



TWO YEAR PROGRAM REVIEW FORM

PROGRAM INFORMATION

Chair Name	Jarrold Bowen	Date	5/1/2018
Department	CTE – Police Academy	Discipline	ADMJ
Most Recent Program Plan Completed On		Date	3/1/2018
Most Recent Program Review Completed On		Date	5/1/2018
Faculty Name	Jarrold Bowen		
Email	Jarrold.bowen@cerrocoso.edu	Telephone	760-384- 6304

1. MEETS A DOCUMENTED LABOR MARKET DEMAND

Source of information (check all that apply)

<input type="checkbox"/>	Bureau of Labor Statistics (http://www.bls.gov)
<input type="checkbox"/>	State of California Labor Market Information (http://www.calmis.ca.gov)
<input type="checkbox"/>	Professional Association Click here to enter text.
XX	EMSI Click here to enter text.

Findings Our police academy continues to meet a regional demand, and our regional demand for law enforcement officers is double the rate of the national average.

2. DOES NOT REPRESENT UNNECESSARY DUPLICATION OF OTHER MANPOWER TRAINING PROGRAMS IN THE AREA.

List programs from other institutions (private/fee based/public):

Name of Institution	Name of Program	Distance to College	Public/Private	Approx Enrollment
Porterville College	ADMJ	164 miles	XX Public <input type="checkbox"/> Private	4,165
Antelope Valley College	No Program	85.6 miles	XX Public <input type="checkbox"/> Private	14,408
			<input type="checkbox"/> Public <input type="checkbox"/> Private	

Findings Given we have double the national average growth for this profession in our region there is no evidence of unnecessary duplication of programs

3. DEMONSTRATED EFFECTIVENESS AS MEASURED BY EMPLOYMENT AND COMPLETION OF STUDENTS

Core Indicator Data Reviewed XX Yes No Date 2/1/2018

Insert Scores Below:

Success 83.40% (COGNOS) Completion 28.95% Employment 94.34%
Non-Traditional 22.78% Non-Traditional Completion 20.83%

Findings This program has a high success and employment rate as both detailed in the VTEA Core Indicator and state CTE Launchboard reports. By these measures the program has been successful over the reporting period. The dip in completions is related to academy attrition for one academy.

4. REVIEW/APPROVALS

Date	Signature	Title
05/01/18		Department Head
05/01/18		College Dean

Presentation to Curriculum Committee [Click here to enter a date.](#)
Presentation to Academic Senate [Click here to enter a date.](#)



**CERRO COSO COMMUNITY COLLEGE
CAREER TECHNICAL EDUCATION**

Presentation to College Council	Click here to enter a date.
Submission to Board of Trustee	Click here to enter a date.



TWO YEAR PROGRAM REVIEW FORM

PROGRAM INFORMATION

Chair Name	Karen O'Connor	Date	5/1/2018
Department	CTE – Digital Media Arts	Discipline	OTHER
Most Recent Program Plan Completed On		Date	3/1/2018
Most Recent Program Review Completed On		Date	5/1/2018
Faculty Name	Karen O'Connor		
Email	koconnor@cerrocoso.edu	Telephone	760-384- 6172

1. MEETS A DOCUMENTED LABOR MARKET DEMAND

Source of information (check all that apply)

<input type="checkbox"/>	Bureau of Labor Statistics (http://www.bls.gov)
<input type="checkbox"/>	State of California Labor Market Information (http://www.calmis.ca.gov)
<input type="checkbox"/>	Professional Association Click here to enter text.
XX	EMSI Click here to enter text.

Findings Data shows a 2.5% increase in the number of jobs in our service area over the next five years, which is 10% below the national average. There still seems to be sufficient but not growing demand for this program.

2. DOES NOT REPRESENT UNNECESSARY DUPLICATION OF OTHER MANPOWER TRAINING PROGRAMS IN THE AREA.

List programs from other institutions (private/fee based/public):

Name of Institution	Name of Program	Distance to College	Public/Private	Approx Enrollment
Porterville College	NO program	164 miles	XX Public <input type="checkbox"/> Private	4,134
Antelope Valley College	Computer Applications (closest match)	85.6 miles	XX Public <input type="checkbox"/> Private	14,408
			<input type="checkbox"/> Public <input type="checkbox"/> Private	

Findings Cerro Coso Community College serves western Kern county and given its distance from other post-secondary institutions does not represent unnecessary duplication of programs in the area.

