

BOARD OF TRUSTEES
KERN COMMUNITY COLLEGE DISTRICT

OFFICIAL MINUTES

APRIL 12, 2012

REGULAR MEETING

OPEN SESSION

Call to Order

The regular meeting of the Board of Trustees of the Kern Community College District was called to order by Mr. John S. Corkins, President, at 11:00 a.m., on Thursday, April 12, 2012, in the President's Conference Room, A-5, Bakersfield College, 1801 Panorama Drive, Bakersfield.

Roll Call

Members present:	Trustees John S. Corkins, President; John A. Rodgers, Vice President; Dennis Beebe, Clerk; Rose Marie Bans; Pauline F. Larwood; Kay S. Meek; Stuart O. Witt
Members absent:	None
District Administration and staff:	Sandra Serrano, Chancellor Thomas Burke, Chief Financial Officer Frank Ronich, General Counsel Abe Ali, Vice Chancellor, Human Resources

Adoption of Agenda

It was moved by Trustee Meek, seconded by Trustee Beebe, and carried that the Board adopt the agenda, as submitted. A copy of the agenda is on file in the Supplementary Minutes File.

ADJOURNMENT TO CLOSED SESSIONAdjournment to Closed Session

The meeting was adjourned to Closed Session at 11:05 a.m.

- A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957]
- B. Employee Matters—Anticipated Litigation [Government Code Section 54956.9(b)]
- C. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees [Government Code Section 54957.6]
- D. Employee Matters—Discussion of Negotiations with CSEA, Exclusive Representative for Classified Employees [Government Code Section 54957.6]
- E. Student Matters [Education Code Section 72122 and 76232]
- F. Campus Safety and Security—Meet with security or law enforcement personnel [Government Code Section 54954.5]
- G. Management Association – Meet and Confer Issues [Government Code Section 54957.6]
- H. Business Matters—Anticipated Litigation [Government Code Section 54956.9(b)]

**ADJOURNMENT TO LUNCH/
PRESENTATION**Adjournment

The President adjourned Closed Session at 11:45 a.m., to reconvene to lunch for a presentation in the Bakersfield College Renegade Room, Bakersfield College, 1801 Panorama Drive, Bakersfield.

RETURN TO CLOSED SESSIONAdjournment to Closed Session

The meeting was adjourned to Closed Session at 12:30 p.m. in the President's Conference Room, A-5, Bakersfield College to discuss remaining closed session items.

- A. Public Employee Discipline/Dismissal/Release/Reassignment—[Government Code Section 54957]
- B. Employee Matters—Anticipated Litigation [Government Code Section 54956.9(b)]
- C. Employee Matters—Discussion of Negotiations with CCA, Exclusive Representative for Academic Employees [Government Code Section 54957.6]
- D. Employee Matters—Discussion of Negotiations with CSEA, Exclusive Representative for Classified Employees [Government Code Section 54957.6]
- E. Student Matters [Education Code Section 72122 and 76232]
- F. Campus Safety and Security—Meet with security or law enforcement personnel [Government Code Section 54954.5]
- G. Management Association – Meet and Confer Issues [Government Code Section 54957.6]
- H. Business Matters—Anticipated Litigation [Government Code Section 54956.9(b)]

ADJOURNMENTAdjournment

The President adjourned Closed Session at 1:50 p.m., to reconvene at 2:00 p.m. in the Regular Session, in the Forum West, Bakersfield College, 1801 Panorama Drive, Bakersfield.

<p>RETURN TO OPEN SESSION -- PRELIMINARY</p>

The regular meeting was called to order by Trustee Corkins, President, at 2:05 p.m., on Thursday, April 12, 2012, in Forum West, Bakersfield College, 1801 Panorama Drive, Bakersfield. Trustee Corkins announced that the proceedings of the meeting were being recorded on tape.

