#### Human Resources 2017-18

User ID: 88G4421

Institution: Cerro Coso Community College (111896)

## Overview

#### Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. The HR component collects important information about your institution's staff.

#### **Data Reporting Reminders**

- Report each employee only once. If an employee could be coded in more than one occupation, code the
  employee in the occupation that requires the highest level of skill OR if there is no measurable
  difference in skill requirements, code the employee in the occupation in which they spend the most
  time
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end
  of the survey.
- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen and save before continuing.
- When reporting salary data (applicable to degree-granting institutions only) include all full-time, non-medical school, instructional staff both with and without faculty status.

See the instructions for the **Key Reporting Concepts** section -- basic reporting concepts that will assist you in completing the Human Resources survey component.

#### Resources:

- To download the survey materials for this component: <u>Survey Materials</u>
- All staff must now be reported using the new IPEDS occupational categories, which align with the 2010 Standard Occupational Classfication (SOC) codes. Additional information and resources can be found in the IPEDS HR/SOC Information Center, including general information about the SOC, the IPEDS/SOC crosswalk, a SOC Browse Tool, frequently asked questions, and web tutorials.

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.

		erro Coso Community College (111896) User ID: 88G4421 esources Screening Questions
Does y	our in	stitution have any <u>part-time</u> staff?
If you a	nswer	Yes to this question, you will be provided the screens to report part-time staff.
0	No	
0	Yes	
	D	oes your institution have graduate assistants?
	l	f you answer <b>Yes</b> to this question, you will be provided the screens to report graduate assistants.
	0	No
	0	Yes
Does y	our in	stitution have 15 or more <u>full-time</u> staff?
0	No	
0	Yes	
	D	loes your institution have a tenure system?
	l	f you answer <b>Yes</b> to this question, you will be provided the screens to report some data by tenure status.
	0	No
	0	Yes
	b <b>a</b> 2	old your institution hire any <b>full-time permanent staff</b> who were included on the payroll of the institution etween <b>November 1, 2016 and October 31, 2017</b> either for the <i>first time</i> (new to the institution) or <i>fter a break in service</i> ? Do not exclude persons that were no longer on the payroll as of November 1, 017. (Exclude persons who have returned from sabbatical leave and full-time instructional staff who re working less-than-9-month contracts.)
		f you answer <b>Yes</b> to this question, you will be provided the screens to report <b>full-time permanent new nires</b> in <b>Part H</b> .
	0	No
	0	Yes
Do ALI	of the	e <u>instructional staff</u> at your institution fall into any of the following categories?
		Yes to any of the questions below, you will <b>NOT</b> be required to report <b>Part G - Salaries</b> for instructional or, Part G will still be required for reporting data for full-time non-instructional staff.

0		_		Are ALL of the instructional staff military personnel?
0	No	0	Yes	Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?
Vou m	av uec	tha e	naco	helow to provide context for the data you've reported above

You may use the space below to provide context for the data you've reporte	d abo
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## Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Tenured

# Number of <u>Full-time Instructional Staff</u> With <u>Faculty Status</u> <u>Tenured</u>

#### As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

#### Men

			No				
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
Hispanic/Latino				1			1
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White				19			19
Two or more races							0
Race and ethnicity unknown				3			3
Total men	0	0	0	23	0	0	23

			No				
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
Hispanic/Latino				1			1
American Indian or Alaska Native							0
Asian				2			2
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White				14			14
Two or more races							0
Race and ethnicity unknown				3			3
Total women	0	0	0	20	0	0	20
Total (men+women)	0	0	0	43	0	0	43
Total from prior year							45

User ID: 88G4421

# $\mbox{ Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - On Tenure Track } \\$

# Number of <u>Full-time Instructional Staff</u> With <u>Faculty Status</u> On Tenure Track

#### As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

#### Men

		No					
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
<u>Hispanic/Latino</u>							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown				1			1
Total men	0	0	0	1	0	0	1

			No				
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White				1			1
Two or more races							0
Race and ethnicity unknown				2			2
Total women	0	0	0	3	0	0	3
Total (men+women)	0	0	0	4	0	0	<b>4</b>
Total from prior year							14

# Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Multi-Year Contract

# Number of <u>Full-time Instructional Staff</u> With <u>Faculty Status</u> Not on <u>Tenure Track</u> - <u>Multi-Year Contract</u>

#### As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

#### Men

		<u>A</u>	cademic Ran	<u>k</u>		No	
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Tota
Nonresident alien	0						C
Hispanic/Latino							C
American Indian or Alaska Native							C
Asian							C
Black or African American							C
Native Hawaiian or Other Pacific Islander							C
White							C
Two or more races							C
Race and ethnicity unknown							C
Total men	0	0	0	0	0	0	C

			No				
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown							0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

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# Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Annual Contract

