

BOARD OF TRUSTEES
KERN COMMUNITY COLLEGE DISTRICT

OFFICIAL MINUTES

JUNE 14, 2007

REGULAR MEETING

PRELIMINARY

Call to Order

The meeting of the Board of Trustees of the Kern Community College District was called to order by Mrs. Kay S. Meek, President, 1:30 p.m., on Thursday, June 14, 2007, in Training Room 128, Weill Institute, Bakersfield College, 2101 "K" Street Mall, Bakersfield.

Roll Call

Members present:	Trustees Kay S. Meek, President; Stuart O. Witt, Vice President; Rose Marie Bans; Dennis L. Beebe; John S. Corkins; Pauline F. Larwood
Members absent:	Trustee John A. Rodgers, Clerk
District Administration and staff:	Ms. Sandra Serrano, Chancellor Mr. Victor Collins, Interim Vice Chancellor, Human Resources

Adoption of Agenda

It was moved by Mrs. Larwood, seconded by Mrs. Bans, and carried that the Board adopt the agenda, as submitted. A copy of the agenda is on file in the Supplementary Minutes File.

CLOSED SESSION

Adjournment to Closed Session

The meeting was adjourned to Closed Session at 1:35 p.m.

- A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957]
- B. Employee Matters—Anticipated Litigation [Government Code Section 54956.9(b)]
- C. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees
- D. Employee Matters—Discussion of Negotiations with CSEA, Exclusive Representative for Classified Employees
- E. Management Association – Meet and Confer Issues
- F. Business Matters—Anticipated Litigation [Government Code Section 54956.9(b)]

Adjournment

The President adjourned Closed Session at 2:45 p.m., to reconvene in Regular Session in the Forums, Weill Institute, Bakersfield College.

PRELIMINARY (Continued)

The regular meeting was called to order by Mrs. Kay S. Meek, President, at 2:50 p.m., on Thursday, June 14, in the Forums, Weill Institute, Bakersfield College, 2101 “K” Street Mall, Bakersfield. Mrs. Meek announced that the proceedings of the meeting were being recorded on tape.

Roll Call

Members present: Trustees Kay S. Meek, President; Stuart O. Witt, Vice President; Rose Marie Bans; Dennis L. Beebe; John S. Corkins; Pauline F. Larwood; Rachelle R. Miller, Student Board Member

Members absent: Trustee John A. Rodgers, Clerk

District Administration and staff: Ms. Sandra Serrano, Chancellor
Mr. Tom Burke, Chief Financial Officer
Dr. Greg Chamberlain, Vice Chancellor, Educational Services
Mr. Victor Collins, Interim Vice Chancellor, Human Resources
Ms. Kellie Van Westen, Administrative Assistant, Chancellor's Office

Bakersfield College:

Dr. William Andrews, President
Mr. John Griffith, Director, Budget and Business Operations
Dr. John Gerhold, Academic Senate President
Ms. Jennifer Marden, CSEA President

Cerro Coso:

Dr. Mary Retterer, Interim President
Mrs. Gale Lebsock, Director, Business Services
Ms. Mary O'Neal, CCA President
Mr. Michael Barrett, CSEA President

Porterville College:

Dr. Rosa Carlson, President
Ms. Donna Berry, Director, Business Services

Guests: Mr. Dave Ivarie, Merrill Lynch, Investment Manager
Mr. Michael Lynn, CSEA Labor Relations Representative
Mr. Richard Cox, Public Safety Officer
Mr. Randy Patterson, Interim Director, Construction Group
Various staff members

Pledge to Flag

Ms. Sandra Serrano led the members of the Board of Trustees and audience in the Pledge of Allegiance to the Flag.

Approval of Consent Items

It was moved by Mrs. Larwood, seconded by Mr. Corkins, and carried that the Board approve the Consent Items for Business Services and Human Resources.

Approval of Minutes

Mr. Witt proposed a correction to the minutes of the Regular Meeting of May 10, 2007, and it was moved by Mr. Witt, seconded by Mr. Corkins, and carried that the Board approve the minutes of the Regular Meeting of May 10, 2007, and the Special Meeting of May 23, 2007, as revised.

Board of Trustees' Recognition

The President reported that Ms. Rachelle Miller had served as the Student Trustee for the past year. Mrs. Meek commented that Ms. Miller had done an excellent job and had been a delight to work with. She thanked Ms. Miller for her input and the work she had done in talking with her counterparts from the other campuses. Mrs. Meek reported that Ms. Miller graduated from Cerro Coso Community College and will continue her education at San Jose State in the nursing program. Mrs. Meek read the commendation being presented to Ms. Miller.

Ms. Miller stated that it had been a great honor to serve as the Student Trustee and she had thoroughly enjoyed the experience of working with everyone. She further stated that she thinks very highly of everyone and she learned so much, which she hopes to use in the future. Mrs. Meek commented that Ms. Miller will be doing great things in the future and that the Board hopes to hear from her about her progress.

Seating of the 2007-08 Student Board Member, Mr. Gerardo Contreras

Dr. Carlson introduced Mr. Gerardo Contreras as the Student Trustee, representing Porterville College. She stated that Mr. Contreras has been actively involved in the College student government for over two years in addition to holding a full-time job. She further stated that last semester he served as the Associated Students Vice President. She commented that he has been very instrumental initiating new clubs on campus including the very, very popular Photography Club. Mr. Contreras serves as a mentor to all new students joining the student government organization and according to Ms. Karen Bishop, Advisor, he is an excellent role model for other students.

The Oath of Office was administered to Mr. Contreras by the Board President.

Board Presentation of Commendations to Retirees

Mrs. Meek presented Citations of Commendation to retiring staff members. The Chancellor and College Presidents expressed appreciation to the following retirees for their years of valued service to the District.

