

Kern Community College District  
District Consultation Council  
Unapproved Summary  
April 28, 2015

ITEM	DISCUSSION	RECOMMENDATION/ FOLLOW-UP	O	C
1. Agenda	The meeting was called to order at 1:07 p.m. Sandra served as the meeting facilitator.			
2. Approval of Summary	The meeting summary for March 24, 2015 was posted and reviewed by the Council.	Approved		X
3. Human Resources	<i>A. 4x10 Schedule</i>	<p>Vice Chancellor Abe Ali gave a verbal update to the Council for the upcoming summer schedule of operations for both Bakersfield College and Porterville College. Cerro Coso and the District Office will not be participating. The condensed schedule will run from 6/1/15 through 7/31/15; an 8-week period. Mr. Ali also shared:</p> <ul style="list-style-type: none"> <li>• Part-time affected as well as CDC and some M&amp;O staff</li> <li>• going through CSEA</li> <li>• notices sent out after tally on 5/4/15 by CSEA President, Tina Johnson</li> <li>• summer schedule to sunset on 8/1/15;next spring will discuss for following summer</li> </ul> <p><b>ACTION: Add Cerro Coso HR Review Report for next meeting. Inadvertently left off today's agenda.</b></p>		X
4. General Counsel	A. DRAFT Board Policy 3B7-Time, Place, & Manner	<p>General Counsel, Chris Hine, shared the CCLC board language for Time, Place &amp; Manner BP3900. A clarification has made on pg.1 of the CCLC handout- "CEO" refers to the Chancellor only. Some of the questions were:</p> <ul style="list-style-type: none"> <li>• Why case law reference in board policy?</li> <li>• Do the colleges have the right to eject someone from campus?</li> <li>• What would procedures regulate?</li> </ul> <p>Mr. Hine explained that the language in this proposed draft tracks CCLC almost verbatim. The procedures would regulate: time, sound, location for starter per Mr. Hine. Mr. Hine also shared that the colleges will be involved with writing of the procedures.</p> <p><b>ACTION: Move forward to Board for first reading.</b></p>		X
5. Business Services	<i>A. DRAFT DO Budget 2015-16 (verbal)</i> <i>B. Special 50% Law Calculation</i>	<p>CFO Tom Burke shared some numbers from the draft 2015-16 state budget proposed and where the 50% Law calculations are for the audited 2014 by college and the district. Some of the points Mr. Burke made are as follows:</p> <ul style="list-style-type: none"> <li>• \$125 million statewide base funding</li> <li>• 3.5 % change in Allocation Model</li> <li>• \$350 million on FTES bases (one-time) \$1.8 million</li> </ul>		X

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	<p data-bbox="310 1696 487 1730"><i>C. BAM (verbal)</i></p>	<ul style="list-style-type: none"> <li data-bbox="847 100 1398 163">• BC-53.45%; CCCC-43.49%; PC-46.59% =District Total of 50.02% (see handout)</li> </ul> <p data-bbox="847 199 1414 352">There was a question as to what Chris Hine, General Counsel litigates for KCCD. CFO Burke and Vice Chancellor James clarified and stated the difference between General Counsel’s position and director of risk management as stated above.</p> <p data-bbox="847 394 1360 457">On the non-labor side of the KCCD draft budget summary of the changes:</p> <ul style="list-style-type: none"> <li data-bbox="847 489 1403 552">• Correction for PERS contribution left out- \$500 million</li> <li data-bbox="847 558 1305 621">• Board Finance-begin recovering OPEB contribution; a half a million per year</li> <li data-bbox="847 627 1370 648">• Reimbursement on HR positions (reduction)</li> <li data-bbox="847 655 1344 718">• Vice Chancellor James retiring-\$75,000 in breakage</li> <li data-bbox="847 724 1370 745">• SISC reduction-last year of premium savings</li> <li data-bbox="847 751 1312 814">• Banner data system update (one time) <b>(See handout)</b></li> </ul> <p data-bbox="847 888 1414 993">Discussion ensued about the positions mentioned at last month’s meeting by Academic Senate presidents, Steven Holmes and Buzz Piersol:</p> <ul style="list-style-type: none"> <li data-bbox="847 1024 1403 1129">• Wanted to know when BC would be able to re-evaluate the positions? During the budgeting process per CFO, Tom Burke.</li> <li data-bbox="847 1136 1414 1276">• Risk Management position-Chris Hine stated that there are several colleges that have this position. Mr. Hine provided a list to Mr. Holmes’ inquiry via email.</li> <li data-bbox="847 1283 1393 1346">• What is Title II? Mr. Hine explained that this is CA Code of Regulations</li> <li data-bbox="847 1352 1414 1373">• IT positions- hard time filling the open positions</li> <li data-bbox="847 1379 1377 1612">• Identify Vice Chancellor James’ position- Chancellor Serrano stated that we have just received notification of his departure. The Chancellor will determine the needs of the district and will share more information as it comes.</li> </ul> <p data-bbox="847 1717 1409 1892">The District Consultation Council will start process for the BAM in the fall. This Council will create the sub-committee consisting of (3) business managers; one from each college and appointed representatives from each college and the district.</p> <p data-bbox="847 1927 1273 1955"><b>ACTION: CFO Burke will send an email.</b></p>	<p data-bbox="1463 1717 1484 1745">X</p>	