# Number of <u>Full-time Instructional Staff</u> With <u>Faculty Status</u> Not on Tenure Track - Annual Contract

#### As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

#### Men

			No				
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien	0						0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown							0
Total men	0	0	0	0	0	0	0

		Ac	ademic Ran	k		No	
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown							0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

# Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Less-Than-Annual Contract

# Number of <u>Full-time Instructional Staff</u> With <u>Faculty Status</u> Not on <u>Tenure Track</u> - <u>Less-than-annual Contract</u>

#### As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

#### Men

wen							
		No					
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown							0
Total men	0	0	0	0	0	0	0
Women							
		Ad	ademic Ran	k		No	

		Ac	ademic Ran	k		No	
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander				1			1
White							0
Two or more races							0
Race and ethnicity unknown							0
Total women	0	0	0	1	0	0	1
Total (men+women)	0	0	0	1	0	0	1
Total from prior year							

# Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Indefinite duration contract

# Number of <u>Full-time Instructional Staff</u> With <u>Faculty Status</u> Not on Tenure Track - <u>Indefinite duration contract</u>

#### As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

#### Men

		<u>A</u>	ademic Ran	<u>k</u>		No	
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Tota
Nonresident alien	0						O
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							O
Native Hawaiian or Other Pacific Islander							O
White							0
Two or more races							0
Race and ethnicity unknown							0
Total men	0	0	0	0	0	0	0

		Ad	cademic Ran	k		No	
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	academic rank	Total
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown							0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

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#### Part A1 - Full-time Instructional Staff - Without Faculty Status

# Number of <u>Full-time Instructional Staff</u> Without Faculty Status As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Total from prior year

## • Include both Primarily Instruction and Instruction Combined with Research and/or Public Service Men Race/ethnicity Without Faculty Status Nonresident alien 0 Hispanic/Latino American Indian or Alaska Native <u>Asian</u> Black or African American Native Hawaiian or Other Pacific Islander White Two or more races Race and ethnicity unknown Total men Women Race/ethnicity Without Faculty Status Nonresident alien Hispanic/Latino American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White Two or more races Race and ethnicity unknown Total women Total (men+women) 0

## Part A2 - Full-time Instructional Staff by Function

#### Number of Full-time Instructional Staff

#### As of November 1, 2017

• Report Primarily Instruction and Instruction Combined with Research and/or Public Service separately, as indicated below

			With Fac	ulty Status			Without	
				Not on Te	enure Track			
	Tenured	On Tenure Track	Multi-year	Annual contract	Less- than- annual contract	Indefinite duration (continuing or at-will)	Faculty Status	Total
Instructional staff	43	4	0	0	1	0	0	48
Total carried forward from previous screens	43	4	0	0	1	0	0	48
Primarily Instruction	29	3	0	0	1	0	0	33
Exclusively credit	24	3			1			28
Exclusively not-for-credit								0
Combined credit/not-for- credit	5							5
Instruction/research/public service staff	14	1						15

## Part A3 - Full-time Instructional Staff - Totals

Total number of Full-time Instructional Staff										
As of November 1, 2017										
Race/ethnicity	Total men	Total women	Total (men+women)							
Nonresident alien	0	0	0							
Hispanic/Latino	1	1	2							
American Indian or Alaska Native	0	0	0							
Asian	0	2	2							
Black or African American	0	0	0							
Native Hawaiian or Other Pacific Islander	0	1	1							
White	19	15	34							
Two or more races	0	0	0							
Race and ethnicity unknown	4	5	9							
Total	24	24	48							
Total from prior year			59							

# Number of <u>Full-time</u> Non-instructional Staff by Occupational Category

As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

#### Men

Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Nonresident alien	0		0
Hispanic/Latino	1		
American Indian or Alaska Native	0		
Asian	0		
Black or African American	0		
Native Hawaiian or Other Pacific Islander	0		
White	19		
Two or more races	0		
Race and ethnicity unknown	4		
Total men	24	0	0

Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Nonresident alien	0		
Hispanic/Latino	1		
American Indian or Alaska Native	0		
Asian	2		
Black or African American	0		
Native Hawaiian or Other Pacific Islander	1		
White	15		
Two or more races	0		
Race and ethnicity unknown	5		
Total women	24	0	0
Total (men+women)	48	0	0
Total from prior year	59		

# Number of <u>Full-time</u> Non-instructional Staff by Occupational Category

As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

M	_	_	

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	<u>Librarians</u> 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
Nonresident alien				
Hispanic/Latino				
American Indian or Alaska Native				
Asian				
Black or African American				
Native Hawaiian or Other Pacific Islander				
White				1
Two or more races				
Race and ethnicity unknown				
Total men	0	0	0	1