Bakersfield College

Patti Coffman, Educational Trainer, effective June 30, 2007, after 15 years of service
Jerry Haner, Professor, Business, effective May 18, 2007, after 23 years of service
Elizabeth Jo Moore, Department Assistant, effective June 30, 2007, after 16 years of service
Ethel Ward, Financial Aid Technician, effective May 31, 2007, after 19 years of service

The retirees receiving commendations but unable to attend the Board meeting were:

Bakersfield College

Anna Allen, Professor, Sociology, effective May 18, 2007, after 17 ½ years of service
Rondi Bradford, Executive Secretary, effective March 30, 2007, after 22 ½ years of service
Jack Brigham, Professor, History and Political Science, effective May 18, 2007, after 17 years of service
Patti Brommelsiek, Associate Professor, Library, effective May 18, 2007, after 9 years of service
Mita Dhariwal, Professor, Sociology, effective May 18, 2007, after 38 years of service
Theodora Fanucchi, Child Development, Master Teacher, effective June 30, 2007, after 22 years service
Carolyn Logan, Professor, Business, effective May 18, 2007, after 33 years of service
Carolyn O’Nesky, Professor, A.D.N./L.V.N. Programs, effective May 18, 2007, after 15 years of service
William Schroeder, Custodian/Receiving Clerk, effective May 30, 2007, after 23 years of service

Porterville College

Guy Marler, Custodian, effective October 31, 2006, after 9 years of service

A listing of retirees was shared and a copy of said Report No. A-15-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Approval of Legislation InterestAdoption of Resolution in Support of the Community College Initiative Ballot Measure

Mrs. Larwood reported that the Board Legislation Committee met on May 29, 2007, and it was agreed to present for adoption by the Trustees a Resolution in support of the Community College Initiative slated to be on the ballot February 2008. She commented that the Colleges have worked hard to have this measure placed on the ballot. She advised that the Initiative separates the California Community Colleges from K-12 so that the community colleges receive a separate pot of money; reduces the current enrollment fee and provides for stable and predictable student fees in the future; and allows the Chancellor's Office more flexibility in appointing top staff members. Mrs. Larwood encouraged everyone to work hard with enthusiasm to pass the ballot measure.

The Chancellor reported that there is a three-minute video that talks about the Initiative and why it is needed and it is available for anyone interested in viewing the video or sharing with others. Dr. Gerhold asked if a link to the video could be placed on the District website and the Chancellor responded that she would have to check with legal counsel about placing campaign information on the District website. She announced that in the first week of June there was a public campaign website that was launched at www.californiansforcommunitycolleges.org and materials are available there.

It was moved by Mr. Witt, seconded by Mr. Corkins, and carried by that the Board adopt the Resolution in Support of the Community College Initiative Ballot measure, as recommended in the Administrative Report. A copy of said Resolution No. R-10-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Correspondence to the Board of Trustees and/or Communications

There was no correspondence to the Board of Trustees and/or Communications.

WORK STUDY SESSION

Presentation of the Tentative Budget, 2007-08

Mr. Burke indicated that he would present the Tentative Budget for 2007-08, in two phases; an overview from a District-wide standpoint of the budget and then the details on the District operations and the associated budget. He reported that the Governor's May revise budget looks at an increase of one-time and ongoing funds of nearly \$276 million dollars, and the system's Proposition 98 split is projected to be 10.85%.

Mr. Burke summarized the highlights of the District Tentative Budget, stating that the budget is based on the Governor's May revise budget. The budget utilizes the District's new allocation model and the District's general fund ongoing revenue is projected to be \$116 million reflecting a slight decrease of \$410,000 from the 2006-07 Adopted Budget. He advised that the decline in ongoing revenue is primarily due to significant amounts of one-time funds reflected in the 2006-07 adopted restricted fund budget. Mr. Burke reported that the unrestricted fund revenue is projected to increase by \$4.8 million and the restricted fund revenue is projected to decrease by \$5.2 million.

Mr. Burke indicated that the Tentative Budget does not incorporate any FTES growth funding due to the methodology of the District's new allocation model which will only capture FTES changes from the prior year. The Tentative Budget reflects significant cost increases associated with salaries of \$3.8 million, a 6% increase, and health and welfare benefits of \$717,000, a 2% increase.

The unrestricted revenue and beginning fund balance increases by \$7.3 million (7%). This is primarily due to an increase in apportionments associated with COLA increases and in the beginning balance. The beginning balance of \$9 million includes College and District operations carryover of \$1.3 million of District mandatory reserves for each operating entity to cover accrued liabilities such as banked load, vacation accrual, compensatory time, as well as a contingency for minor emergencies. The District-wide unrestricted reserves (ending fund balance) is projected to be \$7.8 million or 7.74% of projected 2007-08 unrestricted expenditures. This projection assumes that the Colleges and District operations will expend their District mandatory reserves for their intended purpose during the course of 2007-08.

Mr. Burke provided a summary of the District Tentative Budget Key Assumptions, commenting that the COLA is funded at 4.53% and is projected to increase the District's revenues by \$4 million. He explained the restoration funding related to FTES, stating that it appears the District restored in 2006-07 about half of the FTES associated with the -6.86% FTES decline in 2005-06. The funding associated with this restoration will be reflected in the Adopted Budget. The District is optimistic it will restore the remainder of the lost FTES in 2007-08, which is the last year the District will qualify for restoration funding associated with the FTES decline in 2005-06.

Mr. Burke reported that salary cost increases include steps and increments for all employee groups in addition to a projected increase for classified employees subject to a verified and validated increase in the comparable district formula. In addition, an increase in faculty salaries which was validated after completion of the Tentative Budget will be reflected in the Adopted Budget.

Mr. Burke reviewed the compliance tests, indicating that the projected 2007-08 50% Law calculation is 50.61% and that the Full-time Faculty obligation will be met. He stated that the projected general unrestricted fund salaries and benefits goal will be met with a projected 77.29%. The Unrestricted District-wide Reserve is projected at 7.74% and the Board of Trustees target is 8.24%. This will be addressed with the Final Budget.

Mr. Burke reviewed the District General Fund Comparison of 2006-07 Adopted and 2007-08 Tentative Budget Unrestricted Fund Comparison for the District Office, District-wide, Regulatory, and Reserves categories. Mr. Burke asked that each of College Presidents and Business Managers review the General Fund Comparison of the 2006-07 Adopted and 2007-08 Tentative Budget Unrestricted Fund Comparison, explaining any variances. Each of the Colleges also shared the College 2007-08 Funding Priorities.

Dr. William Andrews, President, and Mr. John Griffith, Director, Budget and Business Operations, Bakersfield College, presented the following funding priorities: Increased marketing and outreach to target audiences in service areas and increased presence of Educational Advisors in feeder high schools; implement Foundations of Excellence (first year students) action plans; focus on Academic Development/Basic Skills success and retention; increased funding for staff development and training activities; and increased funding for instructional equipment in both lecture and laboratory classrooms.