Roll Call

Members present:	Trustees John S. Corkins, President; John A. Rodgers, Vice President; Dennis Beebe, Clerk; Rose Marie Bans; Pauline F. Larwood; Kay S. Meek; Stuart O. Witt; Tamara Tomaschow, Student Trustee
Members absent:	None
District Administration and staff:	<p>Sandra Serrano, Chancellor Thomas Burke, Chief Financial Officer Jane Harmon, Interim Vice Chancellor, Educational Services Frank Ronich, General Counsel Abe Ali, Vice Chancellor, Human Resources Eitan Aharoni, Director of Facilities David Barnett, Director, Web Development Lisa Fitzgerald, Director, Research Analysis and Reporting Sally Errea, Educational Services Assistant</p> <p>Bakersfield College: Robert Jensen, Interim President</p> <p>Cerro Coso Community College: Corey Marvin, Vice President, Academic Affairs</p> <p>Porterville College: Rosa Carlson, President</p>
Guests:	<p>David Ivarie, Senior Vice President, Morgan Stanley Smith Barney Mike Urner, Senior Vice President, Investments, Wells Fargo Various staff members</p>

Pledge to Flag

Trustee Meek led the members of the Board of Trustees and audience in the Pledge of Allegiance to the Flag.

Report of Actions Taken in Closed Session

Trustee Corkins reported that the Trustees met in Closed Session and that no actions were taken.

Approval of Consent Items

The President asked if any member of the Board of Trustees or the audience wished to remove an item from the consent agenda for discussion. Mr. Beebe inquired about the Human Resource item to reinstate a Dean. The Chancellor stated that Dr. Rebecca Flores was asked to take a leadership role in a grant with the U.S. Department of Labor Trade Adjustment Act Community College Career Training (TAAC3T) Grant Consortium. The Consortium is composed of twelve Colleges and the grant is funding the position. West Hills Community College District is the lead College in the grant. The grant is specifically related to basic skills. It was moved by Trustee Beebe, seconded by Trustee Larwood, and carried that the Board approve the Consent Items for Business Services, Educational Services, and Human Resources Services, as submitted.

Approval of Minutes of the Regular Meeting of March 8, 2012

The minutes were not presented and will be distributed at the next meeting.

Approval of Ballot for Submission for the California Community College Trustee Board of Director's Election, 2012

It was moved by Trustee Beebe, seconded by Trustee Meek, and carried that the Board support the six incumbents on the ballot for submission for the California Community College Trustee Board of Director's Election, 2012. A copy of said Report A-4-12 is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Correspondence and/or Communications to the Board of Trustees

The Chancellor reported that she had not received correspondence for review.

ADMINISTRATIVE REPORTS

Kern Community College District, Presentation of the Investment Reports for the Period October 1, 2011 through December 31, 2011

Mr. Burke introduced Mr. Urner and Mr. Ivarie to address the Board regarding the Investment Reports of the Kern Community College District for the period commencing October 1, 2011 through December 31, 2011 as recommended in the Business Services Report. It was reported the total portfolio value for the quarter ended December 31, 2011 was \$30,638,254.67 which represented an income of \$197,852.64 for the quarter and a 2.726% return. There were no additions or withdrawals for the quarter. A copy of said report No. A-5-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Kern Community College District Safety, Repair, and Improvement District (SRID) Bond Oversight Committee and Facilities Department Spring 2012 Report

Mr. Burke introduced Mr. Brent Rush, Manager of Government Affairs and Communities, Rio Tinto and Chairman of the SRID Committee and Mr. Eitan Aharoni, District Director of Facilities, to present a facilities report for 2011-12 second quarter. The original Measure G budget was \$180,000,000 and with bond interest and other revenues to date amounting to \$21,633,523. The total funds available are \$201,633,523. The total funds spent to date are \$101,989,381 and the total funds available for use are \$78,010,619. A copy of said report No. A-6-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Mr. Aharoni shared a PowerPoint presentation outlining District SRID spending through 2011-12, 2nd quarter. The monies spent by the Colleges on construction projects follow: Bakersfield College, \$48,908,191; Cerro Coso Community College \$25,740,115; Porterville College, \$19,506,859; and District Office, \$7,834,216. Planning is occurring District-wide on various projects including ADA Transition Plans, energy management and generation, surveillance security, construction standards, utility surveys, mass notification, educational plans, facilities master planning, program/project management, and occupancy and signage. Questions were raised regarding ADA Transition Plans which relate to handicapped access. Mr. Burke indicated it is timely since the Plans have not been updated since 2002-2003 and rules and regulations have changed. Mr. Rush reported that the Oversight Committee found the District to be in compliance with the requirements of Article XHIA, Section 1(b) (3) of the California Constitution.