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6. Educational Services	<p>A. DRAFT Board Policy 4B1&amp;2-Program Courses</p> <p>B. DRAFT Board Policy 4B7-Articulation</p> <p>C. DRAFT Board Policy 4B9-Student Field Trips</p> <p>D. DRAFT BP/AP 4F9-Student Rights &amp; Directory Information</p> <p>E. DRAFT AP 3A2E-Grant Preparation</p> <p>F. DRAFT Strategic Plan-BC/CCCC/PC/DO</p>	<p>4B1 &amp; 4B2: Interim Vice Chancellor Betty Inclan shared: <b>ACTION: Move to board agenda for June</b></p> <p>4B7: <b>ACTION: Move to board agenda for June</b></p> <p>4B9: <b>ACTION: Move to board agenda for May</b></p> <p>4F9: Some questions/concerns for this policy were:</p> <ul style="list-style-type: none"> <li>Student ID#- Sue Vaughn advised against posting in the directory information</li> </ul> <p><b>ACTION: Move to board agenda for June</b></p> <p>AP 3A2E Grant Form- cleaned up; suggested to have Academic Senate signature for 10+1 grants. Ms. Inclan will evaluate.</p> <p>The draft Strategic Plan has been vetted; tweaking formats only for each college. Chancellor letter has been completed and submitted for formatting.</p>	X	X X X
7. Constituency Issues	A. <i>Improving Trust at KCCD Report</i>	<p>Michael Carley from Institutional Research, attended today's meeting to share the results from the, Improving Trust at KCCD Report. Focus groups from each College Council were formed as well as randomly selected district staff to be surveyed. In addition, seventy participants from former and current Leadership Academies. Mr. Carley shared:</p> <ul style="list-style-type: none"> <li>Open ended question posed on pg. 3</li> <li>What can your college do? District? - Addressed what they could do first.</li> <li>Clarified that "District" means all and "District Office" means location</li> <li>Question as to who talks to whom; some told not to talk to people</li> <li>Morale problem-all the way to students</li> <li>People want regular contact</li> <li>Policy awareness &amp; enforcement needs to be consistent across the district as a whole</li> <li>Trust among the colleges itself</li> <li>Leadership Academy-helps with trust building</li> <li>Like positions need to meet</li> <li>Those who meet regularly trusted more</li> </ul> <p>Recommendations:</p> <ul style="list-style-type: none"> <li>Increase contact across the districts</li> <li>Clarify policy process</li> <li>Set the right tone; not criticizing each other</li> </ul> <p><b>ACTION: Come back with ideas from your constituency group for this process at the May 26, 2015 meeting, per the Chancellor</b></p> <p><b>(Please see handout for full report)</b></p>	X	
8. Operations	A. No Report			
9. Chancellor	A. Request for Participatory Governance	Chancellor Serrano shared with the Council the	X	

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Report	Technical Workshop <i>B. KCCD Decision Making Flowchart</i> <i>C. Consultation Council Meeting Calendar</i>	electronic submittal form, requesting the Technical Workshop, presented by ASCCC and CCLC. Chancellor Serrano will submit this requested on 4/29/15. The Council added: <ul style="list-style-type: none"> <li>• Request made to not have the workshop on the same date as a meeting. After 10:30 a.m. on a Friday was suggested.</li> <li>• A request was made to have a roundtable discussion after the workshop.</li> </ul> <p><b>ACTION: Correction on the spelling of Bakersfield noted.</b></p> <p>The Decision Making flowchart was shared with the Council to replace the current flowchart included in the current KCCD Decision Making Document. It was suggested at our last accreditation visit to have a “less linear” chart to capture the process that is stated at the beginning of the document per the Chancellor. Chancellor Serrano explained that this is a draft.</p> <p>Question as to when the “actual” Decision Making Document will start to be reviewed? Chancellor explained the process of review. The Chancellor also encouraged the Council to become familiar with the document and share it with their constituency. Some suggestions were:</p> <ul style="list-style-type: none"> <li>• <b>Date the file</b></li> <li>• <b>Title needed on document</b></li> </ul> <p><b>ACTION: The Chancellor asked for the flowchart to be shared for feedback on the format and to bring this item back to the May 26, 2015 meeting.</b></p>		
10. Future Meeting Items	A. BAM Evaluation	Deferred till after new growth formula is determined by state. CFO, Tom Burke will send out an email to each college and the District Office for suggested members for the BAM Taskforce.	X	
Next Meetings	The next Consultation Council meeting is scheduled for September 2015.	Once the technical workshop date is set, all members of the District Consultation Council will be notified, then the colleges and centers.		
11. Adjournment	The meeting adjourned at 4:33 p.m.			

**PRESENT:**

Sandra Serrano, Chancellor, District Office  
Jill Board, President, Cerro Coso Community College (Video)  
Rosa Carlson, President, Porterville College  
Laura Vasquez, Academic Senate President, Cerro Coso Community College  
Matthew Crow, CCA President, Porterville College (Video)  
**Steven Holmes, Academic Senate President, Bakersfield College via phone w/ Kate Pluta as proxy (in person)**  
Sue Vaughn, Management Association President, Bakersfield College  
Tina Johnson, CSEA President, Bakersfield College  
Buzz Piersol, Academic Senate President, Porterville College  
**Nan Gomez-Heitzeberg for** Sonya Christian, President, Bakersfield College  
Tom Burke, CFO, District Office  
Abe Ali, Vice Chancellor, HR, District Office  
Chris Hine, General Counsel  
ASB Representative, Cameron La Brie, Cerro Coso Community College  
Danielle Hillard, Scribe, District Office

**GUEST:**

Michael Carley, Institutional Research Manager

**ABSENT:**

**ASB Representative, Porterville College**  
**ASB Representative, Bakersfield College**  
**Tiffany Duke, CSEA President, Porterville College**

***\*\*Representatives names that are highlighted were absent from the meeting.***