Dr. Mary Retterer, Interim President, and Mrs. Gale Lebsock, Director, Business Services, Cerro Coso Community College, presented the following funding priorities: to support implementation of the Strategic Plan, including the initiatives for the Educational Master Plan, Technology Plan, Staffing Plan, Professional Development, Safety, Identification of new markets within service areas, and reserves adequate to meet deferred liability and college emergencies.

Dr. Rosa Carlson, President, and Ms. Donna Berry, Director, Business Services, Porterville College, presented the following funding priorities: implement Student Learning Outcomes for each Department and Division; reorganize administrative and classified staff to not only restore lost positions but also to streamline in order to be more effective; continue to expand partnerships with four-year universities and other agencies and organizations; repair campus facilities addressing safety and security issues; and update technology and provide additional training.

Mr. Burke thanked the Business Managers and staff, and Mrs. Gloria Candelaria-Palinsky, Business Services Assistant, for all of their hard work in preparing the budget. He stated it was an interesting year with a new allocation model adding a whole new dimension to the budget.

The Chancellor thanked everyone that was involved in the budget process. She stated that the budget is being guided by the District Strategic Plan as well as the College Strategic Plans and Educational Master Plans, which are also aligned with the California Community Colleges System Strategic Plan which is really about student access, preparing the underprepared, retaining students, preparing them for transfer and the workforce. The other component related to the District Strategic Plan is that the District needs to ensure that employees are not only recruited but also retained to be effective, which will be done with training. She commented that there are increases in the training budgets at the three Colleges as well as the District Office for District-wide training and District Office training.

Ms. Serrano expressed the hope that everyone heard the references to grants, commenting that both Cerro Coso and Porterville Colleges have recently been awarded grants and the Colleges and District are actively involved in seeking additional revenues from other sources. She commented that there is a focus on career and technical education and workforce and economic development and everyone is working together to accomplish this.

Mrs. Meek stated that on behalf of the Board of Trustees, she extended appreciation for all of the hard work and late hours involved in the preparation of the budget.

The 2007-08 Final Budget will be presented at the Board meeting of September 6 or October 4, 2007, for adoption. A copy of the Tentative Budget, Report No. B-67-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

HEARING OF CITIZENS

Mr. Michael Lynn, CSEA Labor Relations Representative, Concerns About Layoff of Classified Staff

Mr. Michael Lynn, CSEA Labor Relations Representative, addressed the Trustees regarding Layoff Resolution adopted by the Board members at the Board meeting of May 10, 2007. Mr. Lynn implored the Trustees to rescind the Layoff Resolution stating that CSEA had already filed a grievance and an unfair labor practice charge noticing the Kern Community College District that the District had violated the Education Code. He further stated that the District had violated the California Education Code by improperly laying off classified employees without a lack of funds or a lack of work. He stated that the California Education Code mandates that classified employees may only be laid off for a lack of work or lack of funds and the District laid off classified employees even though the work will continue to be performed by newly hired employees. He advised that the District had violated the KCCD/CSEA collective bargaining agreement by implementing a reorganization before bargaining with CSEA. He further advised that the CSEA contract requires that the District negotiate the effects of a reorganization before the District implements a reorganization. In this case, he feels the District implemented a reorganization that resulted in layoffs without bargaining with CSEA.

Mr. Lynn expressed the opinion that the District had violated California collective bargaining statutes by refusing to negotiate the changes in wages, hours, and conditions of employment and transferring work to classified employees to newly created supervisory positions without bargaining with CSEA; and that the District has violated the California Education Code by taking Board action without providing staff an opportunity to provide an opinion or a recommendation as provided by the shared governance provisions of the Code. He stated that the California Code of Regulations, Title 5, provides that the Governing Board shall not take action on matters significantly affective staff until it has provided staff an opportunity to participate in the formulation and development of those matters. He further stated that the same section states that policies and procedures of the Governing Board shall ensure that the recommendations and opinions of staff are given every reasonable consideration.

Mr. Lynn commented that CSEA asserts that as a result of the District's improper and illegal actions, that the District will incur a significant financial liability defending itself against the arbitration, the unfair labor practice charge, and the Education Code violations. He stated that CSEA strongly urges the Board of Trustees to rescind the layoff notices and direct administration to meet with CSEA to resolve these matters before the District sustains any more needless costs and expenses.

Mr. Richard Cox, Public Safety Officer, Bakersfield College

Mr. Richard Cox, Public Safety Officer, Bakersfield College, addressed the Trustees as a member of the community. He stated that members of Kern County have taken great pride in the community. He reported that he once received good advice from his staff sergeant who told him "the first thing about being a good leader is that you must listen to your men, treat your men right, and lead from the front." He stated that it is time to take a deep breath, slow down, and think about what is being proposed. The District went through layoffs four years ago. He asked what is thirty days when talking about the lives of 11 people?

Mr. Cox commented that as a result of the Virginia Tech incident, he felt it was important that the District revisit the security issue. He stated that in 2001, Bakersfield College administration reported to the Board of Trustees that they would have an armed police presence on the campus at all times. The Trustees passed a resolution directing the administration to enter into a contract with the Bakersfield Police Department to have an armed officer. He stated that there has not been an armed officer on campus for three years. He asked the Board of Trustees to direct the President of the College to research this issue as soon as possible, because every day that this issue is not addressed, the College is inviting a tragedy.

The Board President asked that the Chancellor look into this issue.

The Board President stated that at this time she felt it appropriate to provide a summary of the labor issues: During the Board meeting of May 10, 2007, Board members approved a Resolution recommended by the Human Resources Department to conduct a reduction of Classified and Management Team services. That Resolution was predicated on: (1) a reorganization of District Business Services based upon an external consultant's report dated May 16, 2006; (2) the elimination of the Bakersfield College Corporate and Community Services program based upon insufficient revenue being generated; (3) the elimination of the Court Reporting Program; and, (4) a reduction of the Employers' Training Resources Program (ETR).

CSEA representatives addressed the Board of Trustees and recommended that the Resolution be rejected and that Human Resources administrators be directed to negotiate with the Association on the decision to reorganize and the effects of the reorganization. The Interim Vice Chancellor of Human Resources reported to the Board of Trustees that current contract language between the District and CSEA does not require negotiations of the reorganization decision. He confirmed that the collective bargaining agreement mandates negotiations on the "effects (of reorganization) within the scope of bargaining (wages, hours, working conditions)." Further, he pointed out that the language of the current collective bargaining agreement states that "nothing in the (Agreement) shall be construed to prevent layoffs because of a lack of work or a lack of funds."