3. DEMONSTRATED EFFECTIVENESS AS MEASURED BY EMPLOYMENT AND COMPLETION OF STUDENTS

Core Indicator Data Reviewed Yes No Date 2/1/2018

Insert Scores Below:

Success 59.9% (COGNOS)	Completion 90.00%	Employment 63.64%
Non-Traditional NR	Non-Traditional Completion NR	

Findings Completion rates for all students are above district goals. Program has seen a decline in degrees and certificates and that will need to be investigated over the next review period.

4. REVIEW/APPROVALS

Date	Signature	Title
5/1/2018	<i>Karen O'Connor</i>	Department Head
5/1/2018	<i>[Signature]</i>	College Dean

Presentation to Curriculum Committee Click here to enter a date.



**CERRO COSO COMMUNITY COLLEGE
CAREER TECHNICAL EDUCATION**

Presentation to Academic Senate	Click here to enter a date.
Presentation to College Council	Click here to enter a date.
Submission to Board of Trustee	Click here to enter a date.



TWO YEAR PROGRAM REVIEW FORM

PROGRAM INFORMATION

Chair Name	David Villicana	Date	5/1/2018
Department	CTE	Discipline	INDT
Most Recent Program Plan Completed On		Date	3/1/2018
Most Recent Program Review Completed On		Date	5/1/2018
Faculty Name	David Villicana		
Email	David.villicana1@cerrocoso.edu	Telephone	760-384- 6273

1. MEETS A DOCUMENTED LABOR MARKET DEMAND

Source of information (check all that apply)

<input type="checkbox"/>	Bureau of Labor Statistics (http://www.bls.gov)
<input type="checkbox"/>	State of California Labor Market Information (http://www.calmis.ca.gov)
<input type="checkbox"/>	Professional Association Click here to enter text.
XX	EMSI Click here to enter text.

Findings EMSI shows an 8.1% decrease in Kern County over the next five years with flat growth nationally. This decrease will not have as much of an impact on our program as it is primarily related to welding jobs lost in the oil industry in Eastern Kern county. We believe there still is sufficient demand for welding in our service area.

2. DOES NOT REPRESENT UNNECESSARY DUPLICATION OF OTHER MANPOWER TRAINING PROGRAMS IN THE AREA.

List programs from other institutions (private/fee based/public):

Name of Institution	Name of Program	Distance to College	Public/Private	Approx Enrollment
Porterville College	Industrial Tech.	164 miles	XX Public <input type="checkbox"/> Private	4,134
Antelope Valley College	Welding	85.6 miles	XX Public <input type="checkbox"/> Private	14,408
			<input type="checkbox"/> Public <input type="checkbox"/> Private	

Findings Cerro Coso Community College serves western Kern county and given its distance from other post-secondary institutions does not represent unnecessary duplication of programs in the area.

3. DEMONSTRATED EFFECTIVENESS AS MEASURED BY EMPLOYMENT AND COMPLETION OF STUDENTS

Core Indicator Data Reviewed	XX Yes <input type="checkbox"/> No	Date 2/1/2018
Insert Scores Below:		
Success 82.2% (COGNOS)	Completion 92.59%	Employment 65.52%
Non-Traditional 2.27	Non-Traditional Completion 3.85%	

Findings Program success and completion rates are above district goals. The program will be instituting a women in welding activity to help with non-traditional numbers The program has awarded 61 degrees/certificates in the last two years a 10% increase over the last reporting period.

4. REVIEW/APPROVALS

Date	Signature	Title
5/1/2018	<i>David Villicana</i>	Department Head
5/1/2018	<i>[Signature]</i>	College Dean

Presentation to Curriculum Committee Click here to enter a date.

Presentation to Academic Senate Click here to enter a date.