#### Nomen

Women				
Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	<u>Librarians</u> 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
Nonresident alien				
Hispanic/Latino				1
American Indian or Alaska Native				
Asian				
Black or African American				
Native Hawaiian or Other Pacific Islander				
White			1	1
Two or more races				
Race and ethnicity unknown			1	
Total women	0	0	2	2
Total (men+women)	0	0	2	3
Total from prior year			1	2

# Number of <u>Full-time</u> Non-instructional Staff by Occupational Category

#### As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

R/I	۵	n	

Race/ethnicity							WEII
alien  Hispanic/Latino  American Indian or Alaska Native  Asian  Black or African American  Native Hawaiian or Other Pacific Islander  White  3  Two or more races	althcare etitioners Fechnical upations	ıd <u>i</u>	Legal, Arts, Design, Entertainment, Sports, an Media Occupations	Engineering, and Science Occupations 15-0000 + 17-0000 +	Financial Operations Occupations	Occupations	Race/ethnicity
American Indian or Alaska Native  Asian  Black or African American  Indian or Other Pacific Islander  White  Two or more races							
Indian or Alaska Native  Asian  Black or African American  Native Hawaiian or Other Pacific Islander  White  3  Two or more races		1					Hispanic/Latino
Black or African American 1							Indian or
American  Native Hawaiian or Other Pacific Islander  White  3  Two or more races							Asian
Hawaiian or Other Pacific Islander  White 3						1	
Two or more races							Hawaiian or Other Pacific
races						3	White
Race and ethnicity 3 1 1 1 unknown		1				3	
<b>Total men</b> 7 0 0 2	0	2		0	0	7	Total men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian	1				
Black or African American	2				
Native Hawaiian or Other Pacific Islander					
White	14	1		2	
Two or more races					
Race and ethnicity unknown	1			1	
Total women	18	1	0	3	0
Total (men+women)	25	1	0	5	0

Total from prior year 1

# Number of <u>Full-time</u> Non-instructional Staff by Occupational Category

As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men						
Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full- time staff)
Nonresident alien						0
Hispanic/Latino	2					4
American Indian or Alaska Native						0
Asian	1					1
Black or African American						1
Native Hawaiian or Other Pacific Islander						0
<u>White</u>	4		5			32
Two or more races						0
Race and ethnicity unknown	2		3			13
Total men	9	0	8	0	0	51
Women						
	Service Occupations			<u>Natural</u>	Production,	
Race/ethnicity	31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full- time staff)
Race/ethnicity  Nonresident alien	31-0000 + 33-0000 + 35-0000 + 37-0000 +	Related Occupations	Administrative Support Occupations	Construction, and Maintenance Occupations 45-0000 + 47-0000	Transportation, and Material Moving Occupations 51-0000 +	Total (All full- time
Nonresident	31-0000 + 33-0000 + 35-0000 + 37-0000 +	Related Occupations	Administrative Support Occupations	Construction, and Maintenance Occupations 45-0000 + 47-0000	Transportation, and Material Moving Occupations 51-0000 +	Total (All full- time staff)
Nonresident alien	31-0000 + 33-0000 + 35-0000 + 37-0000 +	Related Occupations	Administrative Support Occupations 43-0000	Construction, and Maintenance Occupations 45-0000 + 47-0000	Transportation, and Material Moving Occupations 51-0000 +	Total (All full- time staff)
Nonresident alien Hispanic/Latino American Indian or	31-0000 + 33-0000 + 35-0000 + 37-0000 +	Related Occupations	Administrative Support Occupations 43-0000	Construction, and Maintenance Occupations 45-0000 + 47-0000	Transportation, and Material Moving Occupations 51-0000 +	Total (All full- time staff) 0
Nonresident alien Hispanic/Latino American Indian or Alaska Native Asian Black or African American	31-0000 + 33-0000 + 35-0000 + 37-0000 +	Related Occupations	Administrative Support Occupations 43-0000	Construction, and Maintenance Occupations 45-0000 + 47-0000	Transportation, and Material Moving Occupations 51-0000 +	Total (All full-time staff)  0  7
Nonresident alien Hispanic/Latino American Indian or Alaska Native Asian Black or African	31-0000 + 33-0000 + 35-0000 + 37-0000 +	Related Occupations	Administrative Support Occupations 43-0000	Construction, and Maintenance Occupations 45-0000 + 47-0000	Transportation, and Material Moving Occupations 51-0000 +	Total (All full-time staff)  0  7  0
Nonresident alien Hispanic/Latino American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific	31-0000 + 33-0000 + 35-0000 + 37-0000 +	Related Occupations	Administrative Support Occupations 43-0000	Construction, and Maintenance Occupations 45-0000 + 47-0000	Transportation, and Material Moving Occupations 51-0000 +	Total (All full-time staff)  0 7 0 3
Nonresident alien Hispanic/Latino American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White Two or more races	31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Related Occupations	Administrative Support Occupations 43-0000	Construction, and Maintenance Occupations 45-0000 + 47-0000	Transportation, and Material Moving Occupations 51-0000 +	Total (All full-time staff)  0 7 0 3 2
Nonresident alien Hispanic/Latino American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White Two or more	31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Related Occupations	Administrative Support Occupations 43-0000	Construction, and Maintenance Occupations 45-0000 + 47-0000	Transportation, and Material Moving Occupations 51-0000 +	Total (All full-time staff)  0 7 0 3 2
Nonresident alien Hispanic/Latino American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White Two or more races Race and ethnicity	31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Related Occupations	Administrative Support Occupations 43-0000	Construction, and Maintenance Occupations 45-0000 + 47-0000	Transportation, and Material Moving Occupations 51-0000 +	Total (All full-time staff)  0 7 0 3 2 1 61 0

