

Sylvia Sotomayor

From: Rebecca Pang
Sent: Monday, May 23, 2016 11:45 AM
To: cc_adjunct; cc_faculty_full
Cc: Suzanne Ama; Lisa Stephens; Caroline Sanderson; Kristin Hanle; Deanna Campbell; Paula Suarez; Christine Small
Subject: Last Chance to Register! June 6th - July 3rd, 2016 - New Online Faculty Training in Pedagogy and Technology

Dear Faculty,

This email is to inform you that the next **New Online Faculty Training in Pedagogy and Technology course** will take place from **June 6th to July 3rd, 2016**.

Please note that Suzie Ama is redesigning the New Online Faculty Training in Pedagogy and Technology course to include Canvas training and the OEI rubric. She is transitioning the course from a seat time to a competency-based learning type of course. By redesigning the course to a competency-based learning format, it will allow our new online faculty to progress in the course as they demonstrate mastery of the content, regardless of time, place, or pace of learning. If you would like to learn more about competency-based education, please go to <http://cbeinfo.org/>.

Rebecca

Name of Training: New Online Faculty Training in Pedagogy and Technology

Date: June 6th to July 3rd, 2016

Instructor: Suzanne Ama

Delivery Method: Online

To Register: Rebecca Pang @ Rebecca.pang@cerrocoso.edu

Course Description

This course provides participants with an understanding of adult learning theory and best practices for online teaching and learning. Participants learn how to develop an online course that aligns with the Online Educational Initiative (OEI) rubric. Participants also acquire hands-on skills developing their own Canvas course and have the opportunity to learn one of several additional technologies that they deem useful for their course.

Participant Workload

Equivalent to 1.0 units (0.5 Unit Lecture, 0.5 Unit Lab). Participants should expect to spend a total of 54 hours over the 4 week period.

Student Learning Outcomes

- A. Identify risk factors for online learners and techniques to minimize those risks.
- B. Compare and contrast various learning theories and their effectiveness, as applied to online learning.
- C. Design course content to support the development of a learning community.
- D. Design and develop course modules in Canvas that align with the OEI rubric at the Accomplished and Exemplary levels.

Topical Outline

- A. Overview of Online Learning

- a. Differences between online and traditional learning
- b. Attrition risk factors
- c. Retention strategies
- d. Learner diversity
- B. Learning Theory
 - a. Constructivism vs. objectivism
 - b. Andragogy
 - c. Learner-centered instruction
- C. Course Design
 - a. Student learning outcomes
 - b. Content presentation (chunking, scaffolding, navigation, usability)
 - c. Learner engagement (with content and class community)
 - d. Course communication, collaboration, and feedback
 - e. Cerro Coso syllabus requirements
 - f. Copyright and Fair Use
 - g. Developing multimedia
- D. Assessment
 - a. Assessment alignment
 - b. Assessment rigor
 - c. Rubrics
 - d. Formative, summative
 - e. Feedback
- E. Accessibility
 - a. Section 508 and WCAG AA Guidelines
 - b. Disabilities that impact Web access
 - c. Creating accessible content
 - d. Testing and evaluating accessible content
- F. Canvas
 - a. Canvas interface
 - b. Student and Instructor Views
 - c. Editing a profile
 - d. Modes of communication
 - e. Creating modules
 - f. Adding content
 - g. Creating activities
 - h. Creating calendar items
 - i. Creating assessments
 - j. Managing feedback and grades

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Rebecca Pang
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3000 College Heights Boulevard, LRC, 724C
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Tel: 760-384-6115
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Rebecca.pang@cerrocoso.edu

Sylvia Sotomayor

From: Rebecca Pang
Sent: Tuesday, May 31, 2016 11:15 AM
To: cc_adjunct; cc_faculty_full
Cc: Justin Witt; Lisa Stephens; Caroline Sanderson; Kristin Hanle; Deanna Campbell; Paula Suarez; Christine Small; Pamela Campbell; Tammy Kinnan; Corey Marvin
Subject: Register for Free! Canvas Training with @One - Starting 7/11/16

