

## **Board of Trustees Regular Meeting (Thursday, November 9, 2017)**

### **Members present**

Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

### **1. Open Session**

#### **A. Call to Order**

The meeting was called to order at 11:00 a.m.

#### **B. Adoption of Agenda-(\*Revisions to Agenda)**

Motion by Dennis L Beebe, second by William M Thomas.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

#### **C. Approval of the Revised Board of Trustees Calendar of Meetings for 2017-2018**

A copy of said Report A-40-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by John S Corkins, second by Dennis L Beebe.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

### **2. Committee/Ad-Hoc Committee Reports ----Legislative Committee / Finance and Audit Committee / Report of Foundation Activities by Trustee Liaisons**

Trustee Thomas reported:

- Two parts completed on the new buildings at Bakersfield College with Measure J monies; tie into the timing of state money; timeline to come in December.
- Look at funding options on a shorter timeline; trying to compress construction programs to shorten the timeline for project completion;
- Prop 51-push for next budget session with Lobbyist; high priority.
- Pilot program with DSA for digitize submission process for plans going to DSA for project approvals.

### **3. Public Comments-(Regarding Closed Session Agenda Items)**

No comments were made.

### **4. Adjournment to Closed Session**

The meeting adjourned to closed session at 11:07 a.m.

#### **A. Closed Session Items**

## **5. Return to Open Session**

## **6. Preliminary Items**

### **A. Call to Order-Open Session**

The meeting reconvened into open session at 1:07 p.m.

### **B. Pledge of Allegiance**

The pledge was led by Trustee Storch

### **C. Report of Actions Taken in Closed Session As Required**

No action was taken in closed session.

### **D. Approval of Consent Items: Business Services - Agenda Items: 11.A-K; 12.A-E; Educational Services - Agenda Items: 14.A-C; Human Resources - Agenda Item: 16.A-B**

Motion by Dennis L Beebe, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

### **E. Approval of the Minutes**

Motion by John S Corkins, second by William M Thomas.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

### **F. Correspondence to the Board of Trustees and/or communications.**

No correspondence was received.

### **G. Presentation of Awards to Porterville College Professor Emeritus Recipients**

Chancellor Burke spoke to the history of the word "emeritus", and shared the sentiment of the Board for the years of service committed to Porterville College by the recipients. Emeritus medals were placed by Trustee Meek on each recipient. A copy of said Report A-41-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

### **H. Presentation of Commendations to Porterville College 2017-2018 Retirees**

Porterville College Interim President, Bill Henry spoke to the years of service each retiree committed to the college and the District. Trustee Meek presented plaques of recognition to the 2017-2018 Porterville College retirees. A copy of said Report A-42-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

### **I. Adoption of a resolution to authorize dedication of a temporary construction easement to the City of Bakersfield related to the 24th Street Widening Project. The amount payable to the District is \$1,000.00 per month until completion of the project, to be deposited into GU001 Unrestricted fund.**

A copy of said Report R-6-17 in the Supplementary Minutes File is hereby made a part of


the minutes of this meeting by reference as if fully set forth herein.

Motion by William M Thomas, second by Dennis L Beebe.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

## **J. Presentation of the Kern Community College District Budget Development Calendar for Fiscal Year 2018-19.**

A copy of said Report B-198-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein. 

### **7. Work Study**

#### **A. Dual Enrollment (DE) Report: A report from the Office of Institutional Research and Reporting on dual enrollment activity at each of the three colleges.**

Interim IR Director Michael Carley presented the Dual Enrollment report as previously requested by the Board of Trustees. The report was made available to the Board and the public. We are not participating through the AB 288 DE bill, but the traditional path. Get focus, stay focus program was discussed.

Trustee Corkins stated Bakersfield College (BC) - great job working with Kern High School District (KHSD); Cerro Coso Community College (CCCC) and Porterville College (PC) are just under a different header; worth approaching Porterville Unified School District (PUSD) again with a focus on link learning- PC to take another look. Trustee Corkins is looking forward to receiving data on the success of dual enrollment students completing college.

Trustee Thomas commented that as the colleges collect this data, they need a commonality in reporting, allowing the public to have data aggregated correctly.