Total from prior 9 49 149

## Part B2 - Full-time Non-instructional Staff by Occupational Category and Tenure Status

## Number of <u>Full-time</u> Non-instructional Staff

As of November 1, 2017

	With <u>Faculty Status</u>							
			Not on Tenure Track				Without	
Occupational category	Tenured	On Tenure Track	Multi-year	Annual contract	Less- than- annual contract	Indefinite duration (continuing or at-will)	Faculty Status	Total
Research staff								0
Public Service staff								0
Archivists, Curators, and Museum Technicians 25-4010								0
<u>Librarians</u> 25-4020								0
<u>Library Technicians</u> 25-4030							2	2
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000							3	3
Management Occupations 11-0000							25	25
Business and Financial Operations Occupations 13-0000							1	1
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000								0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000							5	5
Healthcare Practitioners and Technical Occupations 29-0000								0
Total	0	0	0	0	0	0	36	36
Total from prior year							32	32

## Part C - Full-time Summary

## Summary of Full-time Staff

#### As of November 1, 2017

• Data will not be generated on this screen until the relevant screens in the previous section have been completed.

			With	Faculty S	Status			
				Not o	n Tenure T	rack	Without	
Occupational category	Tenured	On Tenure Track	Multi- year		Less- than- annual contract	Indefinite duration (continuing or at-will)	Faculty Status	Total
Primarily Instruction	29	3	0	0	1	0	0	33
Exclusively credit	24	3			1			28
Exclusively not-for-credit								0
Combined credit/not-for-credit	5							5
Instruction/research/public service staff	14	1						15
Research staff								0
Public Service staff								0
Archivists, Curators, and Museum Technicians 25-4010								0
Librarians 25-4020								0
Library Technicians 25-4030							2	2
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000							3	3
Management Occupations 11-0000							25	25
Business and Financial Operations Occupations 13-0000							1	1
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000								0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000							5	5
Healthcare Practitioners and Technical Occupations 29-0000								0
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000								11
Sales and Related Occupations 41-0000								0
Office and Administrative Support Occupations 43-0000								46
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000								0
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000								0
Total								141

#### Part G1 - Salaries Worksheet

## Number of <u>Full-time</u> <u>Instructional Staff</u> For Calculation of Total Number of Months

#### Annual Salary, 2017-18

- Report the number of instructional staff based on the number of months to be worked
- Months reported should correspond with the number of months that staff worked (which may differ from the number of months over which they are paid)
- Include ONLY full-time instructional staff
- Include instructional staff with faculty status and without faculty status
- Include instructional staff regardless of tenure status

Gender and academic		0	Months wor	ked		Total	Total staff for salary
rank	12 months	11 months	10 months	9 months	< 9 months	Staff	reporting
Men							
Professors						0	0
Associate professors						0	0
Assistant professors						0	0
Instructors	0	0	24	0	0	24	24
Lecturers						0	0
No academic rank						0	0
Total men	0	0	24	0	0	24	24
Total men full-time instru	ictional staff	f from Part A	4			24	
Women							
Professors						0	0
Associate professors						0	0
Assistant professors						0	0
Instructors	1	0	19	0	4	24	20
Lecturers						0	0
No academic rank						0	0
Total women	1	0	19	0	4	24	20
Total women full-time in:	structional s	taff from Pa	rt A			24	
Total (men + women)	1	0	43	0	4	48	44
Total (men +women) full	-time instru	ctional staff	from Part A			48	

#### Part G2 - Salary Outlays for Instructional Staff

#### Salary Outlays for <u>Full-time</u> <u>Instructional Staff</u>

#### Annual Salary Outlays, 2017-18

- Report the TOTAL ANNUAL salary outlays for the full-time instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen, Part G1 Salaries Worksheet
- Using the TOTAL ANNUAL salary outlays data provided, the system will calculate the Equated 9 months by academic rank and gender.

