

From: [Rebecca Pang](#)
To: [cc_faculty_full](#); [cc_adjunct](#)
Subject: April - OEI's POCR Training
Date: Thursday, February 09, 2017 3:01:00 PM

Dear Faculty,

Several of you have taken the "Applying the OEI Course Design Rubric" training in March of last year. If you have already submitted your POCR training application and have not heard back from @ONE, please contact me to register for the April date.

Thanks,

Rebecca

Join the POCR Club!

On behalf of the Online Education Initiative (OEI), @ONE is seeking applicants interested in becoming online course reviewers. Once you have successfully completed the Applying the OEI Course Design Rubric workshop you are eligible to participate in the POCR training. During the fully online training you will complete a full course review with guidance from peer trainers. If you are interested in applying to be a Peer Online Course Reviewer please [visit our website](#) for additional information and application instructions.

**[SUBMIT YOUR APPLICATION NOW,](#)
the next POCR will be starting soon!**

If you have any concerns or suggestions, please [contact us](#). All information received will be held strictly confidential and will be used to improve the quality of the webinar events and your experience as a participant. We value your opinion!

Programs subject to change.

This site is provided as a service to the administrators, staff, and faculty of the California Community Colleges system.

@ONE is provided by a technology grant from the California Community Colleges Chancellor's office.

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From: [Rebecca Pang](#)
To: [cc_adjunct](#); [cc_faculty_full](#)
Cc: [Lisa Stephens](#); [Caroline Sanderson](#); [Kristin Hanle](#); [Deanna Campbell](#); [Paula Suarez](#); [Christine Small](#); [Pamela Campbell](#); [Tammy Kinnan](#); [Corey Marvin](#)
Subject: Available Canvas Training Schedule! Guides, Faculty Open Lab & One-on-One Session
Date: Tuesday, May 10, 2016 1:45:00 PM

Canvas Instructor Guide – The guides provide quick how-to's with step-by-step screenshots.

<https://community.canvaslms.com/docs/DOC-4131>

Canvas Video Guide - The guides provide quick how-to's with step-by-step videos.

<https://community.canvaslms.com/docs/DOC-3891>

Canvas Faculty Open Lab – Come work on your Canvas course with Rebecca Pang and Justin Witt, Canvas Admins in an open lab environment. Instructor can come ask questions and get more individualized help during the lab hours.

May 18th from 2-3pm, LRC631

May 24th from 2-3pm, LRC631

May 26th from 10-11am, LRC631

May 31st from 10-11am, LRC631

June 2nd from 2-3pm, LRC631

Canvas One-on-One Training – Make an appointment for a one-on-one training with Rebecca Pang if you can't make it to the open lab. The training can be in person or online.

Coming Soon!

- Self-Pace Canvas Training (Online)
- 24/7 Canvas Phone Support for Faculty

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Rebecca Pang

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From: [Rebecca Pang](#)
To: [cc_adjunct](#); [cc_faculty_full](#)
Cc: [Suzanne Ama](#); [Lisa Stephens](#); [Caroline Sanderson](#); [Kristin Hanle](#); [Deanna Campbell](#); [Paula Suarez](#); [Christine Small](#)
Subject: Last Chance to Register! June 6th - July 3rd, 2016 - New Online Faculty Training in Pedagogy and Technology
Date: Monday, May 23, 2016 11:45:00 AM

Dear Faculty,

This email is to inform you that the next **New Online Faculty Training in Pedagogy and Technology course** will take place from **June 6th to July 3rd, 2016**.

Please note that Suzie Ama is redesigning the New Online Faculty Training in Pedagogy and Technology course to include Canvas training and the OEI rubric. She is transitioning the course from a seat time to a competency-based learning type of course. By redesigning the course to a competency-based learning format, it will allow our new online faculty to progress in the course as they demonstrate mastery of the content, regardless of time, place, or pace of learning. If you would like to learn more about competency-based education, please go to <http://cbeinfo.org/>.

Rebecca

Name of Training: New Online Faculty Training in Pedagogy and Technology

Date: June 6th to July 3rd, 2016

Instructor: Suzanne Ama

Delivery Method: Online

To Register: Rebecca Pang @ Rebecca.pang@cerrocoso.edu

Course Description

This course provides participants with an understanding of adult learning theory and best practices for online teaching and learning. Participants learn how to develop an online course that aligns with the Online Educational Initiative (OEI) rubric. Participants also acquire hands-on skills developing their own Canvas course and have the opportunity to learn one of several additional technologies that they deem useful for their course.