Trustee Witt indicated the District had complied with the spirit and intent of Measure G monies and noted it may be time to reevaluate the projects in a time of fiscal constraints. The Chancellor indicated that with the help of the Facilities and Educational Master Plans, reevaluation is taking place on the campuses. Trustee Larwood inquired about the GET Transfer Bus Center restrooms located on the Bakersfield College campus. The Chancellor stated she would follow-up with GET regarding its future plans to determine whether this port is to become a major hub.

Trustee Corkins raised a question regarding revenue earned from other sources and if that is put back into projects. Mr. Burke indicated the earned revenues follow the source and are reallocated by SRID.

Annual Kern Community College District 2012 ARCC Report—Accountability Reporting for Community Colleges through the 2010-11 Academic Year

The Chancellor introduced Mrs. Lisa Fitzgerald, Director, Research Analysis and Reporting, to present the Annual Kern Community College District 2012 ARCC presentation. ARCC came into existence in 2004 in response to Assembly Bill 1417, which required a framework for annual evaluation of community college performance. The objective is to make policymakers, local college officials, elected boards, and the public aware of the system and college performance. It provides each college with a comparison to peer colleges which are similar for selected environmental factors that correlate with each individual performance indicator. Management Information Systems (MIS) data is the primary data source. It was noted the final report includes a self-assessment submitted by each college. There are seven college performance indicators, 1) student progress and achievement rate; 2) students earning 30 or more units; 3) persistence rate (fall to fall); 4) successful vocational course completion rate; 5) successful basic skills course completion rate; 6) English as a second language improvement; and 7) basic skills improvement. Mrs. Fitzgerald reviewed the data and highlighted outcomes and trends. It was noted beginning July 1, 2012, community colleges will not be paid for the “DR” grade (drop status). A copy of said report No. A-7-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Questions were raised regarding how this data is used. The Chancellor indicated the purpose is to promote discussions at the Colleges and develop plans for improvement to close the loop to student success. Board members agreed that the numbers are low and would like to see increases, not decreases. Mr. Beebe requested that the Kern data be compared to national data.

BOARDDOCS, an Internet-based Software Service for Achieving the Goal of Paperless Board Meetings

The Chancellor introduced Mr. David Barnett, Director, Web Development, to provide a brief overview of accessing and navigating Board documents, agendas, and minutes. Mr. Barnett reported he met with the five administrative assistants at the District Office and it was recommended that this software be used for the electronic processing of Board materials. He highlighted the capabilities of BOARDDOCS. Questions concerning posting of the agenda to meet the Brown Act were raised. Mr. Barnett will conduct a cost analysis and report to the Chancellor. It was also recommended that paper copies be an option.

PUBLIC COMMENTS – OPEN SESSION

Public Comments

There were no requests for public comments.

BUSINESS SERVICES ITEMS

Kern Community College District, Adoption of a Resolution Authorizing the Sale of a 2012-13 Tax and Revenue Anticipation Note

It was moved by Mrs. Larwood seconded by Mr. Beebe, and carried that the Board adopt a Resolution authorizing the sale of a 2012-13 Tax and Revenue Anticipation Note and participation in the Community College League of California Tax and Revenue Anticipation Notes Program in the amount of \$20,000,000.00 as recommended in the Business Services Report. Mr. Burke indicated this is an annual event due to fluctuation of tax flow and is significant impacted by State deferrals. The monies must be paid by the end of the year. A copy of R-7-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, School Project for Utility Rate Reduction (“SPURR”) Authorization to Purchase Natural Gas