@ONE has added TWO new sections of the 4-week online *Introduction to Teaching with Canvas* beginning July 11. As a Canvas-adopting college, our faculty have an opportunity get this training for free, so be sure to use the **OElfree4U** code when registering and your college E-Mail (this will be used to verify your eligibility for use of the code):

The sessions are identical and concurrent so you only need to register for one:

Introduction to Teaching with Canvas SU165 (7/11/16 - 8/5/16)

<https://thriva.activenetwork.com/Reg4/Form.aspx?IDTD=2307571&RF=2209116&Product=12769511>

Introduction to Teaching with Canvas SU166 (7/11/16 - 8/5/16)

<https://thriva.activenetwork.com/Reg4/Form.aspx?IDTD=2307571&RF=2209116&Product=12769512>

Sylvia Sotomayor

From: Rebecca Pang
Sent: Friday, March 03, 2017 9:50 AM
To: cc_faculty_full; cc_adjunct
Subject: Schedule of Canvas Course Design Calls - OEI Course Design Rubric - OEI Exchange Program

Dear Online Course Faculty,

If you are interested in offering your CID online course in the Exchange Program, your Canvas course will need to comply with the OEI's Course Design Rubric. @One is offering weekly calls relating to different sections of the rubric.

To learn more about the OEI Exchange Program and its OEI Course Design Rubric, please see below links.

OEI Exchange Program - <http://ccconlineed.org/oei-course-exchange/>

OEI's Course Design Rubric - <https://drive.google.com/file/d/0B1xkCojmD9vWNFdtcUyYU1WskU/view>

CCC Canvas Course Design Calls

Connect with @ONE weekly to discover and review [OEI's Course Design Rubric](#) within the Canvas environment.

Each call will be structured to highlight a section of the rubric for the first 15 minutes. For the remaining 45 minutes, faculty are invited to speak with an Instructional Designer from @ONE about setting up and facilitating courses in Canvas. All questions and skill levels are welcome.

- Section A: Content Presentation
- Section B: Interaction
- Section C: Assessment
- Section D & E: Accessibility & Institutional Accessibility Concerns

To attend a call, visit the [@ONE CCC Canvas Support Call Schedule](#).

Below is a print screen of the schedule of the Canvas Course Design Calls. You can also access the schedule with the below

link. <https://docs.google.com/document/d/10qyIOHYsGKgofvvYEIvHMIT0CtiVcYHMZyHgpS1noCQ/pub>

Day of the Week	Date	Time	R
Monday	February 6	9:00 am	Section A: Conter
Wednesday	February 15	8:30 am	Section B: Interac
Wednesday	February 22	9:00 am	Section C: Assess
Monday	February 27	1:00 pm	Section D & E: Ac Accessibility Con
Tuesday	March 7	1:00 pm	Section A: Conter
Wednesday	March 15	1:00 pm	Section B: Interac
Thursday	March 23	1:00 pm	Section C: Assess
Friday	March 31	1:00 pm	Section D & E: Ac Accessibility Con
Monday	April 3	1:00 pm	Section A: Conter
Tuesday	April 11	1:00 pm	Section B: Interac
Wednesday	April 19	1:00 pm	Section C: Assess
Thursday	April 27	1:00 pm	Section D & E: Ac Accessibility Con
Monday	May 1	1:00 pm	Section A: Conter
Tuesday	May 9	1:00 pm	Section B: Interac
Wednesday	May 17	1:00 pm	Section C: Assess
Thursday	May 25	1:00 pm	Section D & E: Ac Accessibility Con
Friday	June 2	1:00 pm	Section A: Conter
Monday	June 5	1:00 pm	Section B: Interac
Tuesday	June 13	1:00 pm	Section C: Assess
Online Teaching Conference 2017: June 19-21			
Wednesday	June 28	1:00 pm	Section D & E: Ac Accessibility Con
Happy 4th of July!			
Thursday	July 13	1:00 pm	Section A: Conter
Monday	July 17	1:00 pm	Section B: Interac

Sylvia Sotomayor

From: Rebecca Pang
Sent: Monday, March 27, 2017 2:29 PM
To: cc_adjunct; cc_faculty_full
Cc: Justin Witt
Subject: Reminder of Online Canvas Training Subscription - Available 9/30/2016 to 9/29/2017

This is a reminder of the Canvas training available to you.

