

**Board of Trustees Regular Meeting \*\*\*LOCATION CHANGE DUE TO PIER FIRE NEAR PORTERVILLE\*\*\* (Thursday, September 14, 2017)**

**Members present**

Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**Members absent**

Mark Storch, Dennis L Beebe

**1. Open Session**

**1.1 Call to Order**

The meeting was called to order at 11:49 a.m. by Trustee Meek.

**1.2 Adoption of Agenda-(\*Revisions to Agenda)**

Motion by John S Corkins, second by Kyle W Carter.

Final Resolution: Motion Carries

Ayes: Kay S Meek, Kyle W Carter, John S Corkins, William M Thomas

**2. Committee/Ad-Hoc Committee Reports ----Legislative Committee / Finance and Audit Committee / Report of Foundation Activities by Trustee Liaisons**

No reports were made.

**3. Public Comments-(Regarding Closed Session Agenda Items)**

No comments were made.

**4. Adjournment to Closed Session**

**4.1 Closed Session Items**

**5. Return to Open Session**

**6. Preliminary Items**

**6.1 Call to Order-Open Session**

The meeting reconvened into open session at 1:15 pm.

**6.2 Pledge of Allegiance**

President Meek led the pledge.

**6.3 Report of Actions Taken in Closed Session as Required**

No action taken in closed session.

**6.4 Approval of Consent Items: Business Services - Agenda Items: 11.1-11.6; 12.1-12.6; Educational Services - Agenda Items: 14.1-14.4; Human Resources - Agenda Item: 16.1-16.2**

Motion by John S Corkins, second by Romeo Agbalog.

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**6.5 Approval of the Minutes**

**Motion by John S Corkins, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**6.6 Correspondence to the Board of Trustees and/or communications.**

No communication was received.

**6.7 Approval of the Revised Board of Trustees Calendar of Meetings for 2017-2018**

A copy of said Report A-36-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**6.8 First Reading: Presentation of proposed revision to the Kern Community College District Board Policy Manual, Section Four, Students/Instructional, Policy 4B1 as recommended in the Educational Services Report.**

A copy of said Report E-73-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**6.9 Presentation of the 311Q Financial Status Report, CCFS, for the fourth quarter of fiscal year 2016-17.**

Interim CFO Deborah Martin reported on the fourth quarter 311Q report to the board for the 2016-17 fiscal year. There were no significant events for this quarter. Copies of the report were made available to the Board and the public.

A copy of said Report E-156-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**7. Work Study**

**7.1 Overview of Accreditation Process and Standards**

Vice Chancellor John Means presented to the Board the accreditation process that the Kern Community College District follows on a volunteer basis. This presentation outlines

what the Board's role is in the process. Fall of 2018 will serve as the ACCJC review of all three colleges in the Kern Community College District. Copies of the Power Point were made available to the Board and the public.

A copy of said Report A-37-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

## **7.2 Informational report on parking at Bakersfield College including a proposed change to parking fee structure**

Director of Public Safety, Christopher Counts, along with SGA President, Dezi Von Monos presented a proposal on strategies to alleviate parking congestion at Bakersfield College. A suggested tiered parking for student parking lots was introduced to the Board during the presentation. Trustee Carter expressed his concerns on this matter, with the hope that students will utilize the parking lots on campus, and not park on the surrounding residential streets. Trustee Carter has had his constituents in his area contact him about the impact on the neighborhood. Trustee Thomas shared similar conversations with constituents of the same represented area.

Bakersfield College requests the Board of Trustees consider this tiered parking fee plan as a pilot project starting in January 2018. Trustee Meek asked Chancellor Burke to address this issue in a timely manner prior to the start of the 2018 spring semester, along with faculty and staff paying for parking.

A copy of said Report A-38-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

## **7.3 Presentation of the Kern Community College District proposed Adopted Budget for 2017-18 as recommended in the Business Services Report.**

Interim CFO, Deborah Martin presented the proposed adopted budget for 2017-18. Chancellor Burke proposed an amendment to the slides #7-8 to allocate a one-time transfer of \$3,440,774.00 to the colleges.