It was moved by Mr. Witt, seconded by Mr. Beebe, and carried that the Board authorize the Chief Financial Officer to execute an agreement with School Project for Utility Rate Reduction (“SPURR”) to purchase natural gas at the fixed price rate of \$0.397 per therm over two (2) years 2012-2014 as recommended in the Business Services Report. The total cost to the District is \$227,878.00 to be paid from general unrestricted funds. A copy of said report B-38-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Authorization of Construction Agreement with American Incorporated for the Family and Consumer Education (FACE) Building Heating, Ventilation and Air Conditioning (HVAC) Replacement Project

It was moved by Mr. Rodgers, seconded by Mrs. Meek, and carried that the Board authorize the Chief Financial Officer to execute an agreement with American Incorporated for the Bakersfield College Family and Consumer Education (FACE) Building Heating, Ventilation and Air Conditioning (HVAC) Replacement Project, as recommended in the Business Services Report. The term is May 5, 2012 through August 12, 2012 and the total cost to the District is \$68,407.00. A copy of said report B-39-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

<p style="text-align: center;">BUSINESS SERVICES ITEMS— CONSENT</p>
--

The Business Services items listed below require ratification and/or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$30,000 for construction services or up to \$50,000 for goods and services other than construction services, as recommended in the Business Services Report. Earlier in the meeting, it was moved by Mr. Beebe, seconded by Mrs. Larwood, and carried that the following Educational Services items be approved on the consent agenda.

Construction Items

Bakersfield College, Performing Arts Building Modernization Project, Agreement for Mechanical Engineering Services

The Chief Financial Officer was authorized to execute an Independent Consultant Agreement with TMCx Solutions, LLC to provide mechanical value engineering services for the Bakersfield College Performing Arts Building Modernization Project. A copy of said report B-40-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Student Center Modernization Project, Approval of Change Order Number Three with JM Builders, Inc.

The Chief Financial Officer was authorized to approve Change Order Number Three to the contract with JM Builders, Inc. for the Student Center Modernization Project at Cerro Coso Community College. This Change Order increases the contract by \$38,009.66, which is 2.20% of the original contract amount, to be paid from local Capital Outlay funds. A copy of said report B-41-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Levan Center Modernization Project, Approval of Change Order Number Five with SC Anderson, Inc.

The Chief Financial Officer was authorized to approve Change Order Number Five to the contract with SC Anderson, Inc. for the Levan Center Modernization Project at Bakersfield College. This Change Order increases the contract by \$10,391.23, which is 0.77% of the original contract amount, to be paid from local Capital Outlay funds. A copy of said report B-42-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Items other than Construction

- Agreement between the Kern Community College District and Total Compensation Services, Inc. to issue a report to the District including all actuarial information necessary to comply with the requirements of current and future GASB standards.
- Facilities Use Agreement between the Kern Community College District Clean Energy Center and Taft College for the use of classroom facilities at Taft College to teach renewable energy training courses.
- Facilities Use Agreement between the Kern Community College District Clean Energy Center and Mojave Unified School District (“MUSD”) for the rental of classroom facilities at MUSD for 28 weeks to teach renewable energy training courses.
- Facilities Use Agreement between the Kern Community College District, on behalf of its California Compliance School (“CCS”), and the State Center Community College (“State Center”) for CCS’s use of the classroom facilities at State Center to teach hazardous waste generator training courses.
- Online Subscription Renewal Agreement between the Kern Community College District, on behalf of Bakersfield College, and the Community College Library Consortium for access to valuable, full-text journals and magazine articles via an online database for academic research.
- Service Agreement between the Kern Community College District, on behalf of Bakersfield College, and HomeTeam Pest Defense for pest control services on the Delano Campus.
- Audit Service Engagement Letter between the Kern Community College District, on behalf of the Bakersfield College Foundation, and Rex A. Phinney Certified Public Accountant to audit Bakersfield College Foundation for fiscal year ended June 30, 2011.
- Service Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and Pony Espresso for non-exclusive food and beverage service in the campus student center.
- DirecTV Commercial Viewing Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and Just In Time Communications, Inc. for installation of DirecTV in the campus student center for television viewing entertainment.
- Exhibition Rental Contract between the Kern Community College District, on behalf of Cerro Coso Community College, and Exhibit Envoy to rent the exhibit piece entitled “Wherever There’s A Fight: A History of Civil Liberties in California” for the Learning Resource Center Art.