CERRO COSO COMMUNITY COLLEGE
CAREER TECHNICAL EDUCATION

Presentation to College Council	Click here to enter a date.
Submission to Board of Trustee	Click here to enter a date.



TWO YEAR PROGRAM REVIEW FORM

PROGRAM INFORMATION

Chair Name	Lisa Fuller	Date	5/1/2018
Department	CTE	Discipline	CHDV
Most Recent Program Plan Completed On		Date	3/1/2018
Most Recent Program Review Completed On		Date	5/1/2018
Faculty Name	Lisa Fuller		
Email	lfuller@cerrocoso.edu	Telephone	760-384- 6169

1. MEETS A DOCUMENTED LABOR MARKET DEMAND

Source of information (check all that apply)

<input type="checkbox"/>	Bureau of Labor Statistics (http://www.bls.gov)
<input type="checkbox"/>	State of California Labor Market Information (http://www.calmis.ca.gov)
<input type="checkbox"/>	Professional Association Click here to enter text.
XX	EMSI Click here to enter text.

Findings There will be a 10% growth in Childhood Development positions in our area in the next 5 years which is 3% above the national average. Additionally given the statewide reach of our program the labor output is positive.

2. DOES NOT REPRESENT UNNECESSARY DUPLICATION OF OTHER MANPOWER TRAINING PROGRAMS IN THE AREA.

List programs from other institutions (private/fee based/public):

Name of Institution	Name of Program	Distance to College	Public/Private	Approx Enrollment
Porterville College	Childhood Dev.	164 miles	XX Public <input type="checkbox"/> Private	4,134
Antelope Valley College	Early Child. Ed.	85.6 miles	XX Public <input type="checkbox"/> Private	14,408
			<input type="checkbox"/> Public <input type="checkbox"/> Private	

Findings Cerro Coso Community College serves western Kern county and given its distance from other post-secondary institutions does not represent unnecessary duplication of programs in the area.

3. DEMONSTRATED EFFECTIVENESS AS MEASURED BY EMPLOYMENT AND COMPLETION OF STUDENTS

Core Indicator Data Reviewed	XX Yes <input type="checkbox"/> No	Date	2/1/2018
Insert Scores Below:			
Success 59.4% (COGNOS)	Completion 81.48%	Employment	67.53%
Non-Traditional 5.29%	Non-Traditional Completion	3.92%	

Findings [Click here to enter text.](#)

4. REVIEW/APPROVALS

Date	Signature	Title
5/1/2018	<i>Lisa Fuller</i>	Department Head
5/1/2018	<i>[Signature]</i>	College Dean

Presentation to Curriculum Committee	Click here to enter a date.
Presentation to Academic Senate	Click here to enter a date.
Presentation to College Council	Click here to enter a date.
Submission to Board of Trustee	Click here to enter a date.



TWO YEAR PROGRAM REVIEW FORM

PROGRAM INFORMATION

Chair Name	Matthew Wanta	Date	5/4/2018
Department	CTE – Vocational Nursing	Discipline	OTHER
Most Recent Program Plan Completed On		Date	3/1/2018
Most Recent Program Review Completed On		Date	5/1/2018
Faculty Name	Matthew Wanta		
Email	Matthew.wantaf@cerrocoso.edu	Telephone	760-384-6331

1. MEETS A DOCUMENTED LABOR MARKET DEMAND

Source of information (check all that apply)

<input type="checkbox"/>	Bureau of Labor Statistics (http://www.bls.gov)
<input type="checkbox"/>	State of California Labor Market Information (http://www.calmis.ca.gov)
<input type="checkbox"/>	Professional Association Click here to enter text.
XX	EMSI Click here to enter text.

Findings According to EMSI there will be a 5% increase in the number of jobs over the next 5 years. We have been seeing a severe shortage in some parts of our service area so we are confident there is a significant labor demand.

