



# Academic Senate for Cerro Coso Community College

Meeting Agenda: 3.15.2018 @ 12:30pm

<b>Zoom:</b>	<a href="#">ASCCCC Zoom Meeting</a>	<b>Locations:</b>	IWV - LRC 604 KRV - RM 9	ESCC - BRM 170 ESCC - MRM 212
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- I. Call to Order: 12:30p
- II. Open Forum: None
- III. Roll Call:
  - A. Present: Timothy Allen, Suzanne Ama, Vivian Baker, Benjamin Beshwate, Jarrod Bowen, Scott Cameron, Julie Cornett, Nakysa Commings, Lisa Darty, Clifford Davis, Gary Enns, Tom Foggia, Lisa Fuller, Lucila Gonzalez-Cirre, Alec Griffin, Melissa Gross, Tom Heck, Matt Hightower, Tyson Huffman, Melanie Jeffrey, Kimberlee Kelly, Jaclyn Kessler, Sarah King, Greg Kost, Yvonne Mills, Jeannine Moline, James O’Connor, Karen O’Connor, Mary O’Neal, Guck Ooi, Sharlene Paxton, Steven Rogers, Justus Scott, Claudia Sellers, Christine Swiridoff, Penny Talley, Frank Timpone, David Villicana, Matthew Wanta, Dawn Ward
- IV. Approval of Minutes: Approved
- V. Closed Session: None
- VI. Senate President Report:
- VII. Voting Issues:
  - A. CSU Cert Area D and - U.S. History, Constitution and Government requirement Approve or Disapprove double counting POLS C101 for Area D and US Government
    - 1. Department has no objection to double counting
    - 2. More consistent with IGETC pattern and CSUs already double count
    - 3. Mary O’Neal Moves to approve
    - 4. **No objections - Approved**
  - B. Senate Rescheduling
    - 1. Senate was originally scheduled for the first week of May, conflicting with student awards ceremony, BOT visit
      - a) Recommendation from Academic Senate Executive Council to move to Tuesday 05/01/2018, 12:30 - 1:50 pm, Locations TBD
  - C. Affirm Program Review Process Completed: Recommended for Approval by ASCCCCEC
    - 1. Welding Program Review (See supplemental documents in Canvas)
      - a) **Process affirmed - None opposed**
    - 2. Paralegal Program Review (See supplemental document in Canvas)
      - a) **Process affirmed - None opposed**
    - 3. Administration of Justice Program Review (See supplemental document in Canvas)
      - a) **Process affirmed - None opposed**



4. Kinesiology (See supplemental document in Canvas)
  - a) **Process affirmed - None opposed**
5. Library (See supplemental document in Canvas)
  - a) **Process affirmed - None opposed**
- D. PedTech has revised the “Authentication and Integrity Recommendation” (See supplemental document in Canvas)
  1. Original document was approved in 2012
  2. New document is updated to provide strategies for authenticating students in online courses.
  3. Gary presented three new strategies
  4. Comes as recommendation from PedTech
    - a) Motion to approve with removal of question mark in the second paragraph.
  5. Comment was made that all courses with writing assignments should use TurnItIn as a tool for plagiarism prevention

VIII. Discussion Issues:

- A. Nominations for student speakers
  1. List of grads is located on the G:
    - a) Jan Moline will send out list to faculty
- B. Nominations for classified staff of the year.
  1. Don Seymour has been nominated
- C. Progress Reports Ad Hoc Committee
  1. See attached PDF Fillable/Sign & Track Form (See supplemental document in Canvas)
    - a) Provides an easy method to complete form
    - b) Provides tracking to ensure it goes to correct recipient
  2. Policies
    - a) Students are required to get printed copies to onsite faculty 1 week in advance
    - b) Online transmission will occur 1 week in advance
  3. Discussion
    - a) Concern voiced regarding short-term classes - 8-week classes that receive a grade check in the 7th week of the course.
    - b) Concern voiced regarding the loop being closed with the instructor following the grade check process (i.e. student has attended tutoring, student has attended math or writing lab, etc.)

IX. Information Issues:

- A. Screening Committees Volunteer Selection decisions
  1. CTE Dean
    - a) Annette Hodgins and Ben Beshwate selected
  2. MATH

- a) Steve Rogers (Math Chair), Dean Bernsten, Karee Hamilton
3. HMSV/PSYC
  - a) Matthew Jones (Social Science Chair), Matthew Wanta (Allied Health Chair), Nakysa Cummings
- B. Faculty Chair elections
  1. Request for nominations email has been sent, response deadline 03/17/2018
  2. Please, respond, with a 1st and 2nd choice in order of preference
    - a) Totals will be used to create a 1st and 2nd name submitted to Jill
    - b) Ties will be resolved using another email to select between top 2
- C. Ad hoc for incarcerated education update
  1. To make a recommendation for the task force and charge
  2. Has applied for Innovation award four million dollar grant
    - a) Would create a seven college consortium of colleges that service the prisons.
  3. Recommendation from ad hoc is:
    - a) Academic senate request a task force from College Council
    - b) Task force advocate for an advisory board
  4. Kim Kelly motions to move to vote at next meeting
    - a) Unsure of the second, multiple voices
- D. Standing Committee Reports:
- E. CIC (Ben)
  1. Do not launch more courses
  2. Read Ben's email
- F. Program Review (Suzie)
  1. Making progress - a few second reads remain for the semester
- G. Equivalency (Matt C)
  1. There has been one equivalency approved since January.
- H. Honors (Christine S)
  1. 5 honors programs students presenting at the Honors Transfer Council of California Research conference at UC Irvine
  2. 4 students on All-California Academic Team and being considered for All-American Team
  3. PTK is a 5-start chapter, once again.
  4. Attending PTK International Conference in Kansas City, MO
- I. Strategic Planning
- J. Ped/Tech (Gary Enns) - no report
- K. SLO (faculty sub-group of SLOAC, Vivian Baker)
  1. Now called Outcomes Assessment Committee
  2. Evaluates outcomes outside of SLOs such as AUOs
  3. Testing courses in Canvas with eLumen

**4. Mary O'Neal motions to change name of SLO committee to Outcomes Assessment Committee, seconded by Julie Cornett**

a) None opposed

L. Professional Development (faculty sub-group of PDC, Sharlene)

1. Faculty Flex committee - anticipating more faculty input regarding Flex Day activities
2. Flex reporting form to be updated

X. Cerro Coso/KCCD Reports:

A. Consultation Council (Jan)

1. Focus was on the new budget allocations from the state
2. Board Policy review meeting after College Council
3. Juli Bruno intends to meet with KCCD faculty senates

B. Union (Joe S)

1. Notiators struggling to get mileage reimbursed in new contract
  - a) Faculty being asked to go to various sites and are not being reimbursed
2. Mary O'Neal - Met with president board regarding load sheets. Faculty have yet to receive load sheets for the Spring semester.
3. Union membership deadline to vote is April 2.

C. Classified Senate (Juli Maikai)

1. Attempting to revise the constitution and make some changes... (to quiet to understand)

XI. Future Agenda Items:

- A. Any program reviews not presented in the 03/15/2018 meeting will move to be added to the next meeting agenda (this may pose a problem completing process if College Council can not schedule sufficient presentation time)

XII. Announcements:

- A. Evacuation drill on April 18 - Will occur in the afternoon at no specified time

XIII. Adjournment: 1:50pm

- I. Meeting Dates: ~~01/18/18~~, ~~02/15/18~~, ~~03/15/18~~, 04/19/18, ~~05/03/18~~ **05/01/18**