A copy of said Report B-157-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**8. Public Comments --- Open Session At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not**

**obligated to comment on, or respond to, or address comments by the public.**

No public comment.

**9. (Business Services --- Approval) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$88,300, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**9.1 Adoption of the Kern Community College District Budget for 2017-18 as recommended in the Business Services Report.**

As per the suggested amendment under agenda item # 7.3, Trustee Corkins motioned to adopt the budget with the amendment to allow a one-time DO reserve fund transfer of \$3,440,774.00, to be release to the three colleges based on growth.

A copy of said Report B-158-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Kyle W Carter.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**9.2 Authorization for the Interim Chief Financial Officer to execute an independent contractor agreement between the Kern Community College District on behalf of Bakersfield College, and LifeSigns, Inc. for sign language interpreting services. The term is from July 1, 2017 through June 30, 2018. The cost to the District is not to exceed \$167,000.00, to be paid from RP008 Restricted Program and GU001 Unrestricted funds.**

A copy of said Report B-159-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**9.3 Authorization for the Interim Chief Financial Officer to enter into an independent contractor agreement between the Kern Community College District on behalf of Bakersfield College and Clinica Sierra Vista, a non-profit healthcare corporation to provide mental health services for Bakersfield College students at the main campus. The term is from July 1, 2017 through June 30, 2018. The cost is not to exceed \$201,875.00, to be paid from RP510**

## **Restricted Health Fee Fund.**

A copy of said Report B-160-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by Kyle W Carter, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**9.4 Authorization for the Interim Chief Financial Officer to declare the items listed from Bakersfield College's IT Department as no longer required for school purposes as surplus property, per Education Code Section 81450, and to dispose of said property through public auction, private sale or donation per Education Code Section 81452. The items are valued at less than \$1,100.00.**

A copy of said Report B-161-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by Kyle W Carter, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**9.5 Authorization for the Interim Chief Financial Officer to execute Hobsons Sales Order and Master Services Agreement between the Kern Community College District, on behalf of Bakersfield College, and Hobsons, Inc. to provide Analytics Consulting for Starfish program implementation, and guided pathways for student success. The term is from August 31, 2017 to August 31, 2020. The cost to the District is not to exceed \$119,850.00, to be paid from RP302 restricted fund.**

A copy of said Report B-162-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by Kyle W Carter, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**9.6 Authorization for the Interim Chief Financial Officer to approve Kern Community College District's (KCCD's) continued participation in a Microsoft Software licensing agreement between the Foundation for California Community Colleges (FCCC) and Microsoft. The term is from October 1, 2017 through September 30, 2020. The cost to the District is not to exceed \$276,000.00, to be paid from GU001 Unrestricted fund.**

A copy of said Report B-163-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**10. (Business Services--- Approval) (Construction Items) The Business Services items listed below are recommended for approval to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$88,300, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**10.1 Authorization for the Interim Chief Financial Officer to award a contract and subsequent service work authorization for program management services of the Measure J General Obligation Bond and other major capital outlay projects between the Kern Community College District, on behalf of Bakersfield College, Cerro Coso Community College and Porterville College, and AECOM. Final contract terms and conditions will be negotiated consistent with the RFQ submittal and are estimated to be between \$800,000.00 and \$1,500,000.00 plus reimbursable expenses for the first 12 months of services.**

A copy of said Report B-164-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Kay S Meek.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**11. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$88,300 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**11.1 Ratification of change order number one between the Kern Community College District on behalf of Cerro Coso Community College and Griffin Excavation & Paving, for the Cerro Coso Community College Main Building Modernization Concrete Repair project. The term of the contract will not change. The revised amount will increase the original agreement by \$2,200.00 from \$44,300.00, to \$46,500.00, to be paid from MG100-SRID Local Capital Outlay fund.**

