 30, 2012, and the total cost to the District is \$1,726.21.
- Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and the Carriage Inn for the purpose of conducting an all-day Administrative Advance for the California Community Colleges Chancellor’s Office Administrative Cabinet meeting, June, 6, 2011, and the total cost to the District is \$75.00.
- Commercial Exhibitor Contract between the Kern Community College District, on behalf of Porterville College, and the Tulare County Junior Livestock Show and Community Fair, Inc., that allows Porterville College the opportunity to participate as an exhibitor at the Porterville Fair and to enjoy community outreach to market the benefits of higher education and attending a community college, May 11, 2011, through May 15, 2011, and the total cost to the District is \$385.00.

- Agreement between the Kern Community College District, on behalf of Porterville College – CalWORKS, and Hansen Travel Ideas, under which Hansen Travel Ideas will provide intern positions in the CalWORKS program for eligible Porterville College students majoring in Business Administration, Business, Information Systems, Office Technology, or who meet the criteria for skills required, February 14, 2011, to June 30, 2011, and the total cost to the District is \$3,000.00.
- Agreement between the Kern Community College District, on behalf of Porterville College – CalWORKS, and Porterville Unified School District, under which Porterville Unified School District will provide intern positions in the CalWORKS program for students to learn job skills including instructional assistance to elementary school children in daily routines and scheduling, reinforcing learning materials and skills introduced by the teacher, and working with students individually or in small groups, December 15, 2010, to June 30, 2011, and the total cost to the District is \$5,000.00.

A copy of said Report No. B-80-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

District Order Reports

The following District Order Reports were approved and payments were authorized, and copies of the same, designated as Report No. B-81-11 in the Supplementary Minutes File, are hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

General Fund: Numbers: A-11: 47 - 50

General Fund: Numbers: 3114016 - 3115420

Student Financial Aid Direct Deposit: Numbers: !3114006 - !3114927

Student Financial Aid Fund: Numbers: 3114218 - 3115289

Measure G Building Fund: Numbers 3114006 – 3114927

EDUCATIONAL SERVICES ITEMS

Presentation of Accrediting Commission for Community and Junior Colleges (ACCJC) Proposal

Dr. Ann Beheler, Vice President, Academic Affairs, Porterville College, reported that the Accrediting Commission for Community and Junior Colleges (ACCJC) requires that Colleges submit an application for approval of a Substantive Change at the point when 50% or more of any degree or certificate can be obtained online. The Substantive Change proposal, as shown in the Educational Services Report, was submitted for consideration at the next meeting of the Substantive Change Committee of the ACCJC on June 30/July 1, 2011. This report is presented to the Board of Trustees for information only. A copy of said Report No. E-41-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community and Porterville College's, Approval of the Revisions to the 2010-11 Catalogs

It was moved by Mr. Witt, seconded by Mr. Corkins, and carried that the Board approve the 2010-11 revisions to the Cerro Coso Community and Porterville Colleges' catalogs, as recommended in the Educational Services Report. At Cerro Coso Community, the primary changes are due to updated student learning outcomes. At Porterville College the primary changes were due to Title 5 compliance and curriculum review. Title 5 regulations require the local governing Board to approve new courses prior to them being offered. These courses were reviewed and recommended by the college curriculum Committees. A copy of said Report No. E-42-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

EDUCATIONAL SERVICES ITEMS—
CONSENT

Consent Items: The Educational Services items listed below require approval by State law, State regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mr. Beebe, seconded by Mr. Corkins, and carried that the following Educational Services items be approved on the consent agenda

Cerro Coso Community College, Approval to Deliver Community Education Classes, Acting for Children, Acting for Teens, and Acting for Adults

The Trustees approved to deliver Community Education Classes, Acting for Children, Acting for Teens, and Acting for Adults, as recommended in the Educational Services Report. The District will generate approximately \$510.00. A copy of said Report No. E-43-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Approval to Deliver a Community Education Class, Theater Production – Putting on a Show

The Trustees approved to deliver a Community Education class, Theater Production – Putting on a Show, as recommended in the Educational Services Report. The District will generate approximately \$1,250.00. A copy of said Report No. E-44-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Approval to Deliver a Community Education Class, Federal OSHA-10 Certification

The Trustees approved deliver a Community Education class, Federal OSHA-10 Certification, as recommended in the Educational Services Report. The District will generate approximately \$727.00. A copy of said Report No. E-45-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval to Deliver a Community Education Class, Exercise for the Community

The Trustees approved to deliver a Community Education class, Exercise for the Community, as recommended in the Educational Services Report. Three sections will be offered during the summer and based on minimum enrollment of 50; the District would generate approximately \$2,519.00 per section. A copy of said Report No. E-46-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval to Deliver a Community Education Class, Weight Training for the Community

The Trustees approved to deliver a Community Education class, Weight Training for the Community, as recommended in Educational Services Report. The District will generate approximately \$774.24. A copy of said Report No. E-47-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval to Deliver a Community Education Class, Baseball Skills, Skills 001

