

2D1F Then the Board or its designated representatives shall begin meeting and negotiating with the exclusive representative organization(s) [Government Code 3547(b)].

2D1G Within twenty-four (24) hours of its presentation, the Board shall make any new subject matter proposal(s) within the scope of negotiations made by either party during meeting and negotiating available in printed form for public study and review at a known and designated place (or places) in the District [Government Code 3547(d)].

The Board shall request from the exclusive representative organization(s) sufficient copies of its proposal(s) to be able to comply with this section.

2D1H If any vote is taken by the Board on a new subject of negotiations, the Board shall make the roll call vote available as a matter of public record within twenty-four (24) hours of the time of the vote [Government Code 3547(d)].

2E **Board Self-Evaluation** *(Added October 4, 2007)*

2E1 The evaluation process is designed to provide constructive feedback to individual Board members about the performance of the Board as a whole, not individual Board members. It is the evaluation process of the overall effectiveness of the Board as a group making decisions and the results of those decisions. During the evaluation process, the integrity and rights of individuals must be respected and as such, the product of this evaluation process and all instruments attendant thereto shall be confidential.

2E2 To this end, the Board has established the following process:

2E2A The Board shall review and approve procedures for self-evaluation every five (5) years in the fall of every odd numbered year.

2E2B In the month of October, in each odd numbered year, the Secretary of the Board shall provide an agreed upon evaluation instrument.

2E2C All Board members will be asked to complete the evaluation instrument and submit responses to the Secretary of the Board.

2E2D A summary of the evaluations will be presented to the Board in a written communication by December of each odd numbered year.

2E2E The Board shall take appropriate action in response to the evaluation summary, during a public meeting.

2E3 Goals of the evaluation process are to:

- Identify past accomplishments
- Identify annual goals
- Clarify roles
- Enhance harmony and understanding
- Improve effectiveness and efficiency of Board meetings
- Set policies for the benefit of students, employees, institutions, and citizens of the Kern Community College District

2F **Board In-Service Development** (added October 2013)

2F1 New members elected or appointed to the Board of Trustees will participate in a district orientation conducted by the chancellor within 90 days of election or appointment and attend a statewide California community college new trustee orientation program within one year of assuming office.

2F2 In-service training will be provided annually to members of the Board as work study sessions conducted during regular board meetings or as special board meetings. In-service training may address topics such as student access and success, educational and facilities planning, government relations, emergency preparedness, human resources, technology, governance, and accreditation.

2F3 A biennial board development program will be developed in response to the governing board self-evaluation summary, which is prepared in odd numbered years, and implemented to meet the needs of newer board members and experienced board members.

2G **Standards of Good Practice**

2G1 In support of effective community college governance, the Board believes that:

- It derives its authority from the community and that it must always act as an advocate on behalf of the entire community;
- It must clearly define and articulate its role;
- It is responsible for creating and maintaining a spirit of true cooperation and a mutually supportive relationship with its CEO;
- It always strives to differentiate between external and internal processes in the exercise of its authority;
- Its Trustee members should engage in a regular and ongoing process of in-service training and continuous improvement;
- Its Trustee members come to each meeting prepared and ready to debate issues fully and openly;
- Its Trustee members vote their conscience and support the decision or policy made;
- Its behavior, and that of its members exemplify ethical behavior and conduct that is above reproach;
- It endeavors to remain always accountable to the community; and
- It honestly debates the issues affecting its community and speaks