



College Council
 March 1, 2018
 Administrative Conference Room, EW 207
 2:00 p.m.

Present: Mike Campbell, Paul Kuttig, Joe Slovacek, John Daly, Lisa Couch, Corey Marvin, Kim Kelly, Jan Moline, Penny Talley, Deanna Campbell, Sam Kelley, Cheryl Fitzsimmons, President Board, Heather Ostash, Lisa Stephens, Jon Heaton, Mike Barrett

Absent: Frank Timpone, Chad Houck,

Guest: Natalie Dorrell, Ryan Khamkongsay

OPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Call to order		2:03 pm		
2. Reading of the Purpose of the Meeting	Frank Timpone			
3. Approval of Minutes & Action Items	President Board/ Jan Moline	<p>Minutes approved.</p> <p>1. Committee Chairs will send changes to their committee's charge, composition, evaluation and assessment to President Board and Jennifer Curtis to be added to the March 1, 2018, College Council agenda. Non-substantial changes should be sent to President Board and Jennifer Curtis to be added to the updated Participatory Governance Model Handbook. Completion Date: March 1, 2018. One non-substantial change was received from Lisa Couch for the Safety and Security Committee. The Professional Development Committee, Institutional Effectiveness Committee, Budget Development Committee, and Classified Senate will have changes to their information. A two week extension has been given for the updates.</p>		
4. Approval of Agenda	President Board/ Jan Moline	Agenda approved.		
5. Reporting Committees	John Daly	No committee reports.		
a) Facilities				
b) Safety & Security	Lisa Couch			
c) Technology Resource Team (TRT)	Mike Campbell			

OPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
d) Student Success Support Programs (SSSP)	Heather Ostash			
6. Associated Committees a) Budget Development b) Institutional Effectiveness Committee (IEC) c) Professional Development d) Accreditation	Lisa Couch Corey Marvin Corey Marvin Corey Marvin	No committee reports.		
7. Constituency Reports a) Academic Senate b) Classified Senate c) Student Government d) Consultation Council e) Community College Association (CCA) f) California School Employee Association (CSEA)	Jan Moline Paul Kuttig Samuel Kelley President Board/ Jan Moline Joe Slovacek Mike Barrett	a) No report. b) No report. c) No report. d) Consultation Council documents from the February 27, 2018, meeting was shared with the group. It was pointed out that there is an increase of \$1 million to the district budget for District IT positions. The BAM task force provided an update and included a brief history of the task force. It was requested that the KCCD Chancellor ask District Consultation Council to assemble a workgroup to conduct an evaluation of the BAM model once the new state funding formula is adopted. If the proposed funding formula is adopted at the state level we could be looking at a \$5 million decrease for our District. It was stressed that this decrease will fall back on the colleges to keep their workforce whole. Paul Kuttig shared the questions he asked during the meeting regarding the Banner upgrade and its effect on the District IT proposed budget. He reported that as a District we have our own Banner support team and the outsourced time to get support should be quick. e) No report. f) No report.		

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<p>8. Discussion Items</p> <p>a) Resource Request Analysis – Staffing</p> <p>b) Resource Request Analysis – Marketing</p> <p>c) Program Review – Information Technology</p> <p>d) Approval of 2018-2021 Strategic Plan</p> <p>e) Approval of Institutional Set Standards</p> <p>f) Standard I.A</p>	<p>President Board</p> <p>Natalie Dorrell</p> <p>Mike Campbell</p> <p>President Board</p> <p>Ryan Khamkongsay</p> <p>Corey Marvin</p>	<p>a) The Resource Request Analysis for Staffing was presented by President Board.</p> <p>b) The Resource Request Analysis for Marketing was presented by Natalie Dorrell. It was suggested that a schedule be developed with different departments each year to meet their marketing needs. It was pointed out that a planning cycle should be developed by the Vice Presidents with the departments. It was also felt that each community could be on a rotation for advertising. A marketing needs assessment should be used to help understand the needs. It was recommended that a consultant should be brought in to help with a comprehensive plan.</p> <p>c) The Program Review for Information Technology was presented by Mike Campbell.</p> <p>d) The Strategic Plan Mission, Vision, Values, and Strategic Goals were revised by the Strategic Planning Task Force. The revised document was shared with the group. Realistic benchmarks and objectives will be developed at a later date with the help from Institutional Research. The Board of Trustees will be provided the changes for approval at the April Board meeting. Strategic Goal #5 will be corrected to – Strengthen Organizational Effectiveness. College Council accepted the recommendation of the Strategic Planning Task force.</p> <p>e) The Institution Set Standards were reviewed and revised by the Strategic Planning Task Force. College Council accepted the recommendation of the Strategic Planning Task force for the next three years for accreditation.</p> <p>f) An explanation of Standard I.A, I.B, and I.C was presented by Corey Marvin. Standard I.A was shared with the group. The committee can send suggestions to Corey Marvin after further review of the document. The full accreditation report will be available throughout the month of April for feedback.</p>		

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g) Additional Meeting Dates April 26, 2018, May 1, 2018, May 8, 2018, May 10, 2018	President Board	g) April 26, 2018, and May 8, 2018(if needed) were accepted as additional College Council dates.		
9. President's Report a) Update on AB19, Student Centered Allocation Model	President Board	a) No report.		
10. Review of Action Items	President Board/ Jan Moline	No action items.		
11. Miscellaneous		n/a		
12. Future Agenda Items		a) Onboarding New Cerro Coso Employees b) ILO Review c) Accessibility 508 Compliance d) Event Planning Form Presentation– Mike Campbell		
12. Future Meeting Dates		September 7, 2017 February 1, 2018 September 21, 2017 February 15, 2018 October 5, 2017 March 1, 2018 October 19, 2017 March 15, 2018 November 2, 2017 April 5, 2018 December 7, 2017 April 19, 2018 January 18, 2018		
14. Adjourned		4:10 pm		

Meeting Chair: President Board

Recorder: Jennifer Curtis

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