CSEA was provided 30 days to "provide input on the proposed reorganization" as prescribed by the current collective bargaining agreement. They did not do so.

Based upon the Board Resolution, layoff notices were issued in accordance with California Education Code and the collective bargaining agreement. A total of 12 bargaining unit members and 2 Management Team employees were notified of their layoff from the positions affected by the Board Resolution. Ten of the 12 unit members have been re-assigned to other positions within the KCCD classified service. One unit Flexible Limited Benefit employee will be laid off from District employment. The other affected unit employee previously submitted a letter of retirement. One of the two management personnel will be laid off from District employment as of June 30, 2007.

The District has communicated with CSEA that negotiations regarding the effects of layoff can begin regarding the 12 bargaining unit members. However, the affected employees are granted a total of 63 months (5+ years) of re-employment rights to their classification from which laid off (39 months of basic re-employment rights combined with an additional 24 months because they accepted a lower classification).

On Wednesday, June 13, 2007 the District provided a proposal to CSEA representative that included "Y-rating" the salary of the 10 bargaining unit employees that accepted demotion in lieu of layoff. This "Y-rating" would protect the current pay rate for those affected employees. The District proposal would also allow affected employees to receive any longevity increment to which they become eligible during the "Y-rating."

In addition, administration previously took action to hold a number of classified positions vacant. As a result, 6 of the 10 affected employees accepted vacant positions in lower classifications; 4 of the 10 exercised their bumping rights to displace other bargaining unit employees in lower classifications.

CSEA rejected the District proposal. That action means that the District proposal is withdrawn and the District has declared impasse and the District has requested a mediator.

Hearing of Citizens

There were no further requests for Hearing of Citizens.

BUSINESS SERVICES ITEMS

Presentation of the Kern Community College District Certificates of Participation, January 2007 to March 2007

Mr. Burke introduced Mr. Dave Ivarie, Investment Manager, Merrill Lynch, to present the Report on Investments of the Certificates of Participation, January 2007 to March 2007, as shown in the Business Services Report. Mr. Ivarie reviewed the Quarterly Portfolio Reports for the 1998 Refunding of the Certificates of Participation and the 2004 Certificates of Participation. He commented A copy of said Report No. B-68-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Mr. Corkins advised that he had reviewed the Financial Investment Policy for the District, and asked if the District could invest up to 15% in equities? Mr. Burke stated that the only way District funds can be invested in equities is if the District joined a JPA separate from the District, and the JPA could invest in equities. Mr. Corkins commented that the Investment Managers do a very good job under the restrictions they are forced to work under.

Adoption of the Tentative Budget for 2007-08

It was moved by Mrs. Larwood, seconded by Mrs. Bans, and carried that the Board adopt the Tentative Budget for 2007-08, as recommended in the Business Services Report. A copy of said Report No. B-67-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Mr. Burke commented that part of the development of the Tentative Budget includes the Gann Limit Worksheet which is a calculation the District is required to make to determine if the revenues and apportionment exceed the Gann Limit. He stated that the District is \$21 million below the apportionment limit.

Cerro Coso Community College, New License Agreement with Mammoth Lakes Foundation for Student Parking

It was moved by Mr. Corkins, seconded by Mrs. Larwood, and carried that the Chief Financial Officer be authorized to execute a new license agreement between the Kern Community College District on behalf of Cerro Coso Community College and the Mammoth Lakes Foundation for student parking, as recommended in the Business Services Report. The Mammoth Lakes Foundation is seeking use of real property adjacent to the Eastern Sierra College Center for student parking. The term of the agreement is June 1, 2008, to May 30, 2013. A copy of said Report No. B-69-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**BUSINESS SERVICES ITEMS—
CONSENT**

Consent Items: The Business Services items listed below require approval to authorize the Chief Financial Officer to execute agreements for goods and services **exceeding** \$30,000 for construction services or \$50,000 for other than construction services under Board Policy 3A9A. Earlier in the meeting, it was moved by Mrs. Larwood, seconded by Mr. Corkins, and carried that the following Business Services items be approved on the consent agenda.

Other than Construction Items

Bakersfield College, Small Business Development Center, Authorization to Accept a Renewal Sub-Award Agreement from the United States Small Business Administration through UC Merced Regional Small Business Development Center (SBDC) Network

The Chief Financial Officer was authorized to accept a renewal sub-award agreement from the United States Small Business Administration, through the UC Merced Regional Small Business Development Center (SBDC) Network, on behalf of Bakersfield College, as recommended in the Business Services Report. This award will allow the Bakersfield College Small Business Development Center to continue its operation through December 31, 2007. The maximum amount payable to the District is \$152,055.00. A copy of said Report No. B-70-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Information Technology Department, Authorization to Declare Items as Surplus Property, Per Education Code Section 81450

The Chief Financial Officer was authorized to declare the items listed from the Bakersfield College Information Technology Department, identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale, or donation, per Education Code Section 81452. A copy of said Report No. B-71-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Wood and Welding Programs, Authorization to Declare Items as Surplus Property, Per Education Code Section 81450

The Chief Financial Officer was authorized to declare the items listed from the Bakersfield College Wood and Welding Programs, identified in the Business Services Report, no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale, or donation, per Education Code Section 81452. A copy of said Report No. B-72-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Authorization to Accept New Grant Funding from the California Community Colleges Chancellor's Office, for Career and Technical Education, to Implement a Pre-engineering Program at Burroughs High Schools

The Chief Financial Officer was authorized to accept new grant funding on behalf of Cerro Coso Community College from the California Community Colleges Chancellor's Office, Career and Technical Education, to implement a pre-engineering program at Burroughs High School through a partnership with Sierra Sands Unified School District, the Naval Air Warfare Center Weapons Division—China Lake and other local organizations in the Indian Wells Valley, as recommended in the Business Services Report. The term of the agreement is May 10, 2007, to June 30, 2009. The total amount payable to the District is \$250,000.00. A copy of said Report No. B-73-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Authorization to Enter into a New Agreement with the Kern County Superintendent of Schools Community Connection for Child Care, to Provide Child Care Services