2. DOES NOT REPRESENT UNNECESSARY DUPLICATION OF OTHER MANPOWER TRAINING PROGRAMS IN THE AREA.

List programs from other institutions (private/fee based/public):

Name of Institution	Name of Program	Distance to College	Public/Private	Approx Enrollment
Porterville College	Vocational Nursing	164 miles	XX Public <input type="checkbox"/> Private	4,134
Antelope Valley College	Vocational Nursing	85.6 miles	XX Public <input type="checkbox"/> Private	14,408
			<input type="checkbox"/> Public <input type="checkbox"/> Private	

Findings Given the distance of Cerro Coso Community College's site locations from other post-secondary institutions there is no unnecessary duplication of programs in the area.

3. DEMONSTRATED EFFECTIVENESS AS MEASURED BY EMPLOYMENT AND COMPLETION OF STUDENTS

Core Indicator Data Reviewed	XX Yes <input type="checkbox"/> No	Date 2/1/2018
Insert Scores Below:		
Success 89.5% (COGNOS)	Completion 100.00	Employment 88.57%
Non-Traditional 9.23%	Non-Traditional Completion 10.53%	

Findings Success and completion rates continue to be good and exceed state and district targets. The program has seen solid growth in completion issuing 55 degrees/certificates in the last two years.

4. REVIEW/APPROVALS

Date	Signature	Title
5/1/2018		Department Head
5/1/2018		College Dean

Presentation to Curriculum Committee	Click here to enter a date.
Presentation to Academic Senate	Click here to enter a date.
Presentation to College Council	Click here to enter a date.



**CERRO COSO COMMUNITY COLLEGE
CAREER TECHNICAL EDUCATION**

Submission to Board of Trustee

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TWO YEAR PROGRAM REVIEW FORM

PROGRAM INFORMATION

Chair Name	Matthew Wanta	Date	5/1/2018
Department	Allied Health - Medical Assisting	Discipline	OTHER
Most Recent Program Plan Completed On		Date	3/1/2018
Most Recent Program Review Completed On		Date	5/1/2018
Faculty Name	Mathew Wanta		
Email	Matthew.wanta@cerrocoso.edu	Telephone	760-384-6331

1. MEETS A DOCUMENTED LABOR MARKET DEMAND

Source of information (check all that apply)

<input type="checkbox"/>	Bureau of Labor Statistics (http://www.bls.gov)
<input type="checkbox"/>	State of California Labor Market Information (http://www.calmis.ca.gov)
<input type="checkbox"/>	Professional Association Click here to enter text.
XX	EMSI Click here to enter text.

Findings
EMSI data projects a 9.3% growth in Medical Assisting jobs in our service area over the next 5 years, slightly below the national average but high enough to show sufficient labor demand for this program.

2. DOES NOT REPRESENT UNNECESSARY DUPLICATION OF OTHER MANPOWER TRAINING PROGRAMS IN THE AREA.

List programs from other institutions (private/fee based/public):

Name of Institution	Name of Program	Distance to College	Public/Private	Approx Enrollment
Porterville College	No program	164 miles	XX Public <input type="checkbox"/> Private	4,134
Antelope Valley College	Medical Assisting	85.6 miles	XX Public <input type="checkbox"/> Private	14,408
			<input type="checkbox"/> Public <input type="checkbox"/> Private	

Findings
Given the distance of Cerro Coso Community College's site locations from other post-secondary institutions there is no unnecessary duplication of programs in the area.

3. DEMONSTRATED EFFECTIVENESS AS MEASURED BY EMPLOYMENT AND COMPLETION OF STUDENTS

Core Indicator Data Reviewed	XX Yes <input type="checkbox"/> No	Date 2/1/2018
Insert Scores Below:		
Success 72.4% (COGNOS)	Completion 0.00%	Employment DR
Non-Traditional 0.00%	Non-Traditional Completion 0.00%	

Findings
There seems to be some error in the core indicator data related to the Medical Assisting program. Success numbers have been consistent and the program has awarded 57 degrees and certificates during the review period a 100% increase over the last period.

4. REVIEW/APPROVALS

Date	Signature	Title
5/1/2018		Department Head
5/1/2018		College Dean

Presentation to Curriculum Committee	Click here to enter a date.
Presentation to Academic Senate	Click here to enter a date.
Presentation to College Council	Click here to enter a date.



