KERN COMMUNITY COLLEGE DISTRICT – CERRO COSO COLLEGE
EDUC C005 COURSE OUTLINE OF RECORD

1. **DISCIPLINE AND COURSE NUMBER:** EDUC C005
2. **COURSE TITLE:** Preparation for the General Educational Development Exam (GED)
3. **SHORT BANWEB TITLE:** Prep for the GED Exam
4. **COURSE AUTHOR:** Robison, Bonita L.
5. **COURSE SEATS:** -
6. **COURSE TERMS:** 70 = Fall; 30 = Spring; 50 = Summer
7. **CROSS-LISTED COURSES:**
8. **PROPOSAL TYPE:** CC Course Revision
9. **START TERM:** 70 = Fall, 2014
10. **C-ID:**
11. **CATALOG COURSE DESCRIPTION:** This course is designed to prepare students for the General Educational Development Examination (GED). Instruction is provided for all subject areas of the GED with emphasis on reading, writing, and mathematics and review of general science, humanities, and social studies. Instruction is tailored to student need based on instructor assessment. Students demonstrate progress and readiness for the GED through practice exams.
12. **GRADING METHOD**

    Default: U = Ungraded Noncredit

    Optional:

13. **TOTAL UNITS:** 0-0
14. **INSTRUCTIONAL METHODS / UNITS & HOURS:**

Method	Min Units	Min Hours	Max Units	Max Hours
Lecture	0	0	0	0
Lab	0	0	0	0
Activity	0	0	0	0
Open Entry/Open Exit	0	0	0	0
Volunteer Work Experience	0	0	0	0
Paid Work Experience	0	0	0	0
Non Standard	0	0	0	54

    Non-Standard Hours Justification: This is an open entry/ open exit non credit course delivered as a lab. Each student's hours will be based upon individual time to complete needed work.

15. **REPEATABILITY**

    Type: Activity/Other Repeatable

16. **MATERIALS FEE:** No
17. **CREDIT BY EXAM:** No
18. **CORE MISSION APPLICABILITY:** Basic Skills (BS)
19. **STAND-ALONE:** Yes
20. **PROGRAM APPLICABILITY**

    Required:

    Restricted Elective:

    Elective:

21. **GENERAL EDUCATION APPLICABILITY**

      Local:

      IGETC:

      CSU:

      UC Transfer Course:

      CSU Transfer Course:

22. **STUDENT LEARNING OUTCOMES Upon completion of the course, the student will be able to**

1. Detect errors in sentence structure and make revisions as measured by a score on a GED practice exam text or software. The practice exam provides a score indicative of readiness to take the GED which is to be taken through an outside entity.

2. Develop and write an effective, correct essay on the computer using GED software. The practice exam provides a score indicative of readiness to take the GED which is to be taken through an outside entity.

3. Comprehend, apply, evaluate, analyze and synthesize information as measured by a score on a GED practice exam text or software. The practice exam provides a score indicative of readiness to take the GED which is to be taken through an outside entity.

4. Apply math concepts and formats to accurately solve math problems as measured by a score on the GED practice exam.The practice exam provides a score indicative of readiness to take the GED which is to be taken through an outside entity.

5. Interpret scientific and social science information in text or graphic form as measured by a score on a GED practice exam text or software.The practice exam provides a score indicative of readiness to take the GED which is to be taken through an outside entity.

23. **REQUISITES**

24. **DETAILED TOPICAL OUTLINE:**
Lab:

A. Language Arts Reasoning and Reading

    1. Sentence Structure

    2. Grammar

    3. Paragraph Organization

B. Essay

    1. Planning and Organization

    2. Writing and Revising

C. Mathematics Reasoning with and without Calculator

    1. Numbers and Operations

    2. Geometry

    3. Measurement and Data Analysis

    4. Algebra

D. Sciences

    1. Earth Sciences

    2. Life Sciences

E. Social Sciences- Enduring Topics

    1. U.S. and World History

    2. Civics and Government

    3. Economics

4. Geography

25. **METHODS OF INSTRUCTION--Course instructional methods may include but are not limited to**
    1. Other Methods: A. Direct instruction- instructor or assigned tutor B. Self study using GED text, video, or computer software

26. **OUT OF CLASS ASSIGNMENTS: Out of class assignments may include but are not limited to**
    There are no outside required assignments. All coursework is completed and monitored within the class setting.

27. **METHODS OF EVALUATION: Assessment of student performance may include but is not limited to**
    Progress and readiness for actual GED will be assessed by:
    A.Passing the entry level pre-test.
    B.Passing sample exams in textbook or on the computer
    C.Meeting with the instructor to monitor mastery of concepts.
    D.Demonstration of participation on
    1.Work on assigned in GED prep textbook materials
    2.Meeting with a tutor for work on assigned topics of study
    3.Using videos to review assigned areas of study
    4.Work on the GED programmed software for assigned study

28. **TEXTS, READINGS, AND MATERIALS: Instructional materials may include but are not limited to**

    Textbooks
    Northcutt, E. E.. (2013) Complete GED Preparation, , Steck-Vaughn Company
    -

    Manuals

    Periodicals

    Software

    Other

29. **METHOD OF DELIVERY:** Face to face;

30. **MINIMUM QUALIFICATIONS:** Education (Masters Required);English (Masters Required);Mathematics (Masters Required);Reading (Masters Required);

31. **APPROVALS:**

    Origination Date 01/24/2014

    Last Outline Revision   08/28/2009

    Curriculum Committee Approval   02/07/2014

    Board of Trustees   03/06/2014

    State Approval

    UC Approval   UC Approval Status

    CSU Approval   CSU Approval Status

    IGETC Approval   IGETC Approval Status

    CSU GE Approval   CSU GE Approval Status

Data Element Changes CB08 – Basic Skills Status
CB21 – Prior to College Level
CB22 – Noncredit Category

Data Justification

Course Element Changes Title Change
Other (Describe in Summary)

Course Change Justification Expanded Title per Curriculum Council request to not use abbreviations. Change to Education discipline from Personal Development. Actual changes in the GED Exam instituted in 2014

Course ID (CB00) CCC000355921

TOP Code (CB03) 4930.62 - High School Diploma Progr;

Course Credit Status (CB04) N - Noncredit;

Course Transfer Status (CB05) C = Not Transferable

Course Units of Credit Maximum High (CB06): 0

Course Units of Credit Minimum Low (CB07): 0

Course Basic Skills (BS) Status (CB08): B = Course is a basic skills course.

SAM Code (CB09): E = Non-Occupational;

Cooperative Education Course Status (CB10): Not part of Coop Work Exp;

Course Classification Code (CB11): Non-Enhanced Funding;

Course Special Status (CB13): N - Not Special;

CAN Code (CB14):

CAN-Code Seq (CB15):

Course Prior to College Level (CB21): 1 Level Prior to Transfer;

Course Non-Credit Category (CB22): Elementary and Secondary Basic Skills;

Funding Agency Category (CB23): Not Applicable

Course Program Status (CB24): 2 - Stand-alone;