

## Lisa Couch

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**From:** Lisa Couch  
**Sent:** Monday, June 12, 2017 1:49 PM  
**To:** Rebecca Pang  
**Cc:** Stephanie Brantley  
**Subject:** 2017-18 Tentative Budget  
**Attachments:** 41CDL1.xlsx

Good Afternoon Rebecca,

When the Budget Committee began their review of the requests in March 2017, the college budget was out of balance by \$2,188,667. The committee requested additional information for almost all of the budget requests and we appreciated the responses we received. With their hard work and a tentative allocation that partially reflects the Governor's May Revised budget proposal, the committee was able to bring the budget closer in balance. As of the tentative budget, the budget is balanced on \$493,950 of the college reserve. This represents the significant amount of work that the budget committee completed based on feedback from individuals such as yourself.

Attached is information about your budget for 2017-18. Please notice the separate tabs in the worksheet.

- The first tab (Banner Budget) reflects the budget for your area as it exists in Banner.
- The second tab (Budget Worksheet) reflects the budget request that was submitted as part of your planning document in Fall 2016. The second tab includes two additional columns for budget requests supported in GU001 and those supported in other funding sources. One additional column includes any notes related to the particular line of the budget request. In some cases, this may reference other funding sources, if one was identified, or the reason for a change to the requested amount.

Thank you for your support during the planning and budgeting process. Please feel free to contact me if you have any questions.

Lisa Couch  
Vice President, Finance & Administrative Services  
ext. 6288

**2017-18 Tentative Budget**

<b>Fund</b>	<b>Orgn</b>	<b>Account</b>	<b>Account_Desc</b>	<b>Program</b>	<b>Program_Desc</b>	<b>Activity</b>	<b>Location</b>	<b>Total Budget</b>
GU001	41CDL1	1419	Acad Emp - Non-Inst Non Cont	601000	Instrnl Support/Academic Admin	CTL001	CI	2,600.00
GU001	41CDL1	3131	STRS - Oth Acad Emp Non-Instrl	601000	Instrnl Support/Academic Admin	CTL001	CI	262.63
GU001	41CDL1	3341	OASDHI - Oth Acad Emp Non-Instrl	601000	Instrnl Support/Academic Admin	CTL001	CI	37.70
GU001	41CDL1	3541	SUI - Oth Acad Emp - Non Instl	601000	Instrnl Support/Academic Admin	CTL001	CI	13.00
GU001	41CDL1	3641	WC-Oth Acad Emp - Non Instructional	601000	Instrnl Support/Academic Admin	CTL001	CI	31.20
GU001	41CDL1	3741	DefBen - Oth Acad Emp - Non Instrl	601000	Instrnl Support/Academic Admin	CTL001	CI	28.86
GU001	41CDL1	4313	Non-Inst Supplies & Materials	601000	Instrnl Support/Academic Admin	-	CL	200.00
GU001	41CDL1	5220	Employee Travel	601000	Instrnl Support/Academic Admin	-	CL	4,500.00
GU001	41CDL1	5300	Institutional Dues/Memberships	601000	Instrnl Support/Academic Admin	-	CL	850.00

\$ 8,523.39

**Kern Community College District**  
**College/DO: Cerro Coso Community College**

**Fund: GU001**

**Organization Code: 41CDL1-Distance Learning**

**2017-2018 Budget Request - Temporary Labor/Benefits and Non-Labor Expenditures**

					2013-14		2014-15		2015-16		2016-17	2017-18	TENTATIVE BUDGET		Notes
Account Descriptions					Adopted Budget	Actual Expenses	Adopted Budget	Actual Expenses	Adopted Budget	Actual Expenses	Budget	Request	Section/ Division Plan Supported (GU001)	Section/ Division Plan Supported (Other Funding)	
Acct	Prgm	Acty	LCn												
Acad Emp-Non-Inst Non Cont	1419	601000	CTL001	CI		2,100.00					2,100.00	2,600.00	2,600.00		
Acad Emp-Non-Inst Non Cont	1419	601000	CTL001	CL		2,100.00									
Class Non-Inst Overtime	2393	601000	CTL001	CI		81.99									
Cls Oth - Temp	2399	601000	CTL001	CI		21,242.24									
Non-Library/Mags/Bks/Prdcls	4211	601000		CI	450.00		450.00								
Non-Library/Mags/Bks/Prdcls	4211	601000		CL	250.00		250.00		250.00						
Inst Supplies & Materials	4310	601000		CL					500.00						
All Computer Software	4312	601000		CL			165.00								
Non-Inst Supplies & Materials	4313	601000		CI	200.00	1,587.25	250.00	75.72		43.19					
Non-Inst Supplies & Materials	4313	601000		CL		117.78	1,600.00	666.35			500.00	200.00	200.00		
Oth Instrl Consulting Servs	5159	601000		CL					2,750.00						
Employee Travel	5220	601000		CI	180.00	50.00		363.99		3,778.16					
Employee Travel	5220	601000		CL	4,800.00	407.27	4,000.00	162.67	5,000.00	523.68	5,000.00	6,000.00	4,500.00	Reduced based on input from R.Pang	
Employee Travel DO	5220DT	601000		CI	880.00	71.76									
Employee Travel DO	5220DT	601000		CK		16.64	130.00								
Employee Travel DO	5220DT	601000		CL			1,700.00		500.00						
Employee Travel DO	5220DT	601000		CM		128.64	295.00								
Institutional Dues/Membership	5300	601000		CI						1,270.75					
Institutional Dues/Membership	5300	601000		CL	3,121.00	450.00	450.00	535.00	6,025.00	595.00	750.00	850.00	850.00		
Software Lic/Maint Svcs	5650	601000		CI		662.00									
Software Lic/Maint Svcs	5650	601000		CL			525.00	259.03							
Postage/Exp Overnight Svcs	5820	601000		CL	40.00		40.00								
General Advertising	5860	601000		CL						2,500.00	2,500.00	-	2,500.00	Equity	
Other Services & Expenses	5890	601000		CL		224.00									
Computer/Tech Equipment	6412	601000		CI	-	1,669.84					1,300.00				
<b>Total</b>					9,921.00	28,809.41	9,690.00	4,327.76	15,025.00	6,210.78	12,150.00	12,150.00	8,150.00	2,500.00	