**CERRO COSO COMMUNITY COLLEGE
CAREER TECHNICAL EDUCATION**

Submission to Board of Trustee

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TWO YEAR PROGRAM REVIEW FORM

PROGRAM INFORMATION

Chair Name	Matthew Wanta	Date	5/1/2018
Department	Allied Health (Human Services)	Discipline	OTHER
Most Recent Program Plan Completed On		Date	3/1/2018
Most Recent Program Review Completed On		Date	5/1/2018
Faculty Name	Matthew Wanta		
Email	Matthew.wanta@cerrocoso.edu	Telephone	760-384-6331

1. MEETS A DOCUMENTED LABOR MARKET DEMAND

Source of information (check all that apply)

<input type="checkbox"/>	Bureau of Labor Statistics (http://www.bls.gov)
<input type="checkbox"/>	State of California Labor Market Information (http://www.calmis.ca.gov)
<input type="checkbox"/>	Professional Association Click here to enter text.
XX	EMSI Click here to enter text.

Findings EMSI data indicates a 17% growth in jobs over the next five years in our service area, a growth rate that is 6% above the national average indicating sufficient labor demand for this program.

2. DOES NOT REPRESENT UNNECESSARY DUPLICATION OF OTHER MANPOWER TRAINING PROGRAMS IN THE AREA.

List programs from other institutions (private/fee based/public):

Name of Institution	Name of Program	Distance to College	Public/Private	Approx Enrollment
Porterville College	Human Services	164 miles	XX Public <input type="checkbox"/> Private	4,134
Antelope Valley College	Human Services	85.6 miles	XX Public <input type="checkbox"/> Private	14,408
			<input type="checkbox"/> Public <input type="checkbox"/> Private	

Findings Given the distance of Cerro Coso Community College's site locations from other post-secondary institutions there is no unnecessary duplication of programs in the area.

3. DEMONSTRATED EFFECTIVENESS AS MEASURED BY EMPLOYMENT AND COMPLETION OF STUDENTS

Core Indicator Data Reviewed	XX Yes <input type="checkbox"/> No	Date	2/1/2018
Insert Scores Below:			
Success 73.9% (COGNOS)	Completion 86.67%	Employment	72.73%
Non-Traditional NR		Non-Traditional Completion NR	

Findings Success, completion and employment rates continue to be good and exceed state and district targets. Employment rates were significantly under level during the last reporting period.

4. REVIEW/APPROVALS

Date	Signature	Title
5/1/18		Department Head
5/1/18		College Dean

Presentation to Curriculum Committee	Click here to enter a date.
Presentation to Academic Senate	Click here to enter a date.
Presentation to College Council	Click here to enter a date.



**CERRO COSO COMMUNITY COLLEGE
CAREER TECHNICAL EDUCATION**

Submission to Board of Trustee

[Click here to enter a date.](#)



TWO YEAR PROGRAM REVIEW FORM

PROGRAM INFORMATION

Chair Name	Matthew Wanta	Date	5/1/2018
Department	CTE – Allied Health	Discipline	EMT
Most Recent Program Plan Completed On		Date	3/1/18
Most Recent Program Review Completed On		Date	5/1/2018
Faculty Name	Mathew Wanta		
Email	Matthew.wanta@cerrococo.edu	Telephone	760-384-6331

1. MEETS A DOCUMENTED LABOR MARKET DEMAND

Source of information (check all that apply)

<input type="checkbox"/>	Bureau of Labor Statistics (http://www.bls.gov)
<input type="checkbox"/>	State of California Labor Market Information (http://www.calmis.ca.gov)
<input type="checkbox"/>	Professional Association Click here to enter text.
XX	EMSI Click here to enter text.

Findings
Data shows that there will be an 8% increase in new jobs over the next five years, as such there seems to be significant labor demand in the service area.

2. DOES NOT REPRESENT UNNECESSARY DUPLICATION OF OTHER MANPOWER TRAINING PROGRAMS IN THE AREA.

List programs from other institutions (private/fee based/public):

Name of Institution	Name of Program	Distance to College	Public/Private	Approx Enrollment
Porterville College	EMT	164 miles	XX Public <input type="checkbox"/> Private	4,134
Antelope Valley College	EMT	85.6 miles	XX Public <input type="checkbox"/> Private	14,408
			<input type="checkbox"/> Public <input type="checkbox"/> Private	

Findings
Given the distance of Cerro Coso Community College's site locations from other post-secondary institutions there is no unnecessary duplication of programs in the area.