From: Rebecca Pang
Sent: Tuesday, October 11, 2016 4:40 PM
To: cc_adjunct <cc_adjunct@cerrocoso.edu>; cc_faculty_full <cc_faculty_full@listserv.cerrocoso.edu>
Cc: Tammy Kinnan <tkinnan@cerrocoso.edu>; Corey Marvin (<cmarvin@cerrocoso.edu> <cmarvin@cerrocoso.edu>; Christine Small <christine.small@cerrocoso.edu>; Paula Suarez (<pasuarez@cerrocoso.edu> <pasuarez@cerrocoso.edu>; Justin Witt (<justin.witt@cerrocoso.edu> <justin.witt@cerrocoso.edu>; Pamela Campbell <pamela.campbell@cerrocoso.edu>; Kristin Hanle <kristin.hanle@cerrocoso.edu>; Lisa Stephens <lisa.stephens@cerrocoso.edu>; Deanna Campbell <dcampbel@cerrocoso.edu>; Michael Kane <michael.kane@cerrocoso.edu>; Caroline Sanderson <caroline.sanderson@cerrocoso.edu>
Subject: Online Canvas Training Subscription - Available 9/30/2016 to 9/29/2017

Dear Faculty,

Good news!

KCCD has purchased Canvas training subscription that will grant you access to Instructure's entire Canvas online training beginning 9/30/16 and ending 9/29/17. The details for the training are included below.

1. Sign In / Create an Account using your **institution assigned email address** (<https://community.canvaslms.com/community/answers/training/>)
2. Select & register for the trainings that you would like to attend
3. Repeat

Please let me know if you have questions.

Thanks,

Rebecca

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Rebecca Pang
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3000 College Heights Boulevard, LRC, 724C
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Rebecca.pang@cerrocoso.edu

From: [Rebecca Pang](#)
To: [cc_adjunct; cc_faculty_full](#)
Cc: [Justin Witt](#); [Caroline Sanderson](#); [Deanna Campbell](#); [Kristin Hanle](#); [Lisa Stephens](#)
Subject: Canvas Training! Lunch-n-Learn (Mobile App, Accessibility, Open Education Textbook)
Date: Tuesday, April 11, 2017 9:56:00 AM

Lunch-n-Learn Canvas Sessions (Cerro Coso Faculty, Live Online Session Using ConferNow)

To register for the session, please email Rebecca.pang@cerrocoso.edu.

April 12th from 12:00pm to 1:00pm – Peter Fulk, Professor of Criminal Justice – **“Enhancing Student Engagement with Canvas: Mobile App”**

April 18th from 12:00pm to 1:00pm – Suzie Ama, Professor of Digital Media Arts- **" Making Online Courses Accessible "**

April 25th from 12:30pm to 1:30pm – Melanie Jeffrey, Professor of English – **“Using Open Education Resource (OER) to Ensure Student Access to Textbooks and Materials on First Day of Class”**

Faculty Mentors – Below are a list of faculty mentors you can contact if you have questions relating to Canvas and would like to have a faculty perspective.

Faculty Mentors for Canvas		
Department/Campus	Faculty	Email
Allied Health Careers	Michael Metcalf	mmetcalf@cerrocoso.edu
Allied Health Careers	Matthew Wanta	matthew.wanta@cerrocoso.edu
Child Development	Lisa Fuller	lfuller@cerrocoso.edu
Child Development	Vivian Baker	vbaker@cerrocoso.edu
CIS & Business	Karen O'Connor	koconnor@cerrocoso.edu
Counseling	Karee Hamilton	khamilton@cerrocoso.edu
English and Foreign Languages	Cliff Davis	cmdavis@cerrocoso.edu
Library/LRC	Julie Cornett	jcornett@cerrocoso.edu
Mathematics	Steve Rogers	strogers@cerrocoso.edu
Kinesiology and Health Science	Kimberlee Kelly	kikelly@cerrocoso.edu
Public Service	Jarrod Bowen	jarrod.bowen@cerrocoso.edu
Science	Scott Cameron	scameron@cerrocoso.edu
Social Science	Sarah King	sarah.king1@cerrocoso.edu
Visual & Performing Arts	Lisa Darty	ldarty@cerrocoso.edu
IWV Site	Dawn Ward	dawn.ward@cerrocoso.edu
Kern River Valley Site	Gary Enns	genns@cerrocoso.edu
Tehachapi Site	Dean Bernsten	dbernst@cerrocoso.edu
Bishop Site	Matt Hightower	mhightow@cerrocoso.edu
Mammoth Site	Greg Kost	gkost@cerrocoso.edu
Cerro Coso Community College	Suzanne Ama	sama@cerrocoso.edu