	Total staff		G	Salary Outlays		
Gender and academic rank	for salary reporting (from Part G, screen 1)	12 months	11 months	10 months	9 months	Q Equated 9 months
Men						
Professors	0					0
Associate professors	0					0
Assistant professors	0					0
Instructors	24	0	0	2,482,054	0	2,233,849
Lecturers	0					0
No academic rank	0					0
Total men	24	0	0	2,482,054	0	2,233,849
Women						
Professors	0					0
Associate professors	0					0
Assistant professors	0					0
Instructors	20	99,202	0	1,942,150	0	1,822,337
Lecturers	0					0
No academic rank	0					0
Total women	20	99,202	0	1,942,150	0	1,822,337
Total (men + women)	44	99,202	0	4,424,204	0	4,056,185

#### Part G3 - Average Salaries for Instructional Staff by Academic Rank

Part G3 - Average Salaries for Instructional Staff by Academic Rank								
Average Salary by academic rank for <u>Full-time</u> <u>Instructional Staff</u>								
Annual Average Salaries, 2017-18								
Gender and academic	Total staff for salary		Aı	nnual Avera	age Salarie	s		
rank	reporting (from Part G, screen 1)	12 months	11 months	10 months	9 months	Equated 9 months		
Men								
Professors	0							
Associate professors	0							
Assistant professors	0							
Instructors	24			103,419		93,077		
Lecturers	0							
No academic rank	0							
Total men	24			103,419		93,077		
Women								
Professors	0							
Associate professors	0							
Assistant professors	0							
Instructors	20	99,202		102,218		91,117		
Lecturers	0							
No academic rank	0							
Total women	20	99,202		102,218		91,117		
Total (men + women)	44	99,202		102,888		92,186		

#### Part G4 - Salary Outlays for Non-instructional Staff

#### **Salary Outlays** for Full-time Non-instructional Staff Annual Salary Outlays, 2017-18 Number of Total annual full-time staff Occupational category (carried forward from the Part B - FT, salary outlays non-instructional staff screens) Research staff Public Service staff Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000 5 223,582 Management Occupations 11-0000 25 2,673,368 Business and Financial Operations Occupations 13-0000 46,563 Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000 Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000 276,386 **Healthcare Practitioners and Technical Occupations** 0 29-0000 <u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000 448,788 11 Sales and Related Occupations 41-0000 0 Office and Administrative Support Occupations 46 1,833,877 43-0000 Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000 Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000 0

#### Number of Part-time Staff by Occupational Category

#### As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

#### Men

Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alien			0
Hispanic/Latino	1		
American Indian or Alaska Native			
Asian			
Black or African American	2		
Native Hawaiian or Other Pacific Islander			
White	21		
Two or more races			
Race and ethnicity unknown	11		
Total men	35	0	0

women			
Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alien			
Hispanic/Latino	4		
American Indian or Alaska Native	1		
Asian	2		
Black or African American	2		
Native Hawaiian or Other Pacific Islander			
White	39		
Two or more races			
Race and ethnicity unknown	11		
Total women	59	0	0
Total (men+women)	94	0	0
Total from prior year	104		

#### Number of Part-time Staff by Occupational Category

#### As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

#### Men

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	<u>Librarians</u> 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
Nonresident alien	0				0
Hispanic/Latino					0
American Indian or Alaska Native					0
<u>Asian</u>					0
Black or African American					0
Native Hawaiian or Other Pacific Islander					0
<u>White</u>					0
Two or more races					0
Race and ethnicity unknown					0
Total men	0	0	0	0	0

#### Women

Total from prior year

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
Nonresident alien					0
Hispanic/Latino					0
American Indian or Alaska Native					0
Asian					0
Black or African American					0
Native Hawaiian or Other Pacific Islander					0
White					0
Two or more races					0
Race and ethnicity unknown					0
Total women	0	0	0	0	0
Total (men+women)	0	0	0	● 0	<b>⊕</b> 0

#### Number of Part-time Staff

#### As of November 1, 2017

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

en	

Total from prior year

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown					
Total men	0	0	0	0	0

Women					
Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White				1	
Two or more races					
Race and ethnicity unknown					
Total women	0	0	0	1	0
Total (men+women)	0	0	0	1	0

#### Number of Part-time Staff

#### As of November 1, 2017

• Report Hispanic/Latino individuals of any race as Hispanic/Latino

Men						
Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All part time staff)
Nonresident alien						
Hispanic/Latino	1					;
American Indian or Alaska Native						(
<u>Asian</u>			1			
Black or African American						:
Native Hawaiian or Other Pacific Islander						(
White			2			20
Two or more races						(
Race and ethnicity unknown	1					12
Total men	2	0	3	0	0	40
Women						
Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All part time staff)
Nonresident alien						(
Hispanic/Latino			2			(
American Indian or Alaska Native						
Asian						2
Black or African American						2
Native Hawaiian or Other Pacific Islander						(
White			4			44
Two or more						(
races						1;
races Race and ethnicity unknown	1		1			
Race and ethnicity	1	0	7	0	0	
Race and ethnicity unknown Total women		0		0	0	
Race and ethnicity unknown		0		0	0	68

