



College Council
 September 5, 2013
 Administrative Conference Room, 212
 2:00 p.m.

Present: Corey Marvin, Angela Sellers, Kathy Salisbury, Laura Vasquez, President Board, Anthony Wovenu, Heather Ostash, John Stenger-Smith, Dick Benson, Lisa Stephens, Deanna Campbell, Steve Rogers

Absent: Cheryl Gates, Mike Barrett, John Daly

TOPIC	FACILITATOR	SUMMARY/ FOLLOW-UP	O	C
1. Call to order		2:08 pm		
2. Reading of the Mission Statement	Laura Vasquez			
3. Approval of Minutes & Action Items From May 16, 2013	Board/Vasquez	Minutes approved with no changes. Action Items 1. College Council members have been asked to discuss the IEC Proposal with their constituency groups and share the responses at the next College Council meeting. Completion Date: September 5, 2013. On agenda 2. Jennifer Curtis will send out calendar invitations once the College Council meeting dates have been identified for the upcoming year. Completion Date: July 1, 2013. Completed		
4. Approval of Agenda	Board/Vasquez	Approved with no changes.		
5. Discussion Items				
5.a) Purpose of Participatory Governance	Board/Vasquez	5.a) A copy of <i>Participating Effectively in District and College Governance</i> was provided. The constituent voices are important at each meeting and it is also important to report the information from the meeting back to the constituency groups.		
5.b) Review of the Participatory Governance Model Handbook	Board/Vasquez	5.b) This document sets the ground work for what we will be doing this year. It was recommended that if you cannot attend the meeting send a replacement. It was again		

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<p>5.c) Brown Act Response</p> <p>5.d) College Council Assessment Outcomes</p>	<p>President Board</p> <p>President Board</p>	<p>stressed that reporting out to your constituent groups was important. One of the Accreditation Recommendations was to review our Mission Statement. The updated statement has been completed and is in the handbook. This will be reviewed every three years along with our mission, motto, and strategic goals. It was pointed out that the next document should include how the committees would assess then effectiveness to lead to sustainable quality imporvement. We will be working on this over the next year.</p> <p>Action Item: Send corrections to the Participatory Governance Model Handbook to Corey Marvin. Completion Date: September 9, 2013</p> <p>5.c) General Counsel provided their opinion to the different committees at Cerro Coso Community College and indicated that College Council is not subject to the Brown Act.</p> <p>5.d) Eight responses were received from 2012-2013 College Council members. This year we will be doing a full evaluation with our constituency groups. It was recommended that we have 3-5 years of data to go off as well as what we have tried to do to remedy the issues in the past. It was also pointed out that we need to hear the constituent's opinions not only the opinion of the person at the meeting.</p>		
<p>6. President's Report</p> <p>6.a) District Wide Participatory Governance Workshop</p>	<p>President Board</p>	<p>6.a) A site visit was requested last spring in regards to Participatory Governance and Curriculum by the Academic Senate. The CEO of the CCLC, Scott Lay, and the State Academic Senate President, Beth Smith, will be facilitating a workshop at the District with a focus on curriculum and the budget process on October 22, 2013. It will be streamed to our campus for those who cannot attend at the District. Students are also invited. Watch for more details coming soon.</p>		

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7. Constituency Reports 7.a) Academic Senate 7.b) Classified Senate 7.c) Student Government 7.d) Consultation Council 7.e) CCA 7.f) CSEA	Laura Vasquez Angela Sellers Anthony Wovenu Laura Vasquez Dick Benson Mike Barrett	7.a) The first meeting was last week and they discussed IEC, SLO, and Program Review. It was decided that having agendas and reports from the meetings were helpful so that there was a written record of the meetings. 7.b) The employee break room in MB248 is complete. 7.c) no report 7.d) no report 7.e) no report 7.f) no report		
8. Reporting Committees a) Facilities <ul style="list-style-type: none"> • Provide meeting dates for student involvement b) Safety & Security <ul style="list-style-type: none"> • Provide meeting dates for student involvement c) Technology Resource Team <ul style="list-style-type: none"> • Provide meeting dates for student involvement 	John Daly John Daly Mike Campbell	8.a) Meeting dates provided to Jennifer Curtis 8.b) Meeting dates provided to Jennifer Curtis 8.c) Meeting dates provided to Jennifer Curtis Action item: Jennifer Curtis will put together the meeting dates and times and will submit to John Mercer and Anthony Wovenu so that they can appoint students to attend the meetings. Completion Date: September 19, 2013		
9. Associated Committees a) Budget Development <ul style="list-style-type: none"> • Provide meeting dates for student involvement 	Gale Lebsock	9.a) Meeting dates provided to Jennifer Curtis		

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<p>b) Institutional Effectiveness</p> <ul style="list-style-type: none"> • Feedback on Committee Structure for the ACCJC's Matrix <p>c) Professional Development</p> <ul style="list-style-type: none"> • Provide meeting dates for student involvement <p>d) Accreditation</p> <ul style="list-style-type: none"> • Accreditation Response • Provide meeting dates for student involvement 	<p>Corey Marvin</p> <p>Corey Marvin</p> <p>Corey Marvin</p>	<p>9.b) IEC, SLO, and Program Review committees are important to Colleges so ACCJC has developed a rubric to assist colleges in making sure these committees are developed. The idea is that we have larger committees with representation from all employee groups. Cerro Coso will be developing a Program Review committee and will bring all three into line with broad representation and the committees will then be evaluated according to the rubric from ACCJC. The Academic Senate also concurred with the findings and supports the larger committees. It was the consensus of College Council to move forward with the above recommendations.</p> <p>9.c) Meeting dates provided to Jennifer Curtis</p> <p>9.d) Accreditation Response The draft version of the Accreditation Response was provided to College Council. The final draft of our follow up report is due to ACCJC on October 16, 2013. The consensus of the group was that the area that needed substantive changes was the response to the recommendation regarding Human Resources. Missing was information about asking HR to do an annual unit plan and program review and also about Achieving the Dream as a diversity and equity plan for students in particular. Corey Marvin will work with Clint Dougherty to make sure we are using the accurate processes and language, and to also include a copy of our EEO plan. It was noted that John Stenger-Smith's constituents are extremely happy with SchoolDude and feel like it is a great way to track issues in light of our response to recommended members.</p> <p>Meeting dates provided to Jennifer Curtis</p>		
<p>11. Review of Action Items</p>		<p>1. Send corrections to the Participatory Governance Model Handbook to Corey Marvin. Completion Date: September 9, 2013</p> <p>2. Jennifer Curtis will put together the meeting dates and time for all college and governance committees and submit to John Mercer and Anthony Wovenu so that they can appoint students to attend the meetings. Completion Date: September 19, 2013</p>		
<p>12. Miscellaneous</p>				
<p>13. Future Agenda Items</p> <p>1. Review of the SRID Prioritization List</p>		<p>Remove Enrollment Management Task Force from Future Agenda items.</p>		
<p>14. Future Meeting Dates</p>		<p>September 5, 2013 February 6, 2014</p>		

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		September 19, 2013 October 3, 2013 October 17, 2013 November 7, 2013 November 21, 2013 December 5, 2013	February 20, 2014 March 6, 2014 April 3, 2014 April 17, 2014 May 1, 2014 June 5, 2014	
15. Adjourned		4:06 pm		

Meeting Chair: President Board & Laura Vasquez

Recorder: Jennifer Curtis

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