No

Specific Action Steps to be Taken:

Create tri-fold brochures for the Studio Arts AA-T and Art History AA-T degrees at the IWV campus.   These will be based on the brochures created for the art program at ESCC Bishop and Mammoth.

Lead Measure of Success:

Rough draft of brochure

Are any of the lead measures identified above lacking assessment instruments?

No

Does the department request help to develop these instruments?

No

Lag Measure of Success:

Completed brochures

Person Responsible:

Dept Chair

Other

This will address student and community outreach needs.

Which strategic goal does this initiative address?

Goal 1: Maximize Student Success, Goal 3: Ensure Student Access

Evaluate Resource Needs

Facilities

There are significant resource needs for facilities. Some issues include temperature control, malfunctioning doors, and broken windows. The rooms become uninhabitable during extreme heat and cold. Room temperatures have been logged in the 100's during the summer and the low 50's in the winter. The swamp cooler and heater compete with each other on a regular basis. In addition, the swamp cooler is noisy and ineffective. It makes it difficult for students to listen to the lecture and blows papers around the room.   The heater is mounted on the ceiling and does not adequately heat the room. The windows in the 2D lab need adjustable shades to reduce the glare on the projector screen. There is a broken window in the 2D lab that could pose an injury risk to students. There is another broken window in the ceramic lab. Both of these windows are located directly over the student work area. Several pieces of equipment in the sculpture lab require minor wiring and other set up to be used. The disability access switch on the exit door in the sculpture lab does not work. The disability access switch on the exit door near the 2D lab does not work first thing in the morning. It must be manually opened each morning before the switch will function properly.

Information Technology

The 3D lab may be used for teaching courses next year. It will need a projector and teaching station to make it ready for lectures.

Marketing

Which strategic goal does this initiative address?

Goal 3: Ensure Student Access, Goal 5: Strengthen Organizational Effectiveness

Evaluate Resource Needs

Facilities

The LAC is requesting the following:

Proctoring services (Tehachapi)

- Tehachapi is in need of a solution for proctoring. Typically, campuses would have a room that is dedicated to this; however, sites like KRV have a small room that is used for tutoring when proctoring is not occurring. This would require desks and chairs for students.

Signage on 2nd floor LRC (IWV)

- The current wording on the wall leading up to the open lab says, "eLearning;" however, the second floor is more accurately "Open Lab" and "The Learning Assistance Center."
    - The cost of this change is uncertain

Distinguished space for math and writing labs (IWV)

- TheLAC's math and writing labs operate within an open lab which causes a few issues
    - The labs are not identifiable from a distance – there is not a beginning or end to the labs, students do not know where they need to go to utilize services
    - Students tend not to sign in to the kiosks which generate all of our data regarding usage. This is the only way we have to assess student success and utilization of services.
    - The math and writing lab occur at the same location – there is not clear separation between math and writing labs
- Suggesting a separation – one lab on the east side; one on the west
    - Glass or Plexiglas walls to separate the labs from open lab space
    - These walls double as a surface to write on for tutoring purposes

Replace defunct and broken "rolling gate" between LRC/Library room and adjacent Community Room with a glass wall ($18,000)

- Justification--The Bishop campus layout has been repurposed over the years to maximize efficiency and to optimize student and community interactions. The old "computer lab" adjacent to the LRC has turned into a highly-used community and student room to house events. The computers are now inside the adjacent LRC, allowing LRC faculty to work one-on-one with students in a smaller, more intimate venue. With the old defunct metal gate, sound carries from the community room (orchestra, community events, etc) into the LRC, which impedes student concentration and disrupts LRC learning interactions. A glass wall is needed to fully separate these two adjacent spaces that serve two distinct purposes on the campus.

Information Technology

SARS Kiosks

- One SARS kiosk at Bishop for proctoring services
- One SARS kiosk at Mammoth for proctoring services

Proctoring Services

- Tehachapi is in need of a solution for proctoring. Typically, campuses would have a room that is dedicated to this; however, sites like KRV have a small room that is used for tutoring when proctoring is not occurring. This would require computers and webcams for students, as well as a monitoring software for the staff to view student computer screens.
- Noise Cancelling Headphones (x2 for Tehachapi) – noise controlled environment for proctoring

Does the department request help to develop these instruments?

No

Lag Measure of Success:

Increased completion, success, and retention for students because of the consistency in policies and practices that are clearly communicated throughout the department.

Person Responsible:

Lisa Fuller

It addresses a gap in student equity

Which strategic goal does this initiative address?

Goal 1: Maximize Student Success, Goal 2: Advance Student Equity Measures

Evaluate Resource Needs

Facilities

While the Child Development Center located at the Ridgecrest campus has been updated and looks great, there is still an issue of security at the front door and the front office being hidden from the lobby. There needs to be staff at the front desk or some other locking mechanism that allows only those who are supposed to be at the center in the center when children are present.

Information Technology

Marketing

Child Development needs new brochures printed that reflect the changes in our program over the last few years.

Online Marketing: there is a continual need for online marketing of the CHDV program. Suggestions include buying ad space on early childhood websites such as NAEYC, Early Childhood, Child Care Exchange, Early Childhood Today, etc.

Career Days, Orientations, and Community Presentations: CHDV uses many manipulatives to support these types of events which are currently being paid for out of the CHDV Center budget. We request the manipulatives and other supplies for these events be paid for out of VTEA or other CTE funding sources.

Professional Development

Staffing Requests

1000 Category - Certificated Positions

Child Development

Location:

CC Online, Ridgecrest/IWV

Justification:

1. There is sustained, high demand for CHDV classes. CHDV continues to be the largest online program at Cerro Coso