3. DEMONSTRATED EFFECTIVENESS AS MEASURED BY EMPLOYMENT AND COMPLETION OF STUDENTS

Core Indicator Data Reviewed	XX Yes <input type="checkbox"/> No	Date 2/1/2018
Insert Scores Below:		
Success 87.2% (COGNOS)	Completion 76.47%	Employment 81.25%
Non-Traditional NR	Non-Traditional Completion NR	

Findings
Success and completion rates continue to be good. The employment rate is 13% above the negotiated level and was under level during the last review.

4. REVIEW/APPROVALS

Date	Signature	Title
5/1/18		Department Head
5/1/18		College Dean

Presentation to Curriculum Committee	Click here to enter a date.
Presentation to Academic Senate	Click here to enter a date.
Presentation to College Council	Click here to enter a date.



**CERRO COSO COMMUNITY COLLEGE
CAREER TECHNICAL EDUCATION**

Submission to Board of Trustee

[Click here to enter a date.](#)



TWO YEAR PROGRAM REVIEW FORM

PROGRAM INFORMATION

Chair Name	Karen O'Connor	Date	5/1/2018
Department	CTE	Discipline	BSOT
Most Recent Program Plan Completed On		Date	3/1/2018
Most Recent Program Review Completed On		Date	5/1/2018
Faculty Name	Karen O'Connor		
Email	koconnor@cerrococo.edu	Telephone	760-384- 6172

1. MEETS A DOCUMENTED LABOR MARKET DEMAND

Source of information (check all that apply)

<input type="checkbox"/>	Bureau of Labor Statistics (http://www.bls.gov)
<input type="checkbox"/>	State of California Labor Market Information (http://www.calmis.ca.gov)
<input type="checkbox"/>	Professional Association Click here to enter text.
XX	EMSI Click here to enter text.

Findings According to EMSI we will see a 14% growth in available positions over the next five years in our county which indicates a sufficient labor demand for this occupation.

2. DOES NOT REPRESENT UNNECESSARY DUPLICATION OF OTHER MANPOWER TRAINING PROGRAMS IN THE AREA.

List programs from other institutions (private/fee based/public):

Name of Institution	Name of Program	Distance to College	Public/Private	Approx Enrollment
Porterville College	No program	164 miles	XX Public <input type="checkbox"/> Private	4,134
Antelope Valley College	Office Specialist	85.6 miles	XX Public <input type="checkbox"/> Private	14,408
			<input type="checkbox"/> Public <input type="checkbox"/> Private	

Findings Cerro Coso Community College serves western Kern county and given its distance from other post-secondary institutions does not represent unnecessary duplication of programs in the area.

3. DEMONSTRATED EFFECTIVENESS AS MEASURED BY EMPLOYMENT AND COMPLETION OF STUDENTS

Core Indicator Data Reviewed	XX Yes <input type="checkbox"/> No	Date 2/1/2018
Insert Scores Below:		
Success 69.65% (COGNOS)	Completion 100.00%	Employment DR
Non-Traditional 5.26%	Non-Traditional Completion 0.00%	

Findings Program and enrollments and awards have been fairly stable over the review period. Obviously the program needs to focus on non-traditional student participation and success over the next review period.

4. REVIEW/APPROVALS

Date	Signature	Title
5/1/2018	<i>Karen O'Connor</i>	Department Head
5/1/2018	<i>[Signature]</i>	College Dean

Presentation to Curriculum Committee	Click here to enter a date.
Presentation to Academic Senate	Click here to enter a date.
Presentation to College Council	Click here to enter a date.