This item is recommended in the Educational Services Report. A copy of said Report E-89-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

#### **B. Presentation of the 2017 Student Success Scorecard**

Interim IR Director of Institutional Research and Reporting, Michael Carley, presented the 13-page 2017 Student Success Scorecard to the Kern Community College District Board of Trustees. Mr. Carley shared the history and intent of the scorecard, including outcomes for six cohorts for each of the three colleges in the Kern Community College District with the Trustees. Mr. Carley also introduced a new component to the scorecard, which is the college completion for math & English.

Mr. Carley also reported:

- Overall lower math scores- below state average

- Remedial classes hurt this report- algebra 2 is still a barrier across the country.
- framework for the Student Success Scorecard to consist of:
  - State of the System Report
  - Individual College Scorecards
  - College Profile
  - Outcomes for six student success metrics
  - DataMart 2.0 – online querying of scorecard data
  - Data on Demand – unitary data available for researchers

The College Characteristics from 2014-15 to 2015-16 showed, CC experienced a 16.8% increase in Full-Time Equivalent Students (FTES), BC experienced a 3.2% increase, and FTES at PC remained virtually identical. The student-counseling ratio decreased at all three colleges, with the largest change at PC. Mr. Carley also reported results for the following metrics to the Board:

There were more females than males at each college. Students between the ages of 20 to 24 years old were the largest age group at both BC and PC, while students 25 to 39 years old were the largest at CC. Hispanic/Latino students made up the majority at BC and PC, while White students were the most prevalent at CC.

PC and CC were near the statewide completion rate in the first studied cohort, but all three colleges fell below the statewide completion rate among the two most recent cohorts.

Results indicate that prepared students had higher success rates at all three colleges.

At CC, students 40 years or older were most likely to persist for three consecutive terms. At BC, students under 20 and students over 40 displayed persistence above the statewide average of 75.9%. At PC, all age groups persisted at rates above 70%.

As for the 30-unit rate at BC, among groups with 30 or more students, Asian and Filipino students completed 30 units at rates substantially greater than the statewide average, while African American students completed at a rate over 17 percentage points below the state average. At CC and PC, only Hispanic and White had more than 30 students in the cohort. At CC, Hispanic students completed 30 units at a slightly higher rate than White students, while at PC White students completed 30 units at a slightly higher rate than Hispanic students.

Over the five years studied, BC and PC exhibited slight increases in the percentage of students completing Transfer Level Math in 1 or 2 years. CC exhibited a slight decrease in the percentage of students completing Transfer Level Math in 1 or 2 years; all three colleges displayed an increase in the percentage of students who completed Transfer Level English during their first and second year.

The metric results for CTE showed females were more likely than males to complete a degree, certificate, or transfer outcome within six years at all three colleges.

During the discussion of the results between Board members, college presidents, and

Mr. Carley, a question was asked by Trustee Corkins for clarification on prepared vs. unprepared. Per Mr. Carley- college level prior to entrance is prepared. The complete Scorecard was distributed to the Board and the public, and is also available on our website.

This item is recommended in the Educational Services Report. A copy of said Report E-90-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**C. First Reading: Presentation of proposed revision to the Kern Community College District Board Policy Manual, as recommended by the Chancellor. The policies have been vetted through the Chancellor's Cabinet and Chancellor's Consultation Council.**

Trustee Meek reported that the Board voted prior to closed session at the top of the meeting to add a special board meeting on November 28, 2017 to have an a first reading of the proposed revisions to the Kern Community College District Board Policy Manual, as recommended by the Chancellor due to difficulty by the Board sorting through the tracked changes with new CCLC language. The Board will use the special meeting to focus on board policy and address any concerns that board members may have.