- Special Event Product Insurance Contract between the Kern Community College District, on behalf of Cerro Coso Community College, and United States Liability Insurance Group, A Berkshire Hathaway Company, to purchase insurance required to exhibit the piece “Where There’s a Fight: A History of Civil Liberties in California” in the Learning Resource Center Art Gallery.

A copy of said Report No. B-43-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

District Order Report

The following District Order Reports were approved and payments were authorized, and copies of the same, designated as Report No. B-44-12 in the Supplementary Minutes File, are hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

General Fund: Numbers: A-9: Numbers: 37-40
General Fund: Numbers: 3211194 - 3212566
Student Financial Aid Fund: Numbers: 3212567 – 3212585
Student Financial Aid Direct Deposit: Numbers: !3232933 - !3243138
Measure G Debt Service Bond: Numbers: 3211193 – 3212221

EDUCATIONAL SERVICES

The Educational Services items listed below require approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.

Kern Community College District, Approval of Proposed Revisions to the Board Policy Manual, Section Four, Students/Instructional Services, Policy 4A3, Matriculation

It was moved by Mr. Witt, seconded by Mr. Rodgers, and carried that the Board approve the proposed revisions to the District Board Policy Manual, Section Four, Students/Instructional Services, Policy 4A3, Matriculation. This Policy was revised in support of student success and was vetted through the Chancellor’s Cabinet and District Consultation Council and was presented to the Board for First Reading at the March 8, 2012 meeting. The Chancellor indicated the District will look at a place in the Board Policy where cut scores may be included. A copy of said Report No. E-19-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Approval of 2012-13 Catalog

It was moved by Mr. Witt, seconded by Mr. Beebe, and carried that the Board approve the 2012-13 Cerro Coso Community College catalog. The catalog provides educational information to students and staff. The catalog includes all revisions to date and was approved by the Board of Trustees in previous actions. A copy of said Report No. E-20-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval of 2012-13 Catalog

It was moved by Mr. Beebe, seconded by Mrs. Meek, and carried that the Board approve the 2012-13 Porterville College catalog. The catalog provides educational information to students and staff. The catalog includes all revisions to date and was approved by the Board of Trustees in previous actions. A copy of said Report No. E-21-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval of Certificate of Achievement in Industrial Maintenance

It was moved by Mrs. Meek, seconded by Mr. Corkins, and carried that the Board approve a new Porterville College Certificate of Achievement in Industrial Maintenance. This program has been taught at Porterville College for five years, has maintained high enrollment, and led to high paying high growth jobs. Mr. Beebe inquired on the percentage breakdown of community members on advisory committees and Dr. Carlson indicated advisory committees are mandated as a Perkins requirement. Mr. Corkins requested a copy of the advisory committee composition requirements. A copy of said Report No. E-22-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval of Certificate of Achievement in Entrepreneurship

It was moved by Mrs. Larwood, seconded by Mr. Beebe, and carried that the Board approve a new Porterville College Certificate of Achievement in Industrial Maintenance. This program has been taught at Porterville College for three years, has maintained high enrollment, and has led to students successfully starting their own businesses. A copy of said Report No. E-23-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Porterville College, Approval of Certificate of Achievement in Power Technician Utility Worker

It was moved by Mrs. Meek, seconded by Mr. Beebe, and carried that the Board approve a new Porterville College Certificate of Achievement in Power Technician Utility Worker. This program has been offered as non-credit, short-term training through the Kern Community College District Clean Energy Center. This program will allow individuals to apply to an apprenticeship program for electricians, plumbers, pipefitters, and sheet metal workers in the green industries. A copy of said Report No. E-24-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Bakersfield College, Cerro Coso Community College, and Porterville College, Authorization to Execute Memorandum of Understanding and Addendum as part of the United States Department of Labor Trade Adjustment Act Community College Career Training Grant Consortium

