Minutes – PedTech Committee Meeting

Friday, 04/06/2018, scheduled from 1:15-3:00 pm (105 mins.) via ConferZoom

Members and Guests Present

Suzie Ama, Scott Cameron, Gary Enns (chair), Matt Hightower, Norm Stephens, Shelly Tannehill, Rebecca Pang (guest)

I. Approve the Meeting's Agenda and the Minutes from the February 23rd Meeting

The meeting agenda was approved.

The minutes from the February 23rd meeting were approved after a minor edit was made for clarity.

II. Reports

A. **PedTech Chair**: Gary Enns

(1.) Presented the new edition of PedTech's "Authentication and Integrity Strategies" recommendation to Academic Senate, which was approved. The recommendation document was forwarded for inclusion on the College's "Faculty 411" Canvas site.

(2.) In order to be in compliance with California Community College's statewide Online Education Initiative (OEI), a local Peer Online Course Review (POCR) team was assembled. Suzie Ama will chair the POCR team.

(3.) As an Academic Senate subcommittee, the PedTech agenda must be finalized and made available at least 72-hours in advance of the meeting.

B. **KCCD IT Governance Committee Rep**: Gary Enns

(1.) First meeting is set for May 1, 3:30-5:00pm.

C. **Director of Distance Education (DDE)**: Rebecca Pang

(1.) The California Community Colleges Chancellor's Office is combining the Online Education Initiative (OEI) with the California Virtual Campus (CVC) project. This merger will officially take place in July 2018. This merger should not affect the OEI.

(2.) Cerro Coso's OEI application has been submitted. The results of the application submission should be communicated to us by the end of April 2018. It appears that the OEI is expected to accept all applying colleges. So far, 29 colleges have submitted applications.

(3.) A Universal Design Online Inspection Tool (UDOIT) will be slowly rolled out to the college. UDOIT is a Canvas tool that scans Canvas course content and checks it for accessibility issues. PedTech will get to investigate the UDOIT tool first.

(4.) Pam Campbell and Rebecca Pang are working on an accessibility plan for online courses. This accessibility plan will be presented to PedTech.

(5.) Starting in Summer 2018, the automatic popup messages that appear when a user logs in to a Canvas course will become better tailored to the user. This change will allow some student specific popup messages to display only to students, while allowing faculty specific messages to only display to faculty.

D. **KCCD Canvas Committee Rep**: Matt Hightower
   (1.) Instructure is working on a new Canvas quizzing engine called Quizzes.Next. This quizzing engine is still in the testing phase.
   (2.) The district's Canvas support representative will present a report at the next KCCD Canvas Committee meeting.

E. **Technology Resource Team Rep**: Matt Hightower
   (1.) A new 7-year Hardware Replacement Plan was presented to College Council and it was approved. This document can be viewed under the Cerro Coso Community College Planning webpage: http://planning.cerrocoso.edu .
   (2.) KCCD is planning to move to a new cloud version of Outlook Exchange by Fall 2018. This move will increase the current 2 Gigabyte limit on email storage to a 50 Gigabyte limit. This move will also improve the online interface of Outlook Exchange. KCCD is also concerning moving student email from Gmail to Outlook Exchange.
   (3.) TRT is starting to compile recommendations for improving the reliability of teleconference technology used for college meetings.

F. **POCR Team Chair**: Suzie Ama
   (1.) In order for the local POCR team to be uniform in its course review practices and expectations, Suzie will organize a normalization session for the POCR team members.

III. Standard II.A section

See document.

This is an accreditation document that Vice President Corey Marvin wants the PedTech committee to look at. In particular, locating sources of data related to the number of degrees that the College offers either completely online or partially online would be helpful. Perhaps this information can be recovered from the College's Program Pathways or by contacting individual departments?

The PedTech committee read the document as a group and made some minor recommendations concerning clarity.

IV. DE Student and Faculty Satisfaction Survey Results

See documents.

Last Spring 2017, the California Community Colleges Chancellor's Office issued separate surveys to students and faculty concerning distance education. These surveys attempted to measure the levels of satisfaction that students and faculty have with online education. These surveys will be repeated this Spring semester and in future Spring semesters.

We need to analyze these survey data in order to find any useful information.

Scott volunteered to analyze the Cerro Coso survey results and the statewide survey results. A summary will be presented at the next PedTech meeting.

V. Proposed Title V Changes

See document.

This document contains proposed changes concerning distance education. These changes are marked with underlining. Vice President Corey Marvin helped provide input to the proposed changes. Corey wants the PedTech committee to provide input on the changes.

The PedTech committee read the proposed changes as a group and made some recommendations concerning clarity.

Meeting adjourned at 2:42 pm

Minutes by Scott Cameron