A copy of said Report A-43-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

**8. Public Comments --- Open Session At this time, the public may address the Board of Trustees on any matter within the subject matter jurisdiction of the Board that is not on the agenda. The public may address the Board of Trustees on each of the agenda items as those items are considered. Each speaker will be allowed a maximum of five (5) minutes per topic. Twenty (20) minutes shall be the maximum time allotment for public speakers on any one (1) subject regardless of the number of speakers at any one (1) Board meeting. At the discretion of a majority of the Board, these times may be extended. Each person who addresses the Board must first be recognized by the presiding officer. Comments must be addressed to the Board as a whole and not to individual members or District employees. The Board and staff are not obligated to comment on, or respond to, or address comments by the public.**

Porterville College employee, Maria Roman shared with the Board about the activities during Veteran's Week, and acknowledged the current Veterans in the audience to include, Porterville College student veteran, Ed Gerardo.

The Veteran's Memorial is almost complete in the main quad at Porterville College. An invitation was extended to our veteran Board members to attend the upcoming Veteran parade in Porterville.

**9. (Business Services --- Approval) The Business Services items listed below are to authorize the Chancellor or Chief Financial Officer to execute agreements**

**to procure construction services above \$45,000 or to procure goods and services other than construction services above \$88,300, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**A. Authorization for the Chief Financial Officer to renew an agreement between the Kern Community College District, on behalf of Bakersfield College, and the Joint Apprenticeship Councils (JAC). The term is from July 1, 2017 through June 30, 2018. Projected revenue to the District is \$200,000.00, to be deposited in RP431 Restricted Grant Program fund.**

A copy of said Report B-199-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Kyle W Carter, second by Dennis L Beebe.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**10. (Business Services--- Approval) (Construction Items) The Business Services items listed below are to authorize the Chancellor or Chief Financial Officer to execute agreements to procure construction services above \$45,000 or to procure goods and services other than construction services above \$88,300, in accordance with Board Policy 3A9A. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**A. Authorization for the Interim Chief Financial Officer to enter into a construction agreement between the Kern Community College District on behalf of Bakersfield College Weill Institute, and SimplexGrinnell, for the Weill Institute SMSR 2016-2017 Duct Detector Preplacement project. The term is from November 10, 2017 through January 5, 2018. The cost to the District is not to exceed \$49,995.00, to be paid from CD100 Scheduled Maintenance fund.**

A copy of said Report B-200-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by John S Corkins, second by Mark Storch.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**B. Authorization for the Chief Financial Officer to enter into a construction agreement between the Kern Community College District on behalf of Porterville College and Sequoia Construction, for the Porterville College Campus Math/Science Elevator & Restroom Refurbishment project. The term is from November 10, 2017 through August 13, 2018. The cost to the District is not to exceed \$490,000.00, to be paid from MG100-SRID Local Capital Outlay fund.**

A copy of said Report B-201-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by John S Corkins, second by William M Thomas.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**C. Authorization for the Interim Chief Financial Officer to execute a work authorization between the Kern Community College District, on behalf of Bakersfield College and Klassen Corporation, for the design of the Bakersfield College Memorial Stadium Upgrades Phase 1 project. The term is per the master agreement. The cost to the District is not to exceed \$308,233.00, to be paid from MJ100-SRID Local Capital Outlay fund.**

A copy of said Report B-202-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by John S Corkins, second by Dennis L Beebe.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**D. Authorization for the Interim Chief Financial Officer to enter into a construction agreement between the Kern Community College District, on behalf of Bakersfield College and Dobitz Construction Inc., for the Bakersfield College SMSR 2016-17 Americans with Disabilities Act (ADA) Door Opener Replacement project. The term is from November 9, 2017 through February 9, 2018. The cost to the District is not to exceed \$108,255.00, to be paid from CD100 State Scheduled Maintenance fund.**

A copy of said Report B-203-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by John S Corkins, second by Mark Storch.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**11. (Business Services- Consent) (Construction Items) The Business Services items listed below are recommended for ratification or approval in accordance with Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000 for construction services or up to \$88,300 for goods and services other than construction services, as recommended in the Business Services Report. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**A. Ratification of a construction agreement between the Kern Community College District on behalf of Cerro Coso Community College, and PVC Plumbing & Mechanical INC., for the Cerro Coso Community College Main Building Modernization Roof and MEP Structural Steel and Demo. The term is from September 12, 2017 through November 10, 2017. The cost to the District is not to exceed \$44,900.00, to be paid from MG100-SRID Local Capital Outlay fund.**