It was moved by Mrs. Larwood, seconded by Mrs. Meek, and carried that the Board authorize the Chancellor to execute a new Memorandum of Understanding and Addendum between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College and Porterville College, as part of the United States Department of Labor Trade Adjustment Act Community College Career Training (TAAC3T) Grant Consortium as recommended in the Educational Services Report. The Chancellor noted Dr. Rebecca Flores will be the basic skills lead on this grant and is funded by these monies. The term is October 1, 2011 – September 30, 2014, and the total revenue to the District is \$4,950,000.00 to be deposited into a restricted fund. A copy of said Report No. E-25-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Cerro Coso Community College, Authorization to Enter Subcontract Cooperative Agreement with Antelope Valley College

It was moved by Mr. Beebe, seconded by Mrs. Meek, and carried that the Board authorize the Chief Financial Officer to enter into a Subcontract Cooperative Agreement between the Kern Community College District, on behalf of Cerro Coso Community College, and Antelope Valley College. The purpose of this project is to increase the number of Hispanic and other low income students attaining degrees in the field of science, technology, engineering, and mathematics (STEM). The term is October 1, 2011 - September 30, 2016 and the total revenue to the District is \$372,245.00 to be deposited into a restricted fund. A copy of said Report No. E-26-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**EDUCATIONAL SERVICES –
CONSENT**

The Educational Services items listed below require ratification and/or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mr. Beebe, seconded by Mrs. Larwood, and carried that the following Educational Services items be approved on the consent agenda.

- Cerro Coso Community College to offer Community Education classes including: Fiber Arts 7 Handspinning, Aerobics for Older Adults, General Conditioning for Older Adults, Drawing for Children, Ceramics for Children, Community Workshop for Drawing & Painting, Social Media for Small Business Owners, Digital Imaging for Small Business Owners, and Writing for the Workplace.

- Contract between the Kern Community College District, on behalf of Cerro Coso Community College, and Bishop Paiute Tribe – Tribal Employment Rights Office (TERO), to deliver a Contract Education course, Writing for the Workplace.
- Porterville College to offer Community Education Beginning Botanical Watercolor (CSE Watercolor 01).
- Porterville College to offer Community Education Beginning Paper Mache (CSE Paper Mache 01).
- Subgrant Agreement between the Kern Community College District and El Camino Community College District for Alternative and Renewable Fuel and Vehicle Technology training courses to companies using Employment Training Panel (ETP) funds.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and Hallmark of Bakersfield, for use of clinical facilities suitable for the educational needs of the Allied Health Programs.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and Liberty Ambulance Company, for use of clinical facilities suitable for the educational needs of the Allied Health Programs.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and Bio-Medical Applications of California, Inc. dba Fresenius Medical Care of Bakersfield for the use of clinical facilities suitable for the educational needs of the Allied Health Programs.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and Ridgecrest Healthcare Center for the use of clinical facilities suitable for the educational needs of the Allied Health Programs.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and C.H.L. EMS dba American Ambulance of Visalia for use of clinical facilities suitable for the educational needs of the Allied Health Programs.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and Dr. Farinha Medical Office – Internal Medicine Office for use of clinical facilities suitable for the educational needs of the Allied Health Programs.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and Dr. Miller's OB GYN Clinic for use of clinical facilities suitable for the educational needs of the Allied Health Programs.

- Agreement between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College, and Porterville College, and Dr. Vicki Schauf – Pediatric Clinic for the use of clinical facilities suitable for the educational needs of the Allied Health Programs. The term is January 16, 2012 - December 31, 2014 and there is no cost to the District.
- Contract between the Kern Community College District, on behalf of Bakersfield College, and Kern County Superintendent of Schools for the Leaders in Life Youth Conference Resource Fair on March 15, 2012. There is no cost to the District.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, and the County of Kern Public Health Department for one 16-hour Hospital Decontamination training course.
- Agreement between the Kern Community College District, on behalf of Bakersfield College, and NTL Management Services who will provide sixteen hours of BACCHUS Peer Educator training focused on health and safety issues.
- Accept a Grant to the Kern Community College District, on behalf of Cerro Coso Community College, for the Eastern Sierra College Center Licensed Vocational Nursing Program from the Donald M. Slager Sunset Foundation for the sole benefit of the Eastern Sierra College Center Licensed Vocational Nursing Program.