		ı	

## Part E - Part-time Staff by Occupational Category and Tenure Status

# Number of <u>Part-time Staff</u> As of November 1, 2017

			With Fac	ulty Status				
				-	enure Track		Without	
Occupational category	Tenured	On Tenure Track	Multi-year	Annual contract	Less- than- annual contract	Indefinite duration (continuing or at-will)	Faculty Status	Total
Primarily Instruction	0	0	0	0	94	0	0	94
Exclusively credit					94			94
Exclusively not-for- credit								0
Combined credit/not-for- credit								0
Instruction/research/public service staff								0
Research staff								0
Public Service staff								0
Archivists, Curators, and Museum Technicians 25-4010								0
<u>Librarians</u> 25-4020								0
<u>Library Technicians</u> 25-4030								0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000								0
Management Occupations 11-0000								0
Business and Financial Operations Occupations 13-0000								0
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000								0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000							1	1
Healthcare Practitioners and Technical Occupations 29-0000								0
Total	0	0	0	0	94	0	1	95
Total from prior year	0	0			104		2	106

## Part F - Part-time Summary

	Summ	ary of P	art-tim	e Staff				
	As o	f Novem	ber 1,	2017				
			With	Faculty S	tatus			
	Not on Tenure Track							
Occupational category	Tenured	On Tenure Track	Multi- year	Annual contract	Less- than- annual contract	Indefinite duration (continuing or at-will)	Without Faculty Status	
Primarily Instruction	0	0	0	0	94	0	0	94
Exclusively credit					94			94
Exclusively not-for-credit								0
Combined credit/not-for-credit								0
Instruction/research/public service staff								0
Research staff								0
Public Service staff								0
Archivists, Curators, and Museum Technicians 25-4010								0
Librarians 25-4020								0
Library Technicians 25-4030								0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000								0
Management Occupations 11-0000								0
Business and Financial Operations Occupations 13-0000								0
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000								0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000							1	1
Healthcare Practitioners and Technical Occupations 29-0000								0
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000								3
Sales and Related Occupations 41-0000								0
Office and Administrative Support Occupations 43-0000								10
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000								0
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000								0
Total								108

#### Part H - New Hires, Full-time Instructional Staff by Tenure Status

#### Number of Newly Hired Full-time Permanent Instructional Staff

(Hired full-time between November 1, 2016 - October 31, 2017)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include Primarily Instruction and Instruction Combined with Research and Public Service

#### Men

	With Faculty Status							
				Not o	n Tenure Trac	<u>k</u>	Without	
Race/ethnicity <u>Tenured</u>	On d <u>Tenure</u> <u>Track</u>	Multi-year	Annual contract	Less-than- annual contract	Indefinite duration (continuing or at-will)	Faculty Status	Total	
Nonresident alien								0
Hispanic/Latino								0
American Indian or Alaska Native								0
Asian								0
Black or African American								0
Native Hawaiian or Other Pacific Islander								0
White								0
Two or more races								0
Race and ethnicity unknown								0
Total men	0	0	0	0	0	0	0	0

		With Faculty Status							
				Not on Tenure Track					
Race/ethnicity	Tenured On Tenure Track	Tenure	Multi-year	Annual contract	Less-than- annual contract	Indefinite duration (continuing or at-will)	Faculty Status	Total	
Nonresident alien								0	
Hispanic/Latino								0	
American Indian or Alaska Native								0	
Asian								0	
Black or African American								0	
Native Hawaiian or Other Pacific Islander								0	
White		1						1	
Two or more races								0	
Race and ethnicity unknown								0	
Total women	0	1	0	0	0	0	0	1	
Total (men+women)	0	1	0	0	0	0	0	1	

## Part H - New Hires, Full-time Staff by Occupational Category

#### Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2016 - October 31, 2017)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

n	n

Race/ethnicity	Instructional Staff (from Part H, screen 1)	Research staff	Public Service staff	<u>Library and Student and Academic Affairs and</u> <u>Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000
Nonresident alien	0		0	
Hispanic/Latino	0			
American Indian or Alaska Native	0			
Asian	0			
Black or African American	0			
Native Hawaiian or Other Pacific Islander	0			
White	0			
Two or more races	0			
Race and ethnicity unknown	0			
Total men	0	0	0	0

#### Nomen

women				
Race/ethnicity	Instructional Staff (from Part H, screen 1)	Research staff	Public Service staff	<u>Library and Student and Academic Affairs and</u> <u>Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000
Nonresident alien	0			
Hispanic/Latino	0			
American Indian or Alaska Native	0			
Asian	0			
Black or African American	0			
Native Hawaiian or Other Pacific Islander	0			
White	1			
Two or more races	0			
Race and ethnicity unknown	0			
Total women	1	0	0	0
Total (men+women)	1	0	0	0