A copy of said Report B-165-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**11.2 Ratification of a construction agreement between the Kern Community College District on behalf of Cerro Coso Community College, and C-1 Construction, for the Cerro Coso Community College Main Building Modernization Roof Curb Framing project. The term is from June 17, 2017 through September 4, 2017. The cost to the District is not to exceed \$43,505.00, to be paid from MG100-SRID Local Capital Outlay fund.**

A copy of said Report B-166-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**11.3 Ratification of a Notice of Completion for Simplex Grinnell LP for the Bakersfield College SMSR 2014-15 Fire Alarm Repair and Code Compliance project.**

A copy of said Report B-167-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**11.4 Ratification of a construction agreement between the Kern Community College District on behalf of Cerro Coso Community College, and C-1 Construction, for the Cerro Coso Community College Main Building Modernization Roof Demolition project. The term is from June 18, 2017 through August 17, 2017. The cost to the District is not to exceed \$44,330.00, to be paid from MG100-SRID Local Capital Outlay fund.**

A copy of said Report B-168-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M**

**Thomas**

**11.5 Ratification of a Notice of Completion for Wild Electric for the Porterville College 2016-17 SMSR High Voltage Electrical Improvements project.**

A copy of said Report B-169-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**11.6 Ratification of an independent consultant agreement by the Kern Community College District, on behalf of Bakersfield College and Soils Engineering, Inc. for the preparation of the Phase 1 and Phase 2 Environmental Site Assessment at the proposed Arvin Educational Center site. The term is from August 2, 2017 through November 2, 2017. The cost to the District is not to exceed \$29,900.00, to be paid from MJ100-SRID Local Capital Outlay fund.**

A copy of said Report B-170-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**12. Business Services---Consent (Items Other than Construction)**

**12.1 Ratification of the warrant orders submitted to the County of Kern that have been approved by the Bursar for the period July 1, 2017 through July 31, 2017. The cost to the District is \$17,342,018.87 to be paid from various funds.**

A copy of said Report B-171-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**12.2 The Business Services items listed below for the Kern Community College District, on behalf of Bakersfield College, are recommended for ratification in accordance with the Kern Community College District Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000.00 for construction services, and for goods and services up to \$88,300.00 for other than construction services. Only one motion is**



**required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**Resolution: The Business Services contracts listed on the attached have been entered into by the Kern Community College District, on behalf of Bakersfield College, in support of the business and educational needs of the District, for the benefit and enrichment of current and prospective students.**

**12.3 The Business Services items listed below for the Kern Community College District, on behalf of Cerro Coso Community College, are recommended for ratification in accordance with the Kern Community College District Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000.00 for construction services, and for goods and services up to \$88,300.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**12.4 The Business Services items listed below for the Kern Community College District, on behalf of Porterville College, are recommended for ratification in accordance with the Kern Community College District Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000.00 for construction services, and for goods and services up to \$88,300.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**12.5 The Business Services items listed below for the Kern Community College District, on behalf of the District Office, are recommended for ratification in accordance with the Kern Community College District Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000.00 for construction services, and for goods and services up to \$88,300.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.**

All Consent items were approved in a single motion at the beginning of this Board meeting. A copy of said Report B-173-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**12.6 Ratification of the warrant orders submitted to the County of Kern that have been approved by the District Bursar for the period August 1, 2017 through August 31, 2017. The cost to the District is \$25,788,963.44 to be paid**

**from various funds.**

A copy of said Report B-172-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**13. (Educational Services ---Approval) The Educational Services items listed below are recommended for approval in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.**

**13.1 Authorization for the Interim Chief Financial Officer to execute a grant agreement between the Kern Community College District, on behalf of Bakersfield College and the California Community College Chancellors Office, Workforce and Economic Development Division for the Enrollment Growth for the Associate Degree Nursing Program. The term is from July 1, 2017 through June 30, 2018. The amount payable to the District is \$159,700.00, to be deposited into RP113 Restricted Program fund.**