A copy of said Report No. E-27-12 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

<p style="text-align: center;">HUMAN RESOURCES— CONSENT</p>
--

The Human Resources items listed below require ratification and/or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Earlier in the meeting, it was moved by Mr. Beebe, seconded by Mrs. Larwood, and carried that the following Educational Services items be approved on the consent agenda.

Approval of Employee Transactions for Academic, Classified, and Confidential and Management Staff

The Trustees ratified employee transactions for academic, classified, and confidential and management staff, as recommended in the Human Resources Report. A copy of said Report No. H-5-112 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

REPORTS

Faculty Reports

Bakersfield College – Mr. Cornelio Rodriguez, Academic Senate President, welcomed the Board to the campus. He also presented and reviewed a Senate Resolution entitled, “Keeping Budget Reduction Impacts Furthest from the Students”. He indicated that the resolution is part of the ten plus one process. Mr. Rodriguez stated the campus is involved in courageous budget discussions and looking at ways to streamline processes. He also welcomed Dr. Robert Jensen, Interim Bakersfield College President.

Porterville College – Dr. Stewart Hathaway, Academic Senate President, presented the faculty report. Porterville College recently had its Hall of Fame event and it was tremendous success. Porterville College has reached a partnership with National University to offer a Liberal Arts Bachelor’s Degree. Also distributed were brochures outlining a Cultural and Awareness Program developed by Anthropology Instructor Richard Osborne. The Board was encouraged to attend one of these events. It was reported that the Porterville College accreditation process is moving along very smoothly and that Mr. Steve Schultz, Vice President, Student Services, has provided outstanding guidance for this process. Porterville College has begun to prepare for budget reductions for 2013-14, and four budget task forces consisting of administrators, faculty, classified, and students, have been formed to focus on the following areas: 1) basic skills, 2) transfer degrees, 3) certificates, 4) and new college. The objectives of the task groups are to identify programs and courses that compress the core, identify the appropriate student support services, and administrative services to support student success and maintain essential functions. The Porterville College Academic Senate also gave its full support of the Bakersfield College Resolution and believe that cuts should be made as far from the students as possible and the District administration and support services be evaluated for reduction with the hope of preserving as much of the core as possible.

Cerro Coso Community College - Mr. Matthew Crow, Academic Senate President, presented a report and thanked Bakersfield College for hosting the Board meeting. It was reported that the Cerro Coso Community College Academic Senate Executive Council endorsed the Bakersfield College Resolution.

Classified Staff Reports

There was no Classified Staff Report.

Management Association Reports

Mrs. Sue Vaughn, President, Management Association, reported that managers are participating very actively in the budget discussions on campuses and presenting great ideas for cost efficiencies. There is also a management group working very diligently on the implementation of DegreeWorks which will address student needs.

College Reports

Porterville College -- Dr. Rosa Carlson, President, thanked Bakersfield College for hosting the Board meeting and commented on budget discussions occurring at the campus. It was noted that every division is also working on budget reductions, as well as the four task force groups. It was reported that recently an eighteen year Porterville College student was killed in a car accident and two employees came upon the wreck. The College will do something special for the family. Recently the Porterville Rotary held a senior citizens ball and the girls' basketball team participated; it was very rewarding for both the students and the community.

Cerro Coso Community College – Dr. Corey Marvin, Vice President, Academic Affairs represented President Jill Board at the meeting. He thanked Bakersfield College for hosting and very much enjoyed the lunch. It was reported the Cerro Coso Community College Child Development Program has completed its curriculum alignment with the statewide project. The College is working on all programs addressing student success and aligning pathways. In terms of faculty leadership, he advised that two faculty members, 1) Ms. Karen O'Connor, Business Instructor, will serve as President of the California Business Organization and that group represents and assists with programs in high schools, middle schools, and private schools; and 2) Mr. Gary Enns, English Instructor at Kern River Valley had been elected as President of the English Council of California Two Year Colleges and that organization is directly related to professional interaction and growth and coordinates efforts with California State Bakersfield and the State Chancellor's Office. The accreditation report is almost completed and will be submitted to the Chancellor and Vice Chancellor, Educational Services, for review in advance of sharing with the Board Accreditation Committee.