## Part H - New Hires, Full-time Staff by Occupational Category

#### Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2016 - October 31, 2017)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Total (men+women)

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White	1				
Two or more races					
Race and ethnicity unknown	2				
Total men	3	0	0	0	0
Women					
Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Race/ethnicity  Nonresident alien	Occupations	Financial Operations Occupations	Engineering, and Science Occupations 15-0000 + 17-0000 +	Legal, Arts, Design, Entertainment, Sports, and Media Occupations	Practitioners and Technical Occupations
Nonresident	Occupations	Financial Operations Occupations	Engineering, and Science Occupations 15-0000 + 17-0000 +	Legal, Arts, Design, Entertainment, Sports, and Media Occupations	Practitioners and Technical Occupations
Nonresident alien	Occupations	Financial Operations Occupations	Engineering, and Science Occupations 15-0000 + 17-0000 +	Legal, Arts, Design, Entertainment, Sports, and Media Occupations	Practitioners and Technical Occupations
Nonresident alien Hispanic/Latino American Indian or	Occupations	Financial Operations Occupations	Engineering, and Science Occupations 15-0000 + 17-0000 +	Legal, Arts, Design, Entertainment, Sports, and Media Occupations	Practitioners and Technical Occupations
Nonresident alien Hispanic/Latino American Indian or Alaska Native	Occupations	Financial Operations Occupations	Engineering, and Science Occupations 15-0000 + 17-0000 +	Legal, Arts, Design, Entertainment, Sports, and Media Occupations	Practitioners and Technical Occupations
Nonresident alien Hispanic/Latino American Indian or Alaska Native Asian Black or African	Occupations 11-0000	Financial Operations Occupations	Engineering, and Science Occupations 15-0000 + 17-0000 +	Legal, Arts, Design, Entertainment, Sports, and Media Occupations	Practitioners and Technical Occupations
Nonresident alien Hispanic/Latino American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific	Occupations 11-0000	Financial Operations Occupations	Engineering, and Science Occupations 15-0000 + 17-0000 +	Legal, Arts, Design, Entertainment, Sports, and Media Occupations	Practitioners and Technical Occupations
Nonresident alien Hispanic/Latino American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander	Occupations 11-0000	Financial Operations Occupations	Engineering, and Science Occupations 15-0000 + 17-0000 +	Legal, Arts, Design, Entertainment, Sports, and Media Occupations	Practitioners and Technical Occupations
Nonresident alien Hispanic/Latino American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White Two or more	Occupations 11-0000	Financial Operations Occupations	Engineering, and Science Occupations 15-0000 + 17-0000 +	Legal, Arts, Design, Entertainment, Sports, and Media Occupations	Practitioners and Technical Occupations

## Part H - New Hires, Full-time Staff by Occupational Category

#### Number of Newly Hired Full-time Staff

(Hired full-time between November 1, 2016 - October 31, 2017)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

м	_		

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full- time new hires)
Nonresident alien						O
Hispanic/Latino						O
American Indian or Alaska Native						C
Asian						0
Black or African American						O
Native Hawaiian or Other Pacific Islander						O
White			1			2
Two or more races						O
Race and ethnicity unknown	2		1			5
Total men	2	0	2	0	0	7

#### Women

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full- time new hires)
Nonresident alien						0
Hispanic/Latino						0
American Indian or Alaska Native						0
Asian						0
Black or African American						2
Native Hawaiian or Other Pacific Islander						0
White			3			7
Two or more races						0
Race and ethnicity unknown			2			2
Total women	0	0	5	0	0	11
Total (men+women)	2	0	7	0	0	<b>18</b>

Institution: Cerro Coso Community College (111896)	User ID: 88G4421					
Human Resources Survey Evaluation						
Were any staff members difficult to categorize? If so, please explain in the box below.						
no						

Ins	titution: Cerr	Coso Community Col	lege (111896	3)		User ID: 88G4421		
Pr	Prepared by							
the	The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.							
The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.								
Th	ank you for yo	our assistance.						
Th	is survey con	nponent was prepared I	oy:					
	⊙	Keyholder	0	SFA Contact	0	HR Contact		
	0	Finance Contact	0	Academic Library Contact	0	Other		
	Name:	Amber Anderson						
	Email:	amber.anderson@kcc	d.edu					
How many staff from your institution only were involved in the data collection and reporting process of this survey component?								
	1.00 Number of Staff (including yourself)							
How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?								
⊏X	Exclude the hours spent collecting data for state and other reporting purposes.							

