

- Folding Chair Rack w/Wheels
- Replace Lighting Controls
- Replace Sprinkler Valve Boxes
- Dumpster Door Repair

Other items not supported at this time or not supported without alternative funding.

Letters and Sciences: all items supported that are supported through the section plan except designated separation of space for writing and math labs, rolling gate between LRC and community room at Bishop, and designated work area for librarian at Tehachapi.

Information Technology

Career Technical Education: simulation room video monitoring for Allied Health supported, video projection equipment in Industrial Arts not at this time without more information, the rest seems status quo (?).

Distance Education: purchase of Ally accessibility program highly supported.

East Kern / KRV: the following requests supported: #1, #5 (on alternative funding), #6, #7, and #1 (for KRV). Others seem to have been addressed already (#2 and #4) or need further clarification (#3).

Marketing

Career Technical Education: all items supported, no \$ provided

Distance Education: all items supported, no \$ provided

East Kern / KRV: all items supported

Eastern Sierra College Center: all items supported

Letters and Sciences: all items supported, no \$ provided

Professional Development

Career Technical Education: all items supported through alternative funding

Distance Education: all items supported

East Kern / KRV: all items supported

Eastern Sierra College Center: all items supported, with alternative funding (equity?)

Academic Affairs overall: although not captured in the professional development requests of any particular unit or section plan, Academic Affairs overall will have two huge professional development needs in 2018-19. The first is **accessibility training** for all faculty, whether they teach primarily online or onsite. It is simply against the law to provide students with course materials that are not accessible. The biggest emphasis must be on accessibility online, but accessibility in onground classes is just as important. The second main professional development need for academic affairs is **culturally responsive teaching and learning (CTRL)** in the online environment. It is crucial that the college seek ways to address its equity gaps online, and CTRL is one highly promoted method that has received wide buy-in from faculty across the state. It is important that this training include faculty from all disciplines, including the STEM areas. I am proposing that we budget \$5000 for each of these needs, for a total of \$10,000. Alternative funding might be possible from student equity and/or guided pathways monies.

Staffing Requests Not Already Listed In Prior Plans

Yes

Lag Measure of Success:

- Roll out the CC Behavioral Intervention Team in Fall 2018 to all college campuses.
- Positive response to safety & security surveys by both employees and students.

Person Responsible:

Safety and Security Program Manager

Other

Which strategic goal does this initiative address?

Goal 3: Ensure Student Access, Goal 5: Strengthen Organizational Effectiveness

Resource Needs

Facilities

There are no facilities needs for Administrative Services for AY19.

Information Technology

There are no information technology needs for Administrative Services in AY19. We will be looking towards replacement and networking of the large copier located in the Print Shop on the Ridgecrest campus in the next several years.

Marketing

Marketing needs for Administrative Services will be dependent on the construction projects that are in progress during AY19.

Promotion of activities identified in annual safety calendar.

With the relocation back to the main building at the Ridgecrest campus, there will be specific marketing needs to promote the move to our students and community.

Professional Development

Continued professional development for the VP of Finance & Administrative Services that is organized by the Association of Chief Business Officers and an expansion to regional conferences.

The Safety & Security Program Manager will attend the annual Community College Safety Conference, Clery specific training, Emergency Management for Higher Education training (through FEMA), and Behavioral Intervention Team specific training.

Professional Development for Maintenance & Operations was identified in their unit plan.

All employees will continue to utilize existing in-house professional development opportunities.

Staffing Requests Not Already Listed In Prior Plans

1000 Category - Certificated Positions

2000 Category - Classified Staff

Does the department request help to develop these instruments?

No

Lag Measure of Success:

1. At the end of academic year 2019 the benchmark of total income gained from launching the President's Circle will be established. That will provide our next year's campaign a place of comparison.
2. The list of donors will be compared to the list of potential donors to establish the baseline of closing the ask. This will provide an opportunity to gain on-going support through publicizing who is donating at which level, to spur others to donate to the President's Circle in the future.
3. The funds collected through this effort goes directly to the Cerro Coso Promise Scholarship Endowment Fund. Therefore the on-going increase of funding this endowment and the number of Promise Students served will be used as a lag measure as well.

Person Responsible:

President and Director of Public Relations and Institutional Advancement

Which strategic goal does this initiative address?

Goal 1: Maximize Student Success, Goal 2: Advance Student Equity Measures, Goal 3: Ensure Student Access, Goal 4: Enhance Community Connections, Goal 5: Strengthen Organizational Effectiveness

Resource Needs

Facilities

Any facility needs listed in department/unit reviews and planning will be addressed as we move into the new modernized main building. Next year gaps can be looked at after the dust settles.

Information Technology

I am supporting the request for upgrading from the program used currently for the digital signage to a more current tool that incorporates a calendar option. Also for the purchase of four (4) video cameras for use at all campuses to improve marketing and communication efforts. As has been proven, "Youtube" is where its at!

Marketing

I support the identified marketing and communication needs identified in the Public Relations, Marketing and Development Manager's AUP. Specifically improving signage at the various campuses, development marketing kits to include small hand held video cameras for each campus, and acquiring two new College Easy Ups for KRV and Tehachapi for the campus events and activities. This provides equitable services across our sites and consistent branding.

Professional Development

I support the request for our management and support staff to participate in their respective professional development associations such as: Community College Public Relations Officers Conference (CCPRO), Council for the Advancement of Secondary Education Conference (CASE); CCLC, AACC, CCSIO, and the like; as well as providing AV training for Extron AV Media programming software.

Staffing Requests Not Already Listed In Prior Plans