A copy of said Report B-204-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**B. Ratification of an independent contractor agreement (ICA) between the Kern Community College District on behalf of Cerro Coso Community College, and Hazard Management Services, for the Cerro Coso Community College Main Building Modernization Asbestos Material Testing project. The term is from September 13, 2017 through November 30, 2017. The cost to the District is not to exceed \$5,325.00, to be paid from MG100-SRID Local Capital Outlay fund.**

A copy of said Report B-205-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**C. Ratification of an amendment between the Kern Community College District on behalf of Cerro Coso Community College and Another Perspective Inc., for the Cerro Coso Community Main Building Modernization Claim. The term of the contract will not change. The revised amount will increase the original agreement by \$44,000.00 from \$44,000.00, to \$88,000.00, to be paid from MG100-SRID Local Capital Outlay fund.**

A copy of said Report B-206-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**D. Ratification of an independent consultant agreement by the Kern Community College District, on behalf of Bakersfield College and BSK and Associates, for the Bakersfield College Veterans Resource Center project. The term is from September 27, 2017 through October 27, 2017. The cost to the District is not to**



**exceed \$7,800.00, to be paid from MJ100-SRID Local Capital Outlay fund.**

A copy of said Report B-207-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**E. Ratification of a construction agreement between the Kern Community College District on behalf of Cerro Coso Community College, and C-1 Construction, for the Cerro Coso Community College Main Building Modernization Concrete Roof Deck Demo project. The term is from September 28, 2017 through November 24, 2017. The cost to the District is not to exceed \$44,687.28, to be paid from MG100-SRID Local Capital Outlay fund.**

A copy of said Report B-208-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**F. Ratification of a Notice of Completion for C-1 Construction Corp., for the Cerro Coso Community College Main Building Modernization Roof Demo project.**

A copy of said Report B-209-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**G. Ratification of an independent consultant agreement by the Kern Community College District and Accurate Construction Service, for inspection services for the District Wide Security Card Access Hardware project. The term is from September 26, 2017 through December 31, 2018. The cost to the District is not to exceed \$25,000.00, to be paid from MG100-SRID Local Capital Outlay fund.**

A copy of said Report B-210-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**H. Ratification of a construction agreement between the Kern Community College District and KYA Services LLC, for the Bakersfield College Maintenance and Operations Building Landscape project. The term is from September 26, 2017 through October 26, 2017. The cost to the District is not to exceed \$44,938.65, to be paid from MG100-SRID Local Capital Outlay fund.**

A copy of said Report B-211-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**I. Ratification of a construction agreement between Kern Community College District on behalf of Bakersfield College and Quinn Company, for the Bakersfield College SMSR 2016-2017 Emergency Generator Repairs project. The term is from October 3, 2017 through December 3, 2017. The cost to the District is not to exceed \$35,905.87, to be paid from CD100 State Scheduled Maintenance fund.**

A copy of said Report B-212-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**J. Ratification of a small project construction agreement between the Kern Community College District, on behalf of the District Office/Weill Institute, and Don Kinzel Construction Inc. for the Weill Sidewalk Concrete and Paver Repair project. The term is from October 12, 2017 through December 11, 2017. The cost to the District is not to exceed \$23,674.00, to be paid from GU001 Unrestricted fund.**

A copy of said Report B-213-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**K. Ratification of a revised work authorization by the Kern Community College District on behalf of Bakersfield College and R2A Architecture, for additional architectural services for the Bakersfield College Swing Space project. The term is per the master agreement. This revised work authorization increases the**

**original work authorization by \$15,000.00, from \$379,481.25 for a total cost to the District not to exceed \$394,481.25 to be paid from MG100-SRID Local Capital Outlay fund.**

A copy of said Report B-214-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

## **12. Business Services---Consent (Items Other than Construction)**

**A. Ratification of the warrant orders submitted to the County of Kern that have been approved by the Director of IT Security for the period September 1, 2017 through September 30, 2017 and for period October 1, 2017 through October 31, 2017. The cost to the District is \$50,791,493.16 to be paid from various funds.**