Revising Data to Match IPEDS Requirements

hours

hours

**Entering Data** 

hours

hours

Revising and Locking Data

2.00 hours

hours

Collecting Data Needed

hours

hours

Staff

Other

offices

member
Your office

#### Summary

#### **Human Resources Component Summary**

User ID: 88G4421

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the <u>Data Center</u> and sent to your institution's CEO in November

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Occupational category	Reported	FTE staff	
	Number of full-time staff	Number of part-time staff	
otal number of staff	141	108	177
Instructional Staff	48	94	79
Primary Instruction	33	94	64
Exclusively credit	28	94	59
Exclusively not-for-credit	0	0	(
Combined credit/not-for-credit	5	0	į
Instruction/research/public service	15	0	15
Research Staff	0	0	(
Public Service Staff	0	0	(
Library and Student and Academic Affairs and Other Education Services Occupations SOC	5	0	į
Librarians, Curators, and Archivists SOC 25-4000	2	0	2
Archivists, Curators, and Museum Technicians SOC 25-4010 $$	0	0	(
Librarians SOC 25-4020	0	0	(
Library Technicians SOC 25-4030	2	0	2
Student and Academic Affairs and Other Education Services Occupations SOC 25-2000 + 25-3000 + 25-9000	3	0	3
Management Occupations SOC 11-0000	25	0	2.
Business and Financial Operations Occupations SOC 13-0000	1	0	
Computer, Engineering, and Science Occupations SOC 15-0000 + 17-0000 + 19-0000	0	0	(
Community, Social Service, Legal, Arts, Design, Entertainment, Sports and Media Occupations SOC 21-0000 + 23-0000 + 27-0000	5	1	į
Healthcare Practitioners and Technical Occupations SOC 29-0000	0	0	(
Service Occupations SOC 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	11	3	17
Sales and Related Occupations SOC 41-0000	0	0	(
Office and Administrative Support Occupations SOC 43-0000	46	10	49
Natural Resources, Construction, and Maintenance Occupations SOC 45-0000 + 47-0000 + 49-0000	0	0	(
Production, Transportation, and Material Moving Occupations SOC 51-0000 + 53-0000	0	0	(

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

	Salaries of full-time instructional staff by contract length and academic rank: Academic year 2017-18								
	Academic rank	Months Covered by Annual Salary				Total	Total		Weighted
		12 months	11 months	10 months	9 months	Staff for Salary reporting	of	Salary Outlays	Average Monthly Salaries

All Ranks	1	43	44	442	\$4,523,406	\$10,234
Professor						
Associate professor						
Assistant professor						
Instructor	1	43	44	442	\$4,523,406	\$10,234
Lecturer						
No academic rank						

NOTE: The above data are based on the Salary Outlays part of the IPEDS HR component. The Weighted average monthly salaries of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank, then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank. Salaries of full-time instructional staff paid less than 9 months per year are not collected. Also, salaries of medical school staff are not collected. The weighted average monthly salaries may be included in the DFR.

#### Edit Report

User ID: 88G4421

#### **Human Resources**

Cerro Coso Community College (111896)

00110 0000	odifficially dollege (111030)			
Source	Description	Severity	Resolved	Options
Screen: A	1 - FT Instructional, Rank and Tenure - On Tenure Tra	ck		
Upload File	The percent of these staff (men + women) whose race/ethnicity is unknown is greater than expected. Please correct your data or explain. (Error #1302)	Explanation	Yes	
Reason:	HR office at the college campus wasn't collecting EEO data as the district office Campus is collecting and updating system again	was suppose	ed to be collec	ting.
Screen: E	31 - FT Non-instructional, Occupation - 4			
Perform Edits	The percentage of full-time staff (men + women) reported across all occupational categories whose race/ethnicity is unknown is greater than expected. Please correct your data or explain. (Error #1356)	Explanation	Yes	
Reason:	HR office at the college campus wasn't collecting EEO data as the district office Campus is collecting and updating system again	was suppose	ed to be collec	ting.
Related Screens:	B1 - FT Non-instructional, Occupation - 4			
Screen: [	9 - PT Staff, Occupation - 2			
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	This one position was probably vacant at the time of the submission			
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	This one position was probably vacant at the time of the submission			
Screen: [	- PT Staff, Occupation - 4			
Perform Edits	The percentage of part-time staff (men + women) reported across all occupational categories whose race/ethnicity is unknown is greater than expected. Please correct your data or explain. (Error #1358)	Explanation	Yes	
Reason:	HR office at the college campus wasn't collecting EEO data as the district office Campus is collecting and updating system again	was suppose	ed to be collec	ting.
Related Screens:	D - PT Staff, Occupation - 4			
Screen: F	I - New Hires, Occupation - 3			
Perform Edits	The percentage of new hires (men + women) reported across all occupational categories whose race/ethnicity is unknown is greater than expected. Please correct your data or explain. (Error #1360)	Explanation	Yes	
Reason:	HR office at the college campus wasn't collecting EEO data as the district office Campus is collecting and updating system again	was suppose	ed to be collec	ting.
Related Screens:	H - New Hires, Occupation - 3			