Prepare Your Computer for Canvas – Click to Test Your Computer Readiness

<https://apps.3cmediasolutions.org/oei/tools/detect.html>

Watch Cerro Coso Community College's Student Canvas Tutorial Video -

<https://www.3cmediasolutions.org/privid/45263?key=139c6dc3aceea0331344f1c377d51c279db30470>

24/7 Canvas Support Hotline for Cerro Coso Community College Phone # – (844) 589-3854

Canvas Orientation for Faculty (Self-Pace, Online, Offered by Instructure) – This is a self-paced Canvas Instructor Orientation course designed to familiarize instructors with the basic need-to-know tools and features of Canvas in an effort to prepare them for course design and delivery.

<https://resources.instructure.com/courses/445>

Introduction to Teaching with Canvas (Self-Pace, Online, Offered by @One) – This course introduces you how to teach using the Canvas learning management system by Instructure. You will learn how the system works through a series of curated readings and recall what you have learned through formative quizzes. You will also be provided with an opportunity to practice what you have learned through a series of hands-on exercises focused on the subject you teach.

<http://www.onefortraining.org/node/785>

Canvas Instructor Guide – The guides provide quick how-to's with step-by-step screenshots.

<https://community.canvaslms.com/docs/DOC-4131>

Canvas Video Guide - The guides provide quick how-to's with step-by-step videos.

<https://community.canvaslms.com/docs/DOC-3891>

Canvas One-on-One Training – Make an appointment for a one-on-one training with Rebecca Pang if you can't make it to the open lab. The training can be in person or online.

Canvas Faculty Open Lab – Come work on your Canvas course with Rebecca Pang and Justin Witt, Canvas Admins in an open lab environment. Instructor can come ask questions and get more individualized help during the lab hours.

May 18th from 2-3pm, LRC631 - Done

May 24th from 2-3pm, LRC631 - Done

May 26th from 10-11am, LRC631 - Done

May 31st from 10-11am, LRC631 - Done

June 2nd from 2-3pm, LRC631 - Done

June 7th from 2-3pm, LRC631 - Done

June 9th from 2-3pm, LRC631 - Done

June 14th from 2-3pm, LRC631 - Done

June 15th from 2-3pm, LRC631 - Done

June 16th from 10-11am, LRC631 - Done

June 21th from 10-11am, LRC631 - Done

June 22nd from 10-11am, LRC631 - Done

June 23rd from 10-11am, LRC631 - Done

June 28th from 2-3pm, LRC631 - Done

June 29th from 2-3pm, LRC631 - Done

June 30th from 2-3pm, LRC631 - Done

August 15th from 2-3pm, LRC631 - Done

August 16th from 2-3pm, LRC631 - Done

August 17th from 2-3pm, LRC631 - Done

August 24th from 2-3pm, LRC631 - Done

August 25th from 2-3pm, LRC631 - Done

August 26th from 10-11am, LRC631- Done

@One's Introduction to Teaching with Canvas (Online, Instructor-led) – @ONE has added new sections of the 4-week online Introduction to Teaching with Canvas. As a Canvas-adopting college, our faculty have an opportunity get this training for free, so be sure to **use the OEIfree4U code** when registering and your college E-Mail (this will be used to verify your eligibility for use of the code):

Introduction to Teaching with Canvas SU165 (7/11/16 - 8/5/16) - Full
<https://thriva.activenetwork.com/Reg4/Form.aspx?IDTD=2307571&RF=2209116&Product=12769511>

