

# Math Department Meeting January 15, 2016

Math Department Meeting Friday January 15, 2016

1. Thanks to Jorge and Helen – excellent job of assessing courses.
2. ½ hour adjunct office hours per week must be reflected in your syllabus in order to communicate it to students.
3. For Adjuncts - SLO statements are part of your evaluation packet.

Example: SLOs are listed on my syllabus and inform my lectures, assignments, and exams. The five SLO's for this class are assessed in a variety of ways--through observations of students during laboratory using a rubric (SLO's 1 & 2), written lab reports (SLO 3), and specific questions embedded into quizzes and mid-terms (SLO's 4 & 5). I understand that I am/am not being asked to submit my SLO information to my faculty chair this semester.

4. Faculty 411 page
5. Summer and fall schedule
6. Pre-Stats and Stats launched in Curricunet by Sunday, February 28 in order to be ready for spring 2007.
7. Midterm Report due by March 1. Includes Fall 2015 Assessments

Helen Wang Math C151

Jorge Martin Math C255

Rachel Winston C130

Joe Slovacek C257

8. MathLab Schedule
9. Community Outreach – Math Fair
10. Submit your syllabuses to Tammy Kinnan and cc me.
11. OEI Rubric Workshop in March at IWV - volunteers