Participant Workload

Equivalent to 1.0 units (0.5 Unit Lecture, 0.5 Unit Lab). Participants should expect to spend a total of 54 hours over the 4 week period.

Student Learning Outcomes

- A. Identify risk factors for online learners and techniques to minimize those risks.
- B. Compare and contrast various learning theories and their effectiveness, as applied to online learning.
- C. Design course content to support the development of a learning community.
- D. Design and develop course modules in Canvas that align with the OEI rubric at the Accomplished and Exemplary levels.

Topical Outline

- A. Overview of Online Learning
 - a. Differences between online and traditional learning
 - b. Attrition risk factors
 - c. Retention strategies
 - d. Learner diversity
- B. Learning Theory
 - a. Constructivism vs. objectivism
 - b. Andragogy
 - c. Learner-centered instruction
- C. Course Design
 - a. Student learning outcomes
 - b. Content presentation (chunking, scaffolding, navigation, usability)
 - c. Learner engagement (with content and class community)
 - d. Course communication, collaboration, and feedback
 - e. Cerro Coso syllabus requirements
 - f. Copyright and Fair Use
 - g. Developing multimedia
- D. Assessment
 - a. Assessment alignment
 - b. Assessment rigor
 - c. Rubrics
 - d. Formative, summative
 - e. Feedback
- E. Accessibility
 - a. Section 508 and WCAG AA Guidelines
 - b. Disabilities that impact Web access
 - c. Creating accessible content
 - d. Testing and evaluating accessible content
- F. Canvas
 - a. Canvas interface
 - b. Student and Instructor Views
 - c. Editing a profile
 - d. Modes of communication
 - e. Creating modules
 - f. Adding content
 - g. Creating activities
 - h. Creating calendar items
 - i. Creating assessments
 - j. Managing feedback and grades

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Rebecca Pang

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From: [Rebecca Pang](#)
To: [cc_adjunct](#); [cc_faculty_full](#)
Cc: [Tammy Kinnan](#); [Corey Marvin](#); [Christine Small](#); [Paula Suarez](#); [Justin Witt](#); [Pamela Campbell](#); [Kristin Hanle](#); [Lisa Stephens](#); [Deanna Campbell](#); [Michael Kane](#); [Caroline Sanderson](#)
Subject: Online Canvas Training Subscription - Available 9/30/2016 to 9/29/2017
Date: Tuesday, October 11, 2016 4:39:00 PM

Dear Faculty,

Good news!

KCCD has purchased Canvas training subscription that will grant you access to Instructure's entire Canvas online training beginning 9/30/16 and ending 9/29/17. The details for the training are included below.

1. Sign In / Create an Account using your **institution assigned email address** (<https://community.canvaslms.com/community/answers/training/>)
2. Select & register for the trainings that you would like to attend
3. Repeat

Please let me know if you have questions.

Thanks,

Rebecca

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From: [Rebecca Pang](#)
To: [cc_adjunct](#); [cc_faculty_full](#)
Subject: Registration Reminder - Updated Canvas Training Schedule! Lunch-n-Learn Canvas Sessions (Cerro Coso Faculty, Live Online Session Using Confer Now) & Faculty Mentors
Date: Monday, October 03, 2016 9:00:00 AM

This is a reminder of the Lunch-n-learn training starting next week.

From: Rebecca Pang
Sent: Friday, September 23, 2016 10:28 AM
To: [cc_adjunct](#); [cc_faculty_full](#)
Cc: Justin Witt; Caroline Sanderson; Deanna Campbell; Kristin Hanle; Lisa Stephens; Paula Suarez; Christine Small; Pamela Campbell
Subject: Updated Canvas Training Schedule! Lunch-n-Learn Canvas Sessions (Cerro Coso Faculty, Live Online Session Using Confer Now) & Faculty Mentors

Lunch-n-Learn Canvas Sessions (Cerro Coso Faculty, Live Online Session Using ConferNow)

To register for the session, please email Rebecca.pang@cerrocoso.edu.