A copy of said Report B-215-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**B. The Business Services items listed below for the Kern Community College District, on behalf of Bakersfield College, are recommended for ratification in accordance with the Kern Community College District Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000.00 for construction services, and for goods and services up to \$88,300.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**C. The Business Services items listed below for the Kern Community College District, on behalf of Cerro Coso Community College, are recommended for ratification in accordance with the Kern Community College District Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000.00 for construction services, and for goods and services up to \$88,300.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**D. The Business Services items listed below for the Kern Community College District, on behalf of the District Office, are recommended for ratification in accordance with the Kern Community College District Board Policy 3A9A, which**

**authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000.00 for construction services, and for goods and services up to \$88,300.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**E. The Business Services items listed below for the Kern Community College District, on behalf of Porterville College, are recommended for ratification in accordance with the Kern Community College District Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000.00 for construction services, and for goods and services up to \$88,300.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**The Business Services contracts listed on the attached have been entered into by the Kern Community College District, on behalf of Porterville College, in support of the business and educational needs of the District, for the benefit and enrichment of current and prospective students.**

All Consent items were approved in a single motion at the beginning of this Board meeting. A copy of said Report B-216-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**13. (Educational Services ---Approval) The Educational Services items listed below are This item is recommended in the Educational Services Report. A copy of said Report E--17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein. in accordance with Board Policy 4B, Educational Program/Courses. Also listed are items requiring approval to authorize the Chief Financial Officer to execute agreements in accordance with Board Policy 3A9A.**

**A. Approval of the Adult Education Block Grant (AEBG) member and alternate designation.**

A copy of said Report E-91-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein..

Motion by Kyle W Carter, second by Dennis L Beebe.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**B. Approval of new courses to be included in the Porterville College 2017-2018 catalog.**

A copy of said Report E-92-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein..

Motion by John S Corkins, second by Dennis L Beebe.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**C. Approval of new programs to be included in the Bakersfield College 2018-2019 catalog.**

A copy of said Report E-93-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein..

Motion by John S Corkins, second by Dennis L Beebe.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**D. Authorization for the Chief Financial Officer to execute agreement between the Kern Community College District, on behalf of Bakersfield College, and The RP Group to provide student cohort tracking, academic support evaluation and Student Success & Equity Program planning and research. The term is July 1, 2017 through June 30, 2018. The cost to the District not to exceed \$142,340.00, to be paid from RP382 Restricted fund.**

A copy of said Report E-94-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by John S Corkins, second by Dennis L Beebe.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**E. Approval of course revisions or modifications to be included in the Porterville College 2017-2018 catalog.**

A copy of said Report E-95-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein..

Motion by John S Corkins, second by Dennis L Beebe.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**F. Approval of new courses to be included in the Bakersfield College 2018-2019**

## **catalog.**

A copy of said Report E-96-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein..

Motion by John S Corkins, second by Dennis L Beebe.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

## **G. Approval of Course(s) deletions, discontinuations or deactivations to be included in the Bakersfield College 2018-2019 catalog.**

A copy of said Report E-97-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein..

Motion by John S Corkins, second by Dennis L Beebe.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

## **H. Approval of course revisions or modifications to be included in the Bakersfield College and Porterville Colleges' 2018-2019 catalogs.**

A copy of said Report E-98-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein..

Motion by John S Corkins, second by Dennis L Beebe.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

## **I. Approval of out-of-state travel for the Bakersfield College Drum Line performance group to attend the Winter Guard International Percussion World Championships in Dayton, OH from April 17, 2018 through April 22, 2018. There is no cost to the district.**

A copy of said Report E-99-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein..

Motion by John S Corkins, second by Dennis L Beebe.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

## **J. Approval of the 2017-2021 Porterville College Educational Master Plan**

A copy of said Report E-100-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein..

Motion by John S Corkins, second by Dennis L Beebe.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**K. Approval of the Bakersfield College, Cerro Coso Community College, and Porterville Colleges' 2017-2019 Integrated Plan: Basic Skills Initiative, Student Equity, and Student Success and Support Program Plan.**

A copy of said Report E-101-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein..