Introduction to Teaching with Canvas SU166 (7/11/16 - 8/5/16) - Full
<https://thriva.activenetwork.com/Reg4/Form.aspx?IDTD=2307571&RF=2209116&Product=12769512>

Introduction to Teaching with Canvas FA162 (8/15/16 - 9/9/16)
<http://www.onefortraining.org/node/837> - Full

Introduction to Teaching with Canvas FA169 (8/15/16 - 9/9/16)
<http://www.onefortraining.org/node/857> - Full

Introduction to Teaching with Canvas FA163 (9/19/16 - 10/14/16)
<http://www.onefortraining.org/node/843> - Full

Introduction to Teaching with Canvas FA164 (9/19/16 - 10/14/16)
<http://www.onefortraining.org/node/844> - Full

Introduction to Teaching with Canvas FA165 (9/19/16 - 10/14/16)
<http://www.onefortraining.org/node/8445> - Full

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Rebecca Pang
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Rebecca.pang@cerrocoso.edu

Sylvia Sotomayor

From: Rebecca Pang
Sent: Thursday, May 04, 2017 8:21 AM
To: cc_adjunct; cc_faculty_full
Subject: Last Chance to Register - To New Online Faculty - May 29 – June 25, 2017 - Online Faculty Training: Theory and Technology

Online Faculty Training: Theory and Technology

Name of Training: Online Faculty Training: Theory and Technology

Date: May 29 – June 25, 2017

Delivery Method: Online

Instructor: Suzie Ama

Who Should Take (Recommended by PedTech Committee and approved by Academic Senate): All New Online Faculty

To Register: Rebecca Pang @ Rebecca.pang@cerrocoso.edu

Course Description

This course provides participants with an understanding of adult learning theory and best practices for online teaching and learning. Participants learn how to develop an online course that aligns with the Online Educational Initiative (OEI) rubric. Participants also acquire hands-on skills developing their own Canvas course and have the opportunity to learn one of several additional technologies that they deem useful for their course.

Participant Workload

Equivalent to 1.0 units (0.5 Unit Lecture, 0.5 Unit Lab). Participants should expect to spend a total of 54 hours over the 4 week period.

Student Learning Outcomes

- A. Identify risk factors for online learners and techniques to minimize those risks.
- B. Compare and contrast various learning theories and their effectiveness, as applied to online learning.
- C. Design course content to support the development of a learning community.
- D. Design and develop course modules in Canvas that align with the OEI rubric at the Accomplished and Exemplary levels.

Topical Outline

- A. Overview of Online Learning
 - a. Differences between online and traditional learning
 - b. Attrition risk factors
 - c. Retention strategies
 - d. Learner diversity

B. Learning Theory

- a. Constructivism vs. objectivism
- b. Andragogy
- c. Learner-centered instruction

C. Course Design

- a. Student learning outcomes
- b. Content presentation (chunking, scaffolding, navigation, usability)
- c. Learner engagement (with content and class community)
- d. Course communication, collaboration, and feedback
- e. Cerro Coso syllabus requirements
- f. Copyright and Fair Use
- g. Developing multimedia

D. Assessment

- a. Assessment alignment
- b. Assessment rigor
- c. Rubrics
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E. Accessibility

- a. Section 508 and WCAG AA Guidelines
- b. Disabilities that impact Web access
- c. Creating accessible content
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F. Canvas

- a. Canvas interface
- b. Student and Instructor Views
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- d. Modes of communication
- e. Creating modules
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- g. Creating activities
- h. Creating calendar items

- i. Creating assessments
- j. Managing feedback and grades

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Rebecca.pang@cerrocoso.edu

From: [Rebecca Pang](#)
To: [cc_faculty_full](#); [cc_adjunct](#)
Cc: [Justin Witt](#)
Subject: Canvas Training Schedule! August 29th - Lunch-n-Learn - "Better Engagement and Reduced Workload: Canvas Mobile App"
Date: Monday, August 14, 2017 10:34:00 AM

Watch Student Canvas Tutorial: [Navigating Your Online Course Successfully](#)
Click to Take [Computer Readiness Test](#)

Canvas FastTrack Series (Self-Pace, Online, Offered by Instructure) - Quick video guide for faculty to help with the alignment of Canvas tools with SAMR and the ways to increase user engagement.
<https://community.canvaslms.com/docs/DOC-6352>

Lunch-n-Learn Canvas Sessions (Cerro Coso Faculty & Staff, Live Online Session Using ConferNow)

To register for the session, please email Rebecca.pang@cerrocoso.edu.