The Trustees approved to deliver a Community Education class, Baseball Skills, Skills 001, as recommended in the Educational Services Report. The District will generate approximately \$216.00. A copy of said Report No. E-48-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval of a New Associate in Science Transfer Degree in Mathematics

It was moved by Mr. Witt, seconded by Mrs. Larwood, and carried that the Board approve a new Porterville College Associate in Science Transfer Degree in Mathematics, as recommended in the Educational Services Report. The degree proposal is a result of SB 1440 and will allow community college students who have completed 60 transferable units to receive an Associate's Degree for Transfer and automatic acceptance to a California State University campus with junior standing. A copy of said Report No. E-49-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval of a New Associate in Science Transfer Degree in Communications

It was moved by Mrs. Meek, seconded by Mr. Corkins, and carried that the Board approve a new Porterville College Associate in Science Transfer Degree in Communications, as recommended in the Educational Services Report. The degree proposal is a result of SB 1440 and will allow community college students who have completed 60 transferable units to receive an Associate's Degree for Transfer and automatic acceptance to a California State University campus with junior standing. A copy of said Report No. E-50-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Out-of-State Travel

The Trustees authorized approximately four Bakersfield College team members in the Students in Free Enterprise (SIFE) and Gayle Richardson, Advisor, to attend the BritCA International Competition in London, England, June 11-20, 2011. There are no expenses for the District; the UK Prime Minister's Initiative for International Educational is providing for all the expenses associated with the trip. The competitive project is to produce a culinary product from the farm to the dining table (Farm to Fork). Bakersfield College represents the Business/Marketing areas of the project. A copy of said Report No. E-51-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

HUMAN RESOURCES ITEMS

Presentation of Proposed Revisions to the District Board Policy Manual, Section Eleven, General Personnel Administration, Policy 11C, Student Employment

Mr. Ali, Vice Chancellor, Human Resources, reported that there was a correction to the Policy that was recently brought to the District's attention after being vetted through the governance process. He stated that the correction was related to the minimum required units that a student must be enrolled in during the summer semester, value must six (6) units are more. The proposed Policy indicates three (3) units. He stated that there had been a lengthy discussion about the number of required units during the District Consultation Council meeting between two (2) units versus three (3) units, and it has now been determined that it must be six.

Mr. James clarified that a student employee is exempted from taxes, FICA, etc., and to receive that exemption the student must be a half-time student and the regulations do not address the summer semester.

The proposed revisions to the Kern Community College District Board Policy Manual, Section 11C, Student Employment, which will be presented for approval at the Board Meeting of July 14, 2011, as shown in the Human Resources Services Report. The proposed revisions were vetted through the Chancellor's Cabinet and District Consultation Council. These revisions were proposed to establish criteria for compensating student workers. It was noted that Appendix 11C5 will be removed from the Board Policy Manual. The proposed revisions, with the correction of the number of units required during the summer session, will be presented to the Board of Trustees for approval at the meeting of July 14, 2011. A copy of said Report No. H-9-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

HUMAN RESOURCES ITEMS— CONSENT

Consent Items: The Human Resources items listed below require approval by State law, State regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mr. Beebe, seconded by Mr. Corkins, and carried that the following Human Resources items be approved on the consent agenda.

Adoption of a Resolution Authorizing Payment to Trustees Absent from a Board of Trustees Meeting

The Board approved the Adoption of a Resolution Authorizing Payment to Trustees Absent from a Board Meeting, as recommended in the Human Resources Report. California Education Code Section 72425 provides that “a member (of the Board of Trustees) may be paid for any regular, special, or annual meeting when absent, if the Board, by Resolution, duly adopted and included in its minutes, finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board.” A copy of said Report No. R-14-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Approval of Employee Transactions for Academic, Classified, and Confidential and Management Employees

The Board approved the employee transactions for academic, classified, and management staff, as recommended in the Human Resources Report. A copy of said Report No. H-10-11 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

REPORTS

Faculty Reports

Ms. Mary O'Neal, CCA President, reported that the faculty remains open and ready to continue negotiations. She commented that CCA was in receipt of the last final best offer which was received via email the night prior. She stated that it was a novel document that there were items that the faculty had not seen before, there was significant regressive bargaining.

Classified Staff Report

There were no classified staff reports.

Management Association Report

Ms. Primavera Arvizu, Management Association Representative, advised that there was no Management Association Report.

College Reports

Cerro Coso Community College – Mrs. Jill Board, President, reported that a town hall meeting was held in California City; 15 people had indicated they would be attending and 80 people showed up, and it was a very interesting meeting that lasted for two full hours. She stated that she feels they heard what their needs are. She commented that they were appreciative that the College was following through and looking at providing them some intermediate services. She indicated that they heard some very creative ideas and the College will be pursuing some of them over the summer, by providing some classes in the immediate area for students enrolled that must drive to the Indian Wells Valley site and those who do not have access to the Base.