Motion by John S Corkins, second by Dennis L Beebe.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**14. (Educational Services - Consent) The Educational Services items listed below are recommended for ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District. Only one motion is required to provide action on all.**

**A. The Educational Services items listed below for the Kern Community College District, on behalf of Bakersfield College, are recommended for ratification in accordance with the Kern Community College District Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000.00 for construction services, and for goods and services up to \$88,300.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**B. The Educational Services items listed below for the Kern Community College District, on behalf of the District Office, are recommended for ratification in accordance with the Kern Community College District Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000.00 for construction services, and for goods and services up to \$88,300.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the specified amount unless otherwise noted.**

**C. The Educational Services items listed below for the Kern Community College District, on behalf of Porterville College, are recommended for ratification in accordance with the Kern Community College District Board Policy 3A9A, which authorizes the Chief Financial Officer to execute agreements for goods and services up to \$45,000.00 for construction services, and for goods and services up to \$88,300.00 for other than construction services. Only one motion is required to provide action on all. All amounts designated are not to exceed the**

**specified amount unless otherwise noted.**

All Consent items were approved in a single motion at the beginning of this Board meeting. This item is recommended in the Educational Services Report. A copy of said Report E-102-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

## **15. Human Resources – Approval**

### **A. Adoption of Resolution**

A copy of said Report R-7-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting hereby reference as if fully set forth herein.

Motion by John S Corkins, second by Mark Storch.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

**16. (Human Resources--- Consent) The Human Resources items listed below require ratification or approval by State Law, State Regulations, or approval in accordance with the Board Policy Manual of the Kern Community College District which authorizes the Chief Financial Officer to execute agreements for goods and services. Only one motion is required to provide action on all.**

### **A. Human Resources Special Compensation Report November 2017**

### **B. Human Resources November 2017 Report**

All Consent items were approved in a single motion at the beginning of this Board meeting. A copy of said Report H-21-17 in the Supplementary Minutes File is hereby made a part of the minutes of this meeting by reference as if fully set forth herein.

Motion by Dennis L Beebe, second by John S Corkins.

Final Resolution: Motion Carries

Ayes: Dennis L Beebe, Kay S Meek, Mark Storch, Romeo Agbalog, Kyle W Carter, John S Corkins, William M Thomas

## **17. Reports**

### **A. Faculty Reports**

CCA President Tom Greenwood reported:

- continuation with negotiations; meeting on Dec 1st; more to come in the spring



- acknowledged PC faculty's involvement in the CCA as well as introduced the executive negotiations team.

CCCC Academic Senate President, Jan Moline reported a unanimously approved resolution opposing the Board Policies suggested language submitted by Bakersfield College Academic Senate.

PC Academic Senate President Jeff Keele reported:

- working on faculty replacement to fill vacancies
- Math dept.-finalized their plan for multiple measures
- continuing the accreditation process
- reviewing policy through Consultation Council; all documents have been brought forward, even though all do not have to come through.
- PC also supports that the CCLC format and language brought forward by the Chancellor, is what they stand behind. PC supports CCCC Academic Senate's resolution. PC Campus Council also supports the clear line of authority from the Chancellor through the Board.

## **B. Classified Reports**

No report.

## **C. Management Association Reports**

No report.

## **D. College Reports**

Cerro Coso Community College President Board reported:

- 8 transfer program students went to Riverside to experience 4-year universities
- Karen O'Connor- Greg (inaudible) spoke from Disney U (see Coyote Howler Newsletter)
- Vice President Ostash attended Navigate Summit-awarded and selected for \$1,000 donation to guided pathways scholarship fund
- Ed Master Plan road trip throughout college areas serviced
- Arborist study led to removal of dead trees on campus; trained on upkeep of the landscape

Copies of the college newsletter were made available to the Board and the public.

Porterville College Interim President Henry reported:

- nice to have the Emeritus on campus
- hosted the Leadership Academy on campus; very good visit; Gary Reed and Trustee Corkins presented
- meet with field reps for Congressman Kevin McCarthy to discuss DACA; thanked Professor Marie Wagstaff for coordinating and DACA student for speaking
- Veterans event held last Tuesday; over 100 vets attended
- Veterans Memorial site is coming together; this is a community project-masonry

work getting under way- thanked PC M&O Manager, John Word for his oversight.