August 29th from 12:30-1:30pm – Peter Fulks, Professor of Criminal Justice – **“Better Engagement and Reduced Workload: Canvas Mobile App”**

September 5th from 12:30-1:30pm – Guck Ooi – **“Benefits of Using Canvas for Your Onsite Courses”**

September 12th from 12-1pm – Dawn Ward, Professor of Paralegal – **“Grading in Canvas and Grading Offline”**

September 19th from 12:30-1:30pm – Justin Witt – Justin Witt, Canvas Admin and Educational Media Specialist – **“Proctorio - Student’s Perspective”**

September 26th from 12:30-1:30pm – Vivian Baker, Professor of Child Development – **“Methods to Enhance Your Regular and Effective Contact with Online Students”**

October 17th from 12:30-1:30pm – Matt Hightower, Professor of Business & Information Technology – **“How to Create an Interactive PowerPoint for Your Online Course”**

November 7th from 12:30-1:30pm – Nakysa Cummings, Associate Professor of Psychology – **“Reduce Student Cost and Support student success through Open Education Resources”**

November 21st from 12:30-1:30pm – Suzie Ama – **“Making Online Courses Accessible”**

More coming soon!

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Allied Health Careers	Matthew Wanta	matthew.wanta@cerrocoso.edu
Child Development	Lisa Fuller	lfuller@cerrocoso.edu
Child Development	Vivian Baker	vbaker@cerrocoso.edu
CIS & Business	Karen O'Connor	koconnor@cerrocoso.edu
Counseling	Karee Hamilton	khamilton@cerrocoso.edu
English and Foreign Languages	Cliff Davis	cmdavis@cerrocoso.edu

Library/LRC	Julie Cornett	jcornett@cerrocoso.edu
Mathematics	Steve Roger	stogers@cerrocoso.edu
Kinesiology and Health Science	Kimberlee Kelly	kikelly@cerrocoso.edu
Public Service	Jarrod Bowen	jarrod.bowen@cerrocoso.edu
Science	Scott Cameron	scameron@cerrocoso.edu
Social Science	Sarah King	sarah.king1@cerrocoso.edu
Visual & Performing Arts	Lisa Darty	ldarty@cerrocoso.edu
IWV Site	Dawn Ward	dawn.ward@cerrocoso.edu
Kern River Valley Site	Gary Enns	genns@cerrocoso.edu
Tehachapi Site	Dean Bernsten	dbernste@cerrocoso.edu
Bishop Site	Matt Hightower	mhightow@cerrocoso.edu
Mammoth Site	Greg Kost	gkost@cerrocoso.edu
Cerro Coso Community College	Suzanne Ama	sama@cerrocoso.edu

Canvas Orientation for Faculty (Self-Pace, Online, Offered by Instructure) – This is a self-paced Canvas Instructor Orientation course designed to familiarize instructors with the basic need-to-know tools and features of Canvas in an effort to prepare them for course design and delivery.

<https://resources.instructure.com/courses/445>

Introduction to Teaching with Canvas (Self-Pace, Online, Offered by @One) – This course introduces you how to teach using the Canvas learning management system by Instructure. You will learn how the system works through a series of curated readings and recall what you have learned through formative quizzes. You will also be provided with an opportunity to practice what you have learned through a series of hands-on exercises focused on the subject you teach.

<http://www.onefortraining.org/node/785>

Canvas Instructor Guide – The guides provide quick how-to's with step-by-step screenshots.

<https://community.canvaslms.com/docs/DOC-4131>

Canvas Video Guide - The guides provide quick how-to's with step-by-step videos.

<https://community.canvaslms.com/docs/DOC-3891>

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