

Resa Hess

Subject: FW: Professional Development Day May 16th

Importance: High

From: cc_managers **On Behalf Of** Jill Board
Sent: Monday, May 01, 2017 11:52 AM
To: cc_managers <cc_managers@listserv.cerrocoso.edu>
Subject: Professional Development Day May 16th
Importance: High

Good afternoon,

It has been decided that we will be holding the next all staff Professional Development Day on May 16th at the Eastern Sierra College Center Bishop. The public will be notified of our campuses closures, just like we have done when all employees have come to Ridgecrest, only this time we will be in Bishop. Logistically, we are making the investment so that all employees who qualify will be compensated for any extra hours that this trip may take. For your planning purposes all employees will be leaving from the IWV Campus as we will be taking two charter buses, leaving at 7:00am and plan on returning no later than 6:00pm to the IWV Campus. Site Directors will work with their employees to secure travel arrangements to get to IWV by 7:00. This day will be focused on the Student Success (Re)Defined which has been the topic for the faculty and various inquiry groups through this year. The agenda is still in draft, however it is shaping up to look like this:

7:00 – 9:15	Travel to ESCC Bishop
9:15 – 10:00	Welcome with continental breakfast goodies
10:00 – 12:00	Student Success (Re)Defined Activities
12:00 – 1:00	Catered Lunch with Longevity Awards Ceremony
1:00 – 1:30	Classified Senate Meeting
1:30 – 2:30	Division/Department Meetings
2:45 – 3:15	Stress Relief Activity
3:30 – 5:45	Travel back to IWV Campus

This Professional Development Day is meant to provide you the training so that all employees are engaged in supporting our students under a similar theme. I look forward to our time together and hope that you do too!

Sincerely,



Jill Board
President
Cerro Coso Community College
3000 College Hts Blvd
Ridgecrest, CA 93555



OFFICE OF THE PRESIDENT

CERRO COSO COMMUNITY COLLEGE

INDIAN WELLS VALLEY | KERN RIVER VALLEY | EAST KERN | BISHOP | MAMMOTH LAKES

From: Jennifer Curtis **On Behalf Of** Jill Board

Sent: Tuesday, May 03, 2016 5:11 PM

To: cc_managers <cc_managers@listserv.cerrocoso.edu>; cc_classified <cc_classified@listserv.cerrocoso.edu>

Subject: Classified Appreciation Day - May 19, 2016

Dear Classified and Management Staff,

On Thursday, May 19th we will be holding Classified Appreciation Day as we have over the past several years. This year's theme is on developing leadership, teambuilding and establishing trust throughout our organization. While this theme is extremely serious and important to our college, the plan is to have fun in the process. This said, we are bringing in a facilitator, Dr. Michele Bresso, to lead us through appropriate activities that will result in the outcome of developing strategies and modifying behaviors so we can become a more effective team. By having Dr. Bresso facilitate the day, it provides the classified and management staff to participate together.

There will be a catered lunch and recognition ceremony which is optional to attend. So you will be asked by your supervising manager whether you plan on eating with us or not so we can ensure we have enough food. As in other years, this day is not optional just the luncheon ceremony. We will reconvene for the remainder of the day with Dr. Bresso to wrap up our work. Below you will find the outline for the day to give you an idea of how it will flow.

Classified Appreciation Day Agenda

Gymnasium Room 407

9:30	Continental Breakfast
10:00	Leadership 101
11:00	Team and Trust Building Activities
Noon	Recognition Luncheon and Ceremony
1:30	Debrief and Brain Storming By Department
2:30	Reporting Out
3:00	Cookies and Farewell

We look forward to working together on these important topics with the end goal in mind which is to strengthen our relationships and boost our moral in the most meaningful way.

Respectfully,

Jill Board
President

Michael Barrett,
CSEA Chapter President

Kim Blackwell
Classified Senate President