The Chief Financial Officer was authorized to enter into a new agreement between the Kern Community College District on behalf of Cerro Coso Community College and the Kern County Superintendent of Schools Community Connection for Child Care, to provide child care services for students, as recommended in the Business Services Report. The term of the agreement is July 1, 2007, to June 30, 2008. The cost to the District of \$70,000.00 will be funded through the California Community College Chancellor's Office CalWORKs Grant. A copy of said Report No. B-74-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Authorization to Accept Renewal Grant Funding from the U.S. Department of Education, Title V, Hispanic-Serving Institutions, to Provide Funds to Improve Student Services through the Addition of a Faculty Advising Program

The Chief Financial Officer was authorized to accept renewal grant funding on behalf of Porterville College and the U.S. Department of Education, Title V, Hispanic-Serving Institutions, as recommended in the Business Services Report. This grant provides funds to improve student services through the addition of a faculty advising program, enhancements to the Learning Center, training for faculty in student learning outcomes measurement, a new vocational program in industrial technology, and provides for the ability of a student to obtain an Associate's degree through distance education technology. The term of the agreement is October 1, 2007, through September 30, 2008. The total amount payable to the District is \$231,830.00. A copy of said Report No. B-75-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Authorization to Enter into a Renewal Agreement with the State of California, Department of Development Services/Porterville Development Center to Provide Instructional Classes

The Chief Financial Officer was authorized to enter into a renewal agreement between the Kern Community College District on behalf of Porterville College and the State of California, Department of Developmental Services/Porterville Development Center to provide instructional classes, as recommended in the Business Services Report. The term of the agreement is July 1, 2007, to June 30, 2009. The total amount payable to the District is \$204,800.00. A copy of said Report No. B-76-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Consent Items: The Business Services items listed below require approval to authorize the Chief Financial Officer to execute agreements for goods and services **under** \$30,000 for construction services or \$50,000 for other than constructions services under Board Policy 3A9A. Earlier in the meeting, it was moved by Mrs. Larwood, seconded by Mr. Corkins, and carried that the following Business Services items be approved on the consent agenda.

Construction Items

Bakersfield College, Authorization to Enter into an Agreement with Southern Air for the Chemical Storage Ventilation Project

The Chief Financial Officer was authorized to enter into an agreement with Southern Air for the Chemical Storage Ventilation Project, Bakersfield College, as recommended in the Business Services Report. The total cost to the District is \$14,644.00. A copy of said Report No. B-77-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Randolph Street Delano Center Property, Authorization to Enter into an Agreement with Porter Robertson Engineering and Surveying for the Preparation of Easement Documents

The Chief Financial Officer was authorized to enter into an agreement with Porter Robertson Engineering and Surveying, for the preparation of the easement documents for the radio tower portion of the Randolph Street Delano Center property, as recommended in the Business Services Report. The total cost to the District \$4,300.00. A copy of said Report No. B-78-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Authorization to Enter into an Agreement with Michael J's, Inc., for the Miscellaneous Carpet Project

The Chief Financial Officer was authorized to enter into an agreement with Michael J's, Inc., for the Miscellaneous Carpet Project, Cerro Coso Community College, as recommended in the Business Services Report. The total cost to the District is \$27,354.41. A copy of said Report No. B-79-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Authorization to Enter into an Agreement with Michael J's, Inc., for the Miscellaneous Painting Project

The Chief Financial Officer was authorized to enter into an agreement with Michael J's, Inc., for the Miscellaneous Painting Project, Cerro Coso Community College, as recommended in the Business Services Report. The total cost to the District is \$14,653.26. A copy of said Report No. B-80-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Items Other than Construction

- Authorization to renew the agreement between the Kern Community College District and The McCallum Group, Inc. for Lobbying services, as recommended in the Business Services Report. The term of the agreement will be July 1, 2007, to June 30, 2010, and the cost will be \$3,500.00 per month.
- Maintenance Agreement between the Kern Community College District and SPSS Incorporated, to provide software and maintenance services for statistical analysis, May 15, 2007, to May 14, 2008, and the total cost to the District is \$436.00.
- Consulting Agreement between the Kern Community College District and the Compensation Center, LLC, to define the duties, functions, qualifications and supervisor/subordinate reporting structure of the Business Services Director positions, term of three weeks, and the total cost to the District is \$4,000.00.

- Lease Agreement between the Kern Community College District and Kern Valley Public Television for their use of the microwave communications tower in Delano, September 21, 2006, through September 21, 2009, and the total amount payable to the District is \$18,000.00.
- Service Agreement between the Kern Community College District and Verizon California, Inc., to provide for Wide Area Network connections for Kern River Valley, Bishop, and Mammoth sites, May 24, 2007, to January 24, 2008, and the total cost to the District is \$36,000.00.
- Service Agreement between the Kern Community College District and Verizon California, Inc., to provide for Wide Area Network connections for Cerro Coso Community College, June 1, 2007, to February 1, 2008, and the total cost to the District is \$16,800.00.
- Service Agreement between the Kern Community College District and Certegy to provide a guaranteed check processing service District-wide that will significantly reduce bad check debt, for the term of one year, at an estimated cost to the District of \$37,000.00.
- Equipment Lease Agreement between the Kern Community College District and Certegy to lease required equipment to provide a guaranteed check processing service District-wide that will significantly reduce bad check debt, for the term of one year, and the total cost to the District is \$14,652.00.
- License and Services Agreement between the Kern Community College District and Oracle USA to purchase two Partitioning Option Licenses, May 31, 2007, to May 30, 2008, and the total cost to the District is \$24,860.00.
- Facility Use Agreement between the Kern Community College District on behalf of Bakersfield College and Standard School District for the use of their auditorium for the Radiologic Technology students' completion ceremony, May 17, 2007, and there is no cost to the District.
- Short-Term Course Lease Agreement between the Kern Community College District on behalf of Bakersfield College and INTELECOM for the lease of one instructional telecourse, "Faces of Culture", for spring, summer and fall 2007, and the total cost to the District is estimated at \$2,500 for each semester. Total estimated cost at \$7,500.00.
- Short-Term Course Lease Agreement between the Kern Community College District on behalf of Bakersfield College and Dallas TeleLearning for the lease of six instructional telecourses, for fall 2007, and the total cost to the District is estimated at \$17,450.00.
- Short-Term Course Lease Agreement between the Kern Community College District on behalf of Bakersfield College and Dallas TeleLearning for the lease of four instructional telecourses, for summer 2007, and the total cost to the District is estimated at \$11,000.00.