**CERRO COSO COMMUNITY COLLEGE
CAREER TECHNICAL EDUCATION**

Submission to Board of Trustee

[Click here to enter a date.](#)



TWO YEAR PROGRAM REVIEW FORM

PROGRAM INFORMATION

Chair Name	Karen O'Connor	Date	5/1/2018
Department	CTE - Business	Discipline	OTHER
Most Recent Program Plan Completed On		Date	3/1/2018
Most Recent Program Review Completed On		Date	5/1/2018
Faculty Name	Karen O'Connor		
Email	koconnor@cerrocoso.edu	Telephone	760-384- 6172

1. MEETS A DOCUMENTED LABOR MARKET DEMAND

Source of information (check all that apply)

<input type="checkbox"/>	Bureau of Labor Statistics (http://www.bls.gov)
<input type="checkbox"/>	State of California Labor Market Information (http://www.calmis.ca.gov)
<input type="checkbox"/>	Professional Association Click here to enter text.
XX	EMSI Click here to enter text.

Findings New job growth over the next five years is expected to be relatively flat, however there are nearly 12,000 jobs in this sector in our county, as such there is a consistent demand for jobs and enrollment/completion data backs up this assertion.

2. DOES NOT REPRESENT UNNECESSARY DUPLICATION OF OTHER MANPOWER TRAINING PROGRAMS IN THE AREA.

List programs from other institutions (private/fee based/public):

Name of Institution	Name of Program	Distance to College	Public/Private	Approx Enrollment
Porterville College	Business	164 miles	XX Public <input type="checkbox"/> Private	4,134
Antelope Valley College	Business	85.6 miles	XX Public <input type="checkbox"/> Private	14,408
			<input type="checkbox"/> Public <input type="checkbox"/> Private	

Findings Cerro Coso Community College serves western Kern county and given its distance from other post-secondary institutions does not represent unnecessary duplication of programs in the area.

3. DEMONSTRATED EFFECTIVENESS AS MEASURED BY EMPLOYMENT AND COMPLETION OF STUDENTS

Core Indicator Data Reviewed	XX Yes <input type="checkbox"/> No	Date 2/1/2018
Insert Scores Below:		
Success 66.7% (COGNOS)	Completion 94.12%	Employment 60.00%
Non-Traditional 76.00%	Non-Traditional Completion 78.95%	

Findings Completion rates for all students are above district goals with completions for non-traditional students significantly surpassing goals. Program enrollments and completions over the last two years have been consistent with the previous review period.

4. REVIEW/APPROVALS

Date	Signature	Title
5/1/2018	<i>Karen O'Connor</i>	Department Head
5/1/2018	<i>[Signature]</i>	College Dean

Presentation to Curriculum Committee	Click here to enter a date.
Presentation to Academic Senate	Click here to enter a date.
Presentation to College Council	Click here to enter a date.



**CERRO COSO COMMUNITY COLLEGE
CAREER TECHNICAL EDUCATION**

Submission to Board of Trustee

[Click here to enter a date.](#)



TWO YEAR PROGRAM REVIEW FORM

PROGRAM INFORMATION

Chair Name	Karen O'Connor	Date	5/1/2018
Department	CTE – Paralegal	Discipline	OTHER
Most Recent Program Plan Completed On		Date	3/1/2018
Most Recent Program Review Completed On		Date	5/1/2018
Faculty Name	Karen O'Connor		
Email	koconnor@cerrocoso.edu	Telephone	760-384- 6172

1. MEETS A DOCUMENTED LABOR MARKET DEMAND

Source of information (check all that apply)

<input type="checkbox"/>	Bureau of Labor Statistics (http://www.bls.gov)	
<input type="checkbox"/>	State of California Labor Market Information (http://www.calmis.ca.gov)	
<input type="checkbox"/>	Professional Association	Click here to enter text.
<input checked="" type="checkbox"/>	EMSI	Click here to enter text.

Findings EMSI indicates a 6.0% growth in jobs in our service area over the next 5 years which is slightly higher than the national average so we are confident there is sufficient labor demand for this program.

