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Student Success & Support Council Meeting Minutes
January 31, 2018
EW207 Admin Conference Room
12:30 – 2:30 PM
MINUTES

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Charge of the Committee:

Through the integrated efforts of academic and student services, the Student Success and Support Council reviews and recommends strategies and initiatives designed to help students achieve success. The committee engages in research, analysis, and dialogue to guide implementation of initiatives to ensure college access and improve student success and equity.

Present: Heather Ostash, Corey Marvin, Laura Vasquez, Julie Cornett, Jan Moline, Rebecca Pang, Cliff Davis, Blaine Simmons, Tyson Huffman, Missy Gross, Sharlene Paxton, Caroline Sanderson, Deanna Campbell, Chad Houck, Peter Faulk, Steve Rogers, Pamela Campbell Christine Small, Nikki Gardepe, Jaycee Lucero, and Katie Bachman.

Absent:

Guests:

Materials: None

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Opening of Meeting	Heather			
2. Approval of Agenda	All	Agenda was approved as presented.		
3. Approval of Minutes and Review of Previous Action Items	All	Minutes approved 12/06/17. No Action Items discussed		
4. Data Summit:	Heather and Julie	April 12th or April 16th, need to finalize the date. Monday April 16th. Two sessions. Morning and afternoon. Heather will pay for subs for faculty. **Action Item:** Save the date to faculty. Needs assessment survey associated with the save the date. Limited survey, so we can get input about what they need or want to see during the day. Send out a request to faculty and take a survey and have a drop down menu of what they are looking for at the data summit. Format: 3 hrs. 9-noon and 1-4. A morning session and afternoon session. Date: April 16th. Hosted Lunch at noon. H		

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		Objectives: Agenda 1. College Profile 2. Data 101 3. Overview of our data and what we collect a. How to access it? 4. Table top exercises: Provide a set of data and have the tables walk through an analysis. Department sit together? Goal of the summit? What are you going to do with this information? Instructional and non-instructional Send out a request to faculty and take a survey and have a drop down menu of what they are looking for at the data summit. Using data for: Improve Teaching Better understanding student population Equity gaps Classified staff: What useful data can we use a classified staff. College's performance and unit's performance. Student population. What kinds of information should we be gathering? Knowing the students and what the needs are. What data can I look at that makes a difference in my class. List of ideas. Data Summit: How would the day be structured and what topics: Key objectives: Why is data important? Explain the use of the data needed and how it applies to the college.		

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		How to access data and data analysis. Have Ryan show the steps of how to obtain the data and then use it. What kinds of questions are we required to ask and what type of questions do we want to ask. Philosophy of using data, it's an insight to something not proving it. Also, a data efficiency understanding. Canvas student engagement/table top. Overall structure of the meeting-What data our college collects. Equity data, Focus groups, and more. Outcomes-people have a sense of where are institution is? General awareness of how our college looks. Informed by what our data is. Area where we have gaps and where we need to make improvements, there needs to be a sense of where we are as an institution. Who will be attending this data summit? What do faculty, staff and so on need or asking for? Give the information to the IR and then have him put everything into a dashboard. Come out with "what are you going to do with the information." Table tops to discuss the outcomes. Professional development committee can send out information to the faulty and see what types of data they would like to see at the data summit. Bring back to the information and have this ready to go at the data summit.		
		Fast facts-break down by campus.		
		Using data for: Improve Teaching		
		Better understanding student population		
		Equity gaps		
		Classified staff: What useful data can we use a classified staff. College's performance and unit's performance. Student population.		
5. Accrediation:	Corey	Corey-Two major projects. Student success and achievement. Corey needs to identify these projects. IEC came up with an on-board building the IR office. Data generated will be good for the institution. OERs and guided pathways. Involved lots of people and has an impact per Corey. Tyson-On-line student union for all the sites and create unity. Nikki-Prison Population. Christine-Addressing the part time student population. 82% part time student, anybody below 12 units. Corey-IR is very important for the college to be successful and then Corey thought Guided Pathways. So, possibly discuss the retention of the students. Julie-Narrow Equity		

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		gaps? Corey-Accessibility training and work through the operational and the instructional functions of the college. IR can be a component of many of these strategies.		
6. CCSSE Presenation:	Ryan	Ryan/Presentation. What does CCSSE information do for us? Do we continue with CCSSE or create our own? More discussion on this topic to follow.		
7. Inquiry Group-Instructional	Heather	Not Discussed		
8. Other?	All	Not Discussed		
9. Adjourned	Heather	At 2:30Pm Next Meeting 02/14/2018		

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Title _____Heather Ostash_____   Recorder _____Katie Bachman_____
Person in charge of meeting   Person responsible for recording meeting