- Use of Facilities Agreement between the Kern Community College District on behalf of Bakersfield College and the Kern High School District/Stockdale High School for the use of classrooms for the fall 2007 semester, and the total cost to the District is estimated at \$42,000.00.
- Membership Agreement between the Kern Community College District on behalf of Bakersfield College and Foothill College, ETUDES Consortium, for the use of a course management system, July 1, 2007, to June 30, 2008, and the total cost to the District is \$18,900.00.
- Advertising Agreement between the Kern Community College District on behalf of Bakersfield College and Bakersfield Magazine for administrative services in placing Bakersfield College advertisements in the bi-monthly publication, for one year, and the total cost to the District is \$12,240.00.
- Advertising Contract between the Kern Community College District on behalf of Bakersfield College and Community Link for administrative services in placing Bakersfield College Delano Campus advertisements in the Delano Chamber of Commerce's Community Profile Magazine, for one year, and the total cost to the District is \$3,495.00.
- Professional Services Agreement between the Kern Community College District on behalf of Bakersfield College and KPN Networks, Inc., to provide professional services, May 1, 2007, to August 15, 2007, and the total cost to the District is \$15,000.00.
- Self-Maintainer Authorized Service Provider Program Agreement between the Kern Community College District on behalf of Bakersfield College and National Electronic Warrant Corporation and Gateway, Inc. for Bakersfield College to be reimbursed for repairs to Gateway warranty computer equipment, June 1, 2007, to May 31, 2008, and the total cost to the District is \$500.00.
- Apprenticeship Program Agreement between the Kern Community College District on behalf of Bakersfield College and the Joint Apprenticeship Council to provide related and supplemental vocational education for apprentices through Bakersfield College, June 1, 2007, to June 30, 2009.
- Equipment Lease Agreement between the Kern Community College District on behalf of Bakersfield College and Pitney Bowes for a postage mailing upgrade, term of four years, and the total cost to the District is \$8,784.00.
- Contract between the Kern Community College District on behalf of Cerro Coso Community College and Vault to provide career information resources to students, for a term of one year, and the total cost of \$2,995.00 will be partially funded through the State Chancellor's Office TANF grant.
- Lease Agreement between the Kern Community College District on behalf of Cerro Coso Community College and Neopost Leasing, Inc., for the lease of new postage equipment to accommodate the postage rate increase. The term is five years and the total cost to the District is \$16,550.40.

- Annual hosting and maintenance agreement between the Kern Community College District on behalf of Cerro Coso Community College and Comevo LLC, to provide technical support and maintenance for Cerro Coso's interactive, dynamic online orientation, June 1, 2007, to May 31, 2008, and the total cost to the District is \$2,000.00.
- License/Modification of Contract between the Kern Community College District on behalf of Cerro Coso Community College and the Department of the Navy, for the use of the Naval Air Weapons Station for the purpose of Science, Technology and Physical Education classes, until May 31, 2012, and there is no cost to the District.
- Annual support agreement between the Kern Community College District on behalf of Cerro Coso Community College and Precision Document Imaging, for the LaserFiche system at the IWV campus, July 1, 2007, through June 30, 2008, and the total cost to the District is \$2,794.00.
- CalWORKs Work Study/Off-Campus Agreement between the Kern Community College District on behalf of Porterville College and Central California Family Crisis Center, to provide job opportunities to eligible students in the CalWORKs program majoring in Human Services, April 16, 2007, through June 30, 2007, and the total cost to the District is \$1,500.00.
- Non-Financial Agreement between the Kern Community College District on behalf of Porterville College and the Kings County Job Training Office to provide training, July 1, 2006, through June 30, 2009, and there is no cost to the District.
- Terms and Condition of Sale and Security Agreement between the Kern Community College District on behalf of Porterville College and Technogym USA, to provide a piece of equipment described as a leg extension for students enrolled in classes, and the total cost to the District is \$4,280.15.
- CalWORKs Work Study/Off-Campus Agreement between the Kern Community College District on behalf of Porterville College and Porterville Unified School District to provide intern positions for students majoring in a variety of areas including Liberal Studies and Office Technology, May 8, 2007, through June 30, 2007, and the cost to the District is \$1,000.00.
- CalWORKs Work Study/Off-Campus TANF/CDC Agreement between the Kern Community College District on behalf of Porterville College and Jan-Care, Inc., to provide intern positions for Child Development students in the CalWORKs and TANF programs, April 26, 2007, through June 30, 2007 and the expense of \$1,500.00 will be covered by the California Community Colleges Chancellor's Office CalWORKs and TANF Grants.
- CalWORKs Work Study/Off-Campus Agreement between the Kern Community College District on behalf of Porterville College and Porterville Unified School District to provide intern positions for students majoring in Child Development, May 8, 2007, through June 30, 2007, and the total cost to the District is \$1,000.00.

- Agency/User Site License Agreement between the Kern Community College District on behalf of Porterville College and EUREKA, to provide an internet version of the career database, for a term of five years, and the total cost to the District is \$4,846.35.
- Agreements with Independent Contractors for 2006-07 for Kern Community College District, Bakersfield College, Cerro Coso Community College and Porterville College to provide various services, as recommended in the Business Services Report.

Copies of said Reports No. B-81-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

District Order Reports

The following District Order Reports were approved and payments were authorized, and copies of the same, designated as Report No. B-82-07 in the Supplementary Minutes File, are hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

General Fund: A-10: 44 - 47

General Fund: Numbers 739709 - 741713

Student Financial Aid Fund: Numbers 739510 - 741465

Measure G Building Fund: Numbers 739811 - 741529

Mammoth Building Fund: Numbers 739814 - 740163

EDUCATIONAL SERVICES ITEMS

Cerro Coso Community College, Acceptance of the Strategic Plan

It was moved by Mr. Corkins, seconded by Mrs. Bans, and carried that the Board accept the Cerro Coso Community College Strategic Plan, as recommended in the Educational Services Report. Dr. Retterer reviewed the Strategic Plan and the development process followed. A copy said Report No. E-13-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Acceptance of the Strategic Plan

It was moved by Mrs. Larwood, seconded by Mr. Beebe, and carried that the Board accept the Porterville Community College Strategic Plan, as recommended in the Educational Services Report. Dr. Carlson reviewed the Strategic Plan and the development process followed. A copy said Report No. E-14-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Approval of Proposed Revisions, Additions, and Deletions to the College Catalog for 2007-08

It was moved by Mrs. Larwood, seconded by Mr. Corkins, and carried that the Board approve the proposed revisions, additions, and deletions to the Bakersfield College Catalog, as recommended in the Educational Services Report. A copy said Report No. E-15-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Dr. Chamberlain commented that the goal will be to present the changes to the College Catalogs for each campus at the same time each year.