Mrs. Board referred to the Owens Valley Career Development Center in Bishop celebrated with their recipients of their Native American Career Education Program and Mr. Rick Post, Interim Vice President, Academic Affairs, and Ms. Valerie Karnes, Dean of Career Technical Education, spoke briefly representing Cerro Coso Community College. They asked that Mrs. Board share with the Trustees that through the partnership with Cerro Coso Community College and the Career Education Program, they have seen student enrollment increase from 13 students in fall 2007 to over 130 students in fall 2009 and have continued with enrollment over 150 students to date. She reported that the class this year represented 17% of the Eastern Sierra graduating class. She advised that Mr. Witt and Ms. Serrano were presented at the graduation.

Bakersfield College – Dr. Chamberlain reported that Bakersfield College had four Beautiful Bakersfield nominations: Mathematics, Engineering, Science Achievement Program Week Zero event; the remodel of the Norman Levan Center for the Humanities; the Center for Kern Political Education; and the Photo Voltaic Field. He announced that the Photo Voltaic Field won an award for the Environment and the Norman Levan Center for the Humanities won the award for Architectural Remodel. He advised that Dr. Levan was present at the event.

Dr. Chamberlain reported that the project from Bakersfield College that did not win was the project that he felt should have won the whole show, which was the Week Zero Project from the Mathematics, Engineering, Science Achievement Program. He stated he was honored the night of the awards to sit with five students that were part of the project and are all engineering majors. He commented that three of the five were transferring in the fall to major universities, and the other two have one more year to go. He reported that all five students indicated that without this program they were not sure they would be attending College.

Dr. Chamberlain thanked Mrs. Bans for participating in the Bakersfield College graduation ceremony, which was a great evening with lots of excitement.

Porterville College – Dr. Beheler, Vice President, Academic Affairs, advised that she was representing Dr. Carlson. She thanked Chancellor Serrano for participating in the Porterville College graduation, indicating that the weather cooperated and it was a very moving event. She reported the College presented its first ever Honorary Degree to Ms. May Miyeko Higa who enrolled in business courses at Porterville College in 1941 and her education was interrupted as a result of Executive Order 9066, internment of the Japanese. Ms. Higa was unable to attend; however, her son and grandson were in attendance.

Dr. Beheler commented that the College has employed five new faculty members who are very excited about being at the College and the College is in the process of hiring one more faculty member. She reported that the College Budget Committee and Division Chairs Committee would be meeting all summer voluntarily to work on revisions to the budget as the College would like to use less of the carryover funds. The College is preparing for the Accreditation, compiling the Master Educational Plan, Facilities Plan, Strategic Plan, Student Success Plan, and others to integrate all together. She advised that Porterville College staff would be traveling on June 13, 2011, to West Hills College, for a Central Valley Higher Education Consortium meeting about closing the gap which will contribute to student success.

Chancellor's Report

The Chancellor reported that the District-wide Strategic Plan had not been brought back to the Board of Trustees at this meeting, as there has been considerable input from various constituents; however, there has not been input from the Board of Trustees. She asked Board members to review the Plan and send any input they would like to share. She indicated that Mr. Means and she will be meeting with the Facilitator for this project and there will be a meeting in August to work on defining Student Success, how it is measured and how to carry out many of the objectives of the Strategic Plan. The Strategic Plan will be emailed to the members of the Board of Trustees and any feedback will be shared with the Strategic Planning Working Group.

In August, the Strategic Planning Working Group, the Academic Senate Presidents, Classified Representatives, and Management Representatives, and anyone who expresses an interest in participating in the meeting. She commented that the District is making progress.

Ms. Serrano reported that she enjoyed participating in two graduations, one at Porterville College, and one at Bishop for the Eastern Sierra College Center.

Mr. Ronich advised that there will be a presentation of initial information to the Board of Trustees at the next meeting related to Redistricting, and at the following meeting in August three possible options if necessary for realignment of Trustee Areas and a final action will be recommended in September or October.

Board of Trustees Reports

Mrs. Kay Meek reported that she had the privilege and honor of attending the memorial for Dr. John Collins, and commended the Chancellor for her comments.

Mrs. Meek advised that she attended the 2011 George Culver Senior All-Star game. Bakersfield College competed with the College of the Canyons and it was the Inaugural Grapevine game. She stated it was an exciting game and it was fun to see how the high school seniors were intimidated by the College field.

Mrs. Meek announced that the fourth generation of her family began attending classes at Bakersfield College.

Mr. Lopez thanked the Trustees for this opportunity and thanked Ms. Serrano, Dr. Chamberlain, and Ms. Joyce Coleman for the Board meeting today and the rest of the 2011-12. He hoped to go beyond expectations.

Mrs. Bans commented that if those individuals who vote for funding for community colleges attended commencements, they probably would be willing to vote in favor of the colleges.

ADJOURNMENT

Adjournment

The meeting was adjourned by the President at 4:15 p.m.

_____, President
Rose Marie Bans

_____, Vice President
John S. Corkins