Oct. 11th from 12:30pm to 1:30pm - Dawn Ward, Professor of Paralegal - **"Grading in Canvas: Set Up and Speedgrader Functions "**

Oct. 18th from 12:30pm to 1:30pm - Gary Enns, Professor of English – **"Integrating Turnitin for Seamless Paper Submissions and Grading"**

Oct. 25th from 12:30pm to 1:30pm - Matt Hightower, Professor of Business & Computer Science – **"Quizzes: Importing Testbanks, Managing Questions, Setting and Extending Times, etc."**

Nov. 3rd from 12:30pm to 1:30pm – Annette Hodgins, Professor of Health Careers - **" Rubrics or not to Rubrics....."**

Nov. 15th from 12:30pm to 1:30pm – Karen O'Connor, Professor of Business Office Technology/ Computer Science – **"Communicating with Canvas Tools"**

Nov. 29th from 12:30pm to 1:30pm – Steve Rogers, Professor of Mathematics – **"Integrating an External Website Exam with Proctorio"**

Faculty Mentors – Below are a list of faculty mentors you can contact if you have questions relating to Canvas and would like to have a faculty perspective.

Faculty Mentors for Canvas		
Department/Campus	Faculty	Email
Allied Health Careers	Michael Metcalf	mmetcalf@cerrocoso.edu
Allied Health Careers	Matthew Wanta	matthew.wanta@cerrocoso.edu
Child Development	Lisa Fuller	lfuller@cerrocoso.edu
Child Development	Vivian Baker	vbaker@cerrocoso.edu
CIS & Business	Karen O'Connor	koconnor@cerrocoso.edu
Counseling	Karee Hamilton	khamilton@cerrocoso.edu
English and Foreign Languages	Cliff Davis	cmdavis@cerrocoso.edu
Library/LRC	Julie Cornett	jcornett@cerrocoso.edu
Mathematics	Steve Roger	strogers@cerrocoso.edu
Kinesiology and Health Science	Kimberlee Kelly	kikelly@cerrocoso.edu
Public Service	Jarrold Bowen	jarrod.bowen@cerrocoso.edu
Science	Scott Cameron	scameron@cerrocoso.edu
Social Science	Sarah King	sarah.king1@cerrocoso.edu

Visual & Performing Arts	Lisa Darty	ldarty@cerrocoso.edu
IWW Site	Dawn Ward	dawn.ward@cerrocoso.edu
Kern River Valley Site	Gary Enns	genns@cerrocoso.edu
Tehachapi Site	Dean Bernsten	dbernste@cerrocoso.edu
Bishop Site	Matt Hightower	mhightow@cerrocoso.edu
Mammoth Site	Greg Kost	gkost@cerrocoso.edu
Cerro Coso Community College	Suzanne Ama	sama@cerrocoso.edu

Prepare Your Computer for Canvas – Click to Test Your Computer Readiness

<https://apps.3cm mediasolutions.org/oei/tools/detect.html>

Watch Cerro Coso Community College’s Student Canvas Tutorial Video -

<https://www.3cm mediasolutions.org/privid/45263?key=139c6dc3aceea0331344f1c377d51c279db30470>

24/7 Canvas Support Hotline for Cerro Coso Community College Phone #– (844) 589-3854

Canvas Orientation for Faculty (Self-Pace, Online, Offered by Instructure) – This is a self-paced Canvas Instructor Orientation course designed to familiarize instructors with the basic need-to-know tools and features of Canvas in an effort to prepare them for course design and delivery.

<https://resources.instructure.com/courses/445>

Introduction to Teaching with Canvas (Self-Pace, Online, Offered by @One) – This course introduces you how to teach using the Canvas learning management system by Instructure. You will learn how the system works through a series of curated readings and recall what you have learned through formative quizzes. You will also be provided with an opportunity to practice what you have learned through a series of hands-on exercises focused on the subject you teach.

<http://www.onefortraining.org/node/785>

Canvas Instructor Guide – The guides provide quick how-to's with step-by-step screenshots.

<https://community.canvaslms.com/docs/DOC-4131>

Canvas Video Guide - The guides provide quick how-to's with step-by-step videos.

<https://community.canvaslms.com/docs/DOC-3891>

Canvas One-on-One Training – Make an appointment for a one-on-one training with Rebecca Pang if you can't make it to the open lab. The training can be in person or online.

Canvas Faculty Open Lab – Come work on your Canvas course with Rebecca Pang and Justin Witt, Canvas Admins in an open lab environment. Instructor can come ask questions and get more individualized help during the lab hours.