**EDUCATIONAL SERVICES ITEMS—
CONSENT**

There were no Educational Services Consent Items.

HUMAN RESOURCES ITEMS

There were no Human Resources Approval Items.

**HUMAN RESOURCES ITEMS—
CONSENT**

Consent Items: The Human Resources items listed below require approval by State law, State regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mrs. Larwood, seconded by Mr. Corkins, and carried that the following Human Resources items be approved on the consent agenda.

Approval of Employee Transactions for Academic, Classified, and Confidential/Management Staff

The Board approved the employee transactions for academic, classified, and confidential/management staff, as recommended in the revised Human Resources Report. A copy of said Report No. H-12-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

REPORTS

Internal Auditor's Report

There was no Internal Auditor's Report.

Faculty Reports

Dr. John Gerhold, Academic Senate President, Bakersfield College, apologized for not attending the Board meeting held at Cerro Coso Community College in May. He stated that Bakersfield College is pleased to welcome ten new faculty members to the College. He expressed appreciation to the Chancellor and the members of the Chancellor's Cabinet for the Budget meeting held earlier in the week. He stated that it was good to go through the document because some times it is difficult to ask detailed questions in the format of the Board presentation. Staff were able to hear the presentation and had the opportunity to ask questions about the presentation as well as the document.

Ms. O'Neal, CCA President, Cerro Coso Community College, stated she too wanted to thank the Chancellor, Mr. Burke, and Dr. Chamberlain for the meeting related to the Budget. She commented that the Budget Allocation Model process called for the meeting of the Chancellor's Cabinet, and it was good to see the incorporation of some of the recommendations for improvement of the presentation. She expressed appreciation for the ability and opportunity to collaborate.

Ms. O'Neal called attention to page 21 of the power point presentation distributed by Mr. Burke, stating that it was important that everyone be aware that the District must be in compliance with the 50% Law, as there is a penalty for non-compliance in addition to a review by the State Chancellor's Office. She stated that although Mr. Burke is usually a very, very conservative budget manager, being at 50.61% is maybe not quite as conservative as the District should be as it also links to the Full-time Faculty Obligation. This is the amount of full-time faculty that the District is obligated by the State to have, and if the District does not meet that obligation, again, funds can be withheld in an amount equal to the average salary of a faculty member. She expressed concern about being only .8% over the Full-time Faculty Obligation.

Ms. O'Neal reported that CCA will be having their annual retreat at the Springville Inn and they look forward to putting together the plans for the adjunct faculty, who are now part of the faculty union as well. She stated that for the first time ever, the District has applied the formula for salaries of comparable Districts and have worked successfully with administration to implement the results. She reported that the formula resulted in an increase for full-time faculty of 1.38% and that faculty will receive a retroactive check for 2006-07. The increase will be applied for the coming year.

Classified Staff Reports

Mr. Michael Barrett, CSEA President, Cerro Coso Community College, advised that he specifically came to the Board meeting to hear the ratification of the employment of Dr. Mary Retterer as President of Cerro Coso Community College. He stated that the classified staff of Cerro Coso Community College are pleased with the decision of the Board of Trustees to ratify Dr. Retterer as the College President. He commented that the College was shell-shocked with budget problems, the reduction of students, and the loss of co-workers. He stated that staff were dysfunctional, did not trust each other, and were in the preparation for the Accreditation visit. He advised that Dr. Retterer rolled up her sleeves and helped the staff get back on their feet; she brought in Dr. Jane Harmon and the management team worked to pull everyone together, provide some direction and leadership, and staff were asked to participate in solving the challenges facing the College.

Mr. Barrett stated that he watched faculty, classified, and management working together on the preparation for the Accreditation visit. He had an opportunity to work with Dr. Retterer through the videoconference system on one of the sub-committees, and from Bishop he watched as she actively worked to include Mrs. Deanna Campbell, Director, Eastern Sierra College Center, and he in the process. He commented that he watched Dr. Retterer pull ideas and thoughts from the staff; cheer on staff; and he watched a group of classified, faculty, and management staff working together in a free flowing sharing process. He stated that participatory governance was in action and she let the group take ownership of the process.

Mr. Barrett commented that Dr. Retterer has a contagious enthusiasm and she and the management team have been a pillar of strength when things were rocky. They have been cheerleaders when staff needed a boost over the rough spots, and models of purpose through their can do attitude and willingness to lead by example. He stated that the campus is beginning to feel like family. He stated that he looks forward to the future of the College.

Mrs. Meek stated that the Board is pleased that Dr. Retterer will be at Cerro Coso Community College for years to come and it is nice to hear all that has been accomplished during Dr. Retterer's year serving as the Interim President.

Management Association Report

There was no Management Association Report.

College Reports

Cerro Coso Community College—Dr. Retterer thanked Mr. Barrett for his comments, stating they were unexpected and were most appreciated. She reported that last month the College was notified that it had received a \$250,000 grant to partner with Sierra Sands School District on engineering and pre-engineering, and the development a two plus two program. She further reported that the College received another grant from the industry-driven regional collaborative to support the environmental scan for alternative energy training in the area. The college now has the money to proceed with the scan.

Dr. Retterer provided a brief update on enrollment. She stated that at this time she could not provide an exact answer but stated that the enrollment is very close to last year, either 5% up or 5% down. She commented that there is no frozen data from the fall at the same time as last year. She stated by the next meeting she will provide an update.

Dr. Retterer thanked the Board and the District for their vote of confidence in her. She stated that she is pleased to be able to spend more time with Cero Coso Community College and the Kern Community College District.

Bakersfield College—Dr. Andrews shared his written Board report and commented on the commencement ceremony, stating that Mr. Rodgers shook 476 hands and it was a wonderful night. He reported that the Bakersfield College Computer Aided Drafting and Design program received an award for having the best CADD curriculum in the Western United States. He stated that it is a superb program with superb faculty, and if any of the Trustees were interested in visiting the program to please contact him. A copy of said Report No. A-16-07 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Dr. Andrews advised that Bakersfield College did not submit a Strategic Plan because the College has a detailed Educational Master Plan of more than 400 pages and during the past year, the College was heavily involved in the Foundations of Excellence program and the analysis on the Basic Skills program. He stated that the intent is that from the knowledge that is gained, the College believes they can develop a better strategic plan in the coming year rather than during the past year. The Bakersfield College Strategic Plan will be presented next year.