2. DOES NOT REPRESENT UNNECESSARY DUPLICATION OF OTHER MANPOWER TRAINING PROGRAMS IN THE AREA.

List programs from other institutions (private/fee based/public):

Name of Institution	Name of Program	Distance to College	Public/Private	Approx Enrollment
Porterville College	No Program	164 miles	XX Public <input type="checkbox"/> Private	4,134
Antelope Valley College	No Program	85.6 miles	XX Public <input type="checkbox"/> Private	14,408
			<input type="checkbox"/> Public <input type="checkbox"/> Private	

Findings Cerro Coso Community College serves western Kern county and given its distance from other post-secondary institutions does not represent unnecessary duplication of programs in the area.

3. DEMONSTRATED EFFECTIVENESS AS MEASURED BY EMPLOYMENT AND COMPLETION OF STUDENTS

Core Indicator Data Reviewed	XX Yes <input type="checkbox"/> No	Date 2/1/2018
Insert Scores Below:		
Success 68.8 (COGNOS)	Completion 87.50%	Employment 50.00%
Non-Traditional 13.64%	Non-Traditional Completion 20.00%	

Findings Completion rates for all students are above district goals, while employment and non-traditional student rates are below. The program will be focusing on both of these areas during the next review period, the program has awarded 35 degrees in the last two years a 10% increase over the previous reporting period.

4. REVIEW/APPROVALS

Date	Signature	Title
5/1/2018	<i>Karen O'Connor</i>	Department Head
5/1/2018	<i>[Signature]</i>	College Dean

Presentation to Curriculum Committee	Click here to enter a date.
Presentation to Academic Senate	Click here to enter a date.



**CERRO COSO COMMUNITY COLLEGE
CAREER TECHNICAL EDUCATION**

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TWO YEAR PROGRAM REVIEW FORM

PROGRAM INFORMATION

Chair Name	Karen O'Connor	Date	5/1/2018
Department	CTE – Computer Information Systems	Discipline	OTHER
Most Recent Program Plan Completed On		Date	3/1/2018
Most Recent Program Review Completed On		Date	5/1/2018
Faculty Name	Karen O'Connor		
Email	koconnor@cerrocoso.edu	Telephone	760-384- 6172

1. MEETS A DOCUMENTED LABOR MARKET DEMAND

Source of information (check all that apply)

<input type="checkbox"/>	Bureau of Labor Statistics (http://www.bls.gov)
<input type="checkbox"/>	State of California Labor Market Information (http://www.calmis.ca.gov)
<input type="checkbox"/>	Professional Association Click here to enter text.
XX	EMSI Click here to enter text.

Findings EMSI analysis for Kern County shows a slight decline in IT related jobs over the next few years with a double-digit increase nationally. One thing that is missing in this analysis are the large number of local IT related networking and security jobs through contractors on our local base as these show up in the data in the location of the contractor's home office.

2. DOES NOT REPRESENT UNNECESSARY DUPLICATION OF OTHER MANPOWER TRAINING PROGRAMS IN THE AREA.

List programs from other institutions (private/fee based/public):

Name of Institution	Name of Program	Distance to College	Public/Private	Approx Enrollment
Porterville College	Information Systems	164 miles	XX Public <input type="checkbox"/> Private	4,134
Antelope Valley College	Computer Information Science	85.6 miles	XX Public <input type="checkbox"/> Private	14,408
			<input type="checkbox"/> Public <input type="checkbox"/> Private	

Findings Cerro Coso Community College serves western Kern county and given its distance from other post-secondary institutions does not represent unnecessary duplication of programs in the area.

3. DEMONSTRATED EFFECTIVENESS AS MEASURED BY EMPLOYMENT AND COMPLETION OF STUDENTS

Core Indicator Data Reviewed	XX Yes <input type="checkbox"/> No	Date 2/1/2018
Insert Scores Below:		
Success 71.4% (COGNOS)	Completion 85.71%	Employment 58.33%
Non-Traditional 27.27%	Non-Traditional Completion 22.22%	

Findings Completion rates for all students are above district goals as are those for non-traditional participation. The program awarded 29 degrees/certificates over the review period which was a 40% increase over the last review period.

4. REVIEW/APPROVALS

Date	Signature	Title
5/1/18	<i>Karen O'Connor</i>	Department Head
5/1/18	<i>[Signature]</i>	College Dean

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