Copies of the college newsletter were made available to the Board and the public, as well as the Ed Master Plan and the, "Pirate Path to Success Program" guide.

Bakersfield College President Christian reported:

- 6yr cohort data started in 2010 on the scorecard shared; incredible data to come
- amazing presentation at luncheon; enjoyed comments from Maria Roman on Veterans
- BC has 60% growth in Veterans; unveiling of Veterans Center on BC campus

Copies of the college newsletter were made available to the Board and the public.

## **E. Chancellor's Report**

Chancellor Burke thanked President Henry for the hospitality and reported:

- Attended PC 90<sup>th</sup> anniversary celebration where BC culinary department catered; food was excellent
- Porterville College honored by BC Archives for the 90th year celebration
- Sister City visit by Bucheon City delegates from South Korea at Bakersfield College; walking tour and cooking demonstration with planetarium visit.
- Opening Day well done at BC; thanked Dean Paul Beckworth for veterans day participation
- District Office active shooter training held; The Great Shakeout participation by all District Office employees for disaster preparedness

## **F. Board of Trustees, Reports, and Inquiries**

Student Trustee Acosta-Webb reported:

- Veterans' week- many panels held; distinguish speaker on women in combat. Thanked Trustee Meek and Chancellor Burke for attendance
- Vet Fest today
- fall general assembly attendance next week; all three SGA will meet in Porterville for a semi-annual retreat.

Trustee Agbalog shared appreciation for campus participation in Veterans Week. He also shared that the Measure J bond story in the newspaper was good, along with HS in Ridgecrest celebrating veterans with flags. Trustee Agbalog thanked the Emeritus recipients for their service.

Trustees Thomas, Beebe, and Carter thanked Porterville College for hosting.

Trustee Storch thanked the three colleges for all of their achievements.

Trustee Meek thanked Porterville College President Henry for hosting; wished all a good Thanksgiving.

## **18. Adjournment**

The meeting adjourned at 3:00 p.m.

**KERN COMMUNITY COLLEGE DISTRICT  
BUDGET DEVELOPMENT CALENDAR  
Fiscal Year 2018-19**

<b>Date</b>	<b>Tasks</b>	<b>Responsible</b>
Fall 2017	College VPs Admin Svs issue budget preparation instructions to the colleges	CFO, VPs Admin Svs, & Presidents
February 2018	Issue preliminary Budget Development Guidelines to Colleges	CFO
20-Feb-18	DO Tentative budget reviewed with Chancellor's Cabinet	CFO
27-Feb-18	DO Tentative budget reviewed with Chancellor's Consultation Council	CFO
20-Mar-18	Issue Revised Tentative Budget Development Guidelines to Colleges (if necessary)	CFO
20-Mar-18	Issue Tentative Budget Allocation	CFO
01-May-18	Issue a revised tentative allocation (if necessary)	CFO
01-May-18	Publish Notice in newspaper of general circulation of dates and locations for public inspection of Tentative Budget	CFO
MID-May-18	Governors May Revised Issued	Governor
18-May-18	Upload Tentative budget in Banner Production	CC VP Admin Svs
25-May-18	Finalize & Assemble Tentative Budget	CFO & VPs Admin Svs
07-Jun-18	Tentative budget available for public perusal	CFO
14-Jun-18	Tentative budget presented to Governing Board in work session for adoption/Public Hearing	CFO, VPs Admin Svs, & Presidents
31-Jul-18	Publish Notice in newspaper of general circulatin of dates and locations for public inspection of Final Budget	CFO
24-Aug-18	Finalize & Assemble Final Budget	CFO & VPs Admin Svs
07-Sep-18	Final Budget available for public perusal	CFO
14-Sep-18	Final budget presented to Governing Board for adoption	CFO, VPs Admin Svs, & Presidents
15-Sep-18	Confirm Final Adopted Budget in Banner	CFO & VPs Admin Svs