Dr. Andrews reported that Bakersfield College believes they are up about 5.3% in FTES over the same time last year during the summer. There has been growth in summer, but when looking at fall, enrollment comes in slower. At this point, enrollment is 6% behind where the College was last year in the fall. He commented that students are enrolling later and paying their fees later. He reported that this summer is very similar to other summers; the student population is 43.8% Hispanic and 33% white; 44% of the students are twenty years or younger, 65% are female students, they average about 4 units, and 482 are concurrent students. He also reported one fact relayed by the Bakersfield College Institutional Researcher, 18.9% of all students who originally enrolled, have dropped all classes by the third day of the first week. The College will research this data, but it appears they are changing their mind.

Porterville College—Dr. Carlson reported that the FTES for the summer as compared to last summer appear to be up by 5.56% up. She commented that the College added a total of seven more classes this summer as compared to last summer and there were a few classes cancelled as a result of low enrollment. Relating to the fall, Dr. Carlson stated that the College has the same situation of students enrolling later and later. She stated that the College was concerned about the fact that the Mathematics and Science Building will be shut down in the fall, so faculty and classroom schedules were adjusted. She advised that all Chemistry classes will be taught at Granite Hills High School which is a concern as the classes will be offered between 3 and 10 p.m. for the use of the high school which could impact enrollment.

Dr. Carlson stated that several graduation ceremonies were held, including 220 graduates on May 18, 2007 with Mr. Corkins in attendance. Other ceremonies included the Psychiatric Technician Program with 39 graduating students and the Vocational Nursing Program with 12 graduating students.

Dr. Carlson advised that the Porterville Recorder has written specific stories related to Porterville College, such as the new head Baseball Coach, the softball team and coach, Mr. Monte Moore, Public Information Officer, and the campus construction projects. She referred to the Porterville College Update and a photograph of Mr. Baldomero Garcia, Program Coordinator, and Mr. Jim Carson, Computer Information Systems Instructor, who were named outstanding employees at the College.

Dr. Carlson announced that Dr. Orlin Shires, the longest reigning President of Porterville College, passed away recently. He served as the College President for 23 years from 1955 to 1978. She stated that after retirement he remained involved in the College working with the Porterville College Foundation.

Chancellor's Report

The Chancellor officially welcomed Dr. Retterer for the new year, stating that Dr. Retterer had an opportunity to interview the District for a year and the District had a year to interview Dr. Retterer. Ms. Serrano commented that from what she has heard from many individuals at Cerro Coso Community College, she knows that they feel the same as Mr. Barrett.

Ms. Serrano welcomed Mr. Contreras. She stated that the former Student Trustee, Ms. Miller, had stated earlier in the meeting that she found serving as the Student Trustee an invaluable experience and Ms. Serrano expressed the hope that Mr. Contreras also finds the experience rewarding.

Ms. Serrano announced that the District has received a grant written by Mr. Marc Beam, Director, Institutional Research. The grant is part of the rural opportunities grant and is focused on conducting an assessment for workforce needs, particularly in rural areas. At first, the District thought only Cerro Coso and Porterville Colleges would qualify for the grant, but the entire Kern Community College District does qualify. The grant will be used to assess the workforce and economic development needs of the entire service region. It will also set up tools so that the Colleges can query data related to the workforce and use that information to develop programs. She commented that the District is thankful for Mr. Beam's success in applying for the grant.

The Chancellor referred to the Full-Time Faculty Obligation and stated that in the recent Chancellor's Cabinet meeting, it was indicated that the District would conduct a review. In that review, it is believed that there are one if not two more full-time faculty. Just to be safe, Bakersfield College is going to be hiring two full-time faculty members for one semester. The District should be four over by the fall.

Ms. Serrano reported that the Executive Council members, which includes the three College Presidents, the Vice Chancellors, and she, will be participating in a retreat in Bakersfield on July 2 and 3, 2007. The focus will be on issues that include the roles of the College and District as it relates to decision making and to clarify decision making process in general throughout the District. They will also be discussing the potential for more professional development, staff training and leadership academies. There will also be discussion with regard to facilitating more partnership and collaboration throughout the District as well as the community.

The Chancellor stated that the District recognizes that there are differences of opinion on some of the issues facing the District at this time, but she remains confident that there will be communication at the table and good solutions will be reached by next month.

Board of Trustees, Reports and/or Inquiries

Mrs. Larwood congratulated Dr. Retterer and stated it was very nice to have her on board permanently. She also extended congratulations to Mr. Contreras and offered any assistance he may desire.

Mrs. Larwood expressed appreciation for all staff members involved in putting together the Tentative Budget, at the Colleges and the District. She stated that the Budget is a concrete program for what the District plans to do next year.

Mrs. Larwood announced that she had been in communication with Mr. Eric Skinner who negotiates on behalf of the California Community Colleges for the Budget at the state level. She stated that there was a difference in several categories between the Governor's proposed budget, the Senate Budget, and the Assembly budget. She stated that the discussions will continue for at least a few weeks. She commented that there was a hole in the May Revise Budget that had to be filled; there was less money than was thought to be there, and it will be filled.

Mrs. Larwood reported that State Chancellor Mark Drummond has taken a new job as the Chancellor of the Los Angeles Community College District. She indicated that the State salary is set by the State. She commended Mr. Drummond for an excellent job and commented that she is sorry that he will be leaving. She explained that she will be serving on the screening committee for hiring an Interim Chancellor.

Mrs. Bans congratulated Dr. Retterer, stating that not too many people get excited about taking a job that is 24-7. She wished her good luck. Mrs. Bans stated that she looks forward to getting to know Mr. Contreras and working with him. She stated that the actions of the Board are very meaningful because it affects so many people.

Mrs. Bans thanked everyone involved in the Budget presentation and preparation.

Mr. Contreras expressed appreciation for the instructors and students at Porterville College who were supporting him in his endeavor to serve as a Student Trustee.

Mrs. Meek stated that this particular Board meeting is one of the most important throughout the year in reviewing the Tentative Budget and she expressed appreciation for all of the hard work involved. She stated it was nice to hear that with the new Budget allocation model everyone worked together and everyone seems pleased with the process.

ADJOURNMENT

Adjournment

The meeting was adjourned by the President at 5:35 p.m.

_____, President
Kay S. Meek

_____, Clerk
John A. Rodgers