

Athletic Dept. Meeting
Jan. 28, 2011

Attendees: Kimberlee Kelly, Athletic Director; Heather Ostash, Vice President Student Affairs; Tom Heck, Women's Basketball Coach; Billy Montgomery, Men's Baseball Coach; Bryan King, Asst. Baseball Coach; Amy Kennedy, Ed Advisor; Karee Hamilton, Councilor; Anna Sue Eldridge, D.A. II

What direction are we going? We are doing a good job so far.

Study hall hours are set for the basketball and baseball teams. Their times are: Basketball, Tuesday and Thursday 11:30 am – 12:30 pm; Baseball, Friday 8:00 am – 12:00 noon.

Grade checks will be sent to faculty on a regular schedule via email, if we want this to work there must be definite follow up or the faculty will stop the process. Kiana Watts can give us assistance on grade checks and early alerts which will go to the councilors', who in turn will alert the coaches.

Heather will send the message to the instructors asking for their assistance.

Karee and Amy will forward warnings to the coaches as soon as they are received.

Fundraising was addressed as far as what works, what doesn't; also the importance of our athletes being visible to the public.

Tom Heck was praised for the basketball camp he facilitates each year. Billy and Bryan were congratulated on the success of the letter campaign the baseball team started this year. They also had a successful 100 inning money make. What is not a very large money maker, but is rather a tradition is the Christmas tree/wreath sales. We need to rethink the usefulness of this project. President, Jill board stopped in for a minute and remarked she had an email from the Chancellor who stated "That coach is an asset to our program."

Some of the suggestions for visibility for our athletes could be:

- by participating in the Christmas parade, the Desert Empire Fair parade,
- Coyotes in the classroom, where athletes visit elementary school classrooms and assist with tutoring.
- We also discussed families be invited to adopt athletes,
- working in conjunction with the Burroughs H.S. baseball team
- In August have a kickoff event for the athletics program.
- Restarting the Coyote Booster Club.
- Guest coach in the dugout

Short term Goals- complete by July

Boosters Club

It was agreed it would be great to restart the Booster club again. We need to find out the policy's that governed the former club and work from there. The question was asked what we expected from them and what we could do for them?

Student Athlete handbook

A discussion was held about the benefit of a student athletic handbook; what it should contain, and should it be incorporated with the student planner. The general consensus was it would be more beneficial to have a separate handbook for the athletes. Amy had a handout that gave a timeline for the athletes and after a few suggestions, she will revamp the handout and it will be included in the handbook.

Get returning athletes scheduled, FASFA done

It was decided to implement a policy that the councilors would be the ones to drop classes for athletes, meet with all athletes to prepare "long term plan" to assist with class selection, getting athletes scheduled before Spring break, produce workbook for guidance in filling out a FASFA, have FASFA completed before Spring break.

Long term Goals – to start Aug 2011

Athletes fall orientation

Fall orientation before school starts possibly a BBQ kick off, have a community meet and greet. Athletes to take more Gen. Ed classes to pass and graduate.

Action items

Get the athletes to fill out their FASFA now, meet with councilors Karee and Amy

Things we all seem to agree on

Athletes need to be in more GE classes – we want them in transfer credits that they will pass. FASFA workshop scheduled Feb. 14 at 2:00 – 4:00 pm in the computer lab.

Agenda

Athletics

3/28/2011
9:30 AM
LRC

Meeting called by:

Type of meeting:

Attendees:

Agenda topics

Review and approve minutes and agenda

Updates-

Ed Plans

Orientation

Community BBQ

Agenda

Athletics

3/28/2011
9:30 AM
LRC

Meeting called by:

Type of meeting:

Attendees:

Agenda topics

Review and approve minutes and agenda

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

Updates-

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

Ed Plans

Discussion: all returning athletes need to have UPDATED on file before they leave for summer

Conclusions:

Action items:

Person responsible:

Deadline:

Athletes Orientation

Discussion: Will be Thursday before school starts

Conclusions:

Action items:

Person responsible:

Deadline:

Athlete/Community BBQ

Discussion: Friday or Sat before school starts

Conclusions:

Action items:

Person responsible:

Deadline:

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

X

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

X

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

Athletic Dept. Meeting
March 28, 2011

Attendees: Kimberlee Kelly, Athletic Director; Tom Heck, Women's Basketball Coach; Billy Montgomery, Men's Baseball Coach; Bryan King, Asst. Baseball Coach; Amy Kennedy, Ed Advisor; Karee Hamilton, Councilor; Anna Sue Eldridge, D.A. II

Meeting was called to order at 9:20 am, in the classroom at the gym.

Minutes: Minutes of Jan. 28, 2011 approved as written.

Old Business;

Questions were asked about the athletic update plan, was it working, or not. Do we need to go back to the hand carried papers?

Questions about retention of athletes included:

- Having a copy of the Athletes schedule in their file.
- Can't change classes until cleared through counseling
- Registering and updated Ed plans before semester ends
- Check out scholarships
- Contact financial aid office so athlete is not dropped for non payment
- Fill out application at orientation on financial aid website.

Announcements:

Kim is leaving today for the Athletic Conference in San Mateo, she will check on eligibility rules and other items pertinent to our College.

Orientation BBQ 8-18-11

Items discussed will include such topics as drug and alcohol usages and other items of use/interest for the athlete.

Classes start 8-22-11

I'm Going to College – 5th grade students 4/5-6/11 Karee needs athletes to be tour guides from 9:00 – 12:30 on these days.

Next meeting will be during the week of finals 5/9-12/11

Agenda

Athletics

5/12/2011
12:00 AM
Gym 405

Meeting called by:

Type of meeting:

Attendees:

Agenda topics

Approve Minutes and agenda

Action items review

Sport dates for fall

Schedules

Karee

Eligibility information

fundraising

boosters meeting

Fall meeting dates

Fall orientation

Athlete handbook

Agenda

Athletics

5/12/2011
12:00 AM
Gym 405

Meeting called by:

Type of meeting:

Attendees:

Agenda topics

Approve Minutes and agenda

Discussion:

Conclusions:

Action items:	Person responsible:	Deadline:

Action items review

Discussion:

Conclusions:

Action items:	Person responsible:	Deadline:

Sport dates for fall

Discussion: attached form

Conclusions:

Action items:	Person responsible:	Deadline:

Schedules		Karee	
Discussion: See spreadsheet			
Conclusions:			
Action items:		Person responsible:	Deadline:
Eligibility information			
Discussion:			
Conclusions:			
Action items:		Person responsible:	Deadline:
fundraising			
Discussion:			
Conclusions:			
Action items:		Person responsible:	Deadline:

boosters meeting

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

Fall meeting dates

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

Fall orientation

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

Athlete handbook

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

Action items:	Person responsible:	Deadline:

Athletics

Meeting Agenda

Wednesday June 6th
4pm

Type of Meeting: End of year summary, new procedures for fall

Meeting Facilitator: Kimberlee Kelly

Invitees: Heather Ostash

Jon Holmes

Joe Haugaboo

Mike Schatz

Derrick Jackson

Amy Kennedy

Karee Hamilton

Kim Young

- I. Call to order
- II. Roll call
- III. Approval of minutes from last meeting
- IV. Open issues
 - a) Orientation(DATE????) Timing
Handbook
Parent invite?
 - b) Athlete Meet and Greet
 - c) Fall grade checks
 - d) Personal contact info
- V. New business
 - a) Media contacts
 - b) Event Planning form
 - c) Workshops for athletes
 - d) Boosters(next meeting Sat June 9th 4pm, Casey's)
 - e) Ad packages
 - f) Goals for 12-13
- VI. Adjournment