A copy of said Report E-74-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by William M Thomas, second by Kyle W Carter.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**13.2 Authorization for the Interim Chief Financial Officer to enter into an agreement between the Kern Community College District on behalf of Cerro Coso Community College, and the Muroc Joint Union School District for a California Community College Chancellor's Office Adult Education Block Grant (AEBG) subcontract. The term is from July 1, 2017 through December 31, 2017. The cost to the District is not to exceed \$100,000.00, to be paid from RP634 AEBG restricted fund RP634.**

A copy of said Report E-75-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Kyle W Carter.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**13.3 Authorization for the Interim Chief Financial Officer to accept a grant award to the Kern Community College District, on behalf of Bakersfield College, from the National Endowment for the Humanities to promote Humanities teaching and learning resources and curriculum development. The term is from October 1, 2017 through June 30, 2020. The amount payable to the District is \$99,989.00, to be deposited into a new RP fund.**

A copy of said Report E-76-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by Romeo Agbalog, second by William M Thomas.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**13.4 Authorization for the Interim Chief Financial Officer to enter into an Agreement between the Kern Community College District and the California Community Colleges Chancellor's Office and administered by Chabot-Las Positas Community College District to implement the 2017-2018 renewal of the SB1070 regional technical assistance project. The amount payable to the District is \$250,000.00, to be deposited into RP633 restricted fund.**

A copy of said Report E-77-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Kyle W Carter.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**13.5 Approval of Course(s) Deletions, Discontinuations or Deactivations to be included in the Bakersfield College 2017-2018 catalog.**

A copy of said Report E-78-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by William M Thomas, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**14. (Educational Services - Consent) The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.**

**14.1 The Educational Services items listed below for the Kern Community College District, on behalf of Bakersfield College, are recommended for**

**ratification in accordance with the Kern Community College District Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000.00 for construction services, and for goods and services up to \$88,300.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**14.2 The Educational Services items listed below for the Kern Community College District, on behalf of Cerro Coso Community College, are recommended for ratification in accordance with the Kern Community College District Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000.00 for construction services, and for goods and services up to \$88,300.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**14.3 The Educational Services items listed below for the Kern Community College District, on behalf of Porterville College, are recommended for ratification in accordance with the Kern Community College District Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000.00 for construction services, and for goods and services up to \$88,300.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**14.4 The Educational Services items listed below for the Kern Community College District, on behalf of the District Office, are recommended for ratification in accordance with the Kern Community College District Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000.00 for construction services, and for goods and services up to \$88,300.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.**

All Consent items were approved in a single motion at the beginning of this Board meeting. A copy of said Report E-79-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

## **15. Human Resources - Approval**

**15.1 Adoption of a memorandum of understanding (MOU) between the Kern Community College District and the California School Employees Association Chapters 246, 336, and 617 regarding SISC's Statewide Pool Plan for the**

## **2017-2018 Plan year.**

A copy of said Report H-16-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by William M Thomas, second by John S Corkins.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

## **15.2 Approval of salary grade increase for College Institutional Researcher**

A copy of said Report H-17-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by William M Thomas, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

**15.3 Approval of an increase of District contribution for Management and Classified Confidential employees' benefits to align with benefits provided to other employee groups. The cost to the District is projected to be \$230,184.00, to be funded by various funds.**

A copy of said Report H-18-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by Romeo Agbalog, second by John S Corkins.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

## **15.4 Copy of Adoption of Resolution**

A copy of said Report R-5-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by Romeo Agbalog, second by William M Thomas.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, William M Thomas**

**Abstain: John S Corkins**

**16. (Human Resources--- Consent) The Human Resources items listed below require ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District which authorizes the Chief Financial Officer to execute agreements for goods and services. Only one motion is required to provide action on all.**

## **16.1 Human Resources September 2017 Report**

## **16.2 Human Resources Special Compensation Report September 2017**

All Consent items were approved in a single motion at the beginning of this Board meeting. A copy of said Report H-19-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**Motion by John S Corkins, second by Romeo Agbalog.**

**Final Resolution: Motion Carries**

**Ayes: Kay S Meek, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas**

## **17. Reports**

### **17.1 Faculty Reports**

CCA President, Tom Greenwood reported:

- Negotiations are wrapping up this fall; bargaining on two additional items

Cerro Coso Community College Academic Senate President, Jan Moline reported:

- Senate has met to discuss the bylaws to revise representation at Executive Council to include two representatives.

