

1. Pilots run
2. MOU secured
3. Courses accepted in OEI exchange
4. Tutoring embedded in all Canvas-run courses
5. Proctoring embedded in all Canvas-run courses

Person Responsible:

Vice President, Academic Affairs

Other

Important operational goal

Improve LAS Presence in Tehachapi

Action Plan:

1. Develop basic LRC (LAC)
2. Outfit rooms for science and art (science)

Measure of Success:

1. Basic LRC developed for tutoring, proctoring, and library resources
2. At least one room furnished to run science and art classes

Person Responsible:

Other

Program expansion into Tehachapi

Resource Needs

Facilities

1. LAC: all budget items supported out of GU001 except for lighting for art at ESCC, which is not supported
2. Library: all budget items supported out of GU001 except metal peg board for Bishop, which is not supported
3. Science: Mammoth, KRV, and Tehachapi expansions supported out of GU001 and other funds

Information Technology

1. LAC: Oversized monitor and large print keyboard and statistical calculators supported; all others not supported at this time
2. Kinesiology: request for new printer/scanner in gym supported
3. Library: new computers for Tehachapi supported but only 4 at this time; the new mobile projector and the computers at KRV not supported at this time

- 5. Gaps addressed so that course offerings can adhere to long-term schedules
- 6. Lead measures for improving college-wide data literacy:
 - 1. Web presence developed and promoted
 - 2. First-generation dashboards designed; input solicited for constituent groups
 - 3. A number of professional development opportunities designed, promoted, and offered
 - 4. Data inquiry advisory group created, charge and mission developed, meetings held, goals established
 - 5. Newsletter designed and promoted
 - 6. CC IR included in the planning cycle as an annual unit plan (AUP)

Are any of the lead measures identified above lacking assessment instruments?

No

Does the department request help to develop these instruments?

No

Lag Measure of Success:

- 1. Increased enrollments in oxyacetylene classes in Fall 2019
- 2. An updated distance education department manual
- 3. Handbook posted to the website and distributed via email; adjunct faculty's satisfaction
- 4. solicited to establish benchmark; department chair satisfaction solicited (Note: these lag measures have been revised from the submitted LAS section plan.)
- 5. Improved program completion rates throughout East Kern.
- 6. Lag measures for improving college-wide literacy:
 - 1. Either web traffic increased to the site or (if a new page) benchmark web traffic established
 - 2. First-generation dashboards developed, their effectiveness assessed
 - 3. Professional development opportunities assessed
 - 4. Data inquiry advisory groups agendas and minutes in evidence
 - 5. Newsletters disseminated
 - 6. CC IR AUP completed and posted

Person Responsible:

Vice President, Academic Affairs

Other

It primarily addresses a strategic plan goal

Which strategic goal does this initiative address?

Goal 5: Strengthen Organizational Effectiveness

Resource Needs

Facilities

Career Technical Education: all items supported except those associated with Childhood Development, which are more appropriately asked for and analyzed through the student services division plan

East Kern / KRV: all items supported except those identified below. Permanent Tehachapi Campus not supported at this time. Listed full-time faculty and staff furniture needs as well as student lounge needs supported to the extent they can be backfilled by furniture from the main campus remodel.

ESCC: the following items supported:

- Folding Chair Rack w/Wheels
- Replace Lighting Controls
- Replace Sprinkler Valve Boxes
- Dumpster Door Repair

Other items not supported at this time or not supported without alternative funding.

Letters and Sciences: all items supported that are supported through the section plan except designated separation of space for writing and math labs, rolling gate between LRC and community room at Bishop, and designated work area for librarian at Tehachapi.

Information Technology

Career Technical Education: simulation room video monitoring for Allied Health supported, video projection equipment in Industrial Arts not at this time without more information, the rest seems status quo (?).

Distance Education: purchase of Ally accessibility program highly supported.

East Kern / KRV: the following requests supported: #1, #5 (on alternative funding), #6, #7, and #1 (for KRV). Others seem to have been addressed already (#2 and #4) or need further clarification (#3).

Marketing

Career Technical Education: all items supported, no \$ provided

Distance Education: all items supported, no \$ provided

East Kern / KRV: all items supported

Eastern Sierra College Center: all items supported

Letters and Sciences: all items supported, no \$ provided

Professional Development

Career Technical Education: all items supported through alternative funding

Distance Education: all items supported

East Kern / KRV: all items supported

Eastern Sierra College Center: all items supported, with alternative funding (equity?)

Academic Affairs overall: although not captured in the professional development requests of any particular unit or section plan, Academic Affairs overall will have two huge professional development needs in 2018-19. The first is **accessibility training** for all faculty, whether they teach primarily online or onsite. It is simply against the law to provide students with course materials that are not accessible. The biggest emphasis must be on accessibility online, but accessibility in onground classes is just as important. The second main professional development need for academic affairs is **culturally responsive teaching and learning (CTRL)** in the online environment. It is crucial that the college seek ways to address its equity gaps online, and CTRL is one highly promoted method that has received wide buy-in from faculty across the state. It is important that this training include faculty from all disciplines, including the STEM areas. I am proposing that we budget \$5000 for each of these needs, for a total of \$10,000. Alternative funding might be possible from student equity and/or guided pathways monies.

Staffing Requests Not Already Listed In Prior Plans