It was reported that Cerro Coso Community College held forums to address the budget shortfall for all to attend and organized a work group. The work group started with fundamental questions: Who are our students? What makes a program viable or the student services? What is the value for community relations? The College is getting back to root of what the College is doing and has already received direction. The College will be holding community forums to gather input.

Bakersfield College --Dr. Jensen made his report and indicated the month of April has been devoted to working on budget. Multiple meetings have been held for the campus community and his office has received valuable input. It was highlighted that the Renegade Rip has been recognized as the number one community college newspaper in California. A major fundraiser, The Red and White Event would be held Friday, April 16, 2012, and invited everyone.

Chancellor's Report

Ms. Serrano thanked Bakersfield College for hosting the Board meeting and appreciated the lunch prepared by the Culinary Arts Program. The reports presented created robust conversation and there was appreciation for the input by those present. It was reported that Dr. Jensen has decided not to extend his contract so the Bakersfield College Presidency search is underway and a consultant has been contracted. Four administrators and four faculty have been identified to serve on the screening committee. The Chancellor also thanked Mrs. Sally Errea for taking notes at the Board meeting.

The Chancellor reported the budget picture changes daily and reported that should the initiative not pass, the District is looking at addressing a \$6.4-7 million cut rather than the \$17-20 million initially forecasted. Of course, the District will not know the outcome until after the November election so it is prudent to keep planning. The Chancellor acknowledged receipt of the Bakersfield College Academic Senate Resolution and noted administration will make cuts in the best interest of the students, and likewise, faculty should review courses/program data to determine the changes in the best interest of the students. The District Office is conducting an audit of functions, designating those services that are District-wide versus District Office. This information will move through the process of evaluation and be shared with Chancellor's Cabinet as well as Consultation Council.

The Chancellor noted California Community Colleges are being forced to change due to the budget picture. Programs are on pathways and students want to know what they can do to meet the requirements and not have an over abundance of units that do not meet any degrees or certificates. The Kern District will continue to make decisions in the best interest of the students. A legislative bill, Senate Bill 1456, authored by Senator Lowenthal and coauthored by Senator Liu, which addresses Board of Governors (BOG) waivers is currently moving through the Legislature. Existing law requires community college district governing boards to charge students an enrollment fee of \$46 per unit per semester, effective with the summer term of 2012 calendar year. Existing law also authorizes the Board of Governors to waive this fee under certain circumstances related to the income status of the student. The bill states any student whose GPA falls below 2.0 for more than two semesters in a row or completes only half of the courses enrolled in a year successfully would be ineligible for BOG waivers. Currently 56% of Bakersfield College students are receiving BOG waivers; 34% at Cerro Coso Community College; and 70% at Porterville College. This would have a significant impact on students and enrollment. It was noted that projected for this year, the enrollment fees will be paid this year for California Community Colleges are \$366.5 million, and statewide \$855.3 million fees were waived. Ms. Serrano stated that there is a lot of work ahead and it is the role of administration to be involved with Legislators and State Chancellor's Office and influencing policy that is beneficial for sustaining our state funding. The Chancellor indicated that she looks forward to the accreditation process and reading the reports as well as Trustees Bans, Meek and Witt will also read the reports.

Board of Trustees, Reports, and Inquiries

Ms. Tamara Tomaschow, Student Trustee, highlighted the upcoming Garden Fest to be held on April 21, 2012 and invited everyone to participate. It is a major fundraiser for the Bakersfield College Agriculture Department.

Trustee Bans thanked Dr. Jensen for hosting the meeting and appreciated the robust discussions held during the reports.

Trustee Rodgers commended the Bakersfield College Baseball Team for receiving the State Academic Excellence Award, and the Girls Basketball team earned the conference title.

Trustee Larwood expressed appreciation for being hosted by Bakersfield College and stated the luncheon desserts were wonderful.

ADJOURNMENT

Adjournment

The meeting was adjourned by the President at 4:49 p.m.

_____, President
Trustee John S. Corkins

_____, Vice President
Trustee John A. Rodgers