Porterville College Academic Senate President, Jeff Keele reported:

- Porterville College had a wonderful eclipse experience;
- emergency center for the Pier fire- faculty and staff pulled together through it
- actively working on accreditation
- Updating catalog rights-new 5-yr. rights in place.
- Senior Day is coming- area high schools will be in attendance in October on the 11th; Transfer Day-opportunity to meet PC and other institutions at a meet and greet;
- CHAP program is up and running.

Bakersfield College Academic Senate President Steve Holmes reported:

- Thanked Chancellor Burke and Board for providing some of the growth funds from the District Office reserves.
- 1st drafted of accreditation in October
- Thanked Trustee Meek for attendance at opening day, and Trustee Carter for dinner attendance.

### **17.2 Classified Reports**

No report.

### **17.3 Management Association Reports**

No report.

### **17.4 College Reports**

Interim President, Bill Henry reported:

- thanked the Board for moving the board meeting location to the District Office due to the Pier fire; Mr. Henry gave an update on the services his college provided during this time to the community as an evacuation center for residents affected by the fire. Mr. Henry expressed pride in his faculty, staff, and students at Porterville College for their efforts and support. Three town hall meetings were held, and appreciation was expressed by the community to Porterville College.
- 6% on enrollment up before census; currently on track to meet targets.

Copies of the PC Update were made available to the Board and the public.

President, Jill Board reported:

- planning for unit reviews and next year
- winning streak for women's soccer-league play started Sept 26
- PTK students have several outreach projects in place
- Student Government of Cerro Coso (SGCC) celebrates Constitution Day
- Star party coming soon- contact President's office for tickets.

Copies of the Coyote Howler were made available to the Board and the public.

President Sonya Christian acknowledged Porterville Colleges' efforts during the Pier Fire. Dr. Christian provided the Board with two reports; one on DACA students, and the president's report. Both were made available to the public.

### **Report: 17.5 Chancellor's Report**

Chancellor Burke asked Executive Assistant, Danielle Hillard to share the BoardDocs site updates with the Board and the public. The new format will start on September 23<sup>rd</sup>. Chancellor Burke thanked Porterville College and Interim President Bill Henry for their efforts during the fire and also reported:

- Inmate graduation program participation with Bakersfield College
- Thanked Bakersfield College for opening day invite
- 1st session for District Leadership Academy has started; thanked Vice Chancellor John Means for his work
- Reminders: November board meeting to be held at Porterville College, District-wide 10+1 participatory workshop on Nov 28th; this will jointly be conducted by CCLC and ASCCC
- thanked Interim CFO Deborah Martin for Budget preparations

### **Report: 17.6 Board of Trustees, Reports, and Inquiries**

Trustee Agbalog- thanked all; gave condolence for falling football player at Bakersfield College

Student Trustee Acosta-Webb- thanked the Board for the professional development

opportunity with CCLC student workshop; it addressed DACA issues on no new applications being accepted per Senator Sessions- 1,000 students in KCCD are impacted. Events are planned at all three campuses to further discuss the issue.

Trustee Meek- acknowledged the approval of the Interim President, Bill Henry and congratulated him on the collective efforts at Porterville College; Red Cross thanked Porterville College for all of their efforts as well.

Trustee Corkins- clarified data that was shared; concerned about KCCD being at 80%.

### **18. Adjournment**

The meeting adjourned at 3:10 p.m.