May 18th from 2-3pm, LRC631 - Done

May 24th from 2-3pm, LRC631 - Done

May 26th from 10-11am, LRC631 - Done

May 31st from 10-11am, LRC631 - Done
June 2nd from 2-3pm, LRC631 - Done
June 7th from 2-3pm, LRC631 - Done
June 9th from 2-3pm, LRC631- Done
June 14th from 2-3pm, LRC631- Done
June 15th from 2-3pm, LRC631- Done
June 16th from 10-11am, LRC631- Done
June 21th from 10-11am, LRC631- Done
June 22nd from 10-11am, LRC631- Done
June 23rd from 10-11am, LRC631- Done
June 28th from 2-3pm, LRC631- Done
June 29th from 2-3pm, LRC631- Done
June 30th from 2-3pm, LRC631- Done
August 15th from 2-3pm, LRC631 - Done
August 16th from 2-3pm, LRC631- Done
August 17th from 2-3pm, LRC631- Done
August 24th from 2-3pm, LRC631- Done
August 25th from 2-3pm, LRC631- Done
August 26th from 10-11am, LRC631- Done

@One's Introduction to Teaching with Canvas (Online, Instructor-led) – @ONE has added new sections of the 4-week online Introduction to Teaching with Canvas. As a Canvas-adopting college, our faculty have an opportunity get this training for free, so be sure to **use the OEIfree4U code** when registering and your college E-Mail (this will be used to verify your eligibility for use of the code):

Introduction to Teaching with Canvas SU165 (7/11/16 - 8/5/16) - Full
<https://thrive.activenetwork.com/Reg4/Form.aspx?IDTD=2307571&RF=2209116&Product=12769511>
Introduction to Teaching with Canvas SU166 (7/11/16 - 8/5/16) - Full
<https://thrive.activenetwork.com/Reg4/Form.aspx?IDTD=2307571&RF=2209116&Product=12769512>
Introduction to Teaching with Canvas FA162 (8/15/16 - 9/9/16)
<http://www.onefortraining.org/node/837> - Full
Introduction to Teaching with Canvas FA169 (8/15/16 - 9/9/16)
<http://www.onefortraining.org/node/857> - Full
Introduction to Teaching with Canvas FA163 (9/19/16 - 10/14/16)
<http://www.onefortraining.org/node/843> - Full
Introduction to Teaching with Canvas FA164 (9/19/16 - 10/14/16)
<http://www.onefortraining.org/node/844> - Full
Introduction to Teaching with Canvas FA165 (9/19/16 - 10/14/16)
<http://www.onefortraining.org/node/8445> - Full

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Rebecca.pang@cerrococo.edu

From: [Rebecca Pang](#)
To: [cc_adjunct; cc_faculty_full](#)
Subject: Seats Going Fast - Applying the OEI Course Design Rubric at IWV on March 25th
Date: Tuesday, January 26, 2016 8:13:00 AM
Importance: High

Dear Faculty,

If you interested in attending the **Applying the OEI Course Design Rubric workshop** at Ridgecrest on **March 25th**, please sign up ASAP. I have just been informed that OEI will send an electronic promotional email to all colleges today. This means seats will quickly fill up. The two times I have attempted to register for the workshop at another location, registration was full within 2 days period.

Please let me know when you are done with registration. I am counting our numbers of attendees from our college. I really appreciate it.

Workshop: Applying the OEI Course Design Rubric

Workshop Date and Time: 3/25/2016 9:00am - 4:00pm

Location: Cerro Coso Community College, IWV, LRC604

Registration Link: <https://www.eventbrite.com/e/applying-the-oei-course-design-rubric-sp16-registration-19971239515>

OEI Course Design Rubric

http://www.cuesta.edu/student/aboutacad/distance/fac_de_resources/oei_rubic.pdf

Thanks,

Rebecca

Applying the OEI Course Design Rubric

The statewide Online Education Initiative (OEI) uses a comprehensive rubric to assess elements of effectiveness in online course design. While this rubric is being used primarily for courses being submitted to the OEI Course Exchange program, being able to apply this rubric to the design of your online courses can lead to more successful experiences in online teaching and learning. Led by @ONE, upon successful completion of this full day workshop, participants will have an understanding of the various sections of the rubric including design, interaction, assessment, and learner support and may be able to use the rubric in local online program efforts. This interactive workshop provides participants with an opportunity to explore the difference between being "satisfactory" and "exemplary" with respect to elements of course design. Successful completion of this workshop is also prerequisite for enrolling in the OEI Peer Online Course Reviewer (POCR) training. The next POCR training (a two-week online course) is scheduled to start January 19. Please note that while the "Applying" workshop is open to all, the POCR training is limited to CCC faculty. The OEI Peer Online Course Reviewer network brings together highly trained individuals from across the 113

California Community Colleges in an effort to assess effectiveness of the design elements of online courses for the OEI Course Exchange. Becoming a part of the network starts here!

Potential workshop date:

3/25/15 9:00am - 4:00